

# FRIENDS OF ST JOHN'S HIGHBURY VALE SCHOOL ASSOCIATION

England & Wales · Charity number 274172

## Details

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Other names	FRIENDS OF ST JOHN'S HIGHBURY VALE DAY SCHOOL ASSOCIATION, THE FRIENDS OF ST JOHN'S HIGHBURY VALE SCHOOL (FOSJ). (The Association includes the activities of its direct donation arm the Friends of St John's Plus (FOSJ+))
Status	Registered
Legal form	Other
Registered	1977-08-18
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	St. Johns School Conewood Street London N5 1DL
Phone	02072264906
Email	<a href="mailto:fosj@gsuite.stjhv.islington.sch.uk">fosj@gsuite.stjhv.islington.sch.uk</a>
Website	<a href="http://www.stjhv.islington.sch.uk/">http://www.stjhv.islington.sch.uk/</a>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (FOR FURTHER DETAILS, SEE CLAUSE 2 OF THE CONSTITUTION).

**Activities:** Fundraising for school activities and projects that enrich the lives of pupils, e.g. music provision, school trips and other materials and projects not funded by general school budget

## Classification

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- **How:** Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Children/young People

## Geography

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- **Area of benefit:** LONDON BOROUGH OF ISLINGTON
- Islington

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£58,957	£76,269	-	-
2024-08-31	£28,854	£29,391	-	-
2023-08-31	£41,674	£24,758	-	-
2022-08-31	£42,112	£55,772	-	-
2021-08-31	£43,888	£11,814	-	-
2020-08-31	£48,384	£39,477	-	-

## Trustees

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Name	Role	Appointed
Alice Morgan		2022-10-11
Athena Doreen Kitching		2026-04-17
Bakadila Petuch Minsende		2022-10-11

**FRIENDS OF ST JOHN'S Highbury Vale School Association**

England & Wales - Charity number 274172

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# Accounts

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Friends of St John's Highbury Vale  
School Association

ANNUAL REPORT AND FINANCIAL STATEMENTS

for the year ended  
31st August 2025

Charity Commission Registration No: 274172

CONTENTS

PAGE

1. Legal and Administrative Information	3
2. Report of the Trustees	4
3. Independent Examiner's report to the Trustees	5
4. Statement of Receipts and Payments	6
5. Statement of Assets and Liabilities	6
6. Notes to the Accounts	7

## 1. LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number	274172
Other Names	The Friends of St John's Highbury Vale School (FOSJ) Friends of St John's Highbury Vale Day School Association (Previous name)
Start of Financial Year	01 September 2024
End of Financial Year	31 August 2025

Trustees at 31<sup>st</sup> August 2025  
B Minsende (Chair)  
A Morgan (Secretary)  
AD Kitching (Trustee)

**Trustees resigned** after end of financial year  
Mrs H Khan (resigned 15th January 2026)  
Ms. K Docherty (resigned 15th January 2026)

The Head Teacher is an ex-officio member of the Committee of Trustees and President of the Association.

One parent governor and one other governor member shall be appointed annually by the School Governing body at their first meeting of the Autumn Term.

Up to six other members from Parent body are elected annually at the Association AGM.

The Chair, Vice-Chair, Treasurer and Secretary shall be elected from the Trustees.

Governing Instrument	Constitution adopted September 1976, as amended 3rd October 1994 as amended 14 Oct 2019
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### Objective

To advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (for further details, see clause 2 of the constitution).

Correspondence Address	St John's Highbury Vale CE Primary School Conewood Street London N5 1DL
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Primary Bankers	HSBC Bank Plc 25 Islington High St London N1 9LJ
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Independent Examiner	RAA Gilroy and Brookes accountants Ltd Suite 15, The Enterprise Centre Coxbridge Business Park, Farnham Surrey GU10 5EH
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## 2. REPORT OF THE TRUSTEES

### **Aims and purposes**

Fundraising for school activities and projects that advance the education of the pupils of St John's Highbury Vale CE School e.g., provision of activities and equipment either not adequately provided or not provided at all by the Local Authority.

### **Summary of Main Activities for the Public Benefit**

Various fundraising and social activities take place during the year whilst the charity also facilitates the direct donation of funds through regular giving as well as through payroll giving and matched giving.

The trustees consider that they have referred to the Charity Commission's guidance on public benefit when planning future fundraising activities and considering how these funds should be spent.

### **Achievements and Performance**

During the year ended 31 August 2025, the Charity had a deficit of £16,714 (£15,307) making reserves carried forward at 31 August 2025 of £48,622 (£65,336).

In the year ended 31 August 2025, gross receipts of £59,537 (£37,265) included £19,870 (£16,753) from fundraising activities and £38,639 (£19,448) from donations received (nil gift aid claimed for 2024/2025).

Payments made during the year totalled £76,251 (£52,572) and included £ 6,948 (£6,811) in relation to costs of fundraising.

Expenditure of £68,620 (£45,000) related to grants to the school.

At the end of the financial year FOSJ had assets of £49,210 which is in line with FOSJ's reserve policy of maintaining reserves of 1.5-2.5 times FOSJ's £30,000 budget for curriculum materials.

Approved by the Trustees on the 11 June 2026 and signed on their behalf by

Ms Hasina Khan



## **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2025**

Report to the trustees/ members of Friends of St John's Highbury Vale School Association on the accounts for the year ended 31st August 2025.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act,

to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and

to state whether particular matters have come to my attention

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, The June 2025 Trustee meeting minutes were provided. No other matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:  
to keep accounting records in accordance with section 130 of the Charities Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

Anna Coote

RAA Gilroy and Brookes accountants Ltd  
Suite 15, The Enterprise Centre  
Coxbridge Business Park, Farnham  
Surrey  
GU10 5EH

Date:11/06/2026

Friends of St John's Highbury Vale School Association

Charity number: 274172

Annual Receipts and Payments Accounts  
1st September 2024 to 31st August 2025

	2025	2024
Receipts and Payments		
Receipts - all unrestricted	£	£
Fundraising	19,870	16,753
Donations received	38,639	19,448
Interest received	1,028	1,065
	<u>59,537</u>	<u>37,265</u>
Payments		
Payments to school club providers		
Fundraising costs	(6,948)	(6,811)
Grants to St John's School	(68,620)	(45,000)
Administrative expenses	(683)	(761)
	<u>(76,251)</u>	<u>(52,572)</u>
Net receipts for the year	<u>(16,714)</u>	<u>(15,307)</u>
Cash funds last year end	65,876	81,153
Cash funds this year end	<u>49,210</u>	<u>65,876</u>

Statement of Assets and Liabilities as at 31st August 2025

Cash Funds at 31 August (All funds are unrestricted)	<u>48,622</u>	<u>65,336</u>
Represented by:		
Cash at bank	<u>49,210</u>	<u>65,876</u>
Liabilities		
Independent Examiner's Fee	<u>588</u>	<u>540</u>

The financial statements were approved by the trustees on the 11 June 2026 and signed on their behalf by

Ms Hasina Khan

## 6. NOTES TO THE ACCOUNTS

### i. Basis of Accounting

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

### ii. Restricted Funds

The Charity held no restricted funds during this or the previous financial year.

### iii. Payments to Trustees

Apart from the reimbursement of charitable expenditure incurred on behalf of the charity, no other payments were made to Trustees. No payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them. (2024/25-None)

### iv. Risk Assessment

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of financial controls will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

### v. Reserves Policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily. The trustees are of the view that the charity should retain reserves within a range of 1.5-2.5 times the annual budget for curriculum materials. This is in order to ensure that the school is able to integrate this expenditure into its medium-term financial plans.

### vi. Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees Report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

### vii. GDPR Policy

Friends of St John's relies on the school's expertise and policies with respect to GDPR. As a small charity, FOSJ is a "data controller". FOSJ collects personal data through its donations and gift aid forms. FOSJ destroys personal data once the child leaves St John's Highbury Vale.

**viii. Safeguarding Policy**

Friends of St John's relies on the school's expertise and policies with respect to safeguarding. All trustees are required to have a certificate from the DBS (Disclosure and Barring Service).

**FRIENDS OF ST JOHN'S Highbury Vale School Association**

England & Wales - Charity number 274172

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# Accounts

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Friends of St John's Highbury Vale  
School Association

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

for the year ended  
31st August 2024

Charity Commission Registration No: 274172

CONTENTS

PAGE

1. Legal and Administrative Information	3
2. Report of the Trustees	4
3. Independent Examiner's report to the Trustees	5
4. Statement of Receipts and Payments	6
5. Statement of Assets and Liabilities	6
6. Notes to the Accounts	7

## 1. LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number	274172
Other Names	The Friends of St John's Highbury Vale School (FOSJ) Friends of St John's Highbury Vale Day School Association (Previous name)
Start of Financial Year	01 September 2023
End of Financial Year	31 August 2024

### Trustees at 31<sup>st</sup> August 2024

Mrs H Khan (President)  
B Minsende (Chair)  
A Morgan (Secretary)  
J Carsen (Governor Trustee)  
Ms. K Docherty (Trustee)

### Trustees resigned after end of financial year:

J Carsen (resigned 18<sup>th</sup> July 2025)

The Head Teacher is an ex-officio member of the Committee of Trustees and President of the Association.

One parent governor and one other governor member shall be appointed annually by the School Governing body at their first meeting of the Autumn Term.

Up to six other members from Parent body are elected annually at the Association AGM.

The Chair, Vice-Chair, Treasurer and Secretary shall be elected from the Trustees.

Governing Instrument	Constitution adopted September 1976, as amended 3rd October 1994 as amended 14 Oct 2019
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### Objective

To advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (for further details, see clause 2 of the constitution).

Correspondence Address	St John's Highbury Vale CE Primary School Conewood Street London N5 1DL
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Primary Bankers	HSBC Bank Plc 25 Islington High St London N1 9LJ
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Independent Examiner	Gilroy and Brookes accountants Ltd Suite 15, The Enterprise Centre Coxbridge Business Park, Farnham Surrey GU10 5EH
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## 2. REPORT OF THE TRUSTEES

### **Aims and purposes**

Fundraising for school activities and projects that advance the education of the pupils of St John's Highbury Vale CE School e.g., provision of activities and equipment either not adequately provided or not provided at all by the Local Authority.

### **Summary of Main Activities for the Public Benefit**

Various fundraising and social activities take place during the year whilst the charity also facilitates the direct donation of funds through regular giving as well as through payroll giving and matched giving.

The trustees consider that they have referred to the Charity Commission's guidance on public benefit when planning future fundraising activities and considering how these funds should be spent.

### **Achievements and Performance**

During the year ended 31 August 2024, the Charity had a deficit of £15,307 (Surplus £16,916) making reserves carried forward at 31 August 2024 of £65,336 (£80,643).

In the year ended 31 August 2024, gross receipts of £37,265 (£41,674) included £16,753 (£25,584) from fundraising activities and £19,448 (£15,060) from donations received (nil gift aid claimed for 2023/2024).

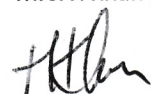
Payments made during the year totalled £52,572 (£24,758) and included £ 6,811 (£4,114) in relation to costs of fundraising.

Expenditure of £45,000 (£19,445) related to grants to the school.

At the end of the financial year FOSJ had assets of £65,876 which is in line with FOSJ's reserve policy of maintaining reserves of 1.5-2.5 times FOSJ's £30,000 budget for curriculum materials.

Approved by the Trustees on the 11 August 2025 and signed on their behalf by

Mrs. H Khan (President)



**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS  
FOR THE YEAR ENDED 31ST AUGUST 2024**

Report to the trustees/ members of Friends of St John's Highbury Vale School Association on the accounts for the year ended 31st August 2024.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act,

to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and

to state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, The June 2025 Trustee meeting minutes were provided. No other matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:  
to keep accounting records in accordance with section 130 of the Charities Act; and  
  
to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act  
have not been met; or
2. to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

Anna Coote

*A. Coote*

Gilroy and Brookes accountants Ltd  
Suite 15, The Enterprise Centre  
Coxbridge Business Park, Farnham  
Surrey  
GU10 5EH

Date: 11/08/2025

Friends of St John's Highbury Vale School Association

Charity number: 274172

Annual Receipts and Payments Accounts  
1st September 2023 to 31st August 2024

	2024	2023
<b>Receipts and Payments</b>		
Receipts - all unrestricted	£	£
Fundraising	16,753	25,584
Donations received	19,448	15,060
Interest received	1,065	1,030
	<u>37,265</u>	<u>41,674</u>
<b>Payments</b>		
Payments to school club providers		
Fundraising costs	(6,811)	(4,114)
Grants to St John's School	(45,000)	(19,445)
Administrative expenses	(221)	(1,199)
	<u>(52,032)</u>	<u>(24,758)</u>
Net receipts for the year	<u>(15,307)</u>	<u>16,916</u>
Cash funds last year end	81,153	64,237
Cash funds this year end	<u>65,876</u>	<u>81,153</u>

Statement of Assets and Liabilities as at 31st August 2024

Cash Funds at 31 August (All funds are unrestricted)	<u>65,336</u>	<u>80,643</u>
Represented by:		
Cash at bank	<u>65,876</u>	<u>81,153</u>
Liabilities		
Independent Examiner's Fee	<u>540</u>	<u>510</u>

The financial statements were approved by the trustees on the 11 August 2025 and signed on their behalf by

Mrs. H Khan (President)



## 6. NOTES TO THE ACCOUNTS

### i. Basis of Accounting

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

### ii. Restricted Funds

The Charity held no restricted funds during this or the previous financial year.

### iii. Payments to Trustees

Apart from the reimbursement of charitable expenditure incurred on behalf of the charity, no other payments were made to Trustees. No payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them. (2023/24-None)

### iv. Risk Assessment

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of financial controls will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

### v. Reserves Policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily. The trustees are of the view that the charity should retain reserves within a range of 1.5-2.5 times the annual budget for curriculum materials. This is in order to ensure that the school is able to integrate this expenditure into its medium-term financial plans.

### vi. Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees Report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

### vii. GDPR Policy

Friends of St John's relies on the school's expertise and policies with respect to GDPR. As a small charity, FOSJ is a "data controller". FOSJ collects personal data through its donations and gift aid forms. FOSJ destroys personal data once the child leaves St John's Highbury Vale.

### viii. Safeguarding Policy

Friends of St John's relies on the school's expertise and policies with respect to safeguarding. All trustees are required to have a certificate from the DBS (Disclosure and Barring Service).

**This page does not form part of the statutory financial statements**

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**FRIENDS OF ST JOHN'S Highbury Vale School Association**

England & Wales - Charity number 274172

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# Accounts

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**Friends of St John's Highbury Vale  
School Association**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**for the year ended  
31st August 2023**

**Charity Commission Registration No: 274172**

**CONTENTS****PAGE**

1. Legal and Administrative Information	3
2. Report of the Trustees	4
3. Independent Examiner's report to the Trustees	5
4. Statement of Receipts and Payments	6
5. Statement of Assets and Liabilities	6
6. Notes to the Accounts	7

## 1. LEGAL AND ADMINISTRATIVE INFORMATION

<b>Charity Number</b>	274172
<b>Other Names</b>	The Friends of St John's Highbury Vale School (FOSJ) Friends of St John's Highbury Vale Day School Association (Previous name)
<b>Start of Financial Year</b>	01 September 2022
<b>End of Financial Year</b>	31 August 2023

### Trustees at 31<sup>st</sup> August 2023

Mrs H Khan (President)  
A Stewart (Treasurer)  
B Minsende (Chair)  
A Bisek (Business Relationship)  
A Morgan (Secretary)  
J Carsen (Governor Trustee)

### Trustees appointed after end of financial year:

Ms H. Khan (appointed 1<sup>st</sup> September 2023)  
Ms. K Docherty (appointed 4<sup>th</sup> June 2024)

The Head Teacher is an ex-officio member of the Committee of Trustees and President of the Association.

One parent governor and one other governor member shall be appointed annually by the School Governing body at their first meeting of the Autumn Term.

Up to six other members from Parent body are elected annually at the Association AGM.

The Chair, Vice-Chair, Treasurer and Secretary shall be elected from the Trustees.

<b>Governing Instrument</b>	Constitution adopted September 1976, as amended 3rd October 1994 as amended 14 Oct 2019
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### Objective

To advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (for further details, see clause 2 of the constitution).

<b>Correspondence Address</b>	St John's Highbury Vale CE Primary School Conewood Street London N5 1DL
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<b>Primary Bankers</b>	HSBC Bank Plc 25 Islington High St London N1 9LJ
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<b>Independent Examiner</b>	Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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## 2. REPORT OF THE TRUSTEES

### Aims and purposes

Fundraising for school activities and projects that advance the education of the pupils of St John's Highbury Vale CE School e.g., provision of activities and equipment either not adequately provided or not provided at all by the Local Authority.

### Summary of Main Activities for the Public Benefit

Various fundraising and social activities take place during the year whilst the charity also facilitates the direct donation of funds through regular giving as well as through payroll giving and matched giving.

The trustees consider that they have referred to the Charity Commission's guidance on public benefit when planning future fundraising activities and considering how these funds should be spent.

### Achievements and Performance

During the year ended 31 August 2023, the Charity had a surplus of £16,916 (Deficit £13,660) making reserves carried forward at 31 August 2023 of £81,153 (£64,237).

In the year ended 31 August 2023, gross receipts of £41,674 (£42,112) included £25,584 (£25,353) from fundraising activities and £15,060 (£16,741) from donations received (nil gift aid claimed for 2022/2023).

There were a number of significant fundraising events during the year including the Fun Run (£9,480), Christmas Fair (£4,340), and the Summer Social (£1,259). We were not able to run the Auction of Promises or Football Tournament this year.

Whilst other events such as the Quiz (£502) and Cinema Night (£261) generate lower income such events are also seen as a way of bringing families across the school together socially.

Payments made during the year totalled £24,758 (£55,772) and included £4,114 (£5,440) in relation to costs of fundraising.

Expenditure of £19,445 (£50,038) related to grants to the school. This included a grant of £7k to allow each form teacher to propose £1k of classroom materials, £13k Art Classes, £4k for Forest School – Reception, £2k for Dining tables in the main hall. Note, £10k of grants to the school were transferred in the 2023-2024 accounting period to cover the £30,000 budget.

At the end of the financial year FOSJ had assets of £81,153 which is in line with FOSJ's reserve policy of maintaining reserves of 1.5-2.5 times FOSJ's £30,000 budget for curriculum materials.

Approved by the Trustees on the 4 June 2024 and signed on their behalf by



Ms. H Khan (President)

## **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2023**

Report to the trustees/ members of Friends of St John's Highbury Vale School Association on the accounts for the year ended 31st August 2023.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, I draw attention to the fact that I was unable to view the October 2022 Trustee meeting minutes as they were unavailable at the the time of the examination. The June 2024 Trustee meeting minutes were provided. No other matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

J Irvine-Smith FCIE  
Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF



Date: 07/06/2024

**Friends of St John's Highbury Vale School Association**

Charity number: 274172

**Annual Receipts and Payments Accounts**  
1st September 2022 to 31st August 2023

	2023	2022
<b>Receipts and Payments</b>		
Receipts - all unrestricted	£	£
Fundraising	25,584	25,353
Donations received	15,060	16,741
Interest received	1,030	17
	<u>41,674</u>	<u>42,112</u>
<b>Payments</b>		
Payments to school club providers		
Fundraising costs	(4,114)	(5,440)
Grants to St John's School	(19,445)	(50,038)
Administrative expenses	(1,199)	(293)
	<u>(24,758)</u>	<u>(55,772)</u>
Net receipts for the year	<u>16,916</u>	<u>(13,660)</u>
Cash funds last year end	64,237	77,897
Cash funds this year end	<u>81,153</u>	<u>64,237</u>

**Statement of Assets and Liabilities as at 31st August 2023**

Cash Funds at 31 August (All funds are unrestricted)	<u>81,153</u>	<u>64,237</u>
Represented by:		
Cash at bank	<u>81,153</u>	<u>64,237</u>
Liabilities		
Independent Examiner's Fee	<u>510</u>	<u>450</u>

The financial statements were approved by the trustees on the 4 June 2024 and signed on their behalf by



Ms. H Khan (President)

## **6. NOTES TO THE ACCOUNTS**

### **i. Basis of Accounting**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

### **ii. Restricted Funds**

The Charity held no restricted funds during this or the previous financial year.

### **iii. Payments to Trustees**

Apart from the reimbursement of charitable expenditure incurred on behalf of the charity, no other payments were made to Trustees. No payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them. (2021/22-None)

### **iv. Risk Assessment**

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of financial controls will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

### **v. Reserves Policy**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily. The trustees are of the view that the charity should retain reserves within a range of 1.5-2.5 times the annual budget for curriculum materials. This is in order to ensure that the school is able to integrate this expenditure into its medium-term financial plans.

### **vi. Public Benefit**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees Report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

### **vii. GDPR Policy**

Friends of St John's relies on the school's expertise and policies with respect to GDPR. As a small charity, FOSJ is a "data controller". FOSJ collects personal data through its donations and gift aid forms. FOSJ destroys personal data once the child leaves St John's Highbury Vale.

### **viii. Safeguarding Policy**

Friends of St John's relies on the school's expertise and policies with respect to safeguarding. All trustees are required to have a certificate from the DBS (Disclosure and Barring Service).

This page does not form part of the statutory financial statements

**FRIENDS OF ST JOHN'S Highbury Vale School Association**

England & Wales - Charity number 274172

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# Accounts

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**Friends of St John's Highbury Vale  
School Association**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**for the year ended  
31st August 2022**

**Charity Commission Registration No: 274172**

<b>CONTENTS</b>	<b>PAGE</b>
1. Legal and Administrative Information	3
2. Report of the Trustees	4
3. Independent Examiner's report to the Trustees	5
4. Statement of Receipts and Payments	6
5. Statement of Assets and Liabilities	6
6. Notes to the Accounts	7

## 1. LEGAL AND ADMINISTRATIVE INFORMATION

<b>Charity Number</b>	274172
<b>Other Names</b>	The Friends of St John's Highbury Vale School (FOSJ) Friends of St John's Highbury Vale Day School Association (Previous name)
<b>Start of Financial Year</b>	01 September 2021
<b>End of Financial Year</b>	31 <sup>st</sup> August 2022
<b>Trustees at 31<sup>st</sup> August 2022</b>	Mrs Lindsey Hodgson (President) Stewart Armer (Treasurer) Elise Salerno (Secretary) James Peach (Gift Aid) Jessica Carsen (Governor Trustee)

The Head Teacher is an ex-officio member of the Committee of Trustees and President of the Association.

One parent governor and one other governor member shall be appointed annually by the School Governing body at their first meeting of the Autumn Term.

Up to six other members from Parent body are elected annually at the Association AGM.

The Chair, Vice-Chair, Treasurer and Secretary shall be elected from the Trustees.

<b>Governing Instrument</b>	Constitution adopted September 1976, as amended 3rd October 1994 as amended 14 Oct 2019
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### Objective

To advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (for further details, see clause 2 of the constitution).

<b>Correspondence Address</b>	St John's Highbury Vale CE Primary School Conewood Street London N5 1DL
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<b>Primary Bankers</b>	HSBC Bank Plc 25 Islington High St London N1 9LJ
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<b>Independent Examiner</b>	Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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## 2. REPORT OF THE TRUSTEES

### Aims and purposes

Fundraising for school activities and projects that advance the education of the pupils of St John's Highbury Vale CE School e.g., provision of activities and equipment either not adequately provided or not provided at all by the Local Authority.

### Summary of Main Activities for the Public Benefit

Various fundraising and social activities take place during the year whilst the charity also facilitates the direct donation of funds through regular giving as well as through payroll giving and matched giving.

The trustees consider that they have referred to the Charity Commission's guidance on public benefit when planning future fundraising activities and considering how these funds should be spent.

### Achievements and Performance

During the year ended 31 August 2022, the Charity had a deficit of £13,660 (£11,814) making reserves carried forward at 31 August 2022 of £64,237 (£77,897).

In the year ended 31 August 2022, gross receipts of £42,112 (£43,888) included £25,353 (£9,358) from fundraising activities and £16,741 (£34,526) from donations received (including gift aid claimed).

There were a number of significant fundraising events during the year including the September Social (raised £1,025 net of costs), the Christmas Fair (£3,116), the Xmas Tree Sale (£2,077) the Fun Runs (£8,312) and the Summer Social (£1,614). We were not able to run the Auction of Promises or Football Tournament this year.

Whilst other events such as the Quiz (£624) and School Disco (£366) generate income such events are also seen as a way of bringing families across the school together socially. Uniform sales (£94) were also held primarily as a way of ensuring access to modestly priced uniform for all families.

£16,741 (£19,471) in donations was received whilst income tax remains to be recovered (gift aid) on these donations (last year £15,055 was claimed).

Payments made during the year totalled £55,772 (£32,074) and included £5,440 (£3,519) in relation to costs of fundraising.

Expenditure of £50,038 (£27,545) related to grants to the school. This included a grant of £7,000 to allow each form teacher to propose £1k of classroom materials, £2,234 for STEM materials, £3,813 for English materials, £6,108 for music teaching provided by Guildhall, £484 for classroom technology, £3,500 for school improvement and £2,400 for SEN.

FOSJ is committed to supporting annual curriculum enhancing activities such PGL (£0.7k), Y6 Kayaking (£1.2k) and a Diwali Dance workshop (£0.5k).

£1,000 was transferred for PE & Playgroup Equipment, £3,600 for Forest School and £11,583 for new dining room tables (a one-off item).

At the end of the financial year FOSJ had assets of £64,237 which is in line with FOSJ's reserve policy of maintaining reserves of 1.5-2.5 times FOSJ's £31,500 budget for curriculum materials.

Approved by the Trustees on the 11<sup>th</sup> October 2022 and signed on their behalf by



Mrs Lindsey Hodgson (President)

## **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021**

Report to the trustees/ members of Friends of St John's Highbury Vale School Association on the accounts for the year ended 31st August 2022.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

J Irvine-Smith FCIE  
Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF



Date: 17/10/2022

**Friends of St John's Highbury Vale School Association**

Charity number: 274172

**Annual Receipts and Payments Accounts**

1st September 2021 to 31st August 2022

	2022	2021
<b>Receipts and Payments</b>		
Receipts - all unrestricted	£	£
Fundraising	25,353	9,358
Donations received	16,741	34,526
Interest received	17	4
	<u>42,112</u>	<u>43,888</u>
<b>Payments</b>		
Payments to school club providers		
Fundraising costs	(5,440)	(3,519)
Grants to St John's School	(50,038)	(27,545)
Administrative expenses	(293)	(1,010)
	<u>(55,772)</u>	<u>(32,074)</u>
Net receipts for the year	<u>(13,660)</u>	<u>11,814</u>
Cash funds last year end	77,897	66,083
Cash funds this year end	<u><u>64,237</u></u>	<u><u>77,897</u></u>

**Statement of Assets and Liabilities as at 31st August 2022**

Cash Funds at 31 August (All funds are unrestricted)	<u>64,237</u>	<u>77,897</u>
Represented by:		
Cash at bank	<u>64,237</u>	<u>77,897</u>
Liabilities		
Independent Examiner's Fee	<u>450</u>	<u>450</u>

The financial statements were approved by the trustees on the 11<sup>th</sup> October 2022 and signed on their behalf by



Mrs Lindsey Hodgson (President)

## 6. NOTES TO THE ACCOUNTS

### i. Basis of Accounting

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

### ii. Restricted Funds

The Charity held no restricted funds during this or the previous financial year.

### iii. Payments to Trustees

No payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them. (2020/21-None)

### iv. Risk Assessment

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of financial controls will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

### v. Reserves Policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily. The trustees are of the view that the charity should retain reserves within a range of 1.5-2.5 times the annual budget for curriculum materials. This is in order to ensure that the school is able to integrate this expenditure into its medium-term financial plans.

### vi. Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees Report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

### vii. GDPR Policy

Friends of St John's relies on the school's expertise and policies with respect to GDPR. As a small charity, FOSJ is a "data controller". FOSJ collects personal data through its donations and gift aid forms. FOSJ destroys personal data once the child leaves St John's Highbury Vale.

### viii. Safeguarding Policy

Friends of St John's relies on the school's expertise and policies with respect to safeguarding. All trustees are required to have a certificate from the DBS (Disclosure and Barring Service).

This page does not form part of the statutory financial statements

**FRIENDS OF ST JOHN'S Highbury Vale School Association**

England & Wales - Charity number 274172

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# Accounts

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**Friends of St John's Highbury Vale  
School Association**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**for the year ended  
31st August 2021**

**Charity Commission Registration No: 274172**

<b>CONTENTS</b>	<b>PAGE</b>
1. Legal and Administrative Information	3
2. Report of the Trustees	4
3. Independent Examiner's report to the Trustees	5
4. Statement of Receipts and Payments	6
5. Statement of Assets and Liabilities	6
6. Notes to the Accounts	7

## 1. LEGAL AND ADMINISTRATIVE INFORMATION

<b>Charity Number</b>	274172
<b>Other Names</b>	The Friends of St John's Highbury Vale School (FOSJ) Friends of St John's Highbury Vale Day School Association (Previous name)
<b>Start of Financial Year</b>	01 September 2020
<b>End of Financial Year</b>	31 <sup>st</sup> August 2021
<b>Trustees at 31<sup>st</sup> August 2021</b>	Mrs Tonnie Reid (President) Melanie Gale (Co-Chair) Gisela Boomgaarden (Co-Chair) Stewart Armer (Treasurer) Elise Salerno (Secretary) James Peach (Gift Aid) Rebecca Osborn (Governor Trustee) Jessica Carsen (Governor Trustee)

The Head Teacher is an ex-officio member of the Committee of Trustees and President of the Association.

One parent governor and one other governor member shall be appointed annually by the School Governing body at their first meeting of the Autumn Term.

Up to six other members from Parent body are elected annually at the Association AGM.

The Chair, Vice-Chair, Treasurer and Secretary shall be elected from the Trustees.

<b>Governing Instrument</b>	Constitution adopted September 1976, as amended 3rd October 1994 as amended 14 Oct 2019
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### Objective

To advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (for further details, see clause 2 of the constitution).

<b>Correspondence Address</b>	St John's Highbury Vale CE Primary School Conewood Street London N5 1DL
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<b>Primary Bankers</b>	HSBC Bank Plc 25 Islington High St London N1 9LJ
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<b>Independent Examiner</b>	Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF
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## **2. REPORT OF THE TRUSTEES**

### **Aims and purposes**

Fundraising for school activities and projects that advance the education of the pupils of St John's Highbury Vale CE School e.g., provision of activities and equipment either not adequately provided or not provided at all by the Local Authority.

### **Summary of Main Activities for the Public Benefit**

Various fundraising and social activities take place during the year to raise funds e.g., Annual Christmas Fair, Christmas Tree Sale, Quiz and Fun Run.

In addition, the charity facilitates the direct donation of funds through regular giving as well as through payroll giving and matched giving.

The trustees consider that they have referred to the Charity Commission's guidance on public benefit when planning future fundraising activities and considering how these funds should be spent.

### **Achievements and Performance**

During the year ended 31 August 2021, the Charity had net receipts of £11,814 making reserves carried forward at 31 August 2021 of £77,897. This is set out further in the accompanying annual accounts.

In the year ended 31 August 2021, gross receipts of £43,888 included £9,358 from fundraising activities £19,471 from donations received and £15,055 from income tax recovered (gift aid). FOSJ no longer administers after school clubs which are now run out of the school office.

Because of the pandemic, there were a reduced number of fundraising events during the year we were nonetheless able to hold the annual Christmas Tree Sale in December 2020 (raised £3,619 net of costs).

In normal years other events such as the Quiz and School Disco generate income but are primarily seen as a way of bringing families across the school together socially. These activities were severely curtailed because of the pandemic but we were able to hold a uniform sale (raised £167).

£19,471 in donations was received upon which the charity will claim gift aid where applicable. Payments made during the year totalled £32,074 and included £3,519 in relation to costs of fundraising.

Expenditure of £27,545 related to grants to the school. This included a grant of £1,000 for each class teacher to spend on classroom materials as they wished, £4,362 for the purchase of chrome books, £2,520 for music teaching provided by Guildhall, £1,690 for English text books, £1,518 for books for the school's diversity and inclusion programme, £2,680 for stairs for the reception classroom and £2,709 for rubber tiles for the playground. FOSJ is committed to supporting annual curriculum enhancing activities such as Year 5 Shakespeare, PGL, Young Voices and classroom trips albeit that these activities were curtailed due to lockdown.

Approved by the Trustees on the 21<sup>st</sup> January 2022 and signed on their behalf by



Mrs Tonnie Reid (President)

## **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021**

Report to the trustees/ members of Friends of St John's Highbury Vale School Association on the accounts for the year ended 31st August 2021.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.

J Irvine-Smith FCIE  
Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
PO18 8NF



Date: 09/09/2022

**Friends of St John's Highbury Vale  
School Association**

**Charity number: 274172**

Annual Receipts and Payments Accounts  
1st September 2020 to 31st August 2021

	<b>2021</b>	<b>2020</b>
<b>Receipts and Payments</b>		
<b>Receipts - all unrestricted</b>	£	£
Subscriptions for school clubs		10,879
Fundraising	9,358	24,894
Donations received	19,471	12,555
Gift Aid	15,055	0
Interest received	4	56
	<u>43,888</u>	<u>48,384</u>
<b>Payments</b>		
Payments to school club providers		(11,446)
Fundraising costs	(3,519)	(3,170)
Grants to St John's School	(27,545)	(24,386)
Administrative expenses	(1,010)	(475)
	<u>(32,074)</u>	<u>(39,477)</u>
Net receipts for the year	<u>11,814</u>	<u>8,907</u>
Cash funds last year end	66,083	57,176
Cash funds this year end	<u><u>77,897</u></u>	<u><u>66,083</u></u>

**Statement of Assets and Liabilities  
as at 31st August 2021**

Cash Funds at 31 August (All funds are unrestricted)	<u><u>77,897</u></u>	<u><u>66,083</u></u>
Represented by: Cash at bank	<u><u>77,897</u></u>	<u><u>66,083</u></u>
Liabilities Independent Examiner's Fee	<u>450</u>	<u>420</u>

The financial statements were approved by the trustees on the 21<sup>st</sup> January 2022 and signed on their behalf by



Mrs Tonnie Reid (President)

## 6. NOTES TO THE ACCOUNTS

### i. Basis of Accounting

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners and they meet the appropriate legal requirements.

### ii. Restricted Funds

The Charity held no restricted funds during this or the previous financial year.

### iii. Payments to Trustees

No payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them. (2019/20-None)

### iv. Risk Assessment

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of financial controls will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

### v. Reserves Policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

### vi. Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees Report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.