

COLYTON GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales · Charity number 273999

Details

Status Registered

Legal form Other

Registered 1977-08-01

Register [View on the Charity Commission register](#)

Contact

Address 108 St. Michaels Gardens
South Petherton
Somerset
TA13 5BQ

Phone 07849055378

Email treasurer@cgspa.org.uk

Website www.colytongrammarschoolpa.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS AT THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY) AND AS ANCILLARY THERETO AND IN FURTHERANCE OF THE OBJECT THE ASSOIATION MAY: (A) FOSTER MORE EXTENDED RELATIONSHIPS BETWEEN THE STAFF PARENTS AND OTHERS CONNECTED WITH THE SCHOOL: AND (B) ENGAGE IN ACTIVITIES WHICH WOULD SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION F THE PUPILS ATTENDING IT.

Activities: To advance the education of the pupils at the school by providing and assisting in the provision of facilities for education at the school and to respond to requests for funds received from the headteacher or members of staff following consideration by the management committee.

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

Geography

- Devon

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-08-31 | £17,988 | £9,599 | - | - |
| 2024-08-31 | £40,799 | £57,474 | - | - |
| 2023-08-31 | £23,671 | £5,605 | - | - |
| 2022-08-31 | £42,121 | £49,372 | - | - |
| 2021-08-31 | £20,979 | £8,048 | - | - |

Trustees

| Name | Role | Appointed |
|---------------------------|------|------------|
| Amber Peters | | 2025-11-12 |
| Andrea Hodges | | 2025-11-12 |
| Daisy Nell Robertson | | 2021-11-24 |
| Kathryn Klaentschi | | 2023-10-12 |
| Ruth Elisabeth Nixey | | 2025-11-12 |
| Samantha Louise Emmott | | 2025-11-12 |
| Sebastian Granville Swana | | 2025-11-12 |
| Stephen Barry Carp | | 2025-02-01 |
| Xiaolu Liu | | 2025-11-12 |

COLYTON GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 273999

Accounts



Trustees' Annual Report for the period

From

01/09/2023 To

31/08/2024

Charity name: Colyton Grammar School Parent's Association

Charity registration number: 273999

Objectives and Activities

| | |
|---|---|
| <p>Summary of the purposes of the charity as set out in its governing document</p> | <p>To advance the education of pupils in the school by:</p> <ul style="list-style-type: none">• Developing more extended relationships between the staff, parents and others associated with the school;• Engaging in activities which support the school; and• Providing and assisting in the provision of such facilities or items for education at the school (not provided by statutory funds) as the committee in consultation with the Governing Body shall from time to time determine |
| <p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p> | <p>The main activities of the Parents' Association have been to hold a number of fundraising events, and to receive donations.</p> <p>In planning the activities for the year, the trustees have kept in mind the guidance on public benefit issues by the Charity Commission.</p> |

Additional information (optional)

:

Achievements and Performance

| | |
|--|--|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Fundraising activities have raised a total of £24,170 net of expenses.</p> <p>The 500 club made a profit of £3,319 after prizes and parent pay expenses.</p> <p>We continued to collect and sell on 2nd hand uniform and this has raised £660, benefitting both the PA fund and parents, as well as ensuring less waste. Unfortunately the change to the school's PE kit lead to a drop in sales this year.</p> <p>The winter draw was well supported and produced a profit of £1,965. The Summer draw was resurrected and raised a net total of £1,494</p> <p>The Big Colyton Art Show (held bi-annually) was held in October 2023 and raise a net total of £6,935 in this year.</p> <p>The Spring Fair became the Garden and Food festival once again and raised a net total of £3,465.</p> <p>We introduced a Winter Fair which raised a total of £1,628</p> <p>We also provided refreshments at lots of school events including the Summer fair raising over £2,300.</p> <p>We have continued to make use of income from Easy fundraising and PayPal Giving – raising a total of £1,137</p> <p>The PA was able to make donations of £40,000 to the school to fund the improvements to the Sound and light equipment in Cottrill Hall, which will be of great use to all pupils and the community. In addition we have funded Christmas trees and contributed to the Year 13 leavers event.</p> <p>The PA's administration costs were £185, including ParentKind annual membership fees (including insurance), and lotteries.</p> |
|--|--|

Additional information (optional)

Financial Review

| | |
|--|--|
| Review of the charity's financial position at the end of the period | At the year-end the PA's net funds amounted to £9,782 of which £4,856 are available for distribution. |
| Statement explaining the policy for holding reserves stating why they are held | Reserves are held for contingency (£2000) and also sufficient for the 500 club prizes for the next year to cover the event that there are insufficient entries. There are also reserves to refund income received in 2023/4 for Festive fair 2024 which has been cancelled and for an outstanding payment from BCAS, Allowance is made for known expenses in 2024/5 (web hosting/parentkind/lotteries licence) |
| Amount of reserves held | £4,926 |
| Reasons for holding zero reserves | |
| Details of fund materially in deficit | |
| Explanation of any uncertainties about the charity continuing as a going concern | |

Additional information (optional)

You may choose to include further statements where relevant about:

Structure, Governance and Management

| | |
|---|--|
| Type of governing document (trust deed, royal charter) | Constitution adopted 3 rd December 1976, last amended 24 th April 2017 |
| How is the charity constituted? (e.g unincorporated association, CIO) | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Trustees are appointed by the members at the Annual General Meeting |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Colyton Grammar School Parents' Association |
| Other name the charity uses | |
| Registered charity number | 273999 |
| Charity's principal address | Colyton Grammar School Whitwell Lane Colyton DEVON EX24 6HN |
| | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|--------------------|-----------------|
| Signature(s) | Kathryn Klaentschi | Kathryn Elcoate |
| Full name(s) | Kathryn Klaentschi | Kathryn Elcoate |
| Position (eg Secretary, Chair, etc) | Secretary | Treasurer |
| Date | 16/1/2025 | |



Receipts and payments accounts

CC16a

| | | | |
|---------------------|------------|----|------------|
| For the period from | 01/09/2023 | To | 31/08/2024 |
|---------------------|------------|----|------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| 500 club | 5,219 | - | - | 5,219 | 6,440 |
| Big Colyton Art Show | 18,500 | - | - | 18,500 | 750 |
| Concert Refreshments | 1,207 | - | - | 1,207 | 1,333 |
| Teatowels and bags | 97 | - | - | 97 | 660 |
| Menopause evening (24) | 314 | - | - | 314 | |
| Summer Fete and BBQ | 1,965 | - | - | 1,965 | 1,867 |
| Quizes | | | | | 398 |
| Winter draw | 2,250 | - | - | 2,250 | 3,582 |
| Summer draw | 1,739 | - | - | 1,739 | |
| Donations | 351 | - | - | 351 | 381 |
| Amazon Smile | - | - | - | - | 537 |
| EasyFundRaising | 1,134 | - | - | 1,134 | 1,131 |
| Second-hand uniform | 661 | - | - | 661 | 1,865 |
| Winter Fair 23 | 1,957 | - | - | 1,957 | 386 |
| Garden and food festival | 5,117 | - | - | 5,117 | 4,275 |
| Winter Fair 24 | 285 | - | - | 285 | 50 |
| PayPal Giving | 3 | - | - | 3 | 14 |
| Interest | - | - | - | - | 2 |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 40,799 | - | - | 40,799 | 23,671 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 40,799 | - | - | 40,799 | 23,671 |
| A3 Payments | | | | | |
| 500 club | 1,900 | | - | 1,900 | 1,875 |
| Big Colyton Art Show | 11,098 | | | 11,098 | |
| Concert Refreshments | 249 | | | 249 | 367 |
| Teatowels and bags | 298 | | | 298 | 362 |
| Quizes | - | | | - | 25 |
| Summer Fete and BBQ | 574 | | | 574 | 218 |
| Summer draw | 245 | | | 245 | |
| Winter draw | 285 | | | 285 | 458 |
| Winter Fair 23 | 329 | | | 329 | |
| Donations to School | 40,589 | - | - | 40,589 | 714 |
| EDDC Lotteries License | 20 | - | - | 20 | 20 |
| Parent Pay expenses | | - | - | - | |
| Purchase of Zettle machines | 71 | - | - | 71 | |
| PA admin expenses | 165 | - | - | 165 | 316 |
| BBQ purchase | - | - | - | - | 195 |
| Festive Evening 23 | | - | - | - | 338 |
| Garden and food festival | 1,651 | - | - | 1,651 | 717 |
| Sub total | 57,474 | - | - | 57,474 | 5,605 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 57,474 | - | - | 57,474 | 5,605 |
| Net of receipts (payments) | - 16,675 | 1 | - | - 16,675 | 12,066 |

31/01/2025

| | | | | | |
|---------------------------------|--------------|----------|----------|--------------|---------------|
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 26,457 | - | - | 26,457 | 8,424 |
| Cash funds this year end | 9,782 | - | - | 9,782 | 26,490 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--|--|---------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | CAF Bank Gold Account | - | - | - |
| | Lloyds No1 Account | 9,782 | - | - |
| | Lloyds No2 Account | - | - | - |
| | Total cash funds | 9,782 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | | Date of approval |
| | | | | |
| | Kathryn Klaentschi | Kathryn Elcoate Kathryn Klaentschi | | 16/01/2025 16/01/2025 |



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Colyton Grammar School Parents Association

On accounts for the year ended

31st August 2024

**Charity no
(if any)**

273999

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: S Carp

Date: 10th December 2024

Name: Stephen Carp

Relevant professional qualification(s) or body (if any):

| |
|--|
| |
|--|

Address:

108 St Michaels Gardens

South Petherton

Somerset, TA13 5BQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

| |
|--|
| |
|--|

COLYTON GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 273999

Accounts



Trustees' Annual Report for the period

From 01/09/2021 **To** 31/08/2022

Charity name: Colyton Grammar School Parent's Association

Charity registration number: 273999

Objectives and Activities

| | |
|--|--|
| Summary of the purposes of the charity as set out in its governing document | To advance the education of pupils in the school by: <ul style="list-style-type: none">• Developing more extended relationships between the staff, parents and others associated with the school;• Engaging in activities which support the school; and• Providing and assisting in the provision of such facilities or items for education at the school (not provided by statutory funds) as the committee in consultation with the Governing Body shall from time to time determine |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | The main activities of the Parents' Association have been to hold a number of fundraising events, and to receive donations. In planning the activities for the year, the trustees have kept in mind the guidance on public benefit issues by the Charity Commission. |

Additional information (optional)

:

Achievements and Performance

| | |
|--|---|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Fund raising events raised a net total of £23,263</p> <p>The 500 club made a profit of £3,337</p> <p>The bi-annual Big Colyton Art Show was well attended and raised a net £10,724.</p> <p>We continued to collect and sell on 2nd hand uniform and this has raised £3,145, benefitting both the PA fund and parents, as well as ensuring less waste.</p> <p>The winter draw was well supported and produced a profit of £1,521</p> <p>The sale of bespoke tea towels and bags with the school crest continued and raised a net total of £498.</p> <p>In addition, we ran a number of events: a summer fair, an online quiz, as well as providing refreshments at various school concerts and events.</p> <p>We have continued to make use of income from Amazon Smile and easy fundraising.</p> <p>We were able to make a substantial donation of £30,000 to the schools appear for a new all-weather pitch. The pitch is now installed and in regular use by students.</p> <p>The PA's administration costs were £515, including ParentKind annual membership fees (including insurance), web hosting, lotteries license and the purchase of new Zettle machines to allow us to take card payments, these were particularly useful at the Big Colyton Art Show.</p> <p>At the year-end the PA's net funds amounted to £8,424.</p> |
|--|---|

Additional information (optional)

Financial Review

| | |
|--|--|
| Review of the charity's financial position at the end of the period | At the year-end the PA's net funds amounted to £8,424. |
| Statement explaining the policy for holding reserves stating why they are held | Reserves are held for contingency (£2000) and also sufficient for the 500 club prizes for the next year to cover the event that there are insufficient entries |
| Amount of reserves held | £3,800 |
| Reasons for holding zero reserves | |
| Details of fund materially in deficit | |
| Explanation of any uncertainties about the charity continuing as a going concern | |

Additional information (optional)

You may choose to include further statements where relevant about:

Structure, Governance and Management

| | |
|---|--|
| Type of governing document (trust deed, royal charter) | Constitution adopted 3 rd December 1976, last amended 24 th April 2017 |
| How is the charity constituted? (e.g unincorporated association, CIO) | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Trustees are appointed by the members at the Annual General Meeting |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Colyton Grammar School Parents' Association |
| Other name the charity uses | |
| Registered charity number | 273999 |
| Charity's principal address | Colyton Grammar School Whitwell Lane Colyton DEVON EX24 6HN |
| | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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| |
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
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| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|--------------------------|-----------------|
| Signature(s) | Claire-Louise Hutchinson | Kathryn Elcoate |
| Full name(s) | Claire-Louise Hutchinson | Kathryn Elcoate |
| Position (eg Secretary, Chair, etc) | Chair | Treasurer |
| Date | 28/06/2023 | |

| | | | | | |
|--|--------------|----------|----------|--------------|---------------|
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 15,675 | - | - | 15,675 | - |
| <i>Cash funds this year end</i> | 8,424 | - | - | 8,424 | 12,932 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | CAF Bank Gold Account | - | - | - |
| | Lloyds No1 Account | 8,163 | - | - |
| | Lloyds No2 Account | 261 | - | - |
| | Total cash funds | 8,424 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |

| Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|--------------------------|--------------------------|-------------------|
| Kathryn Elcoate | Kathryn Elcoate | 28/06/2023 |
| Claire-Louise Hutchinson | Claire-Louise Hutchinson | 28/06/2023 |



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Colyton Grammar School Parents' Association

On accounts for the year
ended

31 August 2022

Charity no
(if any)

273999

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

H Lewis

Date:

29.6.23

Name:

Helen Lewis

Relevant professional qualification(s) or body (if any):

FCA (Fellow of the Institute of Chartered Accountants)

Address:

45 Linnet Close

Exeter

EX4 5HF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]