

Enfield Highway Community Association

Trustees' Annual Report - for the period 1st May 2024 to 30th April 2025

Charity Name: Enfield Highway Community Association

Registered Charity Number: 274004

Charity's Address: 117 Hertford Road Enfield Middlesex EN3 5JF

Names of the Charity Trustees:-

<u>Trustee Name</u>	<u>Office (if any)</u>	<u>Dates acted if not for the whole year.</u>
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Gary Caffell	Chairman	
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Linda Fenwick	Secretary	
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Dorah Allen Sabiiti		
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Derek Raymond Woodward	Treasurer	
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Structure, governance and management

Type of governing document:

Constitution adopted 26th February 1975.

How the charity is constituted:

Association consisting of individual and group members. The policy and management of the affairs of the Association shall be directed by a council which shall meet not less than three times a year.

Trustee selection methods:

The Trustees shall be appointed by the Council. The number of Trustees shall not be less than 2 nor more than 4.

Summary of the objects of the charity, set out in its governing document:

To promote the benefit of the inhabitants of Enfield Highway and the neighbourhood without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities in relation to these objects:

To establish a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Summary of the main achievements of the charity during the year:

Four regular hirers ceased during the year – Dance Fitness, Faithlight, Movement Meditation and Nicoleta Fitness. No new regular hirers commenced.

Fifteen regular hirers continued from the previous year, AA Stepping into Recovery, AA Polish, AA Sunday, Age UK, Blue Bears Holiday Playscheme, Christ's Redemption, Church of Philadelphia, Deegan Academy of Irish Dancers, Honeywood Karate Academy, Pilates, Saint James Junior Church, Saint James Over 50's Fellowship Group, Slimming World, Ultimate Moves and Wonderlands Playgroup.

At the end of the year there were fifteen regular hirers.

The Centre was also in use most weekends for functions such as Wedding Receptions, Christening and Birthday Parties, Meetings and Social and Fund-Raising Activities.

The building was fully re-decorated throughout, internally and externally during the year, new fire door signs were installed, two freezers were replaced, toilet locks and three toilet cisterns were replaced, LED lighting was completed throughout and a new radiator was fitted in the Gentlemen's Toilet.. The annual inspections of the gas boiler, emergency lighting, fire alarm, fire extinguishers and air-cooling system were all completed. A Defibrillator and cabinet were installed outside of the main entrance, providing 24-hour access for the local community.

Financial review

Brief statement of the charity's policy on reserves:

The Trust has established a policy of maintaining a reserve fund based on an average of two year's expenditure, plus the cost of renewing the gas boiler (the highest anticipated expenditure item), to ensure funds are available to continue to operate in the event of unexpected events, such as the loss of a major hirer, or external events such as a pandemic. For the year 2024/25 the reserve was set at £135,000. All cash held is unrestricted funds. Any surplus funds, which are not likely to be needed to pay for maintenance or management of the Community Centre, are invested to earn interest. There were no designated or restricted funds at 30th April 2025.

Details on any funds materially in deficit: None

The charity's principal sources of funds:

The Centre's main source of funds is hiring fees for the use of the Centre, the rates of which are determined annually by the Council of Enfield Highway Community Association.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:



Full name:

Gary Caffell

Position:

Chairman

Date:

19th May 2025

Enfield Highway Community Association

Receipts and Payments Account for the period from 1st May 2024 to 30th April 2025

				2023/24
Receipts				
Regular Lets			42,368.50	45,891
Occasional Lets			38,651.56	26,791
COIF Deposit Account Interest			8,255.98	7,540
M&G Charifund Dividend			5,346.70	5,081
CCLA Global Equity Fund Dividend			3,952.46	3,873
CCLA Investment Fund Dividend			2,523.77	2,474
Total Receipts			101,098.97	91,650
Payments				
Cleaner - Regular Lets			10,256.00	9,638
Cleaner - Occasional Lets			9,851.50	5,971
Gardener			274.00	325
Manager			8,379.12	7,843
Payroll	(Paid by employees	Sent to HMRC	Due HMRC)	
Tax (PAYE)	148.71	-148.71	0.00	0
Employers National Insurance			0.00	0
LBE Green Street Car Park Rent and St James Ground Rent			130.00	130
Electric			7,052.75	3,448
Fire Protection/Alarm Maintenance/PAT Testing			745.68	318
Gas and Gas Appliance Servicing			7,013.96	5,918
Air Cooling System			1,302.41	1,227
Insurance			2,796.99	2459
Performing Rights Licence			872.18	2055
Refuse Collection			4,416.23	4280
Telephone			1,402.90	1,225
Non-Domestic Rates			2,470.05	2,470
Water Rates			1,337.82	1,300
Cleaning Materials			2,716.57	1,717
Furniture and Equipment			1,645.97	4,539
Postage, Stationery, Office Supplies and Advertising			337.03	193
Repairs and Maintenance			12,283.61	4,899
Total Payments			75,423.97	60,068
Total Receipts Minus Total Payments			25,675.00	31,581
Add balance at 1st May 2023			463,462.99	431,882
Balance			489,137.99	463,463
Assets				
	<u>Current</u>	<u>Book</u>		<u>2023/24</u>
Natwest Current Account	38,305	38,304.50		24,979
COIF Deposit Account	180,725	180,725.31		165,993
5,907.959 M&G Charifund Units	15.1315	89,396	90,000.00	90,000
56,788.160 CCLA Global Equity Fund Units	2.7205	154,492	90,000.00	90,000
4,541.620 CCLA Investment Fund Units	19.1225	86,847	90,000.00	90,000
Cash in Hand	108	108.18		2,491
Total Assets	549,874	489,137.99		463,463

Total for year Minus 13,566

Reserves £135,000 Unrestricted £354,138 Designated (Unrestricted) £0 Restricted £0

I have examined the accounting records relating to the above funds. I confirm the receipts & payments & statement of assets correctly reflect the finances of Enfield Highway Community Association, for the period ending 30th April 2025

Iris Barber - Independent Examiner
4 Westmill Road Ware Hertfordshire SG12 0EL

21/06/25
Date

Approved at the Annual General Meeting of Enfield Highway Community Association held on 19 May 2025

Gary (Mouse) Caffell - Chairman

Derek Woodward - Treasurer



Section A

Independent Examiner's Report

Report to the trustees/
members of

Enfield Highway Community Association

On accounts for the year
ended

30th April 2025

Charity no
(if any)

274004

Set out on pages

One

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2019.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/06/25

Name:

Mrs Iris Barber

Relevant professional
qualification(s) or body
(if any):

Nil

Address:	4 Westmill Road
	Ware Hertfordshire
	SG12 0EL

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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