



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Rotary Club of Banbury Trust Account

**On accounts for the year
ended**

30 June 2022

**Charity no
(if any)**

274108

Set out on pages

1-10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15.11.2022

Name:

IAN PARKER

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

Studley, Twyford Grove,

Adderbury,

Banbury, OX17 3JD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	July	2021		30	June	2022

Section A

Reference and administration details

Charity name The Rotary Club of Banbury Trust Fund

Other names charity is known by

Registered charity number (if any) 274108

Charity's principal address Freemasons Hall

Marlborough Road

Banbury

Postcode

OX16 5DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Malcolm Douglas	President		
2	Nigel Yeadon	President Elect		
3	Peter Wilkins	Secretary		
4	Nigel Randall	Treasurer		
5				

Names and addresses of advisers (Optional information)

Type of Advisor	Name	Address
Independent Advisor	Ian Parker	Studley, Twyford Grove, Adderbury, Banbury, OX17 3JD

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed dated 4 June 1971 with codicil 10 December 1993
How the charity is constituted (eg. trust, association, company)	The RIBI constitution and by-laws and the standard RIBI Club constitution and by-laws
Trustee selection methods (eg. appointed by, elected by)	Trustees shall be officers of the Club, namely the President, the President Elect for the coming year, the Secretary and the Treasurer and their successors for the time being in office appointed annually at the AGM by vote

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training is given where necessary and attendance at District and National events is encouraged to gain experience of the workings of Rotary at national and international level.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charities objectives as set out in our governing document (The Trust Deed) are: *"The relief of the poor and needy and for such other charitable purposes, institution, society or objective as the Club shall in a properly constituted meeting from time to time direct."*

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Activities this year have of necessity been curtailed due to COVID social distancing and travel restrictions, and none of our routine youth and community events have been permitted. Nevertheless, we have continued to raise funds amongst ourselves and the local community as follows:

1. Christmas Street Organ collections.
2. Member donations.
3. Local businesses and charity groups responding to our Christmas Parcel Appeal.
4. Banbury Health Centre donation for our stewarding at their COVID Vaccination Clinic.
5. Individual member presentations to external groups raising funds for Alan's Africa.
6. Pilates instruction by a member via Zoom raising funds for Kenyan Kids.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Funds are distributed only after vetting applications or in response to appeals which come within the Trust's objectives and are approved in accordance with the Trust Deed.

The Club does not hold long-term investments which could be subject to loss of capital, and all short-term investments (which have not attracted any significant interest in recent years) have now been cashed in and consolidated into a single bank account.

All members of the Rotary Club are volunteers, and the charity could not function without their tremendous individual and collective efforts.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Receipts of £50,410 were raised from donations, fundraising, sponsorship, interest payments and Gift Aid tax refunds during the 12-month period.

A total of £54,144 was donated to a range of organisations, charities and the needy as agreed at Club meetings for this purpose. Amongst those supported were:

- Alan's Africa - £31,400
- Christmas Parcels - £4,640
- Katharine House Hospice - £2,125
- Kenyan Kids - £2,858
- Misc Donations – £5,530
- RI Foundation Trust, incl Polio Now - £4,591
- Ukraine Appeal - £2000
- Water Aid/Shelterbox - £1000

Cash reserves at the end of the period stood at £24,033 which is comparable to that of previous years.

Section E

Financial review

Brief statement of the charity's policy on reserves

Trustees hold a contingency of £3,000 as a reserve to cover any potential loss made by any single event organised by the Club.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nigel Randall	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	24 Aug 22	



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Jul-21		30-Jun-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Member Donations	8,262		-	8,262	13,757
Online Fundraising	1,598	-	-	1,598	1,202
Fundraising		35,308		35,308	31,755
Rotary District Grant		500	-	500	1,500
Interest		-	-	-	92
Gift Aid tax refunds		4,743	-	4,743	8,391
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,860	40,551	-	50,410	56,697
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,860	40,551	-	50,410	56,697
A3 Payments					
Donations	5,239	48,905	-	54,144	51,777
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	5,239	48,905	-	54,144	51,777
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,239	48,905	-	54,144	51,777
Net of receipts/(payments)	4,621	- 8,354	-	- 3,733	4,920
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,621	- 8,354	-	- 3,733	4,920

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Lloyds Bank	13,522	10,511	-
		-		-
		-	-	-
	Total cash funds	13,522	10,511	-

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Nigel Randall	24 Aug 22

Trust Fund RY21/22

RECEIPTS & PAYMENTS BY COST CODE REPORT (01-Jul-2021 to 30-Jun-2022)	Amount	Amount	Amount
BALANCE BROUGHT FORWARD 01-Jul-2021			27,766.36
General Trust Fund		27,766.36	
RECEIPTS			
4000 REVENUES		1,597.51	
4001 Misc income	1,056.64		
4002 Contactless or Online income	540.87		
4100 MEMBER CONTRIBUTIONS		8,262.04	
4101 Members' Annual Subscriptions	214.00		
4102 Members' Foundation Contributions	2,587.00		
4104 Donations in lieu of Christmas Cards	730.00		
4105 Miscellaneous Donations	4,731.04		
4200 INVESTMENT INCOME		5,242.53	
4202 Grants Received	500.00		
4204 Gift Aid from HMRC	4,742.53		
4300 FUNDRAISING INCOME		35,308.15	
4301 Foundation Fundraising	25.00		
4302 End Polio Now Fundraising	360.00		
4304 Unrestricted Fundraising	1,145.00		
4305 Restricted Fundraising	125.00		
4307 Hitchcox Memorial Fund	555.00		
4308 Christmas Parcels	4,250.00		
4310 Alan's Africa	25,453.00		
4312 Kenyan Kids	1,200.00		
4315 Gur Aasra Trust	60.00		
4317 KHH	75.00		
4319 Ukraine Appeal	2,060.15		
TOTAL RECEIPTS			50,410.23
PAYMENTS			
7100 PAYMENTS FROM TRUST FUNDS		-54,143.51	
7101 Foundation Fund	-4,019.75		
7102 End Polio NowFund	-571.25		
7103 AA Sierra Leone	-31,400.00		
7105 KK Kenya	-2,857.98		
7108 to Katherine House	-2,125.00		
7109 to Shelterbox	-1,000.00		
7113 fm Unrestricted Funds to misc causes	-5,238.65		
7116 fm Other Concerts to misc	-290.88		
7118 fm Christmas Parcels to misc	-4,640.00		
7119 fm Ukraine Appeal	-2,000.00		
TOTAL PAYMENTS			-54,143.51
SURPLUS/(DEFICIT) FOR PERIOD			-3,733.28
TRANSFERS			
-no transfer lines for period-			0.00
BALANCE CARRIED FORWARD 30-Jun-2022			24,033.08
General Trust Fund		24,033.08	

General Fund RY21/22

RECEIPTS & PAYMENTS BY COST CODE REPORT	RY21/22 Budget	Totals	RY20/21 Budget	Totals
BALANCE BROUGHT FORWARD 01-Jul-2021				
Lloyds		13,445.50		13927.85
RECEIPTS				
4000 INCOME		9,976.00		7539.29
4001 Member meal receipts	300.00		650.00	
4003 Guest meal receipts	20.00		20.00	
4006 Annual Subscriptions	4,243.00		4901.50	
4009 Subs paid early or unused in previous RY	3,264.00		390.00	
4010 Misc. Receipts	271.00		1525.79	
4011 Foundation donation	1,518.00		52.00	
4020 Contact Exchange	360.00			
TOTAL RECEIPTS				
PAYMENTS				
7000 EXPENDITURE		-2,620.11		-2363.32
7001 Meal Costs	-916.81			
7002 Sundry Meeting Costs	-101.00			
7007 Regalia & Medals	-280.70		-72.90	
7008 Banners & Tabards	-82.80			
7012 Insurance	-143.80		-265.26	
7014 Contingency Misc	-195.00			
7017 Staff Gratuities	-150.00		-300.00	
7018 Members Subs Adjustments	-241.00		-1616.50	
7020 Contact Exchange	-400.00		-50.00	
7030 Transfer from Contactless or Online Payment to Trust Account	-109.00		-58.66	
7200 OVERHEADS		-6,338.26		-5658.32
7201 Postage	-15.18		-88.32	
7203 Legal & Professional Fees	-101.50		-100.00	
7204 Printing & Stationary	-181.40		-38.92	
7205 Repair & Maintenance	-33.00			
7216 IT	-131.68		-84.00	
7223 RIBI Capitation fees	-3,618.00		-4168.08	
7224 Payments to Foundation by members donations	-1,572.00		-420.00	
7225 District Capitation fees	-577.50		-651.00	
7228 ClubTreasurer Software Fees	-108.00		-108.00	
TOTAL PAYMENTS		-8,958.37		-8021.64
SURPLUS/(DEFICIT) FOR PERIOD		1,017.63		-482.35
BALANCE CARRIED FORWARD 30-Jun-2022		14,463.13		13,445.50
Lloyds		14,463.13		13,445.50