

**Friends of St John's Highbury Vale
School Association**

ANNUAL REPORT AND FINANCIAL STATEMENTS

**for the year ended
31st August 2022**

Charity Commission Registration No: 274172

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1. LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number	274172
Other Names	The Friends of St John's Highbury Vale School (FOSJ) Friends of St John's Highbury Vale Day School Association (Previous name)
Start of Financial Year	01 September 2021
End of Financial Year	31 st August 2022
Trustees at 31st August 2022	Mrs Lindsey Hodgson (President) Stewart Armer (Treasurer) Elise Salerno (Secretary) James Peach (Gift Aid) Jessica Carsen (Governor Trustee)

The Head Teacher is an ex-officio member of the Committee of Trustees and President of the Association.

One parent governor and one other governor member shall be appointed annually by the School Governing body at their first meeting of the Autumn Term.

Up to six other members from Parent body are elected annually at the Association AGM.

The Chair, Vice-Chair, Treasurer and Secretary shall be elected from the Trustees.

Governing Instrument	Constitution adopted September 1976, as amended 3rd October 1994 as amended 14 Oct 2019
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Objective

To advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (for further details, see clause 2 of the constitution).

Correspondence Address	St John's Highbury Vale CE Primary School Conewood Street London N5 1DL
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Primary Bankers	HSBC Bank Plc 25 Islington High St London N1 9LJ
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Independent Examiner	Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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2. REPORT OF THE TRUSTEES

Aims and purposes

Fundraising for school activities and projects that advance the education of the pupils of St John's Highbury Vale CE School e.g., provision of activities and equipment either not adequately provided or not provided at all by the Local Authority.

Summary of Main Activities for the Public Benefit

Various fundraising and social activities take place during the year whilst the charity also facilitates the direct donation of funds through regular giving as well as through payroll giving and matched giving.

The trustees consider that they have referred to the Charity Commission's guidance on public benefit when planning future fundraising activities and considering how these funds should be spent.

Achievements and Performance

During the year ended 31 August 2022, the Charity had a deficit of £13,660 (£11,814) making reserves carried forward at 31 August 2022 of £64,237 (£77,897).

In the year ended 31 August 2022, gross receipts of £42,112 (£43,888) included £25,353 (£9,358) from fundraising activities and £16,741 (£34,526) from donations received (including gift aid claimed).

There were a number of significant fundraising events during the year including the September Social (raised £1,025 net of costs), the Christmas Fair (£3,116), the Xmas Tree Sale (£2,077) the Fun Runs (£8,312) and the Summer Social (£1,614). We were not able to run the Auction of Promises or Football Tournament this year.

Whilst other events such as the Quiz (£624) and School Disco (£366) generate income such events are also seen as a way of bringing families across the school together socially. Uniform sales (£94) were also held primarily as a way of ensuring access to modestly priced uniform for all families.

£16,741 (£19,471) in donations was received whilst income tax remains to be recovered (gift aid) on these donations (last year £15,055 was claimed).

Payments made during the year totalled £55,772 (£32,074) and included £5,440 (£3,519) in relation to costs of fundraising.

Expenditure of £50,038 (£27,545) related to grants to the school. This included a grant of £7,000 to allow each form teacher to propose £1k of classroom materials, £2,234 for STEM materials, £3,813 for English materials, £6,108 for music teaching provided by Guildhall, £484 for classroom technology, £3,500 for school improvement and £2,400 for SEN.

FOSJ is committed to supporting annual curriculum enhancing activities such PGL (£0.7k), Y6 Kayaking (£1.2k) and a Diwali Dance workshop (£0.5k).

£1,000 was transferred for PE & Playgroup Equipment, £3,600 for Forest School and £11,583 for new dining room tables (a one-off item).

At the end of the financial year FOSJ had assets of £64,237 which is in line with FOSJ's reserve policy of maintaining reserves of 1.5-2.5 times FOSJ's £31,500 budget for curriculum materials.

Approved by the Trustees on the 11th October 2022 and signed on their behalf by



Mrs Lindsey Hodgson (President)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021

Report to the trustees/ members of Friends of St John's Highbury Vale School Association on the accounts for the year ended 31st August 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

J Irvine-Smith FCIE
Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF



Date: 17/10/2022

Friends of St John's Highbury Vale School Association

Charity number: 274172

Annual Receipts and Payments Accounts

1st September 2021 to 31st August 2022

	2022	2021
Receipts and Payments		
Receipts - all unrestricted	£	£
Fundraising	25,353	9,358
Donations received	16,741	34,526
Interest received	17	4
	<hr/> 42,112	<hr/> 43,888
Payments		
Payments to school club providers		
Fundraising costs	(5,440)	(3,519)
Grants to St John's School	(50,038)	(27,545)
Administrative expenses	(293)	(1,010)
	<hr/> (55,772)	<hr/> (32,074)
Net receipts for the year	<hr/> (13,660)	<hr/> 11,814
Cash funds last year end	77,897	66,083
Cash funds this year end	<u>64,237</u>	<u>77,897</u>

Statement of Assets and Liabilities as at 31st August 2022

Cash Funds at 31 August (All funds are unrestricted)	<u>64,237</u>	<u>77,897</u>
Represented by:		
Cash at bank	<u>64,237</u>	<u>77,897</u>
Liabilities		
Independent Examiner's Fee	<u>450</u>	<u>450</u>

The financial statements were approved by the trustees on the 11th October 2022 and signed on their behalf by



Mrs Lindsey Hodgson (President)

6. NOTES TO THE ACCOUNTS

i. Basis of Accounting

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

ii. Restricted Funds

The Charity held no restricted funds during this or the previous financial year.

iii. Payments to Trustees

No payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them. (2020/21-None)

iv. Risk Assessment

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of financial controls will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

v. Reserves Policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily. The trustees are of the view that the charity should retain reserves within a range of 1.5-2.5 times the annual budget for curriculum materials. This is in order to ensure that the school is able to integrate this expenditure into its medium-term financial plans.

vi. Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees Report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

vii. GDPR Policy

Friends of St John's relies on the school's expertise and policies with respect to GDPR. As a small charity, FOSJ is a "data controller". FOSJ collects personal data through its donations and gift aid forms. FOSJ destroys personal data once the child leaves St John's Highbury Vale.

viii. Safeguarding Policy

Friends of St John's relies on the school's expertise and policies with respect to safeguarding. All trustees are required to have a certificate from the DBS (Disclosure and Barring Service).

This page does not form part of the statutory financial statements