



Trustees' Annual Report for the period

From 01/01/2020
Period end date

Period start date To 31/12/2020

Charity name: Aylesbury Hospital Radio (known as Stoke Mandeville Hospital Radio)

Charity registration number: 274243

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide entertainment and information to the patients and staff of Bucks Healthcare Trust sites
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To run a Hospital Radio Station to broadcast radio programmes 24/7 on 101.8FM, via the free SMHR app, via smart speaker and on line at www.smhr.co.uk
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have read and understood the guidance issued by the Charity Commission on public benefit and use this guidance in their decision making regarding the activities of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not make grants.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Our entire output is provided by our volunteers, without whom the charity could not function. The volunteers are also involved in raising funds to meet the charity's annual running costs. We have no paid employees.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2020 was an extremely difficult year due to Covid19. However the members pulled together and we were able to continue broadcasting throughout, not missing a single hour during the year. Whilst most fund raising activities had to be cancelled, we were able to obtain grants to:</p> <ul style="list-style-type: none"> a) Purchase bedside radios for all the patients at Stoke Mandeville Hospital. b) Purchase software and hardware to enable our presenters to record their shows from home whilst the studios were not accessible. c) Purchase software to enable us to perform live interviews remotely. <p>In the early part of the year (pre Covid) we presented a live 6 hour programme covering the NHS Health Trust's annual awards ceremony.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is healthy at the end of the period. Whilst fundraising events had to be cancelled and show sponsorship was more difficult to obtain from smaller local businesses, we managed to reduce our costs and continue to obtain grants for capital projects.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To maintain a healthy financial future for the charity, we aim to retain a minimum of two years regular expenditure on running costs in addition to any ring fenced grant funds yet to be spent.
Amount of reserves held	Para 1.22	£13,479 (General) + £64,748 (Ring fenced)
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funding are subscriptions, donations, show sponsorship and various fund raising activities by our members. In addition to this we obtain grants, where possible, to carry out replacement and upgrades of equipment and other capital projects.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution written in December 1978 and last updated December 2018 (revision 5)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are invited and appointed by the committee and existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Aylesbury Hospital Radio
Other name the charity uses	Stoke Mandeville Hospital Radio
Registered charity number	274243
Charity's principal address	Stoke Mandeville Hospital Mandeville Road Aylesbury Bucks HP21 8AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mike Oxlade	Treasurer	All Year	The Management Committee
2	Steve Andrews	Committee Member	All Year	The Management Committee
3	Matthew Nash		All Year	The Management Committee
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Simon Daniels - Chairman

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Robert Oxlade	
Position (eg Secretary, Chair, etc)	Treasurer & Trustee	
Date	19 th September 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Aylesbury Hospital Radio	No (if any) 274243
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Receipts and payments accounts

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants		41,615	-	41,615	74,880
Donations	1,533	-	-	1,533	4,863
Fundraising	439	-	-	439	1,416
Show Sponsorship	1,700	-	-	1,700	4,350
Member's Subscriptions	914	-	-	914	1,098
Interest on Deposit Account	2	-	-	2	10
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,588	41,615	-	46,203	86,617
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,588	41,615	-	46,203	86,617
A3 Payments					
Licenses	2,389	-	-	2,389	2,900
Insurance	725	-	-	725	665
Repairs & Maintenance	730	-	-	730	2,270
Telephone, internet & postage	701	-	-	701	766
Printing, stationery & computer supplies	384	-	-	384	602
Accountancy	-	720	-	720	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,929	720	-	5,649	7,203
A4 Asset and investment purchases, (see table)					
Equipment	1,066	25,855	-	26,921	29,323
	-	-	-	-	-
Sub total	1,066	25,855	-	26,921	29,323
Total payments	5,995	26,575	-	32,570	36,526
Net of receipts/(payments)	- 1,407	15,040	-	13,633	50,091
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,885	49,708	-	64,593	14,503

Cash funds this year end	13,478	64,748	-	78,226	64,594
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	8,892	64,748	-
	Deposit Account	3,096	-	-
	Fundraising Account	1,490	-	-
	Total cash funds	13,478	64,748	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment used for broadcasting		-	-
	Music Library		-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Aylesbury Hospital Radio

On accounts for the year
ended

31 December 2020

Charity no
(if any)

274243

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jemima King*

Date: 25/10/2021

Name: Jemima King

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

Richardsons Chartered Accountants, 30 Upper High Street, Thame
Oxfordshire OX9 3EZ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.