

# ARCHWAY THEATRE COMPANY LIMITED

England & Wales · Charity number 274408

## Details

|                |                                                         |
|----------------|---------------------------------------------------------|
| Other names    | HORLEY CENTRAL PLAYERS LIMITED, ARCHWAY THEATRE         |
| Status         | Registered                                              |
| Legal form     | Charitable company                                      |
| Company number | 00571072                                                |
| Registered     | 1977-10-27                                              |
| Register       | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                |
|---------|--------------------------------------------------------------------------------|
| Address | Archway Theatre<br>The Drive<br>Horley<br>Surrey<br>RH6 7NQ                    |
| Phone   | 01293 784398                                                                   |
| Email   | <a href="mailto:Secretary@archwaytheatre.com">Secretary@archwaytheatre.com</a> |
| Website | <a href="http://www.archwaytheatre.co.uk">www.archwaytheatre.co.uk</a>         |

## Activities

**Objects:** THE COMPANY IS ESTABLISHED TO PROMOTE, MAINTAIN, IMPROVE AND ADVANCE EDUCATION, PARTICULARLY BY THE PRODUCTION OF EDUCATIONAL PLAYS AND THE ENCOURAGEMENT OF THE ARTS, INCLUDING THE ARTS OF DRAMA, MIME, SINGING AND MUSIC.

**Activities:** The production and performance of plays and to encourage adults and juniors to become involved in all aspects of theatre, for the benefit of the local community and beyond.

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

## Geography

- Surrey
- West Sussex

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £156,441 | £141,412    | -      | -         |
| 2023-12-31 | £156,887 | £147,578    | -      | -         |
| 2022-12-31 | £126,077 | £142,590    | -      | -         |
| 2021-12-31 | £114,412 | £116,388    | -      | -         |
| 2020-12-31 | £88,428  | £53,271     | -      | -         |

## Trustees

| Name                   | Role  | Appointed  |
|------------------------|-------|------------|
| AMANDA JANE DUNFORD    | Chair | 2024-06-26 |
| ALEXANDER JAMES GIBSON |       | 2011-07-28 |
| Ali Hannant            |       | 2023-07-05 |
| Bryony Lock            |       | 2023-07-05 |
| EDDIE REGINALD REDFERN |       | 2013-10-31 |
| Elizabeth Anne White   |       | 2022-06-29 |
| Elodie Ariane Bass     |       | 2019-06-26 |
| GEORGE JOSEPH DUDA     |       | 2013-10-31 |
| Howard Stanton Miller  |       | 2023-07-05 |
| James David Murtagh    |       | 2025-06-25 |
| Joanne Helen Ord       |       | 2022-06-29 |
| Mandy Gail Humphrey    |       | 2022-06-29 |
| Michael Alexnder Fenn  |       | 2025-06-25 |
| Neil Andrew Hankin     |       | 2022-06-29 |
| PAUL RICHARD TESTER    |       | 2011-07-28 |
| Robert James Gregory   |       | 2017-06-28 |
| Tulin Keenan           |       | 2025-06-25 |

**ARCHWAY THEATRE COMPANY LIMITED**

England & Wales - Charity number 274408

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# Accounts

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**Archway Theatre Company Limited**

**Charity No. 274408**

**Company No. 00571072**

**Trustees' Report and Unaudited Accounts**

**31 December 2024**

## **Archway Theatre Company Limited**

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## **Archway Theatre Company**

### **Trustees' Annual Report**

The trustees, who are also directors of the company for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 December 2004.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Company No. 00571072**

**Charity No. 274408**

##### **Principal Office**

The Drive  
Horley  
Surrey  
RH6 7NQ

##### **Registered Office**

The Drive  
Horley  
Surrey  
RH6 7NQ

##### **Directors and Trustees**

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

E.A. Bass  
C. Coles – Retired June 2024  
G. Duda  
A.D. Dunford  
L. Evans  
G. Field  
A. Gibson  
R. Gregory  
N. Hankin  
A. Hannant  
K.R. Horder – Retired June 2024  
M.G. Humphrey  
B. Lock  
H. Miller  
J.H. Ord  
L. Ray – Retired June 2024

## **Archway Theatre Company**

### **Trustees' Annual Report**

E. Redfern  
A. Stuart  
P. Tester  
E.A. White  
P. Westmacott – Appointed June 2024

### **Accountants**

Baird Consulting Limited  
26 Briars Wood  
Horley  
Surrey  
RH6 9UE

### **OBJECTIVES AND ACTIVITIES**

The purpose of the charity as set out in its governing document is to promote and encourage arts through education and promotion of plays.

The main activities undertaken in relation to these purposes were 15 productions of plays in the year.

The charity in promoting and encouraging arts through education and the promotion of plays, gives the general public opportunity to appreciate the element of arts in the local area. The trustees have given due consideration to the Charity Commission's guidance on the public benefit requirement in managing the activities of the charity.

### **ACHIEVEMENTS AND PERFORMANCE**

The Charity has had an amazing year. We have seen a real mix of play genres that have graced our stage, with first class performances from our actors. We are so lucky that during the current cost of living crisis our little theatre continues to survive with the support of our members and guests.

### **FINANCIAL REVIEW**

The financial position of the Charity at 31 December 2024 and comparatives for the prior period are more fully detailed in the attached accounts.

It is the policy of the Charity to maintain unrestricted funds at 12 months of outgoings.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The company is constituted as a company limited by guarantee, registered under the Companies Acts. The governing document of the Charity is the Memorandum and Articles of Association establishing the company under company legislation.

The Directors and Trustees are appointed by the members at the Annual General Meeting. Directors and Trustees have the power under the governing document to co-opt individuals who support the objects of the organisation to fill vacancies on the Council of Management.

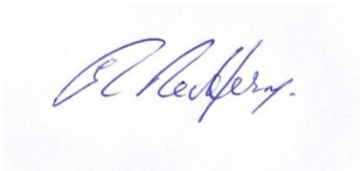
## **Archway Theatre Company**

### **Trustees' Annual Report**

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



E. Redfern

Trustee

18 June 2025

## **Archway Theatre Company**

### **Independent Examiner's Report**

#### **Independent Examiner's Report to the trustees of Archway Theatre Company Limited**

I report to the charity trustees on my examination of the financial statements of Archway Theatre Company Limited for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act').

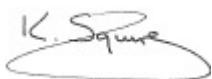
In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Kevin Squire FCCA

9 Harvestside  
Horley  
Surrey  
RH6 9UH

18 June 2025

## Archway Theatre Company

### Statement of Financial Activities for the year ended 31 December 2024

|                                                                 | Notes | Unrestricted<br>Funds<br>2024 | Restricted<br>Funds<br>2024 | Total<br>Funds<br>2024 | Total<br>Funds<br>2023 |
|-----------------------------------------------------------------|-------|-------------------------------|-----------------------------|------------------------|------------------------|
| <b>Income and Endowments from:</b>                              |       |                               |                             |                        |                        |
| Donations and Legacies                                          | 3     | 4,345                         | 0                           | 4,345                  | 12,245                 |
| Charitable Activities                                           | 4     | 137,339                       | 0                           | 137,339                | 122,273                |
| Other trading activities                                        | 5     | 1,745                         | 0                           | 1,745                  | 7,438                  |
| Investments                                                     | 6     | 508                           | 0                           | 508                    | 1,017                  |
| Other                                                           | 7     | 12,504                        | 0                           | 12,504                 | 13,914                 |
| <b>Total</b>                                                    |       | <b>156,441</b>                | <b>0</b>                    | <b>156,441</b>         | <b>156,887</b>         |
| <b>Expenditure on:</b>                                          |       |                               |                             |                        |                        |
| Raising Funds                                                   | 8     | 1,370                         | 0                           | 1,370                  | 1,835                  |
| Charitable Activities                                           | 9     | 20,468                        | 0                           | 20,468                 | 17,694                 |
| Other                                                           | 10    | 119,574                       | 0                           | 119,574                | 146,379                |
| <b>Total</b>                                                    |       | <b>141,412</b>                | <b>0</b>                    | <b>141,412</b>         | <b>165,908</b>         |
| Net Gains on Investments                                        |       | 0                             | 0                           | 0                      | 0                      |
| <b>Net Income / Expenditure</b>                                 | 11    | 15,029                        | 0                           | 15,029                 | -9,021                 |
| Transfers Between Funds                                         |       | 0                             | 0                           | 0                      | 0                      |
| <b>Net Income / Expenditure Before<br/>Other Gains / Losses</b> |       | 15,029                        | 0                           | 15,029                 | -9,021                 |
| <b>Other Gains and Losses</b>                                   |       | 0                             | 0                           | 0                      | 0                      |
| <b>Net Movement In Funds</b>                                    |       | 15,029                        | 0                           | 15,029                 | -9,021                 |
| <b>Reconciliation of Funds:</b>                                 |       |                               |                             |                        |                        |
| Total Funds Brought Forward                                     |       | 216,150                       | 13,964                      | 230,114                | 239,135                |
| <b>Total Funds Carried Forwards</b>                             |       | 231,179                       | 13,964                      | 245,143                | 230,114                |

## Archway Theatre Company

### Summary Income and Expenditure for the year ended 31 December 2024

|                                                            | 2024              | 2023              |
|------------------------------------------------------------|-------------------|-------------------|
|                                                            | £                 | £                 |
| Income                                                     | 155,933           | 155,870           |
| Interest & Investment Income                               | 508               | 1,017             |
| <b>Gross Income for the Year</b>                           | <b>156,441</b>    | <b>156,887</b>    |
| <br>Expenditure                                            | <br>122,553       | <br>147,578       |
| Depreciation and Charges for<br>Impairment of Fixed Assets | 18,859            | 18,330            |
| <b>Total Expenditure for the Year</b>                      | <b>141,412</b>    | <b>165,908</b>    |
| <br>Net Income / Expenditure for the<br>Year Before Tax    | <br>15,029        | <br>-9,021        |
| <br><b>Net Income / Expenditure for<br/>the Year</b>       | <br><b>15,029</b> | <br><b>-9,021</b> |

**Archway Theatre Company****Statement of Financial Position (Balance Sheet) for the year ended 31 December 2024**

|                                                        | Notes | 2024    | 2023    |
|--------------------------------------------------------|-------|---------|---------|
|                                                        |       | £       | £       |
| <b>Fixed Assets</b>                                    |       |         |         |
| Tangible Assets                                        | 13    | 66,007  | 79,580  |
| <b>Current Assets</b>                                  |       |         |         |
| Debtors                                                | 14    | 2,761   | 26,145  |
| Cash at Bank and in Hand                               |       | 175,875 | 132,381 |
|                                                        |       | 178,636 | 158,526 |
| <b>Creditors: Amount Falling Due Within One Year</b>   | 15    | 500     | -7,992  |
| <b>Net Current Assets</b>                              |       | 179,136 | 150,534 |
| <b>Total Assets Less Current Liabilities</b>           |       | 245,143 | 230,114 |
| <b>Net Assets Excluding Pension Asset or Liability</b> |       | 245,143 | 230,114 |
| <b>Total Net Assets</b>                                |       | 245,143 | 230,114 |
| <b>The Funds of the Charity</b>                        |       |         |         |
| <b>Restricted Funds</b>                                | 16    |         |         |
| Restricted Income Funds                                |       | 13,964  | 13,964  |
| <b>Unrestricted Funds</b>                              | 16    |         |         |
| General Funds                                          |       | 231,179 | 216,150 |
| <b>Reserves</b>                                        | 16    |         |         |
| <b>Total Funds</b>                                     |       | 245,143 | 230,114 |

**Archway Theatre Company**

**Statement of Financial Position (Balance Sheet) for the year ended 31 December 2024**

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 December 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparations of accounts.

Approved by the board on [APPROVAL DATE]

And signed on its behalf by:



E. Redfern

Trustee

18 June 2025

## Archway Theatre Company

### Notes to the Accounts for the year ended 31 December 2024

#### 1. Accounting Policies

##### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

##### **Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

##### **Fund Accounting**

|                    |                                                                                                                                            |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Unrestricted funds | These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.                        |
| Designated funds   | These are unrestricted funds earmarked by the trustees for particular purposes.                                                            |
| Revaluation funds  | These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values. |
| Restricted funds   | These are available for use subject to restrictions imposed by the donor or through terms of an appeal.                                    |

##### **Income**

###### *Recognition of income*

Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and is virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

###### *Income with related expenditure*

Where income has related expenditure the income and related expenditure is reported gross in the SoFA

###### *Donations and legacies*

Voluntary income received by way of grants, donations and gifts is included in the SoFA when receivable and only when the charity has unconditional entitlement to the income.

###### *Tax reclaims on donation and gifts*

Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

###### *Donated services and facilities*

These are only included in income (with an equivalent amount in expenditure) where the benefit to the charity is reasonably quantifiable, measurable and material.

## **Archway Theatre Company**

### **Notes to the Accounts for the year ended 31 December 2024**

#### *Volunteer Help*

The value of any volunteer help received is not included in the accounts.

#### *Investment income*

This is included in the accounts when receivable.

#### *Gains/(losses) on revaluation of fixed assets*

This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

#### *Gains/(losses) on investment assets*

This includes any gain or loss on the sale of investments.

### **Expenditure**

#### *Recognition of expenditure*

Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

#### *Expenditure on raising funds*

These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

#### *Expenditure on charitable activities*

These comprise the costs incurred by the charity in the delivery of its activities and services in furtherance of its objects, including the making of grants and governance costs.

#### *Grants payable*

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year, but not yet paid.

#### *Governance costs*

These include those costs associated with meeting the constitutional and statutory requirements of the charity, including any audit / independent examination fees, costs linked to the strategic management of the charity, together with a share of other administration costs.

#### *Other expenditure*

These are support costs not allocated to a particular activity.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Tangible fixed assets and depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

|                     |                   |
|---------------------|-------------------|
| Leasehold property  | 5% Straight Line  |
| Fixtures & Fittings | 10% Straight Line |

### **Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discount due.

## Archway Theatre Company

### Notes to the Accounts for the year ended 31 December 2024

#### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the Statement of Financial Position (Balance Sheet), bank overdrafts are shown within borrowing and other current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

#### Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discount due.

#### 2. Company Status

The company is a private company limited by guarantee and consequently does not have share capital.

#### 3. Income From Donations and Legacies

|                                    | Unrestricted | Total 2024 | Total 2023 |
|------------------------------------|--------------|------------|------------|
| General Donations                  | 4,345        | 4,345      | 2,592      |
| Reigate & Banstead Borough Council | 0            | 0          | 0          |
| Polesden Lacey                     | 0            | 0          | 9,653      |
|                                    | 4,345        | 4,345      | 12,245     |

#### 4. Income From Charitable Activities

|                      | Unrestricted | Total 2024 | Total 2023 |
|----------------------|--------------|------------|------------|
| Ticket Sales         | 130,616      | 130,616    | 115,709    |
| Member Subscriptions | 6,723        | 6,723      | 6,564      |
|                      | 137,339      | 137,339    | 122,273    |

#### 5. Income From Other Trading Activities

|                       | Unrestricted | Total 2024 | Total 2023 |
|-----------------------|--------------|------------|------------|
| Costume Hire          | 35           | 35         | 211        |
| Programme Advertising | 150          | 150        | 250        |
| Room Hire             | 1,560        | 1,560      | 2,060      |
| Fundraising           | 0            | 0          | 4,917      |
|                       | 1,745        | 1,745      | 7,438      |

## Archway Theatre Company

### Notes to the Accounts for the year ended 31 December 2024

#### 6. Income From Investments

|               | Unrestricted | Total 2024 | Total 2023 |
|---------------|--------------|------------|------------|
| Bank Interest | 508          | 508        | 1,017      |
|               | 508          | 508        | 1,017      |

#### 7. Other Income

|                     | Unrestricted | Total 2024 | Total 2023 |
|---------------------|--------------|------------|------------|
| Youth Subscriptions | 625          | 625        | 1,096      |
| Archway Club        | 10,999       | 10,999     | 12,000     |
| Sponsors Club       | 880          | 880        | 818        |
|                     | 12,504       | 12,504     | 13,914     |

#### 8. Expenditure on Raising Funds

|                   | Unrestricted | Total 2024 | Total 2023 |
|-------------------|--------------|------------|------------|
| Fundraising Costs | 1,370        | 1,370      | 1,835      |
|                   | 1,370        | 1,370      | 1,835      |

#### 9. Expenditure on Charitable Activities

|                  | Unrestricted | Total 2024 | Total 2023 |
|------------------|--------------|------------|------------|
| Ticket Sales     | 20,468       | 20,468     | 17,694     |
| Governance Costs | 0            | 0          | 0          |
|                  | 20,468       | 20,468     | 17,694     |

#### 10. Other Expenditure

|                                                                             | Unrestricted | Total 2024 | Total 2023 |
|-----------------------------------------------------------------------------|--------------|------------|------------|
| Advertising                                                                 | 4,475        | 4,475      | 1,128      |
| Bank Loan & Overdraft Interest Payable                                      | 0            | 0          | 0          |
| Premises Costs                                                              | 85,484       | 85,484     | 111,439    |
| Amortisation, Depreciation, Impairment, Profit / Loss on Disposal of Assets | 18,859       | 18,859     | 18,330     |
| General Administrative Costs                                                | 9,756        | 9,756      | 14,282     |
| Legal and Professional Costs                                                | 1,000        | 1,000      | 1,200      |
|                                                                             | 119,574      | 119,574    | 146,379    |

## Archway Theatre Company

### Notes to the Accounts for the year ended 31 December 2024

#### 11. Net Expenditure Before Transfers

|                                           | Total 2024 | Total 2023 |
|-------------------------------------------|------------|------------|
| This is stated after charging:            |            |            |
| Depreciation of Owned Fixed Assets        | 18,859     | 18,330     |
| Accountancy & Independent Examination Fee | 1,000      | 1,200      |

#### 12. Staff Costs

There were no employees in the current or previous years.

#### 13. Tangible Fixed Assets

|                                     | Land and Buildings | Fixtures and Fittings | Total   |
|-------------------------------------|--------------------|-----------------------|---------|
| <b>Cost or Revaluation</b>          |                    |                       |         |
| At 1 January 2024                   | 400,771            | 140,786               | 541,557 |
| Additions                           | 0                  | 5,286                 | 5,286   |
| Disposals                           | 0                  | 0                     | 0       |
| At 31 December 2024                 | 400,771            | 146,072               | 546,843 |
| <b>Depreciations and Impairment</b> |                    |                       |         |
| At 1 January 2024                   | 343,316            | 118,661               | 461,977 |
| Charge for the Year                 | 13,799             | 5,060                 | 18,859  |
| At 31 December 2024                 | 357,115            | 123,721               | 480,836 |
| <b>Net Book Values</b>              |                    |                       |         |
| At 31 December 2024                 | 43,656             | 22,351                | 66,007  |
| At 31 December 2023                 | 57,455             | 22,125                | 79,580  |

#### 14. Debtors

|                                | Total 2024 | Total 2023 |
|--------------------------------|------------|------------|
| Archway Club                   | 2,761      | 1,360      |
| Other Debtors                  |            | 2,756      |
| Prepayments and Accrued Income |            | 22,029     |
|                                | 2,761      | 26,145     |

## Archway Theatre Company

### Notes to the Accounts for the year ended 31 December 2024

#### 15. Creditors

| Amounts Falling Due Within One Year | Total 2024 | Total 2023 |
|-------------------------------------|------------|------------|
| Other Creditors                     | 0          | 0          |
| Accruals                            | 500        | 7,992      |
|                                     | 500        | 7,992      |

#### 16. Movement in Funds

|                           | At 1 January 2024 | Incoming Resources (Including Other Gains / Losses) | Resources Expended | At 31 December 2024 |
|---------------------------|-------------------|-----------------------------------------------------|--------------------|---------------------|
| <b>Restricted Funds</b>   |                   |                                                     |                    |                     |
| Restricted Income Funds   | 13,964            | 0                                                   | 0                  | 13,964              |
| <i>Total</i>              | 13,964            | 0                                                   | 0                  | 13,964              |
| <b>Unrestricted Funds</b> |                   |                                                     |                    |                     |
| General Funds             | 216,150           | 156,441                                             | -141,412           | 231,179             |
|                           | 216,150           | 156,441                                             | -141,412           | 231,179             |
| <b>Total Funds</b>        | 230,114           | 156,441                                             | -141,412           | 245,143             |

#### 17. Analysis of Net Assets Between Funds

|                    | Unrestricted Funds | Restricted Funds | Total   |
|--------------------|--------------------|------------------|---------|
| Fixed Assets       | 66,007             |                  | 66,007  |
| Net Current Assets | 177,009            | 2,127            | 179,136 |

#### 18. Reconciliation of Net Debt

|                           | At 1 January 2024 | Cash Flows | At 31 December 2024 |
|---------------------------|-------------------|------------|---------------------|
| Cash and Cash Equivalents | 132,381           | 46,255     | 178,636             |

#### 19. Related Party Disclosures

##### **Controlling party**

The company is limited by guarantee and has no share capital, thus no single party controls the company.

## Archway Theatre Company

### Detailed Statement of Financial Activities for the year ended 31 December 2024

|                                        | Unrestricted<br>Funds<br>2024<br>£ | Restricted<br>Funds<br>2024<br>£ | Total<br>Funds<br>2024<br>£ | Total<br>Funds<br>2023<br>£ |
|----------------------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Income and Endowments from:</b>     |                                    |                                  |                             |                             |
| <b><i>Donations and Legacies</i></b>   |                                    |                                  |                             |                             |
| General Donations                      | 4,345                              |                                  | 4,345                       | 2,592                       |
| Reigate & Banstead Borough Council     | 0                                  |                                  | 0                           | 0                           |
| Polesden Lacey                         | 0                                  |                                  | 0                           | 9,653                       |
| <b><i>Charitable Activities</i></b>    |                                    |                                  |                             |                             |
| Ticket Sales                           | 130,616                            |                                  | 130,616                     | 115,709                     |
| Member Subscriptions                   | 6,723                              |                                  | 6,723                       | 6,564                       |
| <b><i>Other Trading Activities</i></b> |                                    |                                  |                             |                             |
| Costume Hire                           | 35                                 |                                  | 35                          | 211                         |
| Programme Advertising                  | 150                                |                                  | 150                         | 250                         |
| Room Hire                              | 1,560                              |                                  | 1,560                       | 2,060                       |
| Fundraising                            |                                    |                                  | 0                           | 4,917                       |
| <b><i>Investments</i></b>              |                                    |                                  |                             |                             |
| Bank Interest                          | 508                                |                                  | 508                         | 1,017                       |
| <b><i>Other</i></b>                    |                                    |                                  |                             |                             |
| Youth Subscriptions                    | 625                                |                                  | 625                         | 1,096                       |
| Archway Club                           | 10,999                             |                                  | 10,999                      | 12,000                      |
| Sponsors Club                          | 880                                |                                  | 880                         | 818                         |
| <b>TOTAL</b>                           | <b>156,441</b>                     | <b>0</b>                         | <b>156,441</b>              | <b>156,887</b>              |

## Archway Theatre Company

### Detailed Statement of Financial Activities for the year ended 31 December 2024

#### Expenditure on:

##### *Expenditure on Raising Funds*

|                   |       |       |       |
|-------------------|-------|-------|-------|
| Fundraising Costs | 1,370 | 1,370 | 1,835 |
|-------------------|-------|-------|-------|

##### *Expenditure on Charitable Activities*

|                  |        |        |        |
|------------------|--------|--------|--------|
| Ticket Sales     | 20,468 | 20,468 | 17,694 |
| Governance Costs |        | 0      | 0      |

##### *Other Expenditure*

|                                        |       |       |       |
|----------------------------------------|-------|-------|-------|
| Advertising                            | 4,475 | 4,475 | 1,128 |
| Bank Loan & Overdraft Interest Payable |       | 0     | 0     |

##### Premises Costs

|                                  |        |        |        |
|----------------------------------|--------|--------|--------|
| Rent                             | 46,295 | 46,295 | 46,462 |
| Light, Heat and Power            | 19,754 | 19,754 | 46,337 |
| Premises Cleaning                | 11,344 | 11,344 | 6,433  |
| Premises Insurances              | 2,421  | 2,421  | 2,761  |
| Premises Repairs and Maintenance | 5,670  | 5,670  | 9,446  |

##### General Administrative Costs, Including Depreciation and Amortisation

|                                       |        |        |        |
|---------------------------------------|--------|--------|--------|
| Depreciation of Land and Buildings    | 13,799 | 13,799 | 13,799 |
| Depreciation of Fixtures and Fittings | 5,060  | 5,060  | 4,531  |
| Bank Charges                          | 109    | 109    | 310    |
| General Insurances                    | 4,836  | 4,836  | 4,671  |
| LTG and Training                      | 595    | 595    | 406    |
| Internet Booking Fees                 |        | 0      | 6,166  |
| Software and Related Costs            | 205    | 205    | 105    |
| Newsletters and Stationary            | 926    | 926    | 874    |
| Sundry Expenses                       | 1,284  | 1,284  | 281    |
| Telephone, Fax and Broadband          | 1,801  | 1,801  | 1,469  |

##### Legal and Professional Costs

|                                           |       |       |       |
|-------------------------------------------|-------|-------|-------|
| Accountancy & Independent Examination Fee | 1,000 | 1,000 | 1,200 |
|-------------------------------------------|-------|-------|-------|

|              |                |          |                |                |
|--------------|----------------|----------|----------------|----------------|
| <b>TOTAL</b> | <b>141,412</b> | <b>0</b> | <b>141,412</b> | <b>165,908</b> |
|--------------|----------------|----------|----------------|----------------|

**Archway Theatre Company****Detailed Statement of Financial Activities for the year ended 31 December 2024**

|                                                             |         |        |         |         |
|-------------------------------------------------------------|---------|--------|---------|---------|
| Net Gains on Investments                                    | 0       | 0      | 0       | 0       |
| <b>Net Income / Expenditure</b>                             | 15,029  | 0      | 15,029  | -9,021  |
| Transfers Between Funds                                     | 0       | 0      | 0       | 0       |
| <b>Net Income / Expenditure Before Other Gains / Losses</b> | 15,029  | 0      | 15,029  | -9,021  |
| <b>Other Gains and Losses</b>                               | 0       | 0      | 0       | 0       |
| <b>Net Movement In Funds</b>                                | 15,029  | 0      | 15,029  | -9,021  |
| <b>Reconciliation of Funds:</b>                             |         |        |         |         |
| Toal Funds Brought Forward                                  | 216,150 | 13,964 | 230,114 | 239,135 |
| <b>Total Funds Carried Forwards</b>                         | 231,179 | 13,964 | 245,143 | 230,114 |

**ARCHWAY THEATRE COMPANY LIMITED**

England & Wales - Charity number 274408

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# Accounts

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Company Registration Number - 571072

The Charity Registration Number is :- 274408

Archway Theatre Company Limited

Report and Accounts

31 December 2022

# **Archway Theatre Company Limited**

## **Report and accounts for the year ended 31 December 2022**

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## **Archway Theatre Company Limited**

Company Registration Number - 571072

### **Trustees' Annual Report for the year ended 31 December 2022**

The Trustees present their annual report and accounts for the year ended 31st December 2022.

#### **Reference and administrative details**

##### ***The charity name.***

The legal name of the charity is:- Archway Theatre Company Limited.

##### ***The charity's areas operation and UK charitable registration.***

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 274408.

The charity does not operate in any overseas jurisdictions.

##### ***Legal structure of the charity***

The charity is constituted as a company limited by guarantee, registered under the Companies Acts. The governing document of the charity is the Memorandum and Articles of Association establishing the company under company legislation.

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law

By operation of law all, trustees are directors under the Companies Act 2006 and all directors are trustees under Charities legislation and have responsibilities, as such, under both company and charity legislation.

The trustees are all individuals.

##### **The principal operating address of the charity is:-**

The Drive  
Horley, Surrey  
RH6 7NQ

The registered office of the charity for Companies Act purposes is the same as the operating address shown above.

##### **The Trustees in office on the date the report was approved and during the year ended 31st December 2022 were:-**

Miss E A Bass  
Ms D Brown (resigned 29th June 2022)  
Mrs D P Cornell  
G Dartnell  
G Duda  
A Dunford  
G Field  
A Gibson  
R Gregory  
N A Hankin (appointed 29th June 2022)  
Ms K R Horder  
Ms M G Humphrey  
H Miller  
Miss J H Ord  
Miss L Ray  
E Redfern  
P Taylor (resigned 28th January 2022)  
P Tester  
A Withey (appointed 29th June 2022)  
Ms C Withey (appointed 29th June 2022)  
Ms E A White (appointed 29th June 2022)

All the directors/trustees are also members of the charity.

## **Archway Theatre Company Limited**

Company Registration Number - 571072

### **Trustees' Annual Report for the year ended 31 December 2022**

#### **Objects and activities of the charity**

##### ***The purposes of the charity as set out in its governing document.***

The purpose of the charity is to promote and encourage arts through education and promotion of plays.

##### ***The main activities undertaken in relation to those purposes during the year.***

After the difficulties of the previous two years due to the Covid pandemic a semblance of normality returned to the theatre with 11 productions in the year.

##### ***The main activities undertaken during the year to further the charity's purpose for the public benefit.***

The charity, in promoting and encouraging arts through education and promotion of plays, gives the general public opportunity to appreciate the element of the arts in the local area.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

##### ***The contribution of volunteers during the year.***

The contribution of volunteers to the successful running of the theatre cannot be overstated. The Company does not have any employees and it is only thanks to volunteers that the many tasks necessary make all the productions the success that they are.

#### **The main achievements and performance of the charity during the year.**

We are delighted that we are now fully open and welcoming back our patrons to see our plays. We have been very fortunate to have had several sell-out productions over the past year and our talent is going from strength to strength. We are extremely grateful for our Council of Management, who are coming up with new initiatives to make the Archway known on a wider level, and for all their hard work.

#### **Structure, governance and management of the charity**

##### ***The methods used to recruit and appoint new charity trustees.***

The Directors and Trustees are appointed by the members at the Annual General Meeting. Directors and Trustees have the power under the governing document to co-opt individuals, who support the objects of the organisation, to fill vacancies on the Council of Management.

Bankers - Barclays plc, 10-12 The Martlets, Crawley, West Sussex, RH10 1ES

Solicitors - Ormerods, 45 Friends Road, Croydon, CR0 1ED

Accountants - Clayton & Co, 76 Ravenoak Road, Cheadle Hulme, Cheadle, SK8 7EG

#### **Financial review**

##### ***The charity's financial position at the end of the year ended 31 December 2022***

The financial position of the charity at 31 December 2022 and comparatives for the prior period, as more fully detailed in the accounts, can be summarised as follows:-

**Net loss £16,513 (2021 loss £1,976)**

Unrestricted Revenue Funds available for the general purposes of the charity are £225,171

Restricted revenue funds £13,964

**Total Funds £239,155**

##### ***Financial review of the position at the reporting date, 31 December 2022 .***

The Trustees consider the financial performance by the charity during the year to have been satisfactory. Financially the theatre is in a good position thanks to a combination of generous local authority Covid grant support in 2021. The Government Bounce Back Loan has been repaid in 2022. Specific changes to fixed assets are detailed in the notes to the accounts.

## **Archway Theatre Company Limited**

Company Registration Number - 571072

### **Trustees' Annual Report for the year ended 31 December 2022**

#### **Details of The Independent Examiner**

Anthony Brown

Member of Chartered Accountant

76 Ravenoak Road

Cheadle Hulme

Cheadle

Cheshire

SK8 7EG

#### **Statement of Directors' and Trustees' Responsibilities.**

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

The financial statements are set out on pages 6 to 19.

These financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006, applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 19 June 2023

E Redfern  
Director and Trustee

## **Archway Theatre Company Limited**

### **Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 December 2022**

I report to the Trustees on my examination of the financial statements of the charitable company on pages 6 to 19 for the year ended 31 December 2022 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard 102, (effective 1st January 2016) as modified by FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , and under the historical cost convention and the accounting policies set out on page 11.

#### **Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report**

As described on page 3, you, the charitable company's Trustees, who are also the Directors of the Company for the purposes of Company law, are responsible for the preparation of the financial statements in accordance with the Companies Act 2006, the Charities Act 2011 and all other applicable law and with United Kingdom Generally Accepted Accounting Practice, applicable to smaller entities, and for being satisfied that the financial statements give a true and fair view.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the financial statements are not required to be audited under any legal provision, or otherwise, and are eligible for independent examination, it is my responsibility to:-

- a) examine the financial statements of the charity under Section 145 of the Act;
- b) follow the applicable procedures in the Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Basis of Independent Examiner's Statement and scope of work undertaken**

I report in respect of my examination of the charity's financial statements carried out under s145 of the Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act setting out the duties of an independent examiner in relation to the conducting of an independent examination. An independent examination includes a review of the accounting records kept by the charitable company and of the accounting systems employed by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as Trustees, concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that, on a test basis of evidence relevant to the amounts and disclosures made, the financial statements comply with the SORP.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries and does not cover all the matters that an auditor would consider in arriving at an opinion. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide

## Archway Theatre Company Limited

Consequently, I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

### Independent Examiner's Statement, Report and Opinion

Subject to the limitations upon the scope of my work as detailed above, I have completed my examination: and can confirm that:-

The accounts of this charitable company are not required to be audited under Part 16 of the Companies Act 2006;

This is a report in respect of an examination carried out under 145 of the Act and in accordance with Directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

and that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

accounting records were not kept in respect of the charity as required by Section 386 of the Companies Act 2006 and Section 130 of The Charities Act 2011;

the financial statements do not accord with those records; or

the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination;

have not been prepared in accordance with the methods and principles set out in the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Signed:-**

Anthony Brown - Independent Examiner

Chartered Accountant

76 Ravenoak Road  
Cheadle Hulme  
Cheadle  
Cheshire  
SK8 7EG

This report was signed on 19 June 2023

**Archway Theatre Company Limited - Statement of Financial Activities for the year ended 31 December 2022**

***Statement of Financial Activities (including the Income and Expenditure Account for the year ended 31 December 2022, as required by the Companies Act 2006)***

|                                      | SORP<br>Ref  | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|--------------------------------------|--------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                      |              | 2022<br>£                             | 2022<br>£                           | 2022<br>£                   | 2021<br>£                 |
| <b>Income &amp; Endowments from:</b> |              |                                       |                                     |                             |                           |
| Donations & Legacies                 | A1           | 18,061                                | -                                   | <b>18,061</b>               | 53,399                    |
| Charitable activities                | A2           | 95,878                                | -                                   | <b>95,878</b>               | 54,992                    |
| Other trading activities             | A3           | 12,000                                | -                                   | <b>12,000</b>               | 6,000                     |
| Investments                          | A4           | 138                                   | -                                   | <b>138</b>                  | 21                        |
| <b>Total income</b>                  | <b>A</b>     | <b>126,077</b>                        | <b>-</b>                            | <b>126,077</b>              | <b>114,412</b>            |
| <b>Expenditure on:</b>               |              |                                       |                                     |                             |                           |
| Raising funds                        | B1           | -                                     | -                                   | -                           | -                         |
| Charitable activities                | B2           | 140,667                               | 1,923                               | <b>142,590</b>              | 116,388                   |
| <b>Total expenditure</b>             | <b>B</b>     | <b>140,667</b>                        | <b>1,923</b>                        | <b>142,590</b>              | <b>116,388</b>            |
| <b>Net deficit for the year</b>      |              | <b>(14,590)</b>                       | <b>(1,923)</b>                      | <b>(16,513)</b>             | <b>(1,976)</b>            |
| <b>Net deficit after transfers</b>   | <b>A-B-C</b> | <b>(14,590)</b>                       | <b>(1,923)</b>                      | <b>(16,513)</b>             | <b>(1,976)</b>            |
| <b>Net movement in funds</b>         |              | <b>(14,590)</b>                       | <b>(1,923)</b>                      | <b>(16,513)</b>             | <b>(1,976)</b>            |
| <b>Reconciliation of funds:-</b>     |              |                                       |                                     |                             |                           |
| <b>Total funds brought forward</b>   |              | 239,761                               | 15,887                              | <b>255,648</b>              | 257,624                   |
| <b>Total funds carried forward</b>   |              | <b>225,171</b>                        | <b>13,964</b>                       | <b>239,135</b>              | <b>255,648</b>            |

The 'SORP Ref' indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All activities derive from continuing operations

**The notes attached on pages 11 to 19 form an integral part of these accounts.**

**Archway Theatre Company Limited - Statement of Financial Activities for the year ended 31 December 2022**

**Archway Theatre Company Limited - Analysis of prior year total funds, as required by paragraph 4.2 of the SORP**

|                                       | SORP<br>Ref | Prior Year<br>Unrestricted<br>Funds<br>2021<br>£ | Prior Year<br>Restricted<br>Funds<br>2021<br>£ | Prior Year<br>Total Funds<br>2021<br>£ |
|---------------------------------------|-------------|--------------------------------------------------|------------------------------------------------|----------------------------------------|
| <b>Income &amp; Endowments from:</b>  |             |                                                  |                                                |                                        |
| Donations & Legacies                  | A1          | 53,399                                           | -                                              | <b>53,399</b>                          |
| Charitable activities                 | A2          | 54,992                                           | -                                              | <b>54,992</b>                          |
| Other trading activities              | A3          | 6,000                                            | -                                              | <b>6,000</b>                           |
| Investments                           | A4          | 21                                               | -                                              | <b>21</b>                              |
| Other                                 | A5          | -                                                | -                                              | -                                      |
| <b>Total income</b>                   | <b>A</b>    | <b>114,412</b>                                   | <b>-</b>                                       | <b>114,412</b>                         |
| <b>Expenditure on:</b>                |             |                                                  |                                                |                                        |
| Raising funds                         | B1          | -                                                | -                                              | -                                      |
| Charitable activities                 | B2          | 114,465                                          | 1,923                                          | <b>116,388</b>                         |
| Other                                 | B3          | -                                                | -                                              | -                                      |
| Tax on surplus on ordinary activities | B3          | -                                                | -                                              | -                                      |
| Other taxation                        | B3          | -                                                | -                                              | -                                      |
| <b>Total expenditure</b>              | <b>B</b>    | <b>114,465</b>                                   | <b>1,923</b>                                   | <b>116,388</b>                         |
| Net gains on investments              | B4          | -                                                | -                                              | -                                      |
| <b>Net income for the year</b>        |             | <b>(53)</b>                                      | <b>(1,923)</b>                                 | <b>(1,976)</b>                         |
| <b>Transfers between funds</b>        | <b>C</b>    | <b>-</b>                                         | <b>-</b>                                       | <b>-</b>                               |
| <b>Net income after transfers</b>     |             | <b>(53)</b>                                      | <b>(1,923)</b>                                 | <b>(1,976)</b>                         |
| <b>Net movement in funds</b>          |             | <b>(53)</b>                                      | <b>(1,923)</b>                                 | <b>(1,976)</b>                         |
| <b>Reconciliation of funds:-</b>      |             |                                                  |                                                |                                        |
| <b>Total funds brought forward</b>    |             | <b>239,814</b>                                   | <b>17,810</b>                                  | <b>257,624</b>                         |
| <b>Total funds carried forward</b>    |             | <b>239,761</b>                                   | <b>15,887</b>                                  | <b>255,648</b>                         |

**All activities derive from continuing operations**

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.'

**The notes attached on pages 11 to 19 form an integral part of these accounts.**

**Archway Theatre Company Limited - Statement of Financial Activities for the year ended 31 December 2022**

**Archway Theatre Company Limited - Resources applied in the year ended 31 December 2022 towards fixed assets for Charity use:-**

|                                                              | 2022<br>£              | 2021<br>£             |
|--------------------------------------------------------------|------------------------|-----------------------|
| Funds generated in the year as detailed in the SOFA          | (16,513)               | (1,976)               |
| Resources applied on functional fixed assets                 | -                      | (6,640)               |
| Other applications of funds                                  | -                      | -                     |
| <b>Net resources available to fund charitable activities</b> | <b><u>(16,513)</u></b> | <b><u>(8,616)</u></b> |

The notes attached on pages 11 to 19 form an integral part of these accounts.

**Movements in revenue and capital funds for the year ended 31 December 2022**

**Revenue accumulated funds**

|                                              | Unrestricted<br>Funds<br>2022<br>£ | Restricted<br>Funds<br>2022<br>£ | Total<br>Funds<br>2022<br>£ | Last year<br>Total Funds<br>2021<br>£ |
|----------------------------------------------|------------------------------------|----------------------------------|-----------------------------|---------------------------------------|
| Accumulated funds brought forward            | 239,761                            | 15,887                           | 255,648                     | <b>257,624</b>                        |
| Recognised gains and losses before transfers | <u>(14,590)</u>                    | <u>(1,923)</u>                   | <u>(16,513)</u>             | <u>(1,976)</u>                        |
|                                              | <b>225,171</b>                     | <b>13,964</b>                    | <b>239,135</b>              | <b>255,648</b>                        |
| <b>Closing revenue funds</b>                 | <b><u>225,171</u></b>              | <b><u>13,964</u></b>             | <b><u>256,399</u></b>       | <b><u>255,648</u></b>                 |

**Summary of funds**

|                           | Unrestricted<br>and<br>Designated funds<br>2022<br>£ | Restricted<br>Funds<br>2022<br>£ | Total<br>Funds<br>2022<br>£ | Last Year<br>Total Funds<br>2021<br>£ |
|---------------------------|------------------------------------------------------|----------------------------------|-----------------------------|---------------------------------------|
| Revenue accumulated funds | <u>225,171</u>                                       | <u>13,964</u>                    | <u>239,135</u>              | <u>255,648</u>                        |

The notes attached on pages 11 to 19 form an integral part of these accounts.

**Archway Theatre Company Limited - Statement of Financial Activities for the year ended 31 December 2022**

**Archway Theatre Company Limited  
Income and Expenditure Account for the year ended 31 December 2022 as required by the Companies Act 2006**

|                                                                 | 2022<br>£       | 2021<br>£      |
|-----------------------------------------------------------------|-----------------|----------------|
| <b>Income</b>                                                   |                 |                |
| Income from operations                                          | 125,525         | 112,791        |
| Refunds from HMRC on gift aided donations                       | 414             | 1,600          |
| Investment income and interest                                  |                 |                |
| Interest receivable                                             | 138             | 21             |
| <b>Gross income in the year before exceptional items</b>        | <b>126,077</b>  | <b>114,412</b> |
| <b>Gross income in the year including exceptional items</b>     | <b>126,077</b>  | <b>114,412</b> |
| <b>Expenditure</b>                                              |                 |                |
| Charitable expenditure, excluding depreciation and amortisation | 122,028         | 97,264         |
| Depreciation and amortisation                                   | 18,491          | 18,816         |
| Fundraising costs                                               | -               | -              |
| Interest payable                                                | 2,071           | 308            |
| <b>Total expenditure in the year</b>                            | <b>142,590</b>  | <b>116,388</b> |
| <b>Net deficit before tax in the financial year</b>             | <b>(16,513)</b> | <b>(1,976)</b> |
| Tax on surplus on ordinary activities                           | -               | -              |
| <b>Net deficit after tax in the financial year</b>              | <b>(16,513)</b> | <b>(1,976)</b> |
| <b>Retained deficit for the financial year</b>                  | <b>(16,513)</b> | <b>(1,976)</b> |

All activities derive from continuing operations

In accordance with the provisions of the Companies Act 2006, the headings and subheadings used in the Income and Expenditure account have been adapted to reflect the special nature of the charity's activities.

**The notes attached on pages 11 to 19 form an integral part of these accounts.**

# Archway Theatre Company Limited - Balance Sheet as at 31 December 2022

|                                                       | SORP |     | 2022                  | 2021                  |
|-------------------------------------------------------|------|-----|-----------------------|-----------------------|
|                                                       | Note | Ref | £                     | £                     |
| <b>Fixed assets</b>                                   | A    |     |                       |                       |
| Tangible assets                                       | 7    | A2  | 94,746                | 113,237               |
| <b>Current assets</b>                                 | B    |     |                       |                       |
| Debtors                                               | 8    | B2  | 28,456                | 37,261                |
| Cash at bank and in hand                              |      | B4  | 149,640               | 179,118               |
| <b>Total current assets</b>                           |      |     | <u>178,096</u>        | <u>216,379</u>        |
| <b>Creditors: amounts falling due within one year</b> | 9    | C1  | <u>(33,707)</u>       | <u>(73,968)</u>       |
| <b>Net current assets</b>                             |      |     | 144,389               | 142,411               |
| <b>The total net assets of the charity</b>            |      |     | <u><b>239,135</b></u> | <u><b>255,648</b></u> |

The total net assets of the charity are funded by the funds of the charity, as follows:-

|                            |    |    |                       |                       |
|----------------------------|----|----|-----------------------|-----------------------|
| <b>Restricted funds</b>    |    |    |                       |                       |
| Restricted Revenue Funds   | 12 | D2 | <u>13,964</u>         | <u>15,887</u>         |
|                            |    |    | 13,964                | 15,887                |
| <b>Unrestricted Funds</b>  |    |    |                       |                       |
| Unrestricted Revenue Funds | 12 | D3 | <u>225,171</u>        | <u>239,761</u>        |
|                            |    |    | 225,171               | 239,761               |
| <b>Total charity funds</b> |    |    | <u><b>239,135</b></u> | <u><b>255,648</b></u> |

The 'SORP Ref' indicated above is the classification of Balance Sheet items as set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the SOFA..

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page 5.

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

## E Redfern

Trustee

Approved by the board of trustees on 19 June 2023

The notes attached on pages 11 to 19 form an integral part of these accounts.

# Archway Theatre Company Limited

## Notes to the Accounts for the year ended 31 December 2022

### 1 Accounting policies

#### *Policies relating to the production of the accounts.*

##### **Basis of preparation and accounting convention**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , effective January 2016, , and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

##### **Going Concern**

The Trustees have obtained forecasts and, after reviewing the financial forecasts for the next 12 months they are satisfied that, at the time of approving the financial statements, it is appropriate to adopt the going concern basis in preparing the financial statements.

##### **Risks and future assumptions**

The charity is a public benefit entity.

#### *Policies relating to categories of income and income recognition.*

##### **Accounting for deferred income and income received in advance**

Where terms and conditions relating to income have not been met or uncertainty exists as to whether the charity can meet any terms or conditions otherwise within its control, income is not recognised but is deferred as a liability until it is probable that the terms or conditions imposed can be met.

Any grant that is subject to performance-related conditions received in advance of delivering the goods and services required by that condition, or is subject to unmet conditions wholly outside the control of the recipient charity, is accounted for as a liability and shown on the balance sheet as deferred income. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met.

When income from a grant or donation has not been recognised due to the conditions applying to the gift not being wholly within the control of the recipient charity, it is disclosed as a contingent asset if receipt of the grant or donation is probable once those conditions are met.

Where time related conditions are imposed or implied by a funder, then the income is apportioned to the time periods concerned, and, where applicable, is accounted for as a liability and shown on the balance sheet as deferred income. When grants are received in advance of the expenditure on the activity funded by them, but there are no specific time related conditions, then the income is not deferred.

Any condition that allows for the recovery by the donor of any unexpended part of a grant does not prevent recognition of the income concerned, but a liability to any repayment is recognised when repayment becomes probable.

##### **Membership subscriptions**

The income and any associated Gift Aid or other tax refund from a membership subscription received by the charity in the nature of a gift, is accounted for on the same basis as a donation.

The income from a membership subscription received by the charity where the subscription purchases the right to services or benefits is recognised as income from charitable activities.

# Archway Theatre Company Limited

## Notes to the Accounts for the year ended 31 December 2022

### *Policies relating to expenditure on goods and services provided to the charity.*

#### Recognition of liabilities and expenditure

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated..

Liabilities arising from future funding commitments and constructive obligations, including performance related grants, where the timing or the amount of the future expenditure required to settle the obligation are uncertain, give rise to a provision in the accounts, which is reviewed at the accounting year end. The provision is increased to reflect any increases in liabilities, and is decreased by the utilisation of any provision within the period, and reversed if any provision is no longer required. These movements are charged or credited to the respective funds and activities to which the provision relates.

### *Policies relating to assets, liabilities and provisions and other matters.*

#### Tangible fixed assets

Tangible fixed assets are measured at their original cost value, or subsequent revaluation, or if donated, as described above. Cost value includes all costs expended in bringing the asset into its intended working condition.

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

|                       |                    |
|-----------------------|--------------------|
| Leasehold premises    | 5 % straight line  |
| Fixtures and fittings | 10 % straight line |

#### Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal or as implied by law.

There are no endowment funds.

## 2 Liability to taxation

The Trustees consider that the charity satisfies the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

## 3 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

## 4 Net surplus before tax in the financial year

| 2022 | 2021 |
|------|------|
| £    | £    |

The net surplus before tax in the financial year is stated after charging:-

|                                    |        |        |
|------------------------------------|--------|--------|
| Depreciation of owned fixed assets | 18,491 | 18,816 |
|------------------------------------|--------|--------|

## 5 Interest payable

| 2022 | 2021 |
|------|------|
| £    | £    |

|               |       |     |
|---------------|-------|-----|
| Loan interest | 2,071 | 308 |
|---------------|-------|-----|

# Archway Theatre Company Limited

## Notes to the Accounts for the year ended 31 December 2022

### 6 Remuneration and payments to Trustees and persons connected with them

No trustees or persons connected with them received any remuneration from the charity, or any related entity.

### 7 Tangible fixed assets

| <i>Current Year</i>        | <b>Leasehold<br/>Land and<br/>Buildings</b> | <b>Fixtures &amp;<br/>Fittings</b> | <b>Total</b>   |
|----------------------------|---------------------------------------------|------------------------------------|----------------|
|                            | £                                           | £                                  | £              |
| <b>Cost</b>                |                                             |                                    |                |
| At 1 January 2022          | 400,771                                     | 137,622                            | 538,393        |
| Additions                  | -                                           | -                                  | -              |
| <b>At 31 December 2022</b> | <b>400,771</b>                              | <b>137,622</b>                     | <b>538,393</b> |
| <b>Depreciation</b>        |                                             |                                    |                |
| At 1 January 2022          | 315,718                                     | 109,438                            | 425,156        |
| Charge for the year        | 13,799                                      | 4,692                              | 18,491         |
| <b>At 31 December 2022</b> | <b>329,517</b>                              | <b>114,130</b>                     | <b>443,647</b> |
| <b>Net book value</b>      |                                             |                                    |                |
| <b>At 31 December 2022</b> | <b>71,254</b>                               | <b>23,492</b>                      | <b>94,746</b>  |
| <b>At 31 December 2021</b> | <b>85,053</b>                               | <b>28,184</b>                      | <b>113,237</b> |

### 8 Debtors

|                                |               |               |
|--------------------------------|---------------|---------------|
|                                | <b>2022</b>   | <b>2021</b>   |
|                                | £             | £             |
| Prepayments and accrued income | 17,071        | 9,430         |
| Other debtors                  | 11,385        | 27,831        |
|                                | <b>28,456</b> | <b>37,261</b> |

### 9 Creditors: amounts falling due within one year

|                                                   |               |               |
|---------------------------------------------------|---------------|---------------|
|                                                   | <b>2022</b>   | <b>2021</b>   |
|                                                   | £             | £             |
| Bank loans and overdrafts                         | -             | 27,504        |
| Accruals                                          | 28,440        | 39,819        |
| Deferred Income - Unrestricted & designated funds | 5,267         | 6,645         |
|                                                   | <b>33,707</b> | <b>73,968</b> |

### 10 Income and Expenditure account summary

|                                |                |                |
|--------------------------------|----------------|----------------|
|                                | <b>2022</b>    | <b>2021</b>    |
|                                | £              | £              |
| <b>At 1 January 2022</b>       | 255,648        | 257,624        |
| Deficit after tax for the year | (16,513)       | (1,976)        |
| <b>At 31 December 2022</b>     | <b>239,135</b> | <b>255,648</b> |

# Archway Theatre Company Limited

## Notes to the Accounts for the year ended 31 December 2022

### 11 Particulars of how particular funds are represented by assets and liabilities

| At 31 December 2022   | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>Funds<br>£ |
|-----------------------|----------------------------|--------------------------|--------------------------|---------------------|
| Tangible Fixed Assets | 94,746                     | -                        | -                        | 94,746              |
| Current Assets        | 164,132                    |                          | 13,964                   | 178,096             |
| Current Liabilities   | (33,707)                   | -                        | -                        | (33,707)            |
|                       | <b>225,171</b>             | <b>-</b>                 | <b>13,964</b>            | <b>239,135</b>      |

| At 1 January 2022     | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>Funds<br>£ |
|-----------------------|----------------------------|--------------------------|--------------------------|---------------------|
| Tangible Fixed Assets | 113,237                    | -                        | -                        | 113,237             |
| Current Assets        | 200,492                    | -                        | 15,887                   | 216,379             |
| Current Liabilities   | (73,968)                   | -                        | -                        | (73,968)            |
|                       | <b>239,761</b>             | <b>-</b>                 | <b>15,887</b>            | <b>255,648</b>      |

### 12 Change in total funds over the year as shown in Note 11 , analysed by individual funds

|                                                | Funds brought<br>forward from<br>2021<br>£ | Movement in<br>funds in 2022<br>£ | Transfers<br>between<br>funds in 2022<br>£ | Funds carried<br>forward to<br>2023<br>£ |
|------------------------------------------------|--------------------------------------------|-----------------------------------|--------------------------------------------|------------------------------------------|
|                                                |                                            | See Note 13                       | See Note 0                                 |                                          |
|                                                | £                                          | £                                 | £                                          | £                                        |
| <b>Unrestricted and designated funds:-</b>     |                                            |                                   |                                            |                                          |
| Unrestricted Revenue Funds                     | 239,761                                    | (14,590)                          | -                                          | 225,171                                  |
| <b>Total unrestricted and designated funds</b> | <b>239,761</b>                             | <b>(14,590)</b>                   | <b>-</b>                                   | <b>225,171</b>                           |
| <b>Restricted funds:-</b>                      |                                            |                                   |                                            |                                          |
| Revenue fund                                   | 15,887                                     | (1,923)                           | -                                          | 13,964                                   |
| <b>Total restricted funds</b>                  | <b>15,887</b>                              | <b>(1,923)</b>                    | <b>-</b>                                   | <b>13,964</b>                            |
| <b>Total charity funds</b>                     | <b>255,648</b>                             | <b>(16,513)</b>                   | <b>-</b>                                   | <b>239,135</b>                           |

### 13 Analysis of movements in funds over the year as shown in Note 12

|                                            | Income<br>2022<br>£ | Expenditure<br>2022<br>£ | Other<br>Gains &<br>Losses<br>2022<br>£ | Movement<br>in funds<br>2022<br>£ |
|--------------------------------------------|---------------------|--------------------------|-----------------------------------------|-----------------------------------|
| <b>Unrestricted and designated funds:-</b> |                     |                          |                                         |                                   |
| Unrestricted Revenue Funds                 | 126,077             | (140,667)                | -                                       | (14,590)                          |
| <b>Restricted funds:-</b>                  |                     |                          |                                         |                                   |
| Restricted Revenue Fund                    | -                   | (1,923)                  |                                         | (1,923)                           |
|                                            | <b>126,077</b>      | <b>(142,590)</b>         | <b>-</b>                                | <b>(16,513)</b>                   |

## Archway Theatre Company Limited

### Notes to the Accounts for the year ended 31 December 2022

#### 14 The purposes for which the funds

##### *Unrestricted and designated funds:-*

Unrestricted Revenue Funds

These funds are held for the meeting the objectives of the charity, and to provide reserves for future activities and, subject to charity legislation, are free from all restrictions on their use.

##### *Restricted funds:-*

Restricted Fixed Asset Funds

The purpose of these funds is described under the accounting policy 'Fund Accounting'.

#### 15 Ultimate controlling party

The charity is under the control of its legal members.

Every member of the charity is obliged to contribute such amount as may be required not exceeding £1 to the assets of the company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

# Archway Theatre Company Limited

Detailed analysis of income and expenditure for the year ended 31 December 2022 as required by the SORP 2015

*This analysis is classified by conventional nominal descriptions and not by activity.*

## 16 Donations, Grants and Legacies

|                                                         | Current year<br>Unrestricted<br>Funds<br>2022<br>£ | Current year<br>Restricted<br>Funds<br>2022<br>£ | Current year<br>Total Funds<br>2022<br>£ | Prior Year<br>Total Funds<br>2021<br>£ |
|---------------------------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| <b>Donations and gifts from individuals</b>             |                                                    |                                                  |                                          |                                        |
| Small donations individually less than £1000            | 2,619                                              | -                                                | 2,619                                    | 6,050                                  |
| Refunds from HMRC on gift aided donations               | 414                                                | -                                                | 414                                      | 1,600                                  |
| <b>Total donations and gifts from individuals</b>       | <b>3,033</b>                                       | <b>-</b>                                         | <b>3,033</b>                             | <b>7,650</b>                           |
|                                                         |                                                    |                                                  |                                          |                                        |
|                                                         | Current year<br>Unrestricted<br>Funds<br>2022<br>£ | Current year<br>Restricted<br>Funds<br>2022<br>£ | Current year<br>Total Funds<br>2022<br>£ | Prior Year<br>Total Funds<br>2021<br>£ |
| <b>Revenue grants from government and public bodies</b> |                                                    |                                                  |                                          |                                        |
| Reigate & Banstead Borough Council                      | 8,001                                              | -                                                | 8,001                                    | 39,000                                 |
| <b>Total public sector revenue grants</b>               | <b>8,001</b>                                       | <b>-</b>                                         | <b>8,001</b>                             | <b>39,000</b>                          |
|                                                         |                                                    |                                                  |                                          |                                        |
|                                                         | Current year<br>Unrestricted<br>Funds<br>2022<br>£ | Current year<br>Restricted<br>Funds<br>2022<br>£ | Current year<br>Total Funds<br>2022<br>£ | Prior Year<br>Total Funds<br>2021<br>£ |
| <b>Sponsorship</b>                                      |                                                    |                                                  |                                          |                                        |
| Small sponsorship gifts individually less than £1000    | 1,398                                              | -                                                | 1,398                                    | 1,367                                  |
| <b>Total sponsorship income</b>                         | <b>1,398</b>                                       | <b>-</b>                                         | <b>1,398</b>                             | <b>1,367</b>                           |
|                                                         |                                                    |                                                  |                                          |                                        |
|                                                         | Current year<br>Unrestricted<br>Funds<br>2022<br>£ | Current year<br>Restricted<br>Funds<br>2022<br>£ | Current year<br>Total Funds<br>2022<br>£ | Prior Year<br>Total Funds<br>2021<br>£ |
| <b>Membership subscriptions as donations</b>            | 5,629                                              | -                                                | 5,629                                    | 5,382                                  |
| <b>Total Donations, Grants and Legacies</b>             | <b>18,061</b>                                      | <b>-</b>                                         | <b>18,061</b>                            | <b>53,399</b>                          |

# Archway Theatre Company Limited

Detailed analysis of income and expenditure for the year ended 31 December 2022 as required by the SORP 2015

## Income from charitable activities - Trading Activities

### Current year

|                                                    | Current year<br>Unrestricted<br>Funds<br>2022<br>£ | Current year<br>Restricted<br>Funds<br>2022<br>£ | Current year<br>Total Funds<br>2022<br>£ | Prior Year<br>Total funds<br>2021<br>£ |
|----------------------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| <b>Primary purpose and ancillary trading</b>       |                                                    |                                                  |                                          |                                        |
| Ticket Sales                                       | 92,978                                             | -                                                | <b>92,978</b>                            | 54,482                                 |
| Letting of property for charitable purposes        | 1,150                                              | -                                                | <b>1,150</b>                             | 260                                    |
| Advertising                                        | 1,470                                              | -                                                | <b>1,470</b>                             | -                                      |
| Youth workshop                                     | 280                                                | -                                                | <b>280</b>                               | 250                                    |
| <b>Total Primary purpose and ancillary trading</b> | <b>95,878</b>                                      | <b>-</b>                                         | <b>95,878</b>                            | <b>54,992</b>                          |

### Total Income from charitable activities

|                                         | Current year<br>Unrestricted<br>Funds<br>2022<br>£ | Current year<br>Restricted<br>Funds<br>2022<br>£ | Current year<br>Total Funds<br>2022<br>£ | Prior Year<br>Total Funds<br>2021<br>£ |
|-----------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| <b>Current year</b>                     |                                                    |                                                  |                                          |                                        |
| Total income from charitable trading    | 95,878                                             | -                                                | <b>95,878</b>                            | 54,992                                 |
| <b>Total from charitable activities</b> | <b>95,878</b>                                      | <b>-</b>                                         | <b>95,878</b>                            | <b>54,992</b>                          |

## Income from other, non charitable, trading activities

|                                    | Current year<br>Unrestricted<br>Funds<br>2022<br>£ | Current year<br>Restricted<br>Funds<br>2022<br>£ | Current year<br>Total Funds<br>2022<br>£ | Prior Year<br>Total Funds<br>2021<br>£ |
|------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| Charge to Archway Club             | 12,000                                             | -                                                | <b>12,000</b>                            | 6,000                                  |
| Income from fundraising events     | -                                                  | -                                                | -                                        | -                                      |
| <b>Total from other activities</b> | <b>12,000</b>                                      | <b>-</b>                                         | <b>12,000</b>                            | <b>6,000</b>                           |

## Investment income

|                                | Current year<br>Unrestricted<br>Funds<br>2022<br>£ | Current year<br>Restricted<br>Funds<br>2022<br>£ | Current year<br>Total Funds<br>2022<br>£ | Prior Year<br>Total Funds<br>2021<br>£ |
|--------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| Bank Interest Receivable       | 138                                                | -                                                | <b>138</b>                               | 21                                     |
| <b>Total investment income</b> | <b>138</b>                                         | <b>-</b>                                         | <b>138</b>                               | <b>21</b>                              |

# Archway Theatre Company Limited

Detailed analysis of income and expenditure for the year ended 31 December 2022 as required by the SORP 2015

## Expenditure on charitable activities - Charitable trading

|                                       | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|---------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
| <i>Current Year</i>                   | 2022                                  | 2022                                | 2022                        | 2021                      |
|                                       | £                                     | £                                   | £                           | £                         |
| Production costs                      | 18,254                                | -                                   | 18,254                      | 7,177                     |
| Reallocated from support costs        | 121,413                               | 1,923                               | 123,336                     | 108,211                   |
| <b>Total charitable trading costs</b> | <b>139,667</b>                        | <b>1,923</b>                        | <b>141,590</b>              | <b>115,388</b>            |

## Support costs for charitable activities

|                                                                                                                | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|----------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
| <i>Current Year</i>                                                                                            | 2022                                  | 2022                                | 2022                        | 2021                      |
|                                                                                                                | £                                     | £                                   | £                           | £                         |
| <b>Volunteer costs</b>                                                                                         |                                       |                                     |                             |                           |
| Training and welfare - volunteers                                                                              | 40                                    | -                                   | 40                          | 105                       |
| <b>Premises Expenses</b>                                                                                       |                                       |                                     |                             |                           |
| Rent and rates                                                                                                 | 47,554                                | -                                   | 47,554                      | 58,640                    |
| Light heat and water                                                                                           | 30,765                                | -                                   | 30,765                      | 7,173                     |
| Caretaking and cleaning                                                                                        | 5,659                                 | -                                   | 5,659                       | 2,941                     |
| Premises repairs, renewals and maintenance                                                                     | 3,878                                 | -                                   | 3,878                       | 5,385                     |
| Property insurance                                                                                             | 2,125                                 | -                                   | 2,125                       | 4,142                     |
| <b>Administrative overheads</b>                                                                                |                                       |                                     |                             |                           |
| Telephone and internet                                                                                         | 1,432                                 | -                                   | 1,432                       | 1,528                     |
| Newsletters, stationery and postage                                                                            | 889                                   | -                                   | 889                         | 1,525                     |
| LTG                                                                                                            | 344                                   | -                                   | 344                         | 105                       |
| Software licences and expenses                                                                                 | 200                                   | -                                   | 200                         | 120                       |
| Advertising and marketing                                                                                      | 373                                   | -                                   | 373                         | 120                       |
| Liability and contents insurance                                                                               | 4,206                                 | -                                   | 4,206                       | 4,238                     |
| Sundry expenses                                                                                                | 130                                   | -                                   | 130                         | 73                        |
| Internet booking fees                                                                                          | 4,896                                 | -                                   | 4,896                       | 2,806                     |
| <b>Professional fees paid to the Auditor or Independent Examiner in addition to audit and examination fees</b> |                                       |                                     |                             |                           |
| Examination fees                                                                                               | 1,000                                 | -                                   | 1,000                       | 1,000                     |
| <b>Financial costs</b>                                                                                         |                                       |                                     |                             |                           |
| Bank and card charges                                                                                          | 283                                   | -                                   | 283                         | 186                       |
| Loan interest                                                                                                  | 2,071                                 | -                                   | 2,071                       | 308                       |
| Depreciation & Amortisation in total for the                                                                   | 16,568                                | 1,923                               | 18,491                      | 18,816                    |
| <b>Support costs before reallocation</b>                                                                       | <b>122,413</b>                        | <b>1,923</b>                        | <b>124,336</b>              | <b>109,211</b>            |
| <b>Less support costs reallocated to specific activities</b>                                                   |                                       |                                     |                             |                           |
| To charitable trading costs                                                                                    | (121,413)                             | (1,923)                             | (123,336)                   | (108,211)                 |
| <b>Total support costs - Current Year</b>                                                                      | <b>1,000</b>                          | <b>-</b>                            | <b>1,000</b>                | <b>1,000</b>              |

The basis of allocation of costs between activities is described under accounting policies  
All the expenditure in the prior year was unrestricted.

# Archway Theatre Company Limited

Detailed analysis of income and expenditure for the year ended 31 December 2022 as required by the SORP 2015

## Other Expenditure - Governance costs

### Professional fees paid to the Auditor or Independent Examiner in addition to audit and examination fees

|                                  | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|----------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                  | 2022                                  | 2022                                | 2022                        | 2021                      |
|                                  | £                                     | £                                   | £                           | £                         |
| Fees paid to the examiner's firm | 1,000                                 | -                                   | 1,000                       | 1,000                     |

## Total Charitable expenditure

### Current Year

|                                     | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|-------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                     | 2022                                  | 2022                                | 2022                        | 2021                      |
|                                     | £                                     | £                                   | £                           | £                         |
| Total charitable trading costs      | 139,667                               | 1,923                               | 141,590                     | 115,388                   |
| Total support costs                 | 1,000                                 | -                                   | 1,000                       | 1,000                     |
| <b>Total charitable expenditure</b> | <b>140,667</b>                        | <b>1,923</b>                        | <b>142,590</b>              | <b>116,388</b>            |

### Prior Year

|                                     | Prior Year<br>Unrestricted<br>Funds | Prior Year<br>Restricted<br>Funds | Prior Year<br>Total Funds |  |
|-------------------------------------|-------------------------------------|-----------------------------------|---------------------------|--|
|                                     | 2021                                | 2021                              | 2021                      |  |
|                                     | £                                   | £                                 | £                         |  |
| Total charitable trading costs      | 113,465                             | 1,923                             | 115,388                   |  |
| Total support costs                 | 1,000                               | -                                 | 1,000                     |  |
| <b>Total charitable expenditure</b> | <b>114,465</b>                      | <b>1,923</b>                      | <b>116,388</b>            |  |

## Expenditure on raising funds and costs of investment management

### Current Year

|                                     | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|-------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                     | 2022                                  | 2022                                | 2022                        | 2021                      |
|                                     | £                                     | £                                   | £                           | £                         |
| Costs of staging fundraising events | -                                     | -                                   | -                           | -                         |
| <b>Total fundraising costs</b>      | <b>-</b>                              | <b>-</b>                            | <b>-</b>                    | <b>-</b>                  |

All the expenditure in the prior year was unrestricted.

**ARCHWAY THEATRE COMPANY LIMITED**

England & Wales - Charity number 274408

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# Accounts

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Company Registration Number - 571072

The Charity Registration Number is :- 274408

Archway Theatre Company Limited

Report and Accounts

31 December 2021

# **Archway Theatre Company Limited**

## **Report and accounts for the year ended 31 December 2021**

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## **Archway Theatre Company Limited**

Company Registration Number - 571072

### **Trustees' Annual Report for the year ended 31 December 2021**

The Trustees present their annual report and accounts for the year ended 31st December 2021.

#### **Reference and administrative details**

##### ***The charity name.***

The legal name of the charity is:- Archway Theatre Company Limited.

##### ***The charity's areas operation and UK charitable registration.***

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 274408.

The charity does not operate in any overseas jurisdictions.

##### ***Legal structure of the charity***

The charity is constituted as a company limited by guarantee, registered under the Companies Acts. The governing document of the charity is the Memorandum and Articles of Association establishing the company under company legislation.

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law

By operation of law all, trustees are directors under the Companies Act 2006 and all directors are trustees under Charities legislation and have responsibilities, as such, under both company and charity legislation.

The trustees are all individuals.

##### **The principal operating address of the charity is:-**

The Drive  
Horley, Surrey  
RH6 7NQ

The registered office of the charity for Companies Act purposes is the same as the operating address shown above.

##### **The Trustees in office on the date the report was approved and during the year ended 31st December 2021 were:-**

Miss E A Bass  
Miss R N Bound (resigned 1st July 2021)  
Ms D Brown  
Mrs D P Cornell  
G Dartnell (appointed 1st July 2021)  
G Duda  
A Dunford  
G Field  
A Gibson  
R Gregory  
Ms K R Horder (appointed 1st July 2021)  
Ms M G Humphrey  
T Last (resigned 1st July 2021)  
H Miller (appointed 1st July 2021)  
Miss J H Ord  
Miss L Ray  
E Redfern  
Ms A Stuart (resigned 19th April 2021)  
P Taylor (resigned 28th January 2022)  
P Tester

All the directors/trustees are also members of the charity.

## **Archway Theatre Company Limited**

Company Registration Number - 571072

### **Trustees' Annual Report for the year ended 31 December 2021**

#### **Objects and activities of the charity**

##### ***The purposes of the charity as set out in its governing document.***

The purpose of the charity is to promote and encourage arts through education and promotion of plays.

##### ***The main activities undertaken in relation to those purposes during the year.***

Because of the impact of Covid restrictions the company produced only four plays and taking advantage of the internet also made ten productions online.

##### ***The main activities undertaken during the year to further the charity's purpose for the public benefit.***

The charity, in promoting and encouraging arts through education and promotion of plays, gives the general public opportunity to appreciate the element the arts in the local area.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

##### ***The contribution of volunteers during the year.***

The contribution of volunteers to the successful running of the theatre cannot be overstated. The Company does not have any employees and it is only thanks to volunteers that the many tasks necessary make all the productions the success that they are.

#### **The main achievements and performance of the charity during the year.**

As the pandemic restrictions started to ease off we managed to open the theatre again in August 2021, starting with Wind In The Willows, followed by Dracula, The Vicar of Dibley and then 39 Steps. While audience numbers were a lot lower than we were used to, it was encouraging to see people coming back to the Archway. At the start of 2022 we went back to 10-night runs and attendance numbers are slowly increasing. It seems people tend to book last minute to attend which does not help with our planning but it is great that we continue to pull in reasonable numbers. The Archway is not alone and the numbers seem to be reflected in most LTG theatres.

##### ***How the achievements during the year measure up to the objectives set.***

##### ***Investment performance against the investment objectives.***

#### **Structure, governance and management of the charity**

##### ***The methods used to recruit and appoint new charity trustees.***

The Directors and Trustees are appointed by the members at the Annual General Meeting. Directors and Trustees have the power under the governing document to co-opt individuals who support the objects of the organisation to fill vacancies on the Council of Management.

Bankers - 105 Victoria Road, Horley, Surrey, RH6 7AX

Solicitors - Ormerods, 45 Friends Road, Croydon, CR0 1ED

Accountants - Clayton & Co, 76 Ravenoak Road, Cheadle Hulme, Cheadle, SK8 7EG

#### **Financial review**

##### ***The charity's financial position at the end of the year ended 31 December 2021***

The financial position of the charity at 31 Decemebr 2021 and comparatives for the prior period, as more fully detailed in the accounts, can be summarise as follows:-

**Net loss £1,976 (2020 income £35,157)**

Unrestricted Revenue Funds available for the general purposes of the charity £239,761

Restricted revenue funds £15,887

**Total Funds £255,648**

##### ***Financial review of the position at the reporting date, 31 December 2021 .***

The Trustees consider the financial performance by the charity during the year to have been satisfactory. Financially the theatre is in a good position than to a combination of generous local authority Covid grant support, a Government Bounce Back Loan and donations from members. Specific changes to fixed assets are detailed in the notes to the accounts.

## **Archway Theatre Company Limited**

Company Registration Number - 571072

### **Trustees' Annual Report for the year ended 31 December 2021**

#### **Details of The Independent Examiner**

Anthony Brown

Member of Chartered Accountant

76 Ravenoak Road

Cheadle Hulme

Cheadle

Cheshire

SK8 7EG

#### **Statement of Directors' and Trustees' Responsibilities.**

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

The financial statements are set out on pages 6 to 19.

These financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006, applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 15 June 2022

E Redfern  
Director and Trustee

## **Archway Theatre Company Limited**

### **Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 December 2021**

I report to the Trustees on my examination of the financial statements of the charitable company on pages 6 to 19 for the year ended 31 December 2021 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard 102, (effective 1st January 2016) as modified by FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , and under the historical cost convention and the accounting policies set out on page 11.

#### **Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report**

As described on page 3, you, the charitable company's Trustees, who are also the Directors of the Company for the purposes of Company law, are responsible for the preparation of the financial statements in accordance with the Companies Act 2006, the Charities Act 2011 and all other applicable law and with United Kingdom Generally Accepted Accounting Practice, applicable to smaller entities, and for being satisfied that the financial statements give a true and fair view.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the financial statements are not required to be audited under any legal provision, or otherwise, and are eligible for independent examination, it is my responsibility to:-

- a) examine the financial statements of the charity under Section 145 of the Act;
- b) follow the applicable procedures in the Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Basis of Independent Examiner's Statement and scope of work undertaken**

I report in respect of my examination of the charity's financial statements carried out under s145 of the Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act setting out the duties of an independent examiner in relation to the conducting of an independent examination. An independent examination includes a review of the accounting records kept by the charitable company and of the accounting systems employed by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as Trustees, concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that, on a test basis of evidence relevant to the amounts and disclosures made, the financial statements comply with the SORP.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries and does not cover all the matters that an auditor would consider in arriving at an opinion. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide

## Archway Theatre Company Limited

Consequently, I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

### Independent Examiner's Statement, Report and Opinion

Subject to the limitations upon the scope of my work as detailed above, I have completed my examination: and can confirm that:-

The accounts of this charitable company are not required to be audited under Part 16 of the Companies Act 2006;

This is a report in respect of an examination carried out under 145 of the Act and in accordance with Directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

and that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

accounting records were not kept in respect of the charity as required by Section 386 of the Companies Act 2006 and Section 130 of The Charities Act 2011;

the financial statements do not accord with those records; or

the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination;

have not been prepared in accordance with the methods and principles set out in the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Signed:-**

Anthony Brown - Independent Examiner

Chartered Accountant

76 Ravenoak Road  
Cheadle Hulme  
Cheadle  
Cheshire  
SK8 7EG

This report was signed on 15 June 2022

**Archway Theatre Company Limited - Statement of Financial Activities for the year ended 31 December 2021**

***Statement of Financial Activities (including the Income and Expenditure Account for the year ended 31 December 2021, as required by the Companies Act 2006)***

|                                                | SORP Ref | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|------------------------------------------------|----------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                                |          | 2021<br>£                             | 2021<br>£                           | 2021<br>£                   | 2020<br>£                 |
| <b>Income &amp; Endowments from:</b>           |          |                                       |                                     |                             |                           |
| Donations & Legacies                           | A1       | 53,399                                | -                                   | <b>53,399</b>               | 48,527                    |
| Charitable activities                          | A2       | 53,389                                | -                                   | <b>53,389</b>               | 37,854                    |
| Other trading activities                       | A3       | 7,603                                 | -                                   | <b>7,603</b>                | 2,000                     |
| Investments                                    | A4       | 21                                    | -                                   | <b>21</b>                   | 47                        |
| <b>Total income</b>                            | <b>A</b> | <b>114,412</b>                        | <b>-</b>                            | <b>114,412</b>              | <b>88,428</b>             |
| <b>Expenditure on:</b>                         |          |                                       |                                     |                             |                           |
| Raising funds                                  | B1       | 1,000                                 | -                                   | <b>1,000</b>                | 402                       |
| Charitable activities                          | B2       | 113,465                               | 1,923                               | <b>115,388</b>              | 52,869                    |
| <b>Total expenditure</b>                       | <b>B</b> | <b>114,465</b>                        | <b>1,923</b>                        | <b>116,388</b>              | <b>53,271</b>             |
| <b>Net (deficit) income for the year</b>       |          | <b>(53)</b>                           | <b>(1,923)</b>                      | <b>(1,976)</b>              | <b>35,157</b>             |
| <b>Net (deficit)/income after transf A-B-C</b> |          | <b>(53)</b>                           | <b>(1,923)</b>                      | <b>(1,976)</b>              | <b>35,157</b>             |
| <b>Net movement in funds</b>                   |          | <b>(53)</b>                           | <b>(1,923)</b>                      | <b>(1,976)</b>              | <b>35,157</b>             |
| <b>Reconciliation of funds:- E</b>             |          |                                       |                                     |                             |                           |
| <b>Total funds brought forward</b>             |          | 239,814                               | 17,810                              | <b>257,624</b>              | 222,467                   |
| <b>Total funds carried forward</b>             |          | <b>239,761</b>                        | <b>15,887</b>                       | <b>255,648</b>              | <b>257,624</b>            |

The 'SORP Ref' indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All activities derive from continuing operations

**The notes attached on pages 11 to 19 form an integral part of these accounts.**

**Archway Theatre Company Limited - Statement of Financial Activities for the year ended 31 December 2021**

**Archway Theatre Company Limited - Analysis of prior year total funds, as required by paragraph 4.2 of the SORP**

|                                       | SORP<br>Ref | Prior Year<br>Unrestricted<br>Funds<br>2020<br>£ | Prior Year<br>Restricted<br>Funds<br>2020<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
|---------------------------------------|-------------|--------------------------------------------------|------------------------------------------------|----------------------------------------|
| <b>Income &amp; Endowments from:</b>  |             |                                                  |                                                |                                        |
| Donations & Legacies                  | A1          | 48,527                                           | -                                              | <b>48,527</b>                          |
| Charitable activities                 | A2          | 37,854                                           | -                                              | <b>37,854</b>                          |
| Other trading activities              | A3          | 2,000                                            | -                                              | <b>2,000</b>                           |
| Investments                           | A4          | 47                                               | -                                              | <b>47</b>                              |
| Other                                 | A5          | -                                                | -                                              | <b>-</b>                               |
| <b>Total income</b>                   | <b>A</b>    | <b>88,428</b>                                    | <b>-</b>                                       | <b>88,428</b>                          |
| <b>Expenditure on:</b>                |             |                                                  |                                                |                                        |
| Raising funds                         | B1          | 402                                              | -                                              | <b>402</b>                             |
| Charitable activities                 | B2          | 50,894                                           | 1,975                                          | <b>52,869</b>                          |
| Other                                 | B3          | -                                                | -                                              | <b>-</b>                               |
| Tax on surplus on ordinary activities | B3          | -                                                | -                                              | <b>-</b>                               |
| Other taxation                        | B3          | -                                                | -                                              | <b>-</b>                               |
| <b>Total expenditure</b>              | <b>B</b>    | <b>51,296</b>                                    | <b>1,975</b>                                   | <b>53,271</b>                          |
| Net gains on investments              | B4          | -                                                | -                                              | <b>-</b>                               |
| <b>Net income for the year</b>        |             | <b>37,132</b>                                    | <b>(1,975)</b>                                 | <b>35,157</b>                          |
| <b>Transfers between funds</b>        | <b>C</b>    | <b>-</b>                                         | <b>-</b>                                       | <b>-</b>                               |
| <b>Net income after transfers</b>     |             | <b>37,132</b>                                    | <b>(1,975)</b>                                 | <b>35,157</b>                          |
| <b>Net movement in funds</b>          |             | <b>37,132</b>                                    | <b>(1,975)</b>                                 | <b>35,157</b>                          |
| <b>Reconciliation of funds:-</b>      |             |                                                  |                                                |                                        |
| <b>Total funds brought forward</b>    |             | <b>202,682</b>                                   | <b>19,785</b>                                  | <b>222,467</b>                         |
| <b>Total funds carried forward</b>    |             | <b>239,814</b>                                   | <b>17,810</b>                                  | <b>257,624</b>                         |

**All activities derive from continuing operations**

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.'

**The notes attached on pages 11 to 19 form an integral part of these accounts.**

**Archway Theatre Company Limited - Statement of Financial Activities for the year ended 31 December 2021**

**Archway Theatre Company Limited - Resources applied in the year ended 31 December 2021 towards fixed assets for Charity use:-**

|                                                              | 2021<br>£      | 2020<br>£     |
|--------------------------------------------------------------|----------------|---------------|
| Funds generated in the year as detailed in the SOFA          | (1,976)        | 35,157        |
| Resources applied on functional fixed assets                 | (6,640)        | -             |
| Other applications of funds                                  | -              | -             |
| <b>Net resources available to fund charitable activities</b> | <b>(8,616)</b> | <b>35,157</b> |

The notes attached on pages 11 to 19 form an integral part of these accounts.

**Movements in revenue and capital funds for the year ended 31 December 2021**

**Revenue accumulated funds**

|                                              | Unrestricted<br>Funds<br>2021<br>£ | Restricted<br>Funds<br>2021<br>£ | Total<br>Funds<br>2021<br>£ | Last year<br>Total Funds<br>2020<br>£ |
|----------------------------------------------|------------------------------------|----------------------------------|-----------------------------|---------------------------------------|
| Accumulated funds brought forward            | 239,814                            | 17,810                           | 257,624                     | 222,467                               |
| Recognised gains and losses before transfers | (53)                               | (1,923)                          | (1,976)                     | 35,157                                |
|                                              | <b>239,761</b>                     | <b>15,887</b>                    | <b>255,648</b>              | <b>257,624</b>                        |
| <b>Closing revenue funds</b>                 | <b>239,761</b>                     | <b>15,887</b>                    | <b>256,399</b>              | <b>257,624</b>                        |

**Summary of funds**

|                           | Unrestricted<br>and<br>Designated funds<br>2021<br>£ | Restricted<br>Funds<br>2021<br>£ | Total<br>Funds<br>2021<br>£ | Last Year<br>Total Funds<br>2020<br>£ |
|---------------------------|------------------------------------------------------|----------------------------------|-----------------------------|---------------------------------------|
| Revenue accumulated funds | 239,761                                              | 15,887                           | 255,648                     | 257,624                               |

The notes attached on pages 11 to 19 form an integral part of these accounts.

**Archway Theatre Company Limited - Statement of Financial Activities for the year ended 31 December 2021**

**Archway Theatre Company Limited  
Income and Expenditure Account for the year ended 31 December 2021 as required by the Companies Act 2006**

|                                                                 | 2021<br>£      | 2020<br>£     |
|-----------------------------------------------------------------|----------------|---------------|
| <b><i>Income</i></b>                                            |                |               |
| Income from operations                                          | 112,791        | 86,856        |
| Refunds from HMRC on gift aided donations                       | 1,600          | 1,525         |
| Investment income and interest                                  |                |               |
| Interest receivable                                             | 21             | 47            |
| <b>Gross income in the year before exceptional items</b>        | <b>114,412</b> | <b>88,428</b> |
| <b>Gross income in the year including exceptional items</b>     | <b>114,412</b> | <b>88,428</b> |
| <b><i>Expenditure</i></b>                                       |                |               |
| Charitable expenditure, excluding depreciation and amortisation | 96,264         | 33,837        |
| Depreciation and amortisation                                   | 18,816         | 19,032        |
| Fundraising costs                                               | 1,000          | 402           |
| Interest payable                                                | 308            | -             |
| <b>Total expenditure in the year</b>                            | <b>116,388</b> | <b>53,271</b> |
| <b>Net income before tax in the financial year</b>              | <b>(1,976)</b> | <b>35,157</b> |
| Tax on surplus on ordinary activities                           | -              | -             |
| <b>Net income after tax in the financial year</b>               | <b>(1,976)</b> | <b>35,157</b> |
| <b>Retained surplus for the financial year</b>                  | <b>(1,976)</b> | <b>35,157</b> |

All activities derive from continuing operations

In accordance with the provisions of the Companies Act 2006, the headings and subheadings used in the Income and Expenditure account have been adapted to reflect the special nature of the charity's activities.

**The notes attached on pages 11 to 19 form an integral part of these accounts.**

# Archway Theatre Company Limited - Balance Sheet as at 31 December 2021

|                                                       |   | <b>SORP</b>     |                | <b>2021</b>    | <b>2020</b>    |
|-------------------------------------------------------|---|-----------------|----------------|----------------|----------------|
|                                                       |   | <b>Note Ref</b> |                | <b>£</b>       | <b>£</b>       |
| <b>Fixed assets</b>                                   |   | <b>A</b>        |                |                |                |
| Tangible assets                                       | 7 | A2              |                | 113,237        | 125,413        |
| <b>Current assets</b>                                 |   | <b>B</b>        |                |                |                |
| Debtors                                               | 8 | B2              | 37,261         | 65,248         |                |
| Cash at bank and in hand                              |   | B4              | 179,118        | 100,569        |                |
| <b>Total current assets</b>                           |   |                 | <u>216,379</u> | <u>165,817</u> |                |
| <b>Creditors: amounts falling due within one year</b> | 9 | C1              | (73,968)       | (33,606)       |                |
| <b>Net current assets</b>                             |   |                 |                | 142,411        | 132,211        |
| <b>The total net assets of the charity</b>            |   |                 |                | <u>255,648</u> | <u>257,624</u> |

The total net assets of the charity are funded by the funds of the charity, as follows:-

|                            |    |    |                |                |         |
|----------------------------|----|----|----------------|----------------|---------|
| <b>Restricted funds</b>    |    |    |                |                |         |
| Restricted Revenue Funds   | 12 | D2 | 15,887         | 17,810         |         |
|                            |    |    | 15,887         |                | 17,810  |
| <b>Unrestricted Funds</b>  |    |    |                |                |         |
| Unrestricted Revenue Funds | 12 | D3 | 239,761        | 239,814        |         |
|                            |    |    | 239,761        |                | 239,814 |
| <b>Total charity funds</b> |    |    | <u>255,648</u> | <u>257,624</u> |         |

The 'SORP Ref' indicated above is the classification of Balance Sheet items as set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the SOFA..

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page 5.

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

## P Tester

Trustee

Approved by the board of trustees on 15 June 2022

The notes attached on pages 11 to 19 form an integral part of these accounts.

# Archway Theatre Company Limited

## Notes to the Accounts for the year ended 31 December 2021

### 1 Accounting policies

#### *Policies relating to the production of the accounts.*

##### **Basis of preparation and accounting convention**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), published by the Charity Commission in England & Wales (CCEW) , effective January 2016, , and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP), in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

##### **Going Concern**

The Trustees have obtained forecasts and, after reviewing the financial forecasts for the next 12 months they are satisfied that, at the time of approving the financial statements, it is appropriate to adopt the going concern basis in preparing the financial statements.

##### **Risks and future assumptions**

The charity is a public benefit entity.

#### *Policies relating to categories of income and income recognition.*

##### **Accounting for deferred income and income received in advance**

Where terms and conditions relating to income have not been met or uncertainty exists as to whether the charity can meet any terms or conditions otherwise within its control, income is not recognised but is deferred as a liability until it is probable that the terms or conditions imposed can be met.

Any grant that is subject to performance-related conditions received in advance of delivering the goods and services required by that condition, or is subject to unmet conditions wholly outside the control of the recipient charity, is accounted for as a liability and shown on the balance sheet as deferred income. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met.

When income from a grant or donation has not been recognised due to the conditions applying to the gift not being wholly within the control of the recipient charity, it is disclosed as a contingent asset if receipt of the grant or donation is probable once those conditions are met.

Where time related conditions are imposed or implied by a funder, then the income is apportioned to the time periods concerned, and, where applicable, is accounted for as a liability and shown on the balance sheet as deferred income. When grants are received in advance of the expenditure on the activity funded by them, but there are no specific time related conditions, then the income is not deferred.

Any condition that allows for the recovery by the donor of any unexpended part of a grant does not prevent recognition of the income concerned, but a liability to any repayment is recognised when repayment becomes probable.

##### **Membership subscriptions**

The income and any associated Gift Aid or other tax refund from a membership subscription received by the charity in the nature of a gift, is accounted for on the same basis as a donation.

The income from a membership subscription received by the charity where the subscription purchases the right to services or benefits is recognised as income from charitable activities.

# Archway Theatre Company Limited

## Notes to the Accounts for the year ended 31 December 2021

### *Policies relating to expenditure on goods and services provided to the charity.*

#### **Recognition of liabilities and expenditure**

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated..

Liabilities arising from future funding commitments and constructive obligations, including performance related grants, where the timing or the amount of the future expenditure required to settle the obligation are uncertain, give rise to a provision in the accounts, which is reviewed at the accounting year end. The provision is increased to reflect any increases in liabilities, and is decreased by the utilisation of any provision within the period, and reversed if any provision is no longer required. These movements are charged or credited to the respective funds and activities to which the provision relates.

### *Policies relating to assets, liabilities and provisions and other matters.*

#### **Tangible fixed assets**

Tangible fixed assets are measured at their original cost value, or subsequent revaluation, or if donated, as described above. Cost value includes all costs expended in bringing the asset into its intended working condition.

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

|                       |                    |
|-----------------------|--------------------|
| Leasehold premises    | 5 % straight line  |
| Fixtures and fittings | 10 % straight line |

#### **Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal or as implied by law.

There are no endowment funds.

## **2 Liability to taxation**

The Trustees consider that the charity satisfies the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

## **3 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

## **4 Net surplus before tax in the financial year**

|                                                                             | 2021   | 2020   |
|-----------------------------------------------------------------------------|--------|--------|
|                                                                             | £      | £      |
| The net surplus before tax in the financial year is stated after charging:- |        |        |
| Depreciation of owned fixed assets                                          | 18,816 | 19,032 |

## **5 Interest payable**

|               | 2021 | 2020 |
|---------------|------|------|
|               | £    | £    |
| Loan interest | 308  | -    |

# Archway Theatre Company Limited

## Notes to the Accounts for the year ended 31 December 2021

### 6 Remuneration and payments to Trustees and persons connected with them

No trustees or persons connected with them received any remuneration from the charity, or any related entity.

### 7 Tangible fixed assets

| <i>Current Year</i>        | <b>Leasehold<br/>Land and<br/>Buildings</b> | <b>Fixtures &amp;<br/>Fittings</b> | <b>Total</b>   |
|----------------------------|---------------------------------------------|------------------------------------|----------------|
|                            | £                                           | £                                  | £              |
| <b>Cost</b>                |                                             |                                    |                |
| At 1 January 2021          | 400,771                                     | 130,982                            | 531,753        |
| Additions                  | -                                           | 6,640                              | 6,640          |
| <b>At 31 December 2021</b> | <b>400,771</b>                              | <b>137,622</b>                     | <b>538,393</b> |
| <b>Depreciation</b>        |                                             |                                    |                |
| At 1 January 2021          | 301,919                                     | 104,421                            | 406,340        |
| Charge for the year        | 13,799                                      | 5,017                              | 18,816         |
| <b>At 31 December 2021</b> | <b>315,718</b>                              | <b>109,438</b>                     | <b>425,156</b> |
| <b>Net book value</b>      |                                             |                                    |                |
| <b>At 31 December 2021</b> | <b>85,053</b>                               | <b>28,184</b>                      | <b>113,237</b> |
| <b>At 31 December 2020</b> | <b>98,852</b>                               | <b>26,561</b>                      | <b>125,413</b> |

### 8 Debtors

|                                | <b>2021</b>   | <b>2020</b>   |
|--------------------------------|---------------|---------------|
|                                | £             | £             |
| Prepayments and accrued income | 9,430         | 10,778        |
| Other debtors                  | 27,831        | 54,470        |
|                                | <b>37,261</b> | <b>65,248</b> |

### 9 Creditors: amounts falling due within one year

|                                                   | <b>2021</b>   | <b>2020</b>   |
|---------------------------------------------------|---------------|---------------|
|                                                   | £             | £             |
| Bank loans and overdrafts                         | 27,504        | 30,000        |
| Accruals                                          | 39,819        | 3,546         |
| Deferred Income - Unrestricted & designated funds | 6,645         | 60            |
|                                                   | <b>73,968</b> | <b>33,606</b> |

### 10 Income and Expenditure account summary

|                                | <b>2021</b>    | <b>2020</b>    |
|--------------------------------|----------------|----------------|
|                                | £              | £              |
| <b>At 1 January 2021</b>       | <b>257,624</b> | <b>222,467</b> |
| Surplus after tax for the year | (1,976)        | 35,157         |
| <b>At 31 December 2021</b>     | <b>255,648</b> | <b>257,624</b> |

# Archway Theatre Company Limited

## Notes to the Accounts for the year ended 31 December 2021

### 11 Particulars of how particular funds are represented by assets and liabilities

| At 31 December 2021   | Unrestricted funds | Designated funds | Restricted funds | Total Funds    |
|-----------------------|--------------------|------------------|------------------|----------------|
|                       | £                  | £                | £                | £              |
| Tangible Fixed Assets | 113,237            | -                | -                | 113,237        |
| Current Assets        | 200,492            | -                | 15,887           | 216,379        |
| Current Liabilities   | (73,968)           | -                | -                | (73,968)       |
|                       | <b>239,761</b>     | <b>-</b>         | <b>15,887</b>    | <b>255,648</b> |

| At 1 January 2021     | Unrestricted funds | Designated funds | Restricted funds | Total Funds    |
|-----------------------|--------------------|------------------|------------------|----------------|
|                       | £                  | £                | £                | £              |
| Tangible Fixed Assets | 125,413            | -                | -                | 125,413        |
| Current Assets        | 148,007            | -                | 17,810           | 165,817        |
| Current Liabilities   | (33,606)           | -                | -                | (33,606)       |
|                       | <b>239,814</b>     | <b>-</b>         | <b>17,810</b>    | <b>257,624</b> |

### 12 Change in total funds over the year as shown in Note 11 , analysed by individual funds

|                                                | Funds brought forward from 2020 | Movement in funds in 2021 | Transfers between funds in 2021 | Funds carried forward to 2022 |
|------------------------------------------------|---------------------------------|---------------------------|---------------------------------|-------------------------------|
|                                                | £                               | See Note 13<br>£          | See Note 0<br>£                 | £                             |
| <b>Unrestricted and designated funds:-</b>     |                                 |                           |                                 |                               |
| Unrestricted Revenue Funds                     | 239,814                         | (53)                      | -                               | 239,761                       |
| <b>Total unrestricted and designated funds</b> | <b>239,814</b>                  | <b>(53)</b>               | <b>-</b>                        | <b>239,761</b>                |
| <b>Restricted funds:-</b>                      |                                 |                           |                                 |                               |
| Revenue fund                                   | 17,810                          | (1,923)                   | -                               | 15,887                        |
| <b>Total restricted funds</b>                  | <b>17,810</b>                   | <b>(1,923)</b>            | <b>-</b>                        | <b>15,887</b>                 |
| <b>Total charity funds</b>                     | <b>257,624</b>                  | <b>(1,976)</b>            | <b>-</b>                        | <b>255,648</b>                |

### 13 Analysis of movements in funds over the year as shown in Note 12

|                                            | Income         | Expenditure      | Other Gains & Losses | Movement in funds |
|--------------------------------------------|----------------|------------------|----------------------|-------------------|
|                                            | 2021<br>£      | 2021<br>£        | 2021<br>£            | 2021<br>£         |
| <b>Unrestricted and designated funds:-</b> |                |                  |                      |                   |
| Unrestricted Revenue Funds                 | 114,412        | (114,465)        | -                    | (53)              |
| <b>Restricted funds:-</b>                  |                |                  |                      |                   |
| Restricted Revenue Fund                    | -              | (1,923)          | -                    | (1,923)           |
|                                            | <b>114,412</b> | <b>(116,388)</b> | <b>-</b>             | <b>(1,976)</b>    |

## Archway Theatre Company Limited

### Notes to the Accounts for the year ended 31 December 2021

#### 14 The purposes for which the funds as

##### *Unrestricted and designated funds:-*

Unrestricted Revenue Funds

These funds are held for the meeting the objectives of the charity, and to provide reserves for future activities and, subject to charity legislation, are free from all restrictions on their use.

##### *Restricted funds:-*

Restricted Fixed Asset Funds

The purpose of these funds is described under the accounting policy 'Fund Accounting'.

#### 15 Ultimate controlling party

The charity is under the control of its legal members.

Every member of the charity is obliged to contribute such amount as may be required not exceeding £1 to the assets of the company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

# Archway Theatre Company Limited

Detailed analysis of income and expenditure for the year ended 31 December 2021 as required by the SORP 2015

*This analysis is classsified by conventional nominal descriptions and not by activity.*

## 16 Donations, Grants and Legacies

|                                                         | Current year<br>Unrestricted<br>Funds<br>2021<br>£ | Current year<br>Restricted<br>Funds<br>2021<br>£ | Current year<br>Total Funds<br>2021<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
|---------------------------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| <b>Donations and gifts from individuals</b>             |                                                    |                                                  |                                          |                                        |
| Small donations individually less than £1000            | 6,050                                              | -                                                | 6,050                                    | 11,512                                 |
| Refunds from HMRC on gift aided donations               | 1,600                                              | -                                                | 1,600                                    | 1,525                                  |
| <b>Total donations and gifts from individuals</b>       | <b>7,650</b>                                       | <b>-</b>                                         | <b>7,650</b>                             | <b>13,037</b>                          |
|                                                         |                                                    |                                                  |                                          |                                        |
|                                                         | Current year<br>Unrestricted<br>Funds<br>2021<br>£ | Current year<br>Restricted<br>Funds<br>2021<br>£ | Current year<br>Total Funds<br>2021<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
| <b>Revenue grants from government and public bodies</b> |                                                    |                                                  |                                          |                                        |
| Reigate & Banstead Borough Council                      | 39,000                                             | -                                                | 39,000                                   | 28,003                                 |
| <b>Total public sector revenue grants</b>               | <b>39,000</b>                                      | <b>-</b>                                         | <b>39,000</b>                            | <b>28,003</b>                          |
|                                                         |                                                    |                                                  |                                          |                                        |
|                                                         | Current year<br>Unrestricted<br>Funds<br>2021<br>£ | Current year<br>Restricted<br>Funds<br>2021<br>£ | Current year<br>Total Funds<br>2021<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
| <b>Sponsorship</b>                                      |                                                    |                                                  |                                          |                                        |
| Small sponsorship gifts individually less than £1000    | 1,367                                              | -                                                | 1,367                                    | 334                                    |
| <b>Total sponsorship income</b>                         | <b>1,367</b>                                       | <b>-</b>                                         | <b>1,367</b>                             | <b>334</b>                             |
|                                                         |                                                    |                                                  |                                          |                                        |
|                                                         | Current year<br>Unrestricted<br>Funds<br>2021<br>£ | Current year<br>Restricted<br>Funds<br>2021<br>£ | Current year<br>Total Funds<br>2021<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
| <b>Membership subscriptions as donations</b>            | 5,382                                              | -                                                | 5,382                                    | 7,153                                  |
| <b>Total Donations, Grants and Legacies</b>             |                                                    |                                                  |                                          |                                        |
| <b>Total Donations, Grants and Legacies</b> A1          | <b>53,399</b>                                      | <b>-</b>                                         | <b>53,399</b>                            | <b>48,527</b>                          |

# Archway Theatre Company Limited

Detailed analysis of income and expenditure for the year ended 31 December 2021 as required by the SORP 2015

## Income from charitable activities - Trading Activities

### Current year

|                                                    | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total funds |
|----------------------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                                    | 2021                                  | 2021                                | 2021                        | 2020                      |
|                                                    | £                                     | £                                   | £                           | £                         |
| <b>Primary purpose and ancillary trading</b>       |                                       |                                     |                             |                           |
| Ticket Sales                                       | 52,879                                | -                                   | 52,879                      | 36,114                    |
| Letting of property for charitable purposes        | 260                                   | -                                   | 260                         | -                         |
| Advertising                                        | -                                     | -                                   | -                           | 225                       |
| Youth workshop                                     | 250                                   | -                                   | 250                         | 1,515                     |
| <b>Total Primary purpose and ancillary trading</b> | <b>53,389</b>                         | <b>-</b>                            | <b>53,389</b>               | <b>37,854</b>             |

### Total Income from charitable activities

|                                            | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|--------------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                            | 2021                                  | 2021                                | 2021                        | 2020                      |
|                                            | £                                     | £                                   | £                           | £                         |
| Total income from charitable trading       | 53,389                                | -                                   | 53,389                      | 37,854                    |
| <b>Total from charitable activities A2</b> | <b>53,389</b>                         | <b>-</b>                            | <b>53,389</b>               | <b>37,854</b>             |

## Income from other, non charitable, trading activities

|                                       | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|---------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                       | 2021                                  | 2021                                | 2021                        | 2020                      |
|                                       | £                                     | £                                   | £                           | £                         |
| Charge to Archway Club                | 6,000                                 | -                                   | 6,000                       | 2,000                     |
| Income from fundraising events        | 1,603                                 | -                                   | 1,603                       | -                         |
| <b>Total from other activities A3</b> | <b>7,603</b>                          | <b>-</b>                            | <b>7,603</b>                | <b>2,000</b>              |

## Investment income

|                                   | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|-----------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                   | 2021                                  | 2021                                | 2021                        | 2020                      |
|                                   | £                                     | £                                   | £                           | £                         |
| Bank Interest Receivable          | 21                                    | -                                   | 21                          | 47                        |
| <b>Total investment income A4</b> | <b>21</b>                             | <b>-</b>                            | <b>21</b>                   | <b>47</b>                 |

# Archway Theatre Company Limited

Detailed analysis of income and expenditure for the year ended 31 December 2021 as required by the SORP 2015

## Expenditure on charitable activities - Charitable trading

| <i>Current Year</i>                            | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|------------------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                                | 2021                                  | 2021                                | 2021                        | 2020                      |
|                                                | £                                     | £                                   | £                           | £                         |
| Production costs                               | 6,177                                 | -                                   | 6,177                       | 2,056                     |
| Reallocated from support costs                 | 106,288                               | 1,923                               | 108,211                     | 50,813                    |
| <b>Total charitable trading costs      B2b</b> | <b>112,465</b>                        | <b>1,923</b>                        | <b>114,388</b>              | <b>52,869</b>             |

## Support costs for charitable activities

| <i>Current Year</i>                                                                                            | Current year<br>Unrestricted<br>Funds | Current year<br>Restricted<br>Funds | Current year<br>Total Funds | Prior Year<br>Total Funds |
|----------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------------------|-----------------------------|---------------------------|
|                                                                                                                | 2021                                  | 2021                                | 2021                        | 2020                      |
|                                                                                                                | £                                     | £                                   | £                           | £                         |
| <b>Volunteer costs</b>                                                                                         |                                       |                                     |                             |                           |
| Training and welfare - volunteers                                                                              | 105                                   | -                                   | 105                         | -                         |
| <b>Premises Expenses</b>                                                                                       |                                       |                                     |                             |                           |
| Rent and rates                                                                                                 | 58,640                                | -                                   | 58,640                      | 5,150                     |
| Light heat and water                                                                                           | 7,173                                 | -                                   | 7,173                       | 8,609                     |
| Caretaking and cleaning                                                                                        | 2,941                                 | -                                   | 2,941                       | 2,524                     |
| Premises repairs, renewals and maintenance                                                                     | 5,385                                 | -                                   | 5,385                       | 2,506                     |
| Property insurance                                                                                             | 4,142                                 | -                                   | 4,142                       | 645                       |
| <b>Administrative overheads</b>                                                                                |                                       |                                     |                             |                           |
| Telephone and internet                                                                                         | 1,528                                 | -                                   | 1,528                       | 2,042                     |
| Newsletters, stationery and postage                                                                            | 1,645                                 | -                                   | 1,645                       | 1,695                     |
| LTG                                                                                                            | 105                                   | -                                   | 105                         | 70                        |
| Advertising and marketing                                                                                      | 120                                   | -                                   | 120                         | 430                       |
| Liability and contents insurance                                                                               | 4,238                                 | -                                   | 4,238                       | 4,398                     |
| Sundry expenses                                                                                                | 73                                    | -                                   | 73                          | 73                        |
| Internet booking fees                                                                                          | 2,806                                 | -                                   | 2,806                       | 2,221                     |
| <b>Professional fees paid to the Auditor or Independent Examiner in addition to audit and examination fees</b> |                                       |                                     |                             |                           |
| Examination fees                                                                                               | 1,000                                 | -                                   | 1,000                       | 750                       |
| <b>Financial costs</b>                                                                                         |                                       |                                     |                             |                           |
| Bank and card charges                                                                                          | 186                                   | -                                   | 186                         | 668                       |
| Loan interest                                                                                                  | 308                                   | -                                   | 308                         | -                         |
| Depreciation & Amortisation in total for the                                                                   | 16,893                                | 1,923                               | 18,816                      | 19,032                    |
| <b>Support costs before reallocation</b>                                                                       | <b>107,288</b>                        | <b>1,923</b>                        | <b>109,211</b>              | <b>50,813</b>             |
| <b>Less support costs reallocated to specific activities</b>                                                   |                                       |                                     |                             |                           |
| To charitable trading costs                                                                                    | (106,288)                             | (1,923)                             | (108,211)                   | (50,813)                  |
| <b>Total support costs - Current Year</b>                                                                      | <b>1,000</b>                          | <b>-</b>                            | <b>1,000</b>                | <b>-</b>                  |

The basis of allocation of costs between activities is described under accounting policies  
All the expenditure in the prior year was unrestricted.

# Archway Theatre Company Limited

Detailed analysis of income and expenditure for the year ended 31 December 2021 as required by the SORP 2015

## Other Expenditure - Governance costs

### Professional fees paid to the Auditor or Independent Examiner in addition to audit and examination fees

|                                  | Current year<br>Unrestricted<br>Funds<br>2021<br>£ | Current year<br>Restricted<br>Funds<br>2021<br>£ | Current year<br>Total Funds<br>2021<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
|----------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| Fees paid to the examiner's firm | 1,000                                              | -                                                | 1,000                                    | 750                                    |

## Total Charitable expenditure

### Current Year

|                                           | Current year<br>Unrestricted<br>Funds<br>2021<br>£ | Current year<br>Restricted<br>Funds<br>2021<br>£ | Current year<br>Total Funds<br>2021<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
|-------------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| Total charitable trading costs <b>B2b</b> | 112,465                                            | 1,923                                            | 114,388                                  | 52,869                                 |
| Total support costs <b>B2d</b>            | 1,000                                              | -                                                | 1,000                                    | -                                      |
| <b>Total charitable expenditure B2</b>    | <b>113,465</b>                                     | <b>1,923</b>                                     | <b>115,388</b>                           | <b>52,869</b>                          |

### Prior Year

|                                           | Prior Year<br>Unrestricted<br>Funds<br>2020<br>£ | Prior Year<br>Restricted<br>Funds<br>2020<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
|-------------------------------------------|--------------------------------------------------|------------------------------------------------|----------------------------------------|
| Total charitable trading costs <b>B2b</b> | 50,144                                           | 1,975                                          | 52,119                                 |
| Total support costs <b>B2d</b>            | 750                                              | -                                              | 750                                    |
| <b>Total charitable expenditure B2</b>    | <b>50,894</b>                                    | <b>1,975</b>                                   | <b>52,869</b>                          |

## Expenditure on raising funds and costs of investment management

### Current Year

|                                     | Current year<br>Unrestricted<br>Funds<br>2021<br>£ | Current year<br>Restricted<br>Funds<br>2021<br>£ | Current year<br>Total Funds<br>2021<br>£ | Prior Year<br>Total Funds<br>2020<br>£ |
|-------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------------------------|----------------------------------------|
| Costs of staging fundraising events | 1,000                                              | -                                                | 1,000                                    | 402                                    |
| <b>Total fundraising costs B1</b>   | <b>1,000</b>                                       | <b>-</b>                                         | <b>1,000</b>                             | <b>402</b>                             |

All the expenditure in the prior year was unrestricted.

**ARCHWAY THEATRE COMPANY LIMITED**

England & Wales - Charity number 274408

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# Accounts

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Registered Charity Number  
274408

Registered Company Number  
571072

Archway Theatre Company Limited  
Report and Accounts  
For The Year Ended  
31 December 2020

## **Archway Theatre Company Limited**

### **The report of the trustees for the year ended 31 December 2020**

#### **Introduction**

The trustees present their annual report and accounts for the year ended 31st December 2020.

The board of trustees are satisfied with the performance of the charity during the year and the position at 31st December 2020 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

#### **Name, registered office and constitution of the charity**

The full name of the charity is Archway Theatre Company Limited.

The legal registration details are :-

|                                    |                                    |
|------------------------------------|------------------------------------|
| <i>Date of incorporation</i>       | 3rd September 1956                 |
| <i>Company Registration Number</i> | 571072                             |
| <i>The Registered Office is</i>    | The Drive, Horley, Surrey, RH6 7NQ |
| <i>Charity Registration Number</i> | 274408                             |

#### **Objectives and Activities of the Charity**

##### ***Public benefit that is provided by the charity***

The charity, in promoting and encouraging arts through education and promotion of plays, gives the general public the opportunity to appreciate that element of the arts in the local area.

#### **Achievements and Performance of the Charity**

##### ***Summary of the main achievements of the charity during the year***

2020 has been a difficult year. The global pandemic forced us to close our doors in March. We remained closed for the remainder of the year but our amazing company turned to online entertainment and we managed to create many different productions and events to keep our members entertained and keep some money coming in.

#### **Structure, Governance and Management**

##### ***Nature of the Governing Document and constitution of the charity***

The company is constituted as a company limited by guarantee, registered under the Companies Acts. The governing document of the charity is the Memorandum and Articles of Association establishing the company under company legislation.

There are no restrictions in the governing documents on the operation of the charity or on its investment powers other than those imposed by Charity law.

## **Archway Theatre Company Limited**

### **The report of the trustees for the year ended 31 December 2020**

#### ***The methods adopted for the recruitment and appointment of new trustees***

The Directors and Trustees are appointed by the members at the Annual General Meeting. Directors and Trustees have the power under the governing document to co-opt individuals who support the objects of the organisation to fill vacancies on the Council of Management.

#### ***The major risks to which the charity is exposed and reviews and systems to mitigate risks***

The difficulties caused by the pandemic mentioned in the report for 2019 have continued well into 2021. Due to the support of our landlord, who has waived rent for most of the year, and Reigate & Banstead Borough Council, which has made significant grants, the Company has managed to mitigate the risks posed by the pandemic. Sufficient that when productions can restart the Company will be able to continue as in past years.

### **Financial Review**

#### ***Policies on reserves***

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at 12 months of outgoings. This has been estimated at £85,000 and such funds were maintained at this level throughout the year.

#### ***Availability and adequacy of assets of each of the funds***

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

#### ***Transactions and Financial position***

The financial statements are set out on pages 7 to 14. The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (revised in June 2008) and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £35,157 (prior year outgoing £18,904) and net realised outgoing resources of a capital nature of £nil, (prior year £22,998), making net overall realised incoming resources of £35,157 (prior year outgoing £41,902).

The total reserves at the year end stand at £257,624 (prior year £222,467).

Free unrestricted liquid reserves amounted to £130,084, (prior year £75,895).

## **Archway Theatre Company Limited**

### **The report of the trustees for the year ended 31 December 2020**

#### ***Specific changes in fixed assets***

Changes in fixed assets are shown in detail in the notes to the accounts.

#### ***Share Capital***

The company is limited by guarantee and therefore has no share capital.

### **The members of the Board of Trustees of the Charity during the year ended 31st December 2020 and at the date the accounts were approved were :-**

Miss E A Bass  
Miss R N Bound (appointed 26th August 2020)  
Ms D Brown  
N Carter (resigned 26th August 2020)  
Mrs D P Cornell (appointed 26th August 2020)  
A Covey (resigned 6th July 2020)  
K Day (until 20th February 2021)  
G Duda  
A Dunford  
G Field  
Ms L de Freitas (resigned 6th July 2020)  
A Gibson  
R Gregory  
Ms M G Humphrey (appointed 26th August 2020)  
T Last  
Miss J H Ord (appointed 26th August 2020)  
Miss L Ray  
E Redfern  
Ms A Stuart (resigned 19th April 2021)  
P Taylor  
P Tester

The directors/trustees are all members of the charity.

#### **Bankers**

Barclays, 105 Victoria Road, Horley, Surrey, RH6 7AX

#### **Solicitors**

Ormerods, 45 Friends Road, Croydon, CR0 1ED

#### **Independent Examiner**

Anthony Brown  
Chartered Accountant  
9 Lynton Close  
Knutsford  
WA16 BH

## **Archway Theatre Company Limited**

### **The report of the trustees for the year ended 31 December 2020**

#### **Statement of Directors' and Trustees' Responsibilities**

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial

#### **Method of preparation of accounts**

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 14 June 2021.

E Redfern  
Director and Trustee

## **Archway Theatre Company Limited**

### **Independent Examiner's Report to the trustees of the charity**

#### **Report of the Independent Examiner to the trustees on the accounts of the Charity for the year end 31 December 2020**

I report on the financial statements of the Charity on pages 7 to 14 for the year ended 31 December 2020 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 as modified in June 2008. (The SORP), under the historical cost convention and the accounting policies set out on page 10.

#### **Respective responsibilities of trustees and examiner**

As described on page 4, the Charity's trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements.

The trustees are satisfied that the audit requirement of Section 144(1) of the Act does not apply and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to section 476 of the Companies Act 2006, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit under company law, or otherwise, and is eligible for independent examination, it is my responsibility to:-

- a) examine the accounts under section 145 of the Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- c) to state whether particular matters have come to my attention.

#### **Basis of opinion and scope of work undertaken**

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales setting out the duties of an independent examiner issued by the Charity Commissioners under section 145(5)(b) of the Act) in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters.

#### **Independent Examiner's Statement, report and opinion**

Subject to the limitations upon the scope of my work as detailed above, in connection with my examination , I can confirm that

1) In accordance with Regulation 31 of The Charities (Accounts and Reports) Regulations 2008, (The Regulations) the accounts of this incorporated charity are not required to be audited under Part 16 of the Companies Act 2006;

2) this is a report in respect of an examination carried out under section 145 of the Act and in accordance with any directions given by the Commission under subsection (5)(b) of that section which are applicable;

and that no matter has come to my attention in connection with my examination which gives me reasonable cause to believe that in any material respect the requirements

(i) to keep accounting records in accordance with section 386 of the Companies Act 2006;

(ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and;

(iii) that the financial statements be prepared in accordance with the methods and principles set out in the Statement of Recommended Practice - Accounting and Reporting by Charities

have not been met; or

to which, in my opinion, attention should be drawn in my report in order to enable a proper understanding of the accounts to be reached;

The Examiner's relevant professional qualification or body is:

Chartered Accountant

Anthony Brown  
9 Lynton Close  
Knutsford  
Cheshire  
WA16 8BH

The date upon which my opinion is expressed is :-

14 June 2021

**Archway Theatre Company Limited**  
**Statement of Financial Activities**  
**for the year ended 31 December 2020**

|                                                                                                 | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>Funds | Last Year<br>Total Funds |
|-------------------------------------------------------------------------------------------------|-----------------------|---------------------|----------------|--------------------------|
| Notes                                                                                           | 2020<br>£             | 2020<br>£           | 2020<br>£      | 2019<br>£                |
| <b>Incoming resources</b>                                                                       |                       |                     |                |                          |
| <b><i>Incoming resources from generated funds</i></b>                                           |                       |                     |                |                          |
| Voluntary Income                                                                                | 48,527                | -                   | 48,527         | 10,095                   |
| Activities for generating funds                                                                 | 2,000                 | -                   | 2,000          | 17,415                   |
| Investment Income                                                                               | 47                    | -                   | 47             | 116                      |
| <b><i>Incoming resources from charitable activities</i></b>                                     | 37,854                | -                   | 37,854         | 94,321                   |
| <b>Total incoming resources</b>                                                                 | <b>88,428</b>         | <b>-</b>            | <b>88,428</b>  | <b>121,947</b>           |
| <b><i>Costs of generating funds</i></b>                                                         |                       |                     |                |                          |
| Costs of generating voluntary income                                                            | 402                   | -                   | 402            | 1,371                    |
| <b><i>Costs of charitable activities</i></b>                                                    | 50,144                | 1,975               | 52,119         | 138,380                  |
| <b><i>Governance costs</i></b>                                                                  | 750                   | -                   | 750            | 1,100                    |
| <b>Total resources expended</b>                                                                 | <b>51,296</b>         | <b>1,975</b>        | <b>53,271</b>  | <b>140,851</b>           |
| <b>Net incoming resources/(net outgoing resources) before transfers between funds</b>           | 37,132                | (1,975)             | 35,157         | (18,904)                 |
| <b>Gross transfers between funds</b>                                                            | -                     | -                   | -              | -                        |
| <b>Net incoming resources/(net outgoing resources) before Other recognised gains and losses</b> | 37,132                | (1,975)             | 35,157         | (18,904)                 |
| <b>Other recognised gains and losses</b>                                                        |                       |                     |                |                          |
| <b>Net movement in funds</b>                                                                    | 37,132                | (1,975)             | 35,157         | (18,904)                 |
| <b>Reconciliation of funds</b>                                                                  |                       |                     |                |                          |
| <b><i>Total funds brought forward</i></b>                                                       | 202,682               | 19,785              | 222,467        | 241,371                  |
| <b>Total Funds carried forward</b>                                                              | <b>239,814</b>        | <b>17,810</b>       | <b>257,624</b> | <b>222,467</b>           |

The net movement in funds referred to above is the net incoming resources as defined in the SORP and is reconciled to the total funds as shown in the Balance Sheet on page 9 as required by the SORP.

**All activities derive from continuing operations**

**The notes on pages 10 to 14 form an integral part of these accounts.**

**Archway Theatre Company Limited**  
**Statement of Financial Activities**  
**for the year ended 31 December 2020**  
**Income and Expenditure Account as required by the Companies Act**  
**for the year ended 31 December 2020**

|                                                          | 2020<br>£     | 2019<br>£       |
|----------------------------------------------------------|---------------|-----------------|
| Turnover                                                 | 88,381        | 121,831         |
| Direct costs of turnover                                 | 52,521        | 139,751         |
| <b>Gross surplus/(deficit)</b>                           | <b>35,860</b> | <b>(17,920)</b> |
| Governance costs                                         | 750           | 1,100           |
| <b>Operating surplus/(deficit)</b>                       | <b>35,110</b> | <b>(19,020)</b> |
| Interest receivable                                      | 47            | 116             |
| <b>Retained surplus/(deficit) for the financial year</b> | <b>35,157</b> | <b>(18,904)</b> |

All activities derive from continuing operations

The notes on pages 10 to 14 form an integral part of these accounts.

**Statement of Total Recognised Gains and Losses**  
**for the year ended 31 December 2020**

|                                                                | 2020          | 2019            |
|----------------------------------------------------------------|---------------|-----------------|
| Excess of Expenditure over income before realisation of assets | 35,157        | (18,904)        |
| Loss per Profit and Loss account                               | 35,157        | (18,904)        |
| Grants for the acquisition of fixed assets                     | -             | -               |
| <b>Net Movement in funds before taxation</b>                   | <b>35,157</b> | <b>(18,904)</b> |

**Movements in revenue and capital funds**  
**for the year ended 31 December 2020**

| Revenue accumulated funds                    | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>Funds | Last year<br>Total Funds |
|----------------------------------------------|-----------------------|---------------------|----------------|--------------------------|
|                                              | 2020<br>£             | 2020<br>£           | 2020<br>£      | 2019<br>£                |
| Accumulated funds brought forward            | 202,682               | 19,785              | 222,467        | 241,371                  |
| Recognised gains and losses before transfers | 37,132                | (1,975)             | 35,157         | (18,904)                 |
|                                              | 239,814               | 17,810              | 257,624        | 222,467                  |
| <b>Closing revenue accumulated funds</b>     | <b>239,814</b>        | <b>17,810</b>       | <b>257,624</b> | <b>222,467</b>           |

The notes on pages 10 to 14 form an integral part of these accounts.

| Summary of funds          | Designated<br>Funds | Unrestricted<br>Funds | Restricted<br>Funds | Total<br>Funds | Last Year<br>Total Funds |
|---------------------------|---------------------|-----------------------|---------------------|----------------|--------------------------|
|                           | 2020                | 2020                  | 2020                | 2020           | 2019                     |
| Revenue accumulated funds | -                   | 239,814               | 17,810              | 257,624        | 222,467                  |

The statement of changes in resources applied for fixed assets for Charity use is shown in the notes to the accounts

The notes on pages 10 to 14 form an integral part of these accounts.

**Archway Theatre Company Limited**  
**Company Number** 571072  
**Balance Sheet**  
**as at 31 December 2020**

|                                        |   |                |                |
|----------------------------------------|---|----------------|----------------|
| Tangible assets                        | 6 | 125,413        | 144,445        |
| <b>Total fixed assets</b>              |   | <u>125,413</u> | <u>144,445</u> |
| <b>Current assets</b>                  |   |                |                |
| Debtors                                | 7 | 65,248         | 58,921         |
| Cash at bank and in hand               |   | <u>100,569</u> | <u>28,836</u>  |
| <b>Total current assets</b>            |   | <u>165,817</u> | <u>87,757</u>  |
| <b>Creditors:-</b>                     |   |                |                |
| amounts due within one year            | 8 | (33,606)       | (9,735)        |
| <b>Net current assets</b>              |   | <u>132,211</u> | <u>78,022</u>  |
| <b>Total net assets of the charity</b> |   | <u>257,624</u> | <u>222,467</u> |
| <b>The funds of the charity :</b>      |   |                |                |
| <b>Unrestricted income funds</b>       |   |                |                |
| Unrestricted revenue accumulated funds |   | <u>239,814</u> | <u>202,682</u> |
| <b>Total unrestricted funds</b>        |   | 239,814        | 202,682        |
| <b>Restricted revenue funds</b>        |   |                |                |
| Restricted revenue accumulated funds   |   | <u>17,810</u>  | <u>19,785</u>  |
| <b>Restricted fixed asset funds</b>    |   |                |                |
| <b>Total restricted funds</b>          |   | 17,810         | 19,785         |
| <b>Total charity funds</b>             |   | <u>257,624</u> | <u>222,467</u> |

The directors are satisfied that for the year ended on 31 December 2020 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 6.

The director(s) acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**P Tester**

Trustee

Approved by the board of trustees on 14 June 2021

**The notes on pages 10 to 14 form an integral part of these accounts.**

**Archway Theatre Company Limited**  
**Notes to the Accounts**  
**for the year ended 31 December 2020**

**1 Accounting policies**

***Basis of preparation of the accounts***

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008) (The SORP). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Act 2006, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Insofar as the SORP requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The charity has taken advantage of the exemption in the FRSSE from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

***Accounting convention***

The financial statements are prepared on a going concern basis, under the historical cost convention.

***Incoming Resources***

Incoming resources are accounted for on a receivable basis.

***Deferred income***

In accordance with the SORP grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

***Recognition of liabilities***

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the SORP.

***Fixed assets and depreciation***

All tangible fixed assets are stated at cost less depreciation.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

|                       |                   |
|-----------------------|-------------------|
| Leasehold premises    | 5% straight line  |
| Fixtures and fittings | 10% straight line |

***Taxation***

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company and is therefore included in the relevant costs in the Statement of Financial Activities.

***Funds structure policy***

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

**Archway Theatre Company Limited**  
**Notes to the Accounts**  
**for the year ended 31 December 2020**

**2 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

|                                                  | <b>2020</b>   | <b>2019</b>    |
|--------------------------------------------------|---------------|----------------|
|                                                  | <b>£</b>      | <b>£</b>       |
| <b>This is stated after crediting :-</b>         |               |                |
| <b>Revenue Turnover from ordinary activities</b> | <u>88,381</u> | <u>121,831</u> |

**and after charging:-**

|                                    |            |              |
|------------------------------------|------------|--------------|
| Depreciation of owned fixed assets | 19,032     | 19,524       |
| Rentals under operating leases     | 5,150      | 48,245       |
| Independent Examiner's Fees        | <u>750</u> | <u>1,100</u> |

|                                | <b>2020</b> | <b>2019</b> |
|--------------------------------|-------------|-------------|
|                                | <b>£</b>    | <b>£</b>    |
| <b>4 Investment Income</b>     |             |             |
| Bank deposit interest received | <u>47</u>   | <u>116</u>  |

**5 Trustees' remuneration**

Neither the trustees nor any persons connected with them have received any remuneration, either in the current year or the prior year.

**6 Tangible functional fixed assets**

|                                                           | <b>Leasehold<br/>Land and<br/>Buildings<br/>£</b> | <b>Fixtures &amp;<br/>Fittings<br/>£</b> | <b>Total<br/>£</b> |
|-----------------------------------------------------------|---------------------------------------------------|------------------------------------------|--------------------|
| <b>Asset cost, valuation or revalued amount</b>           |                                                   |                                          |                    |
| At 1 January 2020                                         | 400,771                                           | 130,982                                  | 531,753            |
| At 31 December 2020                                       | <u>400,771</u>                                    | <u>130,982</u>                           | <u>531,753</u>     |
| <b>Accumulated depreciation and impairment provisions</b> |                                                   |                                          |                    |
| At 1 January 2020                                         | 288,120                                           | 99,188                                   | 387,308            |
| Depreciation on revaluation                               | -                                                 | -                                        | -                  |
| Charge for the year                                       | <u>13,799</u>                                     | <u>5,233</u>                             | <u>19,032</u>      |
| At 31 December 2020                                       | <u>301,919</u>                                    | <u>104,421</u>                           | <u>406,340</u>     |
| <b>Net book value</b>                                     |                                                   |                                          |                    |
| At 31 December 2020                                       | <u>98,852</u>                                     | <u>26,561</u>                            | <u>125,413</u>     |
| At 31 December 2019                                       | <u>112,651</u>                                    | <u>31,794</u>                            | <u>144,445</u>     |

All assets are used for direct charitable purposes.

|                  | <b>2020</b>   | <b>2019</b>   |
|------------------|---------------|---------------|
|                  | <b>£</b>      | <b>£</b>      |
| <b>7 Debtors</b> |               |               |
| Other Debtors    | 54,470        | 36,215        |
| Prepaid expenses | <u>10,778</u> | <u>22,706</u> |
|                  | <u>65,248</u> | <u>58,921</u> |

|                                                         | <b>2020</b>   | <b>2019</b>  |
|---------------------------------------------------------|---------------|--------------|
|                                                         | <b>£</b>      | <b>£</b>     |
| <b>8 Creditors: amounts falling due within one year</b> |               |              |
| Bank loans and overdrafts                               | 30,000        | -            |
| Accrued expenses                                        | 3,546         | 3,470        |
| Deferred income and grants in advance                   | <u>60</u>     | <u>6,265</u> |
|                                                         | <u>33,606</u> | <u>9,735</u> |

**Archway Theatre Company Limited**  
**Notes to the Accounts**  
**for the year ended 31 December 2020**

| <b>9 Analysis of the Net Movement in Funds</b>                                                                                                                                | <b>2020</b>   | <b>2019</b>     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------|
|                                                                                                                                                                               | <b>£</b>      | <b>£</b>        |
| Net movement in funds from Statement of Financial Activities                                                                                                                  | 35,157        | (18,904)        |
| Net resources applied on functional fixed assets                                                                                                                              | -             | (22,998)        |
| <b>Net movement in funds available for future activities</b>                                                                                                                  | <b>35,157</b> | <b>(41,902)</b> |
| The net resources applied on functional fixed assets and the net investment in programme related investments represents the cost of additions less proceeds of any disposals. |               |                 |

| <b>10 Particulars of Individual Funds and analysis of assets and liabilities representing funds</b> |                           |                         |                         |                    |
|-----------------------------------------------------------------------------------------------------|---------------------------|-------------------------|-------------------------|--------------------|
| <b>At 31 December 2020</b>                                                                          | <b>Unrestricted funds</b> | <b>Designated funds</b> | <b>Restricted funds</b> | <b>Total Funds</b> |
|                                                                                                     | <b>£</b>                  | <b>£</b>                | <b>£</b>                | <b>£</b>           |
| Tangible Fixed Assets                                                                               | 125,413                   | -                       | -                       | 125,413            |
| Current Assets                                                                                      | 148,007                   | -                       | 17,810                  | 165,817            |
| Current Liabilities                                                                                 | (33,606)                  | -                       | -                       | (33,606)           |
|                                                                                                     | <u>231,017</u>            | <u>-</u>                | <u>17,810</u>           | <u>248,827</u>     |
|                                                                                                     | <b>£</b>                  | <b>£</b>                | <b>£</b>                | <b>£</b>           |
| <b>At 1 January 2020</b>                                                                            | <b>Unrestricted funds</b> | <b>Designated funds</b> | <b>Restricted funds</b> | <b>Total Funds</b> |
|                                                                                                     |                           |                         |                         |                    |
| Tangible Fixed Assets                                                                               | 124,660                   | -                       | 19,785                  | 144,445            |
| Current Assets                                                                                      | 87,757                    | -                       | -                       | 87,757             |
| Current Liabilities                                                                                 | (9,735)                   | -                       | -                       | (9,735)            |
|                                                                                                     | <u>202,682</u>            | <u>-</u>                | <u>19,785</u>           | <u>222,467</u>     |

The individual funds included above are :-

| <b>Funds at 2019</b> | <b>Movements in Funds as below</b> | <b>Transfers Between funds</b> | <b>Funds at 2020</b> |
|----------------------|------------------------------------|--------------------------------|----------------------|
| <b>£</b>             | <b>£</b>                           | <b>£</b>                       | <b>£</b>             |
| <u>222,467</u>       | <u>35,157</u>                      | <u>-</u>                       | <u>257,624</u>       |

Analysis of movements in funds as shown in the table above

| <b>Incoming Resources</b> | <b>Outgoing Resources</b> | <b>Gains &amp; Losses</b> | <b>Movement in funds</b> |
|---------------------------|---------------------------|---------------------------|--------------------------|
| <b>£</b>                  | <b>£</b>                  | <b>£</b>                  | <b>£</b>                 |
| <u>88,428</u>             | <u>(53,271)</u>           | <u>-</u>                  | <u>35,157</u>            |

**11 Share Capital**

The charity is incorporated under the Companies Acts and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 149 members of the company (2019 - 138 members).

**Archway Theatre Company Limited**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 31 December 2020**  
**Status of this schedule to the Statement of Financial Activities**

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, revised June 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

|                                                            | Unrestricted Funds | Restricted Funds | Total Funds   | Prior Period Total Funds |
|------------------------------------------------------------|--------------------|------------------|---------------|--------------------------|
|                                                            | 2020               | 2020             | 2020          | 2019                     |
|                                                            | £                  | £                | £             | £                        |
| <b>Incoming Resources</b>                                  |                    |                  |               |                          |
| <b>Incoming resources from generated funds</b>             |                    |                  |               |                          |
| General donations                                          | 8,886 -            |                  | 8,886         | 2,130                    |
| Gatwick Airport Community Trust                            | 0                  | 0                | -             | 2,000                    |
| Annual prebooked seats donated by members                  | 4,151 -            |                  | 4,151         | -                        |
| Reigate & Banstead Borough Council grants                  | 28,003             | 0                | 28,003        | -                        |
| <b>Total grants, legacies and donations received</b>       | <b>41,040</b>      | <b>-</b>         | <b>41,040</b> | <b>4,130</b>             |
| <b>Other voluntary income</b>                              |                    |                  |               |                          |
| Members' Subscriptions                                     | 7,153              | -                | 7,153         | 4,906                    |
| Sponsorship income                                         | 334                | -                | 334           | 1,059                    |
| <b>Total other voluntary income</b>                        | <b>7,487</b>       | <b>-</b>         | <b>7,487</b>  | <b>5,965</b>             |
| <b>Total Voluntary Income</b>                              | <b>7,487</b>       | <b>-</b>         | <b>7,487</b>  | <b>5,965</b>             |
| <b>Activities for generating funds</b>                     |                    |                  |               |                          |
| Fundraising activities                                     | -                  | -                | -             | 2,430                    |
| Temporary letting and licensing of charitable property     | -                  | -                | -             | 2,985                    |
| Charge to Archway Club                                     | 2,000              | -                | 2,000         | 12,000                   |
| <b>Total of activities for generating funds</b>            | <b>2,000</b>       | <b>-</b>         | <b>2,000</b>  | <b>17,415</b>            |
| <b>Investment Income</b>                                   |                    |                  |               |                          |
| Bank deposit interest received                             | 47                 | -                | 47            | 116                      |
| <b>Total Investment Income</b>                             | <b>47</b>          | <b>-</b>         | <b>47</b>     | <b>116</b>               |
| <b>Incoming resources from charitable activities</b>       |                    |                  |               |                          |
| Ticket sales                                               | 36,114             | -                | 36,114        | 92,294                   |
| Costume hire                                               | -                  | -                | -             | 802                      |
| Programme adverts                                          | 225                | -                | 225           | 450                      |
| Youth workshop                                             | 1,515              | -                | 1,515         | 775                      |
| <b>Total Incoming resources from charitable activities</b> | <b>37,854</b>      | <b>-</b>         | <b>37,854</b> | <b>94,321</b>            |
| <b>Total Incoming Resources</b>                            | <b>88,428</b>      | <b>-</b>         | <b>88,428</b> | <b>121,947</b>           |
| <b>Costs of generating funds</b>                           |                    |                  |               |                          |
| <b>Costs of generating voluntary income</b>                |                    |                  |               |                          |
| Cost of fundraising activities                             | 402                | -                | 402           | 1,371                    |
| <b>Total costs of generating voluntary income</b>          | <b>402</b>         | <b>-</b>         | <b>402</b>    | <b>1,371</b>             |

**Archway Theatre Company Limited**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 31 December 2020**  
**Status of this schedule to the Statement of Financial Activities**

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, revised June 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

|                                                                                                                                                      | Unrestricted<br>Funds<br>2020<br>£ | Restricted<br>Funds<br>2020<br>£ | Total<br>Funds<br>2020<br>£ | Prior Period<br>Total Funds<br>2019<br>£ |
|------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------|-----------------------------|------------------------------------------|
| <b>Charitable expenditure</b>                                                                                                                        |                                    |                                  |                             |                                          |
| <b><i>Costs of activities in furtherance of the charity's objectives</i></b>                                                                         |                                    |                                  |                             |                                          |
| Production costs                                                                                                                                     | 2,056                              | -                                | 2,056                       | 17,951                                   |
|                                                                                                                                                      | <b>2,056</b>                       | <b>-</b>                         | <b>2,056</b>                | <b>17,951</b>                            |
| <b><i>Support costs of charitable activities</i></b>                                                                                                 |                                    |                                  |                             |                                          |
| <b><i>Management and administration costs</i></b>                                                                                                    |                                    |                                  |                             |                                          |
| <b><i>in support of charitable activities</i></b>                                                                                                    |                                    |                                  |                             |                                          |
| <b><i>Premises Costs</i></b>                                                                                                                         |                                    |                                  |                             |                                          |
| Rent and rates                                                                                                                                       | 5,150                              | -                                | 5,150                       | 48,245                                   |
| Light, heat and water                                                                                                                                | 8,609                              | -                                | 8,609                       | 20,799                                   |
| Liability and contents insurance                                                                                                                     | 4,398                              | -                                | 4,398                       | 4,657                                    |
| Property insurance                                                                                                                                   | 645                                | -                                | 645                         | 2,761                                    |
| Caretaking and cleaning                                                                                                                              | 2,524                              | -                                | 2,524                       | 9,079                                    |
| Premises repairs and renewals                                                                                                                        | 2,506                              | -                                | 2,506                       | 3,931                                    |
|                                                                                                                                                      | <b>23,832</b>                      | <b>-</b>                         | <b>23,832</b>               | <b>89,472</b>                            |
| <b><i>General administrative expenses:</i></b>                                                                                                       |                                    |                                  |                             |                                          |
| Telephone and internet                                                                                                                               | 2,042                              | -                                | 2,042                       | 1,945                                    |
| Newsletters, stationary and postage                                                                                                                  | 1,695                              | -                                | 1,695                       | 2,654                                    |
| LTG                                                                                                                                                  | 70                                 | -                                | 70                          | 335                                      |
| Internet booking fees                                                                                                                                | 2,221                              | -                                | 2,221                       | 5,086                                    |
| Advertising and marketing                                                                                                                            | 430                                | -                                | 430                         | 398                                      |
| Bank and card charges                                                                                                                                | 668                                | -                                | 668                         | 942                                      |
| Sundry expenses                                                                                                                                      | 73                                 | -                                | 73                          | 73                                       |
|                                                                                                                                                      | <b>7,199</b>                       | <b>-</b>                         | <b>7,199</b>                | <b>11,433</b>                            |
| <b><i>Other support costs</i></b>                                                                                                                    |                                    |                                  |                             |                                          |
| Depreciation of assets used for charitable purposes                                                                                                  | 17,057                             | 1,975                            | 19,032                      | 19,524                                   |
|                                                                                                                                                      | <b>17,057</b>                      | <b>1,975</b>                     | <b>19,032</b>               | <b>19,524</b>                            |
| <b>Total Support costs</b>                                                                                                                           | <b>48,088</b>                      | <b>1,975</b>                     | <b>50,063</b>               | <b>120,429</b>                           |
| <b><i>Support costs for grants paid</i></b>                                                                                                          |                                    |                                  |                             |                                          |
| Costs reallocated from charity support costs                                                                                                         | -                                  | -                                | -                           | -                                        |
| <b>Total Expended on Charitable Activities</b>                                                                                                       | <b>50,144</b>                      | <b>1,975</b>                     | <b>52,119</b>               | <b>138,380</b>                           |
| <b><i>Governance costs that are not direct management functions inherent in generating funds, service delivery and programme or project work</i></b> |                                    |                                  |                             |                                          |
| <b><i>Specific governance costs</i></b>                                                                                                              |                                    |                                  |                             |                                          |
| Independent Examiner's Fees                                                                                                                          | 750                                | -                                | 750                         | 1,100                                    |
| <b>Total governance costs</b>                                                                                                                        | <b>750</b>                         | <b>-</b>                         | <b>750</b>                  | <b>1,100</b>                             |