

Enfield Highway Community Association

Trustees' Annual Report - for the period 1st May 2023 to 30th April 2024

Charity Name: Enfield Highway Community Association

Registered Charity Number: 274004

Charity's Address: 117 Hertford Road Enfield Middlesex EN3 5JF

Names of the Charity Trustees:-

<u>Trustee Name</u>	<u>Office (if any)</u>	<u>Dates acted if not for the whole year.</u>
---------------------	------------------------	---

Gary Caffell	Chairman	
--------------	----------	--

Linda Fenwick	Secretary	
---------------	-----------	--

Dorah Allen Sabiiti		
---------------------	--	--

Derek Raymond Woodward	Treasurer	
------------------------	-----------	--

Structure, governance and management

Type of governing document:

Constitution adopted 26th February 1975.

How the charity is constituted:

Association consisting of individual and group members. The policy and management of the affairs of the Association shall be directed by a council which shall meet not less than three times a year.

Trustee selection methods:

The Trustees shall be appointed by the Council. The number of Trustees shall not be less than 2 nor more than 4.

Summary of the objects of the charity, set out in its governing document:

To promote the benefit of the inhabitants of Enfield Highway and the neighbourhood without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities in relation to these objects:

To establish a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Summary of the main achievements of the charity during the year:

One regular hirer ceased during the year – BT Veterans. Three new regular hirers commenced – Dance Fitness, Movement Meditation and Nicoleta Fitness.

Seventeen regular hirers continued from the previous year, AA Stepping into Recovery, AA Polish, AA Sunday, Age UK, Blue Bears Holiday Playscheme, Christ's Redemption, Church of Philadelphia, Deegan Academy of Irish Dancers, Faithlight, Honeywood Karate Academy, Pilates, Saint James Children's Church, Saint James Over 50's Fellowship Group, Slimming World, Ultimate Moves and Wonderlands Playgroup.

At the end of the year there were twenty regular hirers.

The Centre was also in use most weekends for functions such as Wedding Receptions, Christening and Birthday Parties, Meetings and Social and Fund-Raising Activities.

No major building or maintenance works were required during the year. The annual inspections of the gas boiler, emergency lighting, fire alarm, fire extinguishers and air-cooling system were all completed. Internal lighting was replaced throughout most of the Centre with LED fittings. The seating in the Meeting Room was replaced with high quality banqueting chairs. The large scrubber/dryer machine and the Henry Vacuum Cleaner were replaced. The telephone, internet and answering machine were upgraded to a new digital system.

Financial review

Brief statement of the charity's policy on reserves:

The Trust has established a policy of maintaining a reserve fund based on an average of two year's expenditure plus the cost of renewing the gas boiler (the highest anticipated expenditure item), to ensure funds are available to continue to operate in the event of unexpected events, such as the loss of a major hirer, or external events such as a pandemic. For the year 2024/25 the reserve has been set at £135,000. All cash held is unrestricted funds. Any surplus funds, which are not likely to be needed to pay for maintenance or management of the Community Centre, are invested to earn interest. There were no designated or restricted funds at 30th April 2024

Details on any funds materially in deficit: None

The charity's principal sources of funds:

The Centre's main source of funds is hiring fees for the use of the Centre, the rates of which are determined annually by the Council of Enfield Highway Community Association.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:



Full name:

Gary Caffell

Position:

Chairman

Date:

13th May 2024

Enfield Highway Community Association

Receipts and Payments Account for the period from 1st May 2023 to 30th April 2024

				<u>2022/23</u>	
Receipts					
Regular Lets			45,891.14		45,019
Occasional Lets			26,790.77		32,050
Advertising			0.00		88
COIF Deposit Account Interest			7,539.70		2,174
M&G Charifund Dividend			5,080.84		4,933
CCLA Global Equity Fund Dividend			3,872.96		3,873
CCLA Investment Fund Dividend			2,474.28		2,474
Total Receipts			91,649.69		90,611
Payments					
Cleaner - Regular Lets			9,638.00		8,084
Cleaner - Occasional Lets			5,970.50		6,200
Gardener			325.00		130
Manager			7,843.33		7,800
Payroll	(Paid by employees	Sent to HMRC	Due HMRC)		
Tax (PAYE)	1509.00	-1509.00	0.00		0
Employers National Insurance			0.00		0
LBE Green Street Car Park Rent and St James Ground Rent			130.00		130
Electric			3,448.25		3,684
Fire Protection/Alarm Maintenance/PAT Testing			318.00		268
Gas and Gas Appliance Servicing			5,917.53		5,300
Air Cooling System			1,226.51		1,025
Insurance			2,459.39		2,248
Performing Rights Licence			2,054.65		0
Refuse Collection			4,279.84		4,032
Telephone			1,225.23		825
Non-Domestic Rates			2,470.05		0
Water Rates			1,300.45		60
Cleaning Materials			1,717.99		1,261
Furniture and Equipment			4,539.06		221
Postage, Stationery, Office Supplies and Advertising			193.23		412
Repairs and Maintenance			4,898.99		2,803
Total Payments			60,068.80		44,584
Total Receipts Minus Total Payments			31,580.89		46,027
Add balance at 1st May 2023			431,882.10		385,855
Balance			463,462.99		431,882
Assets					
		<u>Current</u>	<u>Book</u>		<u>2022/23</u>
Natwest Current Account		24,979	24,978.96		38,407
COIF Deposit Account		165,993	165,993.10		122,106
5,907.959 M&G Charifund Units	15.1622	89,578	90,000.00		90,000
56,788.160 CCLA Global Equity Fund Units	2.8855	163,862	90,000.00		90,000
4,541.620 CCLA Investment Fund Units	20.0064	90,861	90,000.00		90,000
Cash in Hand		2,491	2,490.93		1,369
Total Assets		537,764	463,462.99		431,882

Total for year Plus 24,003

Reserves £135,000, Unrestricted £328,462, Designated (Unrestricted) £0 Restricted £0

I have examined the accounting records relating to the above funds. I confirm the receipts & payments & statement of assets correctly reflect the finances of Enfield Highway Community Association, for the period ending 30th April 2024

Iris Barber - Independent Examiner
4 Westmill Road Ware Hertfordshire SG12 0EL

14/06/2024
Date

Approved at the Annual General Meeting of Enfield Highway Community Association held on 13 May 2024

Gary (Mouse) Caffell - Chairman

Derek Woodward - Treasurer

Enfield Highway Community Association - Registered Charity Number 274004 - Accounts for 2023/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Enfield Highway Community Association

On accounts for the year
ended

30th April 2024

Charity no
(if any)

274004

Set out on pages

One

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2019.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/06/2024

Name:

Mrs Iris Barber

Relevant professional
qualification(s) or body
(if any):

Nil

Address:	4 Westmill Road
	Ware Hertfordshire
	SG12 0EL

Section B	Disclosure
------------------	-------------------

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--