



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

THE ROTARY CLUB OF BANBURY TRUST FUND

On accounts for the year
ended

30 JUNE 2021

Charity no
(if any)

274108

Set out on pages

1-10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 06 2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30.11.2021

Name:

IAN PARKER

Relevant professional
qualification(s) or body
(if any):

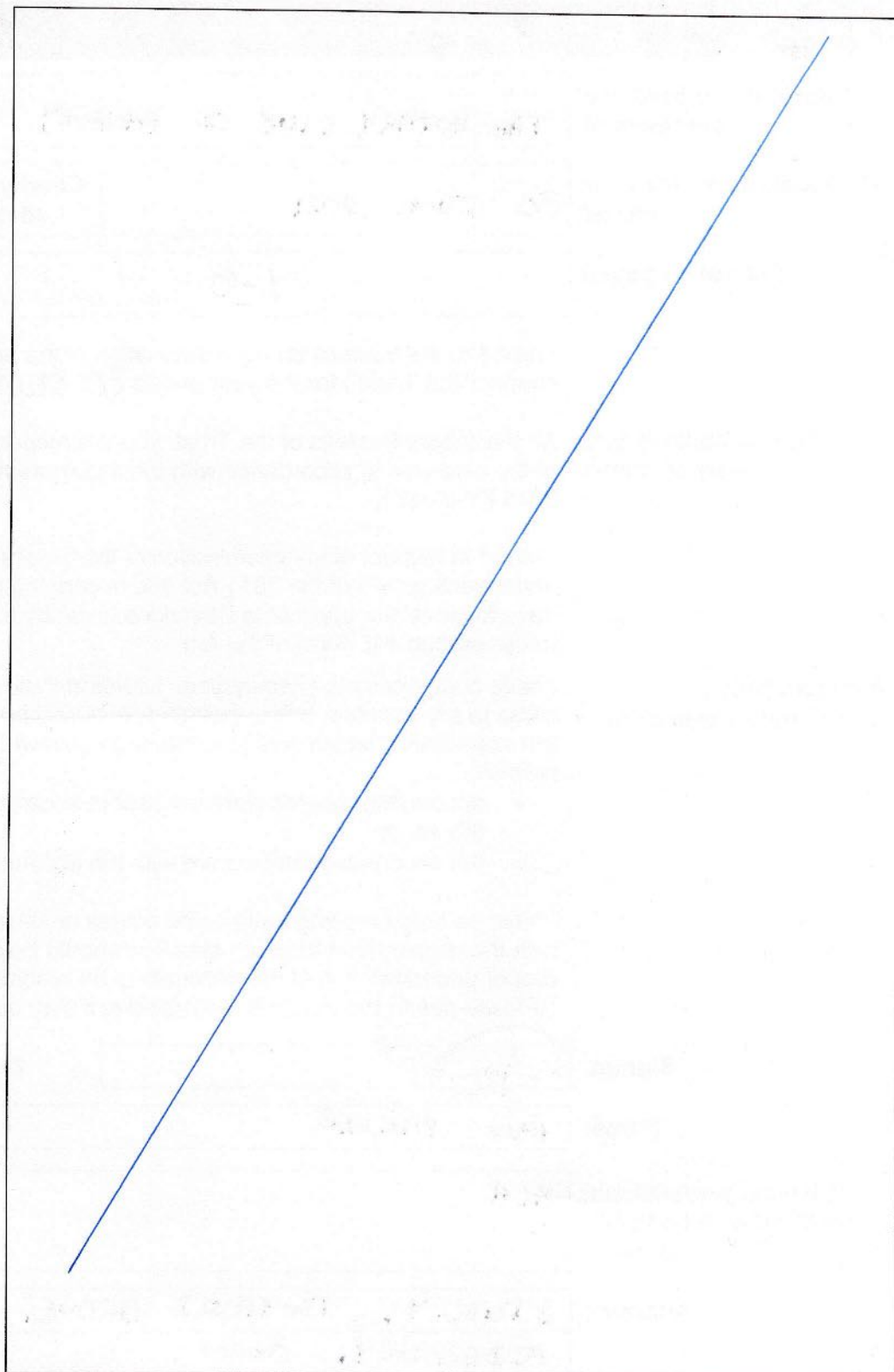
ACA

Address:

STUDLEY, TWYFORD GROVE.
ADDERBURY, OXON
OX17 3JD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | July | 2020 | | 30 | June | 2021 |

Section A Reference and administration details

Charity name The Rotary Club of Banbury Trust Fund

Other names charity is known by

Registered charity number (if any) 274108

Charity's principal address Freemasons Hall

Marlborough Road

Banbury

Postcode

OX16 5DB

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|------------------|-----------------|-----------------------------------|---|
| 1 | David Richardson | President | | |
| 2 | Malcolm Douglas | President Elect | | |
| 3 | Peter Wilkins | Secretary | | |
| 4 | Nigel Randall | Treasurer | | |
| 5 | | | | |

Names and addresses of advisers (Optional information)

| Type of Advisor | Name | Address |
|---------------------|------------|--|
| Independent Advisor | Ian Parker | Studley, Twyford Grove, Adderbury, Banbury, OX17 3JD |
| | | |
| | | |

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Trust Deed dated 4 June 1971 with codicil 10 December 1993 |
| How the charity is constituted (eg. trust, association, company) | The RIBI constitution and by-laws and the standard RIBI Club constitution and by-laws |
| Trustee selection methods (eg. appointed by, elected by) | Trustees shall be officers of the Club, namely the President, the President Elect for the coming year, the Secretary and the Treasurer and their successors for the time being in office appointed annually at the AGM by vote |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training is given where necessary and attendance at District and National events is encouraged to gain experience of the workings of Rotary at national and international level.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charities objectives as set out in our governing document (The Trust Deed) are: *"The relief of the poor and needy and for such other charitable purposes, institution, society or objective as the Club shall in a properly constituted meeting from time to time direct."*

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Activities this year have of necessity been curtailed due to COVID social distancing and travel restrictions, and none of our routine youth and community events have been permitted. Nevertheless, we have continued to raise funds amongst ourselves and the local community as follows:

1. Christmas Street Organ collections.
2. Member donations.
3. Local businesses and charity groups responding to our Christmas Parcel Appeal.
4. Banbury Health Centre donation for our stewarding at their COVID Vaccination Clinic.
5. Individual member presentations to external groups via Zoom raising funds for Alan's Africa.
6. Pilates instruction by a member via Zoom raising funds for Kenyan Kids.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Funds are distributed only after vetting applications or in response to appeals which come within the Trust's objectives and are approved in accordance with the Trust Deed.

The Club does not hold long-term investments which could be subject to loss of capital, and all short-term investments (which have not attracted any significant interest in recent years) have now been cashed in and consolidated into a single bank account.

All members of the Rotary Club are volunteers, and the charity could not function without their tremendous individual and collective efforts.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Receipts of £56,696 were raised from donations, fundraising, sponsorship, interest payments and Gift Aid tax refunds during the 12-month period.

A total of £51,777 was donated to a range of organisations, charities and the needy as agreed at Club meetings for this purpose. Amongst those supported were:

- Alan's Africa - £37,100
- Christmas Parcels - £3,230
- COVID Donations - £500
- End Polio Now - £2,825
- Katharine House Hospice - £2,000
- Kenyan Kids - £689
- Polly Pready (food for homeless) - £200
- RI Foundation Trust - £4,489
- Water Aid/Shelterbox - £275

Cash reserves at the end of the period stood at £27,597 which is comparable to that of previous years.

Section E

Financial review

Brief statement of the charity's policy on reserves

No minimum level of reserves is required by the Trust Deed, but trustees decided during the year to hold a contingency of £3,000 in future as a reserve to cover any potential loss made by any single event organised by the Club.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Nigel Randall | |
| Position (eg Secretary, Chair, etc) | Treasurer | |
| Date | 5 July 2021 | |



Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Jul-20

To


Period end date
30-Jun-21

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Member Donations | 9,380 | 4,377 | - | 13,757 | 4,715 |
| Online Fundraising | 1,202 | - | - | 1,202 | - |
| Fundraising | | 31,755 | - | 31,755 | 50,938 |
| Rotary District Grant | | 1,500 | - | 1,500 | - |
| Interest | 92 | - | - | 92 | 926 |
| Gift Aid tax refunds | | 8,391 | - | 8,391 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 10,674 | 46,022 | - | 56,696 | 56,579 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 10,674 | 46,022 | - | 56,696 | 56,579 |
| A3 Payments | | | | | |
| Donations | 1,443 | 50,334 | - | 51,777 | 57,262 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 1,443 | 50,334 | - | 51,777 | 57,262 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 1,443 | 50,334 | - | 51,777 | 57,262 |
| Net of receipts/(payments) | 9,231 | - 4,312 | - | 4,920 | - 683 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | 9,231 | - 4,312 | - | 4,920 | - 683 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds | Restricted funds | Endowment funds |
|----------------------|-------------------------|--------------------|------------------|-----------------|
| | | to nearest £ | to nearest £ | to nearest £ |
| B1 Cash funds | Lloyds Bank | 14,189 | 13,408 | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 14,189 | 13,408 | - |

| | | Unrestricted funds | Restricted funds | Endowment funds |
|---|---|---------------------------------|-----------------------|--------------------------|
| | Details | to nearest £ | to nearest £ | to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | | | |
| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | | |
| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | | |
| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | | Date of approval |
| |  | Nigel Randall | | 5 July 2021 |

Rotary Club of Banbury Trust Fund RY20/21

| RECEIPTS & PAYMENTS BY COST CODE REPORT | Amount | Amount | Amount |
|--|------------|------------|------------|
| BALANCE BROUGHT FORWARD 01-JUL-2020 | | | 22,677.33 |
| General Trust Fund | | 9,574.98 | |
| Leeds BS | | 2,000.08 | |
| Virgin 1 | | 9,892.26 | |
| Virgin 2 | | 1,210.01 | |
| RECEIPTS | | | |
| 1720 Transfer from another Account | 13,194.69 | | |
| 4000 REVENUES | | 1,201.85 | |
| 4001 Misc income | 100.00 | | |
| 4002 Contactless or Online income | 1,101.85 | | |
| 4100 MEMBER CONTRIBUTIONS | | 13,756.91 | |
| 4101 Members' Annual Subscriptions | 227.00 | | |
| 4102 Members' Foundation Contributions | 2,154.00 | | |
| 4104 Donations in lieu of Christmas Cards | 845.00 | | |
| 4105 Miscellaneous Donations | 10,530.91 | | |
| 4200 INVESTMENT INCOME | | 9,982.95 | |
| 4201 Interest | 92.34 | | |
| 4202 Grants Received | 1,500.00 | | |
| 4204 Gift Aid from HMRC | 8,390.61 | | |
| 4300 FUNDRAISING INCOME | | 31,724.52 | |
| 4302 End Polio Now Fundraising | 1,080.00 | | |
| 4307 Hitchcox Memorial Fund | 50.00 | | |
| 4308 Christmas Parcels | 1,100.00 | | |
| 4310 Alan's Africa | 27,208.52 | | |
| 4312 Kenyan Kids | 2,286.00 | | |
| TOTAL RECEIPTS | | | 69,860.92 |
| PAYMENTS | | | |
| 1820 Transfer to another Account | -13,194.69 | | |
| 7100 PAYMENTS FROM TRUST FUNDS | | -51,577.20 | |
| 7101 Foundation Fund | -4,489.00 | | |
| 7102 End Polio NowFund | -2,825.50 | | |
| 7103 AA Sierra Leone | -37,100.00 | | |
| 7105 KK Kenya | -689.20 | | |
| 7108 to Katherine House | -2,000.00 | | |
| 7110 to Water Aid - Aqua Box | -275.00 | | |
| 7113 fm Unrestricted Funds to misc causes | -1,268.50 | | |
| 7114 fm Restricted Funds to misc | -2,930.00 | | |
| TOTAL PAYMENTS | | | -64,771.89 |
| SURPLUS/(DEFICIT) FOR PERIOD | | | 5,089.03 |
| BALANCE CARRIED FORWARD 30-JUN-2021 | | | 27,766.36 |
| General Trust Fund | | 27,766.36 | |
| Leeds BS | | 0.00 | |
| Virgin 1 | | 0.00 | |
| Virgin 2 | | 0.00 | |

Rotary Club of Banbury Trust Fund RY19/20

| RECEIPTS & PAYMENTS BY COST CODE REPORT | Amount | Amount | Amount |
|--|------------|------------|------------|
| BALANCE BROUGHT FORWARD 01-JUL-2019 | | | 23,360.45 |
| General Trust Fund | | 10,334.98 | |
| Leeds BS | | 1,999.08 | |
| Virgin 1 | | 9,824.65 | |
| Virgin 2 | | 1,201.74 | |
| RECEIPTS | | | |
| 4100 MEMBER CONTRIBUTIONS | | 4,714.50 | |
| 4101 Members' Annual Subscriptions | 30.00 | | |
| 4102 Members' Foundation Contributions | 1,528.00 | | |
| 4104 Donations in lieu of Christmas Cards | 940.00 | | |
| 4105 Miscellaneous Donations | 1,904.50 | | |
| 4106 Frugal Lunches | 312.00 | | |
| 4200 INVESTMENT INCOME | | 925.95 | |
| 4201 Interest | 925.95 | | |
| 4300 FUNDRAISING INCOME | | 50,938.10 | |
| 4301 Foundation Fundraising | 130.00 | | |
| 4302 End Polio Now Fundraising | 3,168.00 | | |
| 4304 Unrestricted Fundraising | 2,286.65 | | |
| 4305 Restricted Fundraising | 22,022.22 | | |
| 4309 Dauberhorn Challenge - KHH | 54.38 | | |
| 4310 Alan's Africa | 21,538.39 | | |
| 4311 Dauberhorn Challenge - Gambia | 440.63 | | |
| 4312 Kenyan Kids | 214.08 | | |
| 4313 Shelterbox | 27.50 | | |
| 4315 Gur Aasra Trust | 1,056.25 | | |
| TOTAL RECEIPTS | | | 56,578.55 |
| PAYMENTS | | | |
| 7100 PAYMENTS FROM TRUST FUNDS | | -57,261.67 | |
| 7101 Foundation Fund | -3,082.13 | | |
| 7102 End Polio NowFund | -4,688.88 | | |
| 7103 AA Sierra Leone | -20,300.00 | | |
| 7105 KK Kenya | -2,961.06 | | |
| 7106 Gambia | -1,800.00 | | |
| 7108 to Katherine House | -5,368.71 | | |
| 7112 fm Restricted Children's Fund to misc | -1,031.75 | | |
| 7113 fm Unrestricted Funds to misc causes | -3,568.44 | | |
| 7114 fm Restricted Funds to misc | -8,982.15 | | |
| 7115 fm CSFC event to misc | -1,534.20 | | |
| 7116 fm Other Concerts to misc | -3,944.35 | | |
| TOTAL PAYMENTS | | | -57,261.67 |
| SURPLUS/(DEFICIT) FOR PERIOD | | | -683.12 |
| BALANCE CARRIED FORWARD 30-JUN-2020 | | | 22,677.33 |
| General Trust Fund | | 9,574.98 | |
| Leeds BS | | 2,000.08 | |
| Virgin 1 | | 9,892.26 | |
| Virgin 2 | | 1,210.01 | |