

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL

England & Wales · Charity number 273973

Details

Status Registered

Legal form Other

Registered 1977-09-22

Register [View on the Charity Commission register](#)

Contact

Address Garth House
The Precinct
Rochester
ME1 1SX

Phone 01634832142

Email FRIENDSOFROCHESTERCATHEDRAL@BTINTERNET.COM

Activities

Objects: (I) TO PRESERVE AND MAINTAIN THE FABRIC OF ROCHESTER CATHEDRAL AND THE LANDS USED IN CONNECTION THEREWITH AND TO ADVISE AND ASSIST THE DEAN AND CHAPTER OF ROCHESTER IN SUCH MATTERS; (II) TO PRESERVE AND MAINTAIN THE WORSHIP AND SERVICES IN ROCHESTER CATHEDRAL AND TO ASSIST THE DEAN AND CHAPTER OF ROCHESTER IN SUCH MATTERS; (III) TO FURTHER THE RELIGIOUS AND OTHER CHARITABLE WORKS OF THE CATHEDRAL AS THE ASSOCIATION, AFTER CONSULTATION WITH THE DEAN AND CHAPTER OF ROCHESTER, SHALL DEEM APPROPRIATE.

Activities: The objects of the charity are to assist the Dean and Chapter to preserve and maintain the fabric and monuments of Rochester Cathedral and lands in connection therewith and preserve and maintain the worship and services in Rochester Cathedral and further the religious works of the Cathedral. To achieve its objects, the charity offers membership to all who are interested in the aims of the charity

Classification

- **How:** Makes Grants To Organisations
- **What:** Religious Activities
- **Who:** Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** DIOCESE OF ROCHESTER
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£51,450	£40,695	-	-
2023-12-31	£69,330	£31,249	-	-
2022-12-31	£37,659	£366,539	-	-
2021-12-31	£150,544	£168,606	-	-
2020-12-31	£41,982	£45,149	-	-

Trustees

Name	Role	Appointed
Dr PHILIP JOHN HESKETH		
MARK GRAHAM SNOSWELL		2024-06-21
PETER SMITH		2017-01-01
Terry George Wood		2024-06-21

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL

England & Wales - Charity number 273973

Accounts

REGISTERED CHARITY NO: 273973

THE ASSOCIATION OF

THE FRIENDS OF ROCHESTER CATHEDRAL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

CONTENTS	PAGE
Annual Report of The Council	2 - 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10- 12

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

The Council is pleased to present their report together with the financial statements of the charity for the year ended 31 December 2024.

ADMINISTRATIVE DETAILS

Charity registration number	273973
Principal office	Garth House The Precinct Rochester Kent, ME1 1SX
Members of the Council	President - The Dean of Rochester - The Very Revd. Dr P J Hesketh, DL Vice-President The Revd. Canon Dr G Giles Chairman T Wood Vice-chairman M Snoswell appointed in the period Treasurer P Smith
	Archdeaconry Representative M Chesterfield
	Mrs J Aldous appointed in the period Mr S Berry Mr D Carder Mrs B Jacobs Mrs B Smith appointed in the period Mrs A White Mr A Sldous

In addition the charity has the following posts:

Patron	HRH The Duchess of Kent, GCVO
Visitor	The Lord Bishop of Rochester
Independent Examiner	R C Abel FCA CTA Aggarwal & Co Ltd 5 London Road, Rainham Gillingham Kent, ME8 7RG
Bankers	Lloyds Bank plc 142/146 High Street Chatham Kent, ME4 4DQ
Investment Advisers	Cazenove Capital Management Ltd 12 Moorgate London, EC2R 6DA

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

GOVERNANCE

Governing Document

The Association of the Friends of Rochester Cathedral is an unincorporated association governed by its constitution adopted 11 June 1977 with four subsequent amendments, the last of which was 17 December 2019.

Recruitment and appointment of trustees

The activities of the charity are vested in a Council. The members of the Council are its trustees for the purposes of charity law and throughout this report are collectively referred to as The Council.

The members of the Council who have served during the year are set out on page 1.

The Council consists of a President, Vice-President, Treasurer, not more than twelve elected members, three nominated Archdeaconry members and a maximum of two co-opted members.

They are elected as follows:

- The President is the current Dean of Rochester;
- The Vice-President is a Residentiary Canon of Rochester nominated by the Chapter;
- A Chairman is nominated from the elected Council members and ratified annually at the Annual General Meeting;
- A Vice-Chairman is elected annually by the Council at the first Council Meeting following the AGM;
- The Treasurer is elected annually at the Annual General Meeting;
- Archdeaconry representatives are appointed for a three-year period.
- One third of the elected members are appointed at the AGM; members who have served for two consecutive periods of three years shall not be eligible for further re-election until a period of one year has elapsed.

Organisation and decisions

The Council meets at least four times in each year. It has power to establish committees as necessary but all policy and financial matters shall be decided by the Council.

The Council consults and liaises with the Chapter as to the requirements of the Cathedral and particularly the condition and needs of its fabric and treasures. The Council makes proposals to the Chapter as to the manner in which the income and any permitted capital shall be spent to the greatest advantage of the Cathedral.

OBJECTIVES AND ACTIVITIES

Objects of the charity

The objects of the charity are to assist the Chapter to:

- preserve and maintain the fabric, fittings, ornaments, furniture and monuments of Rochester Cathedral and the lands used in connection therewith;
- preserve and maintain the worship and services in Rochester Cathedral;
- further the religious and charitable works of the Cathedral; and promote public interest in the charitable work and the life of the Cathedral.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Aims and activities

To achieve its objects, the charity:

- offers membership to all who are interested in the aims of the charity;
- consults and liaises with the Chapter as to the requirements of the Cathedral;
- makes grants to the Chapter of income and permitted capital; and
- offer members a number of social events and visits.

The Council has complied with the duty in section 17(5) of the Charities Act 2011 to have regard to guidance published by the Charity Commission on public benefit.

The public and members have continued to benefit from the charity's activities. The charity continues to make grants to the Chapter for projects to maintain and improve the Cathedral.

Putting on social events is another way in which the members and their guests benefit from the social interaction.

ACHIEVEMENTS AND PERFORMANCE

In 2022 we made a substantial contribution of £340,255 to the Cathedral to fulfil our commitment to provide £500,000 in total towards their lighting project. This year, 2024, was always going to be one of consolidation and a return to more regular levels of activity. This has proved to be the case, although we were delighted to receive a legacy of £3,718 which has boosted income.

Social events have taken place with a well attended Viennese concert which made a useful contribution to funds.

FINANCIAL REVIEW

Review of the activities

The accounts are for the year ended 31 December 2024. Shows that the Association has faced a reduction in income from donations and legacies in the year under review, it has managed to maintain a stable position through diversified investments and endowment funds. The rise in expenditure, particularly on grants and support costs, needs to be balanced with efforts to grow income, especially from fundraising sources. However, the charity remains in a strong financial position, with total funds increasing and continued investment returns supporting its long-term sustainability.

Total Income

for 2024 amounted to £51,450, a decrease from £69,330 in 2023. This 26% reduction was mainly driven by a significant decline in Donations and Legacies, which dropped from £21,173 in 2023 to just £3,718 in 2024.

- Membership Subscriptions and Social Events remained relatively stable, with a slight decrease in membership income from £9,967 in 2023 to £9,374 in 2024. Social event income slightly increased to £8,965 from £8,379 in 2023.
- Investment income remained stable at £29,333, close to the £29,631 earned in 2023, reflecting steady returns from the charity's investments.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL **ANNUAL REPORT OF THE COUNCIL**

Total Expenditure

This increased from £31,249 in 2023 to £40,695 in 2024, representing a 30% rise. This increase was driven by:

- A significant rise in Grants to the Chapter for the upkeep of Rochester Cathedral: up from £7,500 to £11,505 in 2024.
- Increased spending on Social Events (£6,367, up from £4,642 in 2023).
- Support Costs saw an increase to £19,249 from £15,701, with a rise in salary and administrative expenses, notably a higher spend on annual report and printing costs.

Net Income and Investment Gains

- Net Income for the year was £10,754, a sharp decline compared to £38,081 in 2023. This is primarily due to the lower income from donations and legacies and the higher expenditures on grants and support costs.
- Gains on Revaluation of Investments contributed a strong £39,921 in 2024, a significant improvement over the £10,611 gain in 2023. This gain helped offset the lower net income and contributed to an overall increase in funds.

Funds and Balance Sheet Position

- Total Funds carried forward as of 31 December 2024 amounted to £994,913, an increase from £944,238 in 2023. This growth was driven by both the investment gains and the stable growth in endowment funds.
- Unrestricted Funds increased to £145,831, up from £102,174 in 2023, reflecting a solid buffer for general charity activities.
- Endowment Funds grew from £842,064 to £849,082, primarily due to investment gains.

Investment Performance

- The charity's investment portfolio had a market value of £892,736 as of 31 December 2024, compared to £856,289 in 2023, reflecting a positive return on investment.
- The portfolio is diversified, with allocations to UK and global equities, bonds, multi-asset funds, and property. The gains were particularly driven by equities and bonds.

Key Financial Ratios and Trends

- Income/Expenditure Ratio: Total income fell by 26%, but expenditure increased by 30%, leading to a modest surplus of £10,753. However, this trend should be monitored to ensure the sustainability of operations.
- Investment Return: The charity experienced a solid return from its investments, which contributed significantly to the overall financial health.

Reserves policy

The Council has examined the level of free reserves (that is those funds not tied up in designated, restricted and endowment funds) the charity will require to sustain its operations over a period where income may be curtailed or delayed. The Council considers that the most appropriate level of free reserves at 31 December 2024 should equate to one year's average charitable income, excluding legacies. The Council's best estimate of the amount required is in the region of £50,000. The actual free reserves were £145,831.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Investment policy

The Council has considered the most appropriate policy for investing the endowment funds which will be the main source of future income for the charity. It has found that specialised unit trusts designed for the charity sector meet its requirements to generate income and capital growth.

During the year our investments generated income of £29,333 and a capital growth of 4.66%, both of which are marked improvements over the performance in 2023. As we consider our investments to be of a long term nature, put in place to generate income, there is no proposal to consider further encashments at the present time.

Responsibilities of The Council

The Council is responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Council is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the constitution. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Council on 31 March 2025 and signed on its behalf

P Smith

Treasurer

**INDEPENDENT EXAMINER'S REPORT
TO THE COUNCIL OF
THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL**

I report to the charity trustees ("the Council") on my examination of the accounts of the Association of the Friends of Rochester Cathedral ("the Charity") for the year ended 31 December 2024, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the Council of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R C Abel FCA CTA
Aggarwal & Co Ltd
Chartered Accountants

31 March 2025

5 London Road
Rainham
Gillingham
Kent, ME8 7RG

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	note	Unrestricted income funds £	Endowment funds £	Total Funds 2024 £	Total Funds 2023 £
INCOME FROM:					
Donations and legacies		3,718	-	3,718	21,173
Charitable activities					
- membership subscriptions		9,374	-	9,374	9,967
- social events		8,965	-	8,965	8,379
- book of memory		60	-	60	180
Investments		29,333	-	29,333	29,631
Total incoming resources		<u>51,450</u>	<u>-</u>	<u>51,450</u>	<u>69,330</u>
EXPENDITURE ON:					
Charitable activities					
- grants to Chapter for the upkeep of Rochester Cathedral		11,505	-	11,505	7,500
- social events		6,367	-	6,367	4,642
- book of memory		100	-	100	-
- support costs	3	19,249	-	19,249	15,701
		<u>37,221</u>	<u>-</u>	<u>37,221</u>	<u>27,843</u>
Other costs					
- investment management fees		58	3,416	3,474	3,406
Total resources expended		<u>37,280</u>	<u>3,416</u>	<u>40,695</u>	<u>31,249</u>
NET INCOME (EXPENDITURE)		14,170	(3,416)	10,754	38,081
Gains on revaluation of investments		29,487	10,434	39,921	10,611
NET MOVEMENT IN FUNDS		43,657	7,018	50,675	48,692
Total funds brought forward		102,174	842,064	944,238	895,546
TOTAL FUNDS CARRIED FORWARD		<u>145,831</u>	<u>849,082</u>	<u>994,913</u>	<u>944,238</u>

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 10 to 12 form part of these financial statements.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
BALANCE SHEET
AT 31 DECEMBER 2024

	note	2024		2023	
		£	£	£	£
FIXED ASSETS					
Investments	7		892,736		856,289
CURRENT ASSETS					
Stocks		667		1,364	
Debtors and prepayments		200		39	
Cash at bank and in hand		<u>110,449</u>		<u>95,541</u>	
		111,316		96,944	
CREDITORS: amounts falling due within one year					
Other creditors and accruals		<u>(9,139)</u>		<u>(8,995)</u>	
NET CURRENT ASSETS					
			102,177		87,949
TOTAL ASSETS LESS CURRENT LIABILITIES					
			<u>994,913</u>		<u>944,238</u>
FUNDS OF THE CHARITY					
Endowment funds	8		849,082		842,064
Unrestricted income funds			145,831		102,174
TOTAL CHARITY FUNDS					
			<u>994,913</u>		<u>944,238</u>

The notes on pages 10 to 12 form part of these financial statements.

Approved by the Council on 31 March 2025 and signed on its behalf

P Smith

Treasurer

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

1. STATUTORY INFORMATION

The Association of the Friends of Rochester Cathedral is an unincorporated association registered with the Charity Commission for England and Wales. The charity's registered number and principal address can be found on page 1.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

(a) Accounting basis and standards

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the inclusion of investments at fair value.

(b) Income

Income is included in the period to which it relates and allocated to specific endowment, restricted or unrestricted funds as appropriate in accordance with any wishes of the donor. Income is not included in the Statement of Financial Activities net of expenditure.

Income received in advance for activities for generating funds, such as social events, is deferred until the completion of the event. Such amounts received are shown on the balance sheet as deferred income. This income is not usually received more than one year in advance of the function.

(c) Volunteers and donated services and facilities

No value is incorporated into these financial statements for the services provided by volunteers or where services are provided to the charity as a donation that would normally be purchased from suppliers.

(d) Expenditure and recognition of liabilities

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

(e) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year

(f) Other financial instruments

The charity enters into basic financial instruments that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans to and from banks and other third parties. Basic financial instruments are recognised at amortised cost, with changes recognised in the Statement of Financial Activities.

(g) Stocks

Stocks are included at the lower of cost and net realisable value. Stocks consists of publications for resale.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

2. ACCOUNTING POLICIES (continued)

(h) Funds structure

The charity has endowment funds which primarily must be held permanently by the charity, principally as investments. Income arising on the endowment fund can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Part of the endowment funds are expendable where the trustees can exercise the power to convert the property into income.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects.

3. SUPPORT COSTS

	2024	2023
	£	£
Salaries (of one part time employee)	9,690	9,019
Office rent and expenses	3,783	4,382
Insurance	716	575
Annual report, printing, postage and stationery	4,340	1,125
Independent examiner	720	600
	<u>19,249</u>	<u>15,701</u>

4. TRUSTEE REMUNERATION AND EXPENSES

Neither the trustees nor any person connected with them have received any remuneration or reimbursed expenses during the year.

5. RELATED PARTY TRANSACTIONS

There are no related party transactions in the current or preceding year.

6. TAXATION

The charity is a registered charity and no provision is considered necessary for taxation.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

7. INVESTMENT ASSETS

	2024	2023
	£	£
Market value at beginning of year	856,289	849,084
Investments sold and cash withdrawn	-	-
Investment management fees	(3,474)	(3,406)
Net gains on revaluation	39,921	10,611
Market value at end of year	<u>892,736</u>	<u>856,289</u>
Investments comprise various managed unit funds:		
- UK and global equities	576,090	559,726
- Bonds	135,649	130,073
- Multi-asset funds	138,548	14,656
- Property	42,449	110,664
- Cash	-	41,170
	<u>892,736</u>	<u>856,289</u>

8. ENDOWMENT FUNDS

	Permanent	Expendable	Total
	£	£	£
Balance at 1 January 2024	721,649	120,415	842,064
Expenditure	(2,870)	(546)	(3,416)
Net gains on revaluation	8,942	1,492	10,434
Balance at 31 December 2024	<u>727,721</u>	<u>121,361</u>	<u>849,082</u>

9. ANALYSIS OF ASSETS BETWEEN FUNDS

	Unrestricted	Endowment	Total
	Funds	Funds	Funds
	£	£	£
Fixed assets investments	43,654	849,082	892,736
Cash at bank and in hand	110,449	-	110,449
Other net current assets	(8,272)	-	(8,272)
	<u>145,831</u>	<u>849,082</u>	<u>994,913</u>

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL

England & Wales - Charity number 273973

Accounts

REGISTERED CHARITY NO: 273973

THE ASSOCIATION OF

THE FRIENDS OF ROCHESTER CATHEDRAL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

CONTENTS	PAGE
Annual Report of The Council	1 - 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 - 10

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

The Council is pleased to present their report together with the financial statements of the charity for the year ended 31 December 2023.

ADMINISTRATIVE DETAILS

Charity registration number	273973
Principal office	Garth House The Precinct Rochester Kent, ME1 1SX
Members of the Council	President - The Dean of Rochester - The Very Revd. Dr P J Hesketh, DL Vice-President The Revd. Canon Dr G Giles Chairman N Allan Vice-chairman T Wood - appointed Treasurer P Smith Chapter Clerk Representative S Lace Archdeaconry Representative M Chesterfield Archdeaconry Representative Canon A Vousden - retired Mrs J Aldous - appointed A Bawtree - retired S Berry D Carder C Donaldson - retired Mrs M Holtby - retired Mrs B Jacobs Mrs J Partington - retired A Ratcliffe - retired J Scott Mrs B Smith - appointed M Snoswell - appointed Mrs A White

In addition the charity has the following posts:

Patron	HRH The Duchess of Kent, GCVO
Visitor	The Lord Bishop of Rochester
Independent Examiner	R C Abel FCA CTA Aggarwal & Co Ltd 5 London Road, Rainham Gillingham Kent, ME8 7RG
Bankers	Lloyds Bank plc 142/146 High Street Chatham Kent, ME4 4DQ
Investment Advisers	Cazenove Capital Management Ltd 12 Moorgate London, EC2R 6DA

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

GOVERNANCE

Governing Document

The Association of the Friends of Rochester Cathedral is an unincorporated association governed by its constitution adopted 11 June 1977 with four subsequent amendments, the last of which was 17 December 2019.

Recruitment and appointment of trustees

The activities of the charity are vested in a Council. The members of the Council are its trustees for the purposes of charity law and throughout this report are collectively referred to as The Council.

The members of the Council who have served during the year are set out on page 1.

The Council consists of a President, Vice-President, Treasurer, not more than twelve elected members, three nominated Archdeaconry members and a maximum of two co-opted members.

They are elected as follows:

- The President is the current Dean of Rochester;
- The Vice-President is a Residentiary Canon of Rochester nominated by the Chapter;
- A Chairman is nominated from the elected Council members and ratified annually at the Annual General Meeting;
- A Vice-Chairman is elected annually by the Council at the first Council Meeting following the AGM;
- The Treasurer is elected annually at the Annual General Meeting;
- Archdeaconry representatives are appointed for a three-year period.
- One third of the elected members are appointed at the AGM; members who have served for two consecutive periods of three years shall not be eligible for further re-election until a period of one year has elapsed.

Organisation and decisions

The Council meets at least four times in each year. It has power to establish committees as necessary but all policy and financial matters shall be decided by the Council.

The Council consults and liaises with the Chapter as to the requirements of the Cathedral and particularly the condition and needs of its fabric and treasures. The Council makes proposals to the Chapter as to the manner in which the income and any permitted capital shall be spent to the greatest advantage of the Cathedral.

OBJECTIVES AND ACTIVITIES

Objects of the charity

The objects of the charity are to assist the Chapter to:

- preserve and maintain the fabric, fittings, ornaments, furniture and monuments of Rochester Cathedral and the lands used in connection therewith;
- preserve and maintain the worship and services in Rochester Cathedral;
- further the religious and charitable works of the Cathedral; and promote public interest in the charitable work and the life of the Cathedral.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Aims and activities

To achieve its objects, the charity:

- offers membership to all who are interested in the aims of the charity;
- consults and liaises with the Chapter as to the requirements of the Cathedral;
- makes grants to the Chapter of income and permitted capital; and
- offer members a number of social events and visits.

The Council has complied with the duty in section 17(5) of the Charities Act 2011 to have regard to guidance published by the Charity Commission on public benefit.

The public and members have continued to benefit from the charity's activities. The charity continues to make grants to the Chapter for projects to maintain and improve the Cathedral.

Putting on social events is another way in which the members and their guests benefit from the social interaction.

ACHIEVEMENTS AND PERFORMANCE

In 2022 we made a substantial contribution of £340,255 to the Cathedral to fulfil our commitment to provide £500,000 in total towards their lighting project. This year, 2023, was always going to be one of consolidation and a return to more regular levels of activity. This has proved to be the case, although we were delighted to receive a legacy of £19,615 which has boosted income.

Social events have taken place with a well attended Viennese concert which made a useful contribution to funds.

FINANCIAL REVIEW

Review of the activities

The accounts are for the year ended 31 December 2023. Total income during the period was £69,330, an increase over last year which was £37,659. The increase included a legacy for which the Council is grateful of £19,615. Also, there were more social events and investment income.

Expenditure decreased from £367,393 to £31,249. Last year included a substantial grant to the Chapter for the upkeep of the Garth. This year the grants were just £7,500, our regular contribution to for the upkeep. Other expenditure on social events and support costs reduce slightly.

With a gain on revaluation of the investments, the net movement in funds was an increase of £48,692, of which £7,085 is attributable to the endowment funds. At the year-end date the endowment funds stood at £842,064 and unrestricted income funds at £102,174.

Reserves policy

The Council has examined the level of free reserves (that is those funds not tied up in designated, restricted and endowment funds) the charity will require to sustain its operations over a period where income may be curtailed or delayed. The Council considers that the most appropriate level of free reserves at 31 December 2023 should equate to one year's average charitable income, excluding legacies. The Council's best estimate of the amount required is in the region of £50,000. The actual free reserves were £102,174.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Investment policy

The Council has considered the most appropriate policy for investing the endowment funds which will be the main source of future income for the charity. It has found that specialised unit trusts designed for the charity sector meet its requirements to generate income and capital growth.

During the year our investments generated income of 3.5% and a capital growth of 1.2%, both of which are marked improvements over the performance in 2022. As we consider our investments to be of a long term nature, put in place to generate income, there is no proposal to consider further encashments at the present time.

Responsibilities of The Council

The Council is responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Council is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the constitution. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Council on 15 April 2024 and signed on its behalf

P Smith

Treasurer

**INDEPENDENT EXAMINER'S REPORT
TO THE COUNCIL OF
THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL**

I report to the charity trustees ("the Council") on my examination of the accounts of the Association of the Friends of Rochester Cathedral ("the Charity") for the year ended 31 December 2023, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the Council of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Abel

R C Abel FCA CTA
Aggarwal & Co Ltd
Chartered Accountants

22 April 2024

5 London Road
Rainham
Gillingham
Kent, ME8 7RG

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	note	Unrestricted income funds £	Endowment funds £	Total Funds 2023 £	Total Funds 2022 £
INCOME FROM:					
Donations and legacies		21,173	-	21,173	2,176
Charitable activities					
- membership subscriptions		9,967	-	9,967	8,645
- social events		8,379	-	8,379	4,309
- book of memory		180	-	180	60
Investments		29,631	-	29,631	22,469
Total incoming resources		<u>69,330</u>	<u>-</u>	<u>69,330</u>	<u>37,659</u>
EXPENDITURE ON:					
Charitable activities					
- grants to Chapter for the upkeep of Rochester Cathedral		7,500	-	7,500	340,255
- social events		4,642	-	4,642	3,090
- book of memory		-	-	-	80
- support costs	3	15,701	-	15,701	18,429
		27,843	-	27,843	361,854
Other costs					
- investment management fees		57	3,349	3,406	4,685
Total resources expended		<u>27,900</u>	<u>3,349</u>	<u>31,249</u>	<u>366,539</u>
NET INCOME (EXPENDITURE)		41,430	(3,349)	38,081	(328,880)
Gains on revaluation of investments (2022 : loss)		177	10,434	10,611	(50,724)
NET MOVEMENT IN FUNDS		41,607	7,085	48,692	(379,604)
Total funds brought forward		60,567	834,979	895,546	1,275,150
TOTAL FUNDS CARRIED FORWARD		<u>102,174</u>	<u>842,064</u>	<u>944,238</u>	<u>895,546</u>

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 10 form part of these financial statements.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
BALANCE SHEET
AT 31 DECEMBER 2023

	note	2023		2022	
		£	£	£	£
FIXED ASSETS					
Investments	7		856,289		849,084
CURRENT ASSETS					
Stocks		1,364		1,364	
Debtors and prepayments		39		30	
Cash at bank and in hand		<u>95,541</u>		<u>48,758</u>	
		96,944		50,152	
CREDITORS: amounts falling due within one year					
Other creditors and accruals			<u>(8,995)</u>		<u>(3,690)</u>
NET CURRENT ASSETS			87,949		46,462
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>944,238</u>		<u>895,546</u>
FUNDS OF THE CHARITY					
Endowment funds	8		842,064		834,979
Unrestricted income funds			102,174		60,567
TOTAL CHARITY FUNDS			<u>944,238</u>		<u>895,546</u>

The notes on pages 8 to 10 form part of these financial statements.

Approved by the Council on 15 April 2024 and signed on its behalf

P Smith

Treasurer

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1. STATUTORY INFORMATION

The Association of the Friends of Rochester Cathedral is an unincorporated association registered with the Charity Commission for England and Wales. The charity's registered number and principal address can be found on page 1.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

(a) Accounting basis and standards

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the inclusion of investments at fair value.

(b) Income

Income is included in the period to which it relates and allocated to specific endowment, restricted or unrestricted funds as appropriate in accordance with any wishes of the donor. Income is not included in the Statement of Financial Activities net of expenditure.

Income received in advance for activities for generating funds, such as social events, is deferred until the completion of the event. Such amounts received are shown on the balance sheet as deferred income. This income is not usually received more than one year in advance of the function.

(c) Volunteers and donated services and facilities

No value is incorporated into these financial statements for the services provided by volunteers or where services are provided to the charity as a donation that would normally be purchased from suppliers.

(d) Expenditure and recognition of liabilities

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

(e) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year

(f) Other financial instruments

The charity enters into basic financial instruments that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans to and from banks and other third parties. Basic financial instruments are recognised at amortised cost, with changes recognised in the Statement of Financial Activities.

(g) Stocks

Stocks are included at the lower of cost and net realisable value. Stocks consists of publications for resale.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

2. ACCOUNTING POLICIES (continued)

(h) Funds structure

The charity has endowment funds which primarily must be held permanently by the charity, principally as investments. Income arising on the endowment fund can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Part of the endowment funds are expendable where the trustees can exercise the power to convert the property into income.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects.

3. SUPPORT COSTS

	2023	2022
	£	£
Salaries (of one part time employee)	9,019	9,971
Office rent and expenses	4,382	4,905
Insurance	575	554
Annual report, printing, postage and stationery	1,125	1,799
Independent examiner	600	1,200
	<u>15,701</u>	<u>18,429</u>

4. TRUSTEE REMUNERATION AND EXPENSES

Neither the trustees nor any person connected with them have received any remuneration or reimbursed expenses during the year.

5. RELATED PARTY TRANSACTIONS

There are no related party transactions in the current or preceding year.

6. TAXATION

The charity is a registered charity and no provision is considered necessary for taxation.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

7. INVESTMENT ASSETS

	2023	2022
	£	£
Market value at beginning of year	849,084	1,074,493
Investments sold and cash withdrawn	-	(170,000)
Investment management fees	(3,406)	(4,685)
Net gains on revaluation (2022 : losses)	10,611	(50,724)
Market value at end of year	<u>856,289</u>	<u>849,084</u>
Investments comprise various managed unit funds:		
- UK and global equities	559,726	549,605
- Bonds	130,073	113,104
- Multi-asset funds	14,656	40,802
- Property	110,664	125,854
- Cash	41,170	19,719
	<u>856,289</u>	<u>849,084</u>

8. ENDOWMENT FUNDS

	Permanent	Expendable	Total
	£	£	£
Balance at 1 January 2023	715,577	119,402	834,979
Expenditure	(2,870)	(479)	(3,349)
Net gains on revaluation	8,942	1,492	10,434
Balance at 31 December 2023	<u>721,649</u>	<u>120,415</u>	<u>842,064</u>

9. ANALYSIS OF ASSETS BETWEEN FUNDS

	Unrestricted	Endowment	Total
	Funds	Funds	Funds
	£	£	£
Fixed assets investments	14,225	842,064	856,289
Cash at bank and in hand	95,541	-	95,541
Other net current assets	(7,592)	-	(7,592)
	<u>102,174</u>	<u>842,064</u>	<u>944,238</u>

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL

England & Wales - Charity number 273973

Accounts

REGISTERED CHARITY NO: 273973

THE ASSOCIATION OF

THE FRIENDS OF ROCHESTER CATHEDRAL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

CONTENTS	PAGE
Annual Report of The Council	1 - 4
Independent Examiners' Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 - 10

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

The Council are pleased to present their report together with the financial statements of the charity for the year ended 31 December 2022.

ADMINISTRATIVE DETAILS

Charity registration number	273973
Principal office	Garth House The Precinct Rochester Kent, ME1 1SX
Members of the Council	President - The Dean of Rochester - The Very Revd. Dr P J Hesketh, DL Vice-President The Revd. Canon G Giles Chairman N Allan Treasurer P Smith Administrator Mrs T Cliffe Chapter Clerk Representative S Lace Archdeaconry Representative M Chesterfield Archdeaconry Representative Mrs A Evans - retired Archdeaconry Representative Canon A Vousden A Bawtree - appointed S Berry - appointed D Carder C Donaldson Mrs M Holtby Mrs B Jacobs Mrs J Partington A Ratcliffe J Scott - appointed M Bailey - retired M Jennings - retired Mrs H Sinclair - retired Mrs J Wallace - retired Mrs A White

In addition the charity has the following posts:

Patron	HRH The Duchess of Kent, GCVO
Visitor	The Lord Bishop of Rochester
Independent Examiner	R C Abel FCA CTA Aggarwal & Co Ltd 5 London Road, Rainham Gillingham Kent, ME8 7RG
Bankers	Lloyds Bank plc 142/146 High Street Chatham Kent, ME4 4DQ
Investment Advisers	Cazenove Capital Management Ltd 12 Moorgate London, EC2R 6DA

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

GOVERNANCE

Governing Document

The Association of the Friends of Rochester Cathedral is an unincorporated association governed by its constitution adopted 11 June 1977 with four subsequent amendments, the last of which was 17 December 2019.

Recruitment and appointment of trustees

The activities of the charity are vested in a Council. The members of the Council are its trustees for the purposes of charity law and throughout this report are collectively referred to as The Council.

The members of the Council who have served during the year are set out on page 1.

The Council consists of a President, Vice-President, Treasurer, not more than twelve elected members, three nominated Archdeaconry members and a maximum of two co-opted members.

They are elected as follows:

- The President is the current Dean of Rochester;
- The Vice-President is a Residentiary Canon of Rochester nominated by the Dean and Chapter;
- A Chairman is nominated from the elected Council members and ratified annually at the Annual General Meeting;
- A Vice-Chairman is elected annually by the Council at the first Council Meeting following the AGM;
- The Treasurer is elected annually at the Annual General Meeting;
- One third of the elected members are appointed at the AGM; members who have served for two consecutive periods of three years shall not be eligible for further re-election until a period of one year has elapsed.

Organisation and decisions

The Council meets at least four times in each year. It has power to establish committees as necessary but all policy and financial matters shall be decided by the Council.

The Council consults and liaises with the Dean and Chapter as to the requirements of the Cathedral and particularly the condition and needs of its fabric and treasures. The Council makes proposals to the Dean and Chapter as to the manner in which the income and any permitted capital shall be spent to the greatest advantage of the Cathedral.

OBJECTIVES AND ACTIVITIES

Objects of the charity

The objects of the charity are to assist the Dean and Chapter to:

- preserve and maintain the fabric, fittings, ornaments, furniture and monuments of Rochester Cathedral and the lands used in connection therewith;
- preserve and maintain the worship and services in Rochester Cathedral;
- further the religious and charitable works of the Cathedral; and promote public interest in the charitable work and the life of the Cathedral.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Aims and activities

To achieve its objects, the charity:

- offers membership to all who are interested in the aims of the charity;
- consults and liaises with the Dean and Chapter as to the requirements of the Cathedral;
- makes grants to the Dean and Chapter of income and permitted capital; and
- offer members a number of social events and visits.

The Council has complied with the duty in section 17(5) of the Charities Act 2011 to have regard to guidance published by the Charity Commission on public benefit.

The public and members have continued to benefit from the charity's activities. The charity continues to make grants to the Dean and Chapter for projects to maintain and improve the Cathedral.

Putting on social events is another way in which the members and their guests benefit from the social interaction.

ACHIEVEMENTS AND PERFORMANCE

During the year we made a substantial contribution of £340,255 to the Cathedral to fulfil our commitment to provide £500,000 in total towards their lighting project. The first payment was made in 2020, continued last year and was completed in May 2022. Full details of what has been achieved can be found on Rochester Cathedral's website at <https://www.rochestercathedral.org/articles/2021/10/15/rochester-cathedral-undergoes-work-to-improve-lighting-2s7wr-h4879>.

Our grant to the Cathedral would not have been possible without realising part of our investment portfolio. The Council decided to use just over one half of its expendable endowment fund to make this bequest. The timing of the realisations was opportune as since March 2022 the remaining investments in equities and bonds has declined in value.

As a result of the large grants from the endowment funds, the income fell but still equated to a return of 2.3% (2021 : 2.6%). The Council consider our investments to be of a long term nature and in place to generate income.

FINANCIAL REVIEW

Review of the activities

The accounts are for the year ended 31 December 2022. Total income during the period was £37,659, a substantial fall from last year of £150,444 as that included donations and legacies of £106,872. Also, investment income has fallen following the sale of some investments for the reasons given in the preceding paragraphs.

Expenditure increased from £173,399 to £366,539. The increase is due to the grants to the Dean and Chapter for the upkeep of the Cathedral, this year amounting to £340,255 exclusively towards the lighting project. Other expenditure on social events and support costs remained unchanged.

With a loss on revaluation of the investments, the net movement in funds was a reduction of £379,604, of which £224,642 is attributable to the endowment funds. At the year-end date the endowment funds stood at £834,979 and unrestricted income funds at £60,567.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Reserves policy

The Council have examined the level of free reserves (that is those funds not tied up in designated, restricted and endowment funds) the charity will require to sustain its operations over a period where income may be curtailed or delayed. The Council consider that the most appropriate level of free reserves at 31 December 2022 should equate to one year's average charitable income, excluding legacies. The Council's best estimate of the amount required is about £42,000. The actual free reserves were £60,567.

Investment policy

The Council has considered the most appropriate policy for investing the endowment funds which will be the main source of future income for the charity. They have found that specialised unit trusts designed for the charity sector meet their requirements to generate income and capital growth.

Since 31 December 2022 our investments have moved in line with stock markets. As we consider our investments to be of a long term nature, put in place to generate income, there is no proposal to consider further encashments at the present time. However, there is some uncertainty as to the levels of income which may arise in the near future, the implications of which are presently are unquantifiable.

Responsibilities of The Council

The Council are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Council are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Council on 3 April 2023 and signed on their behalf

P Smith

Treasurer

**INDEPENDENT EXAMINER'S REPORT
TO THE COUNCIL OF
THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL**

I report to the charity trustees ("the Council") on my examination of the accounts of the Association of the Friends of Rochester Cathedral ("the Charity") for the year ended 31 December 2022, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the Council of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Abel

R C Abel FCA CTA
Aggarwal & Co Ltd
Chartered Accountants

11 April 2023

5 London Road
Rainham
Gillingham
Kent, ME8 7RG

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	note	Unrestricted income funds £	Endowment funds £	Total Funds 2022 £	Total Funds 2021 £
INCOME FROM:					
Donations and legacies		2,176	-	2,176	106,872
Charitable activities					
- membership subscriptions		8,645	-	8,645	10,321
- social events		4,309	-	4,309	3,728
- book of memory		60	-	60	140
Investments		22,469	-	22,469	29,483
Total incoming resources		<u>37,659</u>	<u>-</u>	<u>37,659</u>	<u>150,544</u>
EXPENDITURE ON:					
Charitable activities					
- grants to Dean and Chapter for the upkeep of Rochester Cathedral		170,255	170,000	340,255	145,596
- social events		3,090	-	3,090	3,455
- book of memory		80	-	80	-
- support costs	3	18,429	-	18,429	18,809
		191,854	170,000	361,854	167,860
Other costs					
- investment management fees		65	4,620	4,685	5,539
Total resources expended		<u>191,919</u>	<u>174,620</u>	<u>366,539</u>	<u>173,399</u>
NET EXPENDITURE		(154,260)	(174,620)	(328,880)	(22,855)
Loss on revaluation of investments (2021 : gains)		(702)	(50,022)	(50,724)	108,421
NET MOVEMENT IN FUNDS		(154,962)	(224,642)	(379,604)	85,566
Total funds brought forward		215,529	1,059,621	1,275,150	1,189,584
TOTAL FUNDS CARRIED FORWARD		<u>60,567</u>	<u>834,979</u>	<u>895,546</u>	<u>1,275,150</u>

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 10 form part of these financial statements.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
BALANCE SHEET
AT 31 DECEMBER 2022

	note	2022		2021	
		£	£	£	£
FIXED ASSETS					
Investments	7		849,084		1,074,493
CURRENT ASSETS					
Stocks		1,364		1,419	
Debtors and prepayments		30		-	
Investments		-		5,388	
Cash at bank and in hand		<u>48,758</u>		<u>194,634</u>	
		50,152		201,441	
CREDITORS: amounts falling due within one year					
Other creditors and accruals		<u>(3,690)</u>		<u>(784)</u>	
NET CURRENT ASSETS			46,462		200,657
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>895,546</u>		<u>1,275,150</u>
FUNDS OF THE CHARITY					
Endowment funds	8		834,979		1,059,621
Unrestricted income funds			60,567		215,529
TOTAL CHARITY FUNDS			<u>895,546</u>		<u>1,275,150</u>

The notes on pages 8 to 10 form part of these financial statements.

Approved by the Council on 3 April 2023 and signed on their behalf

P Smith

Treasurer

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. STATUTORY INFORMATION

The Association of the Friends of Rochester Cathedral is an unincorporated association registered with the Charity Commission for England and Wales. The charity's registered number and principal address can be found on page 1.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

(a) Accounting basis and standards

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the inclusion of investments at fair value.

(b) Income

Income is included in the period to which it relates and allocated to specific endowment, restricted or unrestricted funds as appropriate in accordance with any wishes of the donor. Income is not included in the Statement of Financial Activities net of expenditure.

Income received in advance for activities for generating funds, such as social events, is deferred until the completion of the event. Such amounts received are shown on the balance sheet as deferred income. This income is not usually received more than one year in advance of the function.

(c) Volunteers and donated services and facilities

No value is incorporated into these financial statements for the services provided by volunteers or where services are provided to the charity as a donation that would normally be purchased from suppliers.

(d) Expenditure and recognition of liabilities

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

(e) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year

(f) Other financial instruments

The charity enters into basic financial instruments that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans to and from banks and other third parties. Basic financial instruments are recognised at amortised cost, with changes recognised in the Statement of Financial Activities.

(g) Stocks

Stocks are included at the lower of cost and net realisable value. Stocks consists of publications for resale.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

2. ACCOUNTING POLICIES (continued)

(h) Funds structure

The charity has endowment funds which primarily must be held permanently by the charity, principally as investments. Income arising on the endowment fund can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Part of the endowment funds are expendable where the trustees can exercise the power to convert the property into income.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects.

3. SUPPORT COSTS

	2022	2021
	£	£
Salaries (of one part time employee)	9,971	10,295
Office rent and expenses	4,905	3,917
Insurance	554	488
Printing postage and stationery	1,799	2,332
Annual report	-	1,177
Independent examiner	1,200	600
	<u>18,429</u>	<u>18,809</u>

4. TRUSTEE REMUNERATION AND EXPENSES

Neither the trustees nor any person connected with them have received any remuneration or reimbursed expenses during the year.

5. RELATED PARTY TRANSACTIONS

There are no related party transactions in the current or preceding year.

6. TAXATION

The charity is a registered charity and no provision is considered necessary for taxation.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

7. INVESTMENT ASSETS

	2022	2021
	£	£
Market value at beginning of year	1,074,493	1,121,611
Investments sold and cash withdrawn	(170,000)	(150,000)
Investment management fees	(4,685)	(5,539)
Net losses on revaluation (2021 : gains)	(50,724)	108,421
Market value at end of year	<u>849,084</u>	<u>1,074,493</u>
Investments comprise various managed unit funds:		
- UK and global equities	549,605	732,007
- Bonds	113,104	96,917
- Multi-asset funds	40,802	97,907
- Property	125,854	111,731
- Cash	19,719	35,931
	<u>849,084</u>	<u>1,074,493</u>

8. ENDOWMENT FUNDS

	Permanent	Expendable	Total
	£	£	£
Balance at 1 January 2022	754,484	305,137	1,059,621
Expenditure	(3,290)	(171,330)	(174,620)
Net losses on revaluation	(35,617)	(14,405)	(50,022)
Balance at 31 December 2022	<u>715,577</u>	<u>119,402</u>	<u>834,979</u>

9. ANALYSIS OF ASSETS BETWEEN FUNDS

	Unrestricted	Endowment	Total
	Funds	Funds	Funds
	£	£	£
Fixed assets investments	14,105	834,979	849,084
Cash at bank and in hand	48,758	-	48,758
Other net current assets	(2,296)	-	(2,296)
	<u>60,567</u>	<u>834,979</u>	<u>895,546</u>

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL

England & Wales - Charity number 273973

Accounts

REGISTERED CHARITY NO: 273973

THE ASSOCIATION OF

THE FRIENDS OF ROCHESTER CATHEDRAL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

CONTENTS	PAGE
Annual Report of The Council	1 - 4
Independent Examiners' Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 - 10

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

The Council are pleased to present their report together with the financial statements of the charity for the year ended 31 December 2021.

ADMINISTRATIVE DETAILS

Charity registration number	273973
Principal office	Garth House The Precinct Rochester Kent, ME1 1SX
Members of the Council	President - The Dean of Rochester - The Very Revd. Dr P J Hesketh, DL Vice-President The Revd. Canon G Giles Chairman M Bailey Vice-Chairman N Allan Treasurer P Smith Administrator Mrs T Cliffe Chapter Clerk Representative S Lace Archdeaconry Representative M Chesterfield Archdeaconry Representative Mrs A Evans Archdeaconry Representative Canon A Vousden D Carder C Donaldson Mrs M Holtby B Jacobs M Jennings Mrs J Partington A Ratcliffe Mrs M Ratcliffe - died Mrs P Sait - resigned Mrs H Sinclair Mrs J Wallace Mrs A White

In addition the charity has the following posts:

Patron	HRH The Duchess of Kent, GCVO
Visitor	The Lord Bishop of Rochester
Independent Examiner	R C Abel FCA CTA Aggarwal & Co Ltd 5 London Road, Rainham Gillingham Kent, ME8 7RG
Bankers	Lloyds Bank plc 142/146 High Street Chatham Kent, ME4 4DQ
Investment Advisers	Cazenove Capital Management Ltd 12 Moorgate London, EC2R 6DA

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

GOVERNANCE

Governing Document

The Association of the Friends of Rochester Cathedral is an unincorporated association governed by its constitution adopted 11 June 1977 with four subsequent amendments, the last of which was 17 December 2019.

Recruitment and appointment of trustees

The activities of the charity are vested in a Council. The members of the Council are its trustees for the purposes of charity law and throughout this report are collectively referred to as The Council.

The members of the Council who have served during the year are set out on page 1.

The Council consists of a President, Vice-President, Treasurer, not more than twelve elected members, three nominated Archdeaconry members and a maximum of two co-opted members.

They are elected as follows:

- The President is the current Dean of Rochester;
- The Vice-President is a Residentiary Canon of Rochester nominated by the Dean and Chapter;
- A Chairman is nominated from the elected Council members and ratified annually at the Annual General Meeting;
- A Vice-Chairman is elected annually by the Council at the first Council Meeting following the AGM;
- The Treasurer is elected annually at the Annual General Meeting;
- One third of the elected members are appointed at the AGM; members who have served for two consecutive periods of three years shall not be eligible for further re-election until a period of one year has elapsed.

Organisation and decisions

The Council meets at least four times in each year. It has power to establish committees as necessary but all policy and financial matters shall be decided by the Council.

The Council consults and liaises with the Dean and Chapter as to the requirements of the Cathedral and particularly the condition and needs of its fabric and treasures. The Council makes proposals to the Dean and Chapter as to the manner in which the income and any permitted capital shall be spent to the greatest advantage of the Cathedral.

OBJECTIVES AND ACTIVITIES

Objects of the charity

The objects of the charity are to assist the Dean and Chapter to:

- preserve and maintain the fabric, fittings, ornaments, furniture and monuments of Rochester Cathedral and the lands used in connection therewith;
- preserve and maintain the worship and services in Rochester Cathedral;
- further the religious and charitable works of the Cathedral; and promote public interest in the charitable work and the life of the Cathedral.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Aims and activities

To achieve its objects, the charity:

- offers membership to all who are interested in the aims of the charity;
- consults and liaises with the Dean and Chapter as to the requirements of the Cathedral;
- makes grants to the Dean and Chapter of income and permitted capital; and
- offer members a number of social events and visits.

The Council has complied with the duty in section 17(5) of the Charities Act 2011 to have regard to guidance published by the Charity Commission on public benefit.

The public and members have continued to benefit from the charity's activities. The charity continues to make grants to the Dean and Chapter for projects to maintain and improve the Cathedral.

Putting on social events is another way in which the members and their guests benefit from the social interaction.

ACHIEVEMENTS AND PERFORMANCE

During the year our investment portfolio increased in value by £ 108,421 an increase of 9.7%. A number of investments were sold and cash of £150,000 was withdrawn shortly before the year end. The monies are to be used to make further grants to the Dean and Chapter.

Income from the investments fell slightly from last year to £29,483 and represents a return of 2.6%. The Council consider our investments to be of a long term nature and in place to generate income.

FINANCIAL REVIEW

Review of the activities

The accounts are for the year ended 31 December 2021. Total income during the period was £150,544, a substantial increase of over last year due to the receipt of two legacies totalling £105,017, an increase in membership subscriptions and the return, post pandemic, to being able to hold social events.

Expenditure increased from £49,710 to £173,399, due largely to the grants to the Dean and Chapter for the upkeep of the Cathedral.

The grants approved and paid to the Dean and Chapter for the upkeep of Rochester Cathedral during the year were: -

	£
Garth maintenance	7,500
Catherdal lighting	<u>138,096</u>
	<u><u>145,596</u></u>

The result was expenditure exceeded income by £22,855 with an offset of investment gains to increase overall total funds of £1,275,150. Of these funds the unrestricted income funds at 31 December 2021 stood at £215,529.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Reserves policy

The Council have examined the level of free reserves (that is those funds not tied up in fixed assets and designated and restricted funds) the charity will require to sustain its operations over a period where income may be curtailed or delayed. The Council consider that the most appropriate level of free reserves at 31 December 2021 should equate to one year's pre-pandemic average charitable expenditure. The Council's best estimate of the amount required is £365,259. The actual free reserves were £200,657.

Investment policy

The Council has considered the most appropriate policy for investing the endowment funds which will be the main source of future income for the charity. They have found that specialised unit trusts designed for the charity sector meet their requirements to generate income and capital growth.

Since 31 December 2021 our investments have moved in line with the stock market. As we consider our investments to be of a long term nature, put in place to generate income, there is no proposal to consider encashment at the present time. However, there is some uncertainty as to the levels of income which may arise in the near future, the implications of which are presently are unquantifiable.

Responsibilities of The Council

The Council are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Council are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Council on

and signed on their behalf

P Smith

Treasurer

**INDEPENDENT EXAMINER'S REPORT
TO THE COUNCIL OF
THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL**

I report to the charity trustees ("the Council") on my examination of the accounts of the Association of the Friends of Rochester Cathedral ("the Charity") for the year ended 31 December 2021, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the Council of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R C Abel FCA CTA
Aggarwal & Co Ltd
Chartered Accountants

5 London Road
Rainham
Gillingham
Kent, ME8 7RG

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	note	Unrestricted income funds £	Endowment funds £	Total Funds 2021 £	Total Funds 2020 £
INCOME FROM:					
Donations and legacies		106,872	-	106,872	2,550
Charitable activities					
- membership subscriptions		10,321	-	10,321	8,463
- social events		3,728	-	3,728	214
- book of memory		140	-	140	30
Investments		29,483	-	29,483	30,725
Total incoming resources		<u>150,544</u>	<u>-</u>	<u>150,544</u>	<u>41,982</u>
EXPENDITURE ON:					
Charitable activities					
- grants to Dean and Chapter for the upkeep of Rochester Cathedral		145,596	-	145,596	29,150
- social events		3,455	-	3,455	-
- support costs	3	18,809	-	18,809	15,289
		<u>167,860</u>	<u>-</u>	<u>167,860</u>	<u>44,439</u>
Other costs					
- investment management fees		746	4,793	5,539	5,271
Total resources expended		<u>168,606</u>	<u>4,793</u>	<u>173,399</u>	<u>49,710</u>
NET EXPENDITURE		(18,062)	(4,793)	(22,855)	(7,728)
Gains on revaluation of investments (2020 : losses)		14,598	93,823	108,421	(55,122)
NET MOVEMENT IN FUNDS		(3,463)	89,029	85,566	(62,850)
Total funds brought forward		218,992	970,592	1,189,584	1,252,434
TOTAL FUNDS CARRIED FORWARD		<u>215,529</u>	<u>1,059,621</u>	<u>1,275,150</u>	<u>1,189,584</u>

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 10 form part of these financial statements.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
BALANCE SHEET
AT 31 DECEMBER 2021

	note	2021		2020	
		£	£	£	£
FIXED ASSETS					
Investments	7		1,074,493		1,121,611
CURRENT ASSETS					
Stocks		1,419		1,419	
Debtors and prepayments		-		195	
Investments		5,388		5,388	
Cash at bank and in hand		194,634		61,744	
			<u>201,441</u>		<u>68,746</u>
CREDITORS: amounts falling due within one year					
Other creditors and accruals			<u>784</u>		<u>773</u>
NET CURRENT ASSETS			<u>200,657</u>		<u>67,973</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u><u>1,275,150</u></u>		<u><u>1,189,584</u></u>
FUNDS OF THE CHARITY					
Endowment funds	8		1,059,621		970,592
Unrestricted income funds			215,529		218,992
TOTAL CHARITY FUNDS			<u><u>1,275,150</u></u>		<u><u>1,189,584</u></u>

The notes on pages 8 to 10 form part of these financial statements.

Approved by the Council on

and signed on their behalf

P Smith

Treasurer

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. STATUTORY INFORMATION

The Association of the Friends of Rochester Cathedral is an unincorporated association registered with the Charity Commission for England and Wales. The charity's registered number and principal address can be found on page 1.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

(a) Accounting basis and standards

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the inclusion of investments at fair value.

(b) Income

Income is included in the period to which it relates and allocated to specific endowment, restricted or unrestricted funds as appropriate in accordance with any wishes of the donor. Income is not included in the Statement of Financial Activities net of expenditure.

Income received in advance for activities for generating funds, such as social events, is deferred until the completion of the event. Such amounts received are shown on the balance sheet as deferred income. This income is not usually received more than one year in advance of the function.

(c) Volunteers and donated services and facilities

No value is incorporated into these financial statements for the services provided by volunteers or where services are provided to the charity as a donation that would normally be purchased from suppliers.

(d) Expenditure and recognition of liabilities

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

(e) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year

(f) Other financial instruments

The charity enters into basic financial instruments that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans to and from banks and other third parties. Basic financial instruments are recognised at amortised cost, with changes recognised in the Statement of Financial Activities.

(g) Stocks

Stocks are included at the lower of cost and net realisable value. Stocks consists of publications for resale.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2. ACCOUNTING POLICIES (continued)

(h) Funds structure

The charity has endowment funds which primarily must be held permanently by the charity, principally as investments. Income arising on the endowment fund can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Part of the endowment funds are expendable where the trustees can exercise the power to convert the property into income.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects.

3. SUPPORT COSTS

	2021	2020
	£	£
Salaries (of one part time employee)	10,295	8,471
Office rent and expenses	4,405	3,884
Printing postage and stationery	2,332	989
Annual Report	1,177	1,345
Independent examiner	600	600
	<u>18,809</u>	<u>15,289</u>

4. TRUSTEE REMUNERATION AND EXPENSES

Neither the trustees nor any person connected with them have received any remuneration or reimbursed expenses during the year.

5. RELATED PARTY TRANSACTIONS

There are no related party transactions in the current or preceding year.

6. TAXATION

The charity is a registered charity and no provision is considered necessary for taxation.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

7. INVESTMENT ASSETS

	2021	2020
	£	£
Market value at beginning of year	1,121,611	1,182,004
Investments sold and cash withdrawn	(150,000)	-
Investment management fees	(5,539)	(5,271)
Net gains on revaluation (2020 : losses)	108,421	(55,122)
Market value at end of year	<u>1,074,493</u>	<u>1,121,611</u>
Investments comprise various managed unit funds:		
- UK and global equities	732,007	742,276
- Bonds	96,917	138,656
- Multi-asset funds	97,907	140,640
- Property	111,731	60,543
- Cash	35,931	39,496
	<u>1,074,493</u>	<u>1,121,611</u>

8. ENDOWMENT FUNDS

	Permanent	Expendable	Total
	£	£	£
Balance at 1 January 2021	691,092	279,500	970,592
Expenditure	(3,413)	(1,380)	(4,793)
Net gains on revaluation	66,805	27,018	93,823
Balance at 31 December 2021	<u>754,484</u>	<u>305,138</u>	<u>1,059,621</u>

9. ANALYSIS OF ASSETS BETWEEN FUNDS

	Unrestricted	Endowment	Total
	Funds	Funds	£
	£	£	£
Fixed assets investments	14,872	1,059,621	1,074,493
Cash at bank and in hand	194,634	-	194,634
Other net current assets	6,023	-	6,023
	<u>215,529</u>	<u>1,059,621</u>	<u>1,275,150</u>

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL

England & Wales - Charity number 273973

Accounts

REGISTERED CHARITY NO: 273973

THE ASSOCIATION OF

THE FRIENDS OF ROCHESTER CATHEDRAL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

CONTENTS	PAGE
Annual Report of The Council	1 - 4
Independent Examiners' Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 - 10

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

The Council are pleased to present their report together with the financial statements of the charity for the year ended 31 December 2020.

ADMINISTRATIVE DETAILS

Charity registration number	273973
Principal office	Garth House The Precinct Rochester Kent, ME1 1SX
Members of the Council	President - The Dean of Rochester - The Very Revd. Dr P J Hesketh, DL Vice-President The Revd. Canon M Rushton Chairman M Bailey Vice-Chairman N Allan Treasurer P Smith Administrator Mrs C Tucker Chapter Clerk Representative S Lace Archdeaconry Representative M Chesterfield Archdeaconry Representative Mrs A Evans Archdeaconry Representative Canon A Vousden D Carder Mrs M Holtby Mrs J Partington Mrs M Ratcliffe Mrs P Sait Mrs H Sinclair Mrs J Wallace

In addition the charity has the following posts:

Patron	HRH The Duchess of Kent, GCVO
Visitor	The Lord Bishop of Rochester
Independent Examiner	R C Abel FCA CTA Aggarwal & Co Ltd 5 London Road Rainham Gillingham Kent, ME8 7RG
Bankers	Lloyds Bank plc 142/146 High Street Chatham Kent , ME4 4DQ
Investment Advisers	Cazenove Capital Management Ltd 12 Moorgate London, EC2R 6DA

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

GOVERNANCE

Governing Document

The Association of the Friends of Rochester Cathedral is an unincorporated association governed by its constitution adopted 11 June 1977 with four subsequent amendments, the last of which was 17 December 2019.

Recruitment and appointment of trustees

The activities of the charity are vested in a Council. The members of the Council are its trustees for the purposes of charity law and throughout this report are collectively referred to as The Council.

The members of the Council who have served during the year are set out on page 1.

Organisation and decisions

The Council consists of a President, Vice-President, Treasurer, not more than twelve elected members, three nominated Archdeaconry members and a maximum of two co-opted members.

They are elected as follows:

- The President is the current Dean of Rochester;
- The Vice-President is a Residentiary Canon of Rochester nominated by the Dean and Chapter;
-
- A Chairman is nominated from the elected Council members and ratified annually at the Annual General Meeting;
- A Vice-Chairman is elected annually by the Council at the first Council Meeting following the AGM;
- The Treasurer is elected annually at the Annual General Meeting;
- One third of the elected members are appointed at the AGM; members who have served for two consecutive periods of three years shall not be eligible for further re-election until a period of one year has elapsed.

The Council meets at least four times in each year. It has power to establish committees as necessary but all policy and financial matters shall be decided by the Council.

The Council consults and liaises with the Dean and Chapter as to the requirements of the Cathedral and particularly the condition and needs of its fabric and treasures. The Council makes proposals to the Dean and Chapter as to the manner in which the income and any permitted capital shall be spent to the greatest advantage of the Cathedral.

OBJECTIVES AND ACTIVITIES

Objects of the charity

The objects of the charity are to assist the Dean and Chapter to:

- preserve and maintain the fabric, fittings, ornaments, furniture and monuments of Rochester Cathedral and the lands used in connection therewith;
- preserve and maintain the worship and services in Rochester Cathedral;
- further the religious and charitable works of the Cathedral; and promote public interest in the charitable work and the life of the Cathedral.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Aims and activities

To achieve its objects, the charity:

- offers membership to all who are interested in the aims of the charity;
- consults and liaises with the Dean and Chapter as to the requirements of the Cathedral;
- makes grants to the Dean and Chapter of income and permitted capital; and
- offer members a number of social events and visits.

The Council has complied with the duty in section 17(5) of the Charities Act 2011 to have regard to guidance published by the Charity Commission on public benefit.

The public and members have continued to benefit from the charity's activities. The charity continues to make grants to the Dean and Chapter for projects to maintain and improve the Cathedral.

Putting on social events is another way in which the members and their guests benefit from the social interaction.

ACHIEVEMENTS AND PERFORMANCE

During the year our investment portfolio decreased in value by £55,122, an decrease of 4.7%, very much following the general stock market trend, and a reversal of the previous year's rise in value. Income from the investments decreased to £30,725 and represents a return of 2.6%. The Council consider our investments to be of a long term nature and in place to generate income.

FINANCIAL REVIEW

Review of the activities

The accounts are for the year ended 31 December 2020. Total income during the period was £41,982, a substantial decrease of £46,247 over last year due to the pandemic and the inability to hold social events.

Expenditure fell from £63,712 to £49,710, mainly due to no social events.

The grants approved and paid to the Dean and Chapter for the upkeep of Rochester Cathedral during the period were: -

	£
Garth maintenance	7,500
Lighting for the spire	<u>21,650</u>
	<u><u>29,150</u></u>

The result was expenditure exceeded income in the unrestricted funds by £3,167 and with an decrease in the value of our investment portfolio, there was an overall decrease in total funds of £10,589. Unrestricted income funds at 31 December 2020 stood at £218,992.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
ANNUAL REPORT OF THE COUNCIL

Reserves policy

The Council have examined the level of free reserves (that is those funds not tied up in fixed assets and designated and restricted funds) the charity will require to sustain its operations over a period where income may be curtailed or delayed. The Council consider that the most appropriate level of free reserves at 31 December 2020 should equate to one year's pre-pandemic average charitable expenditure. The Council's best estimate of the amount required is £70,000. The actual free reserves were £67,973.

Investment policy

The Council has considered the most appropriate policy for investing the endowment funds which will be the main source of future income for the charity. They have found that specialised unit trusts designed for the charity sector meet their requirements to generate income and capital growth.

Since 31 December 2020 our investments have moved in line with the stock market. As we consider our investments to be of a long term nature, put in place to generate income, there is no proposal to consider encashment at the present time. However, there is some uncertainty as to the levels of income which may arise in the near future, the implications of which are presently are unquantifiable.

Responsibilities of The Council

The Council are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Council are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Council on 7 July 2021 and signed on their behalf

P Smith

Treasurer

**INDEPENDENT EXAMINER'S REPORT
TO THE COUNCIL OF
THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL**

I report to the charity trustees ("the Council") on my examination of the accounts of the Association of the Friends of Rochester Cathedral ("the Charity") for the year ended 31 December 2020, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the Council of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R C Abel FCA CTA
Aggarwal & Co Ltd
Chartered Accountants

27 September 2021

5 London Road
Rainham
Gillingham
Kent, ME8 7RG

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	note	Unrestricted income funds £	Endowment funds £	Total Funds 2020 £	Total Funds 2019 £
INCOME FROM:					
Donations and legacies		2,550	-	2,550	6,913
Charitable activities					
- membership subscriptions		8,463	-	8,463	11,261
- social events		214	-	214	32,089
- publications		-	-	-	37
- book of memory		30	-	30	90
Investments		30,725	-	30,725	37,839
		<hr/>			
Total incoming resources		41,982	-	41,982	88,229
EXPENDITURE ON:					
Charitable activities					
- grants to Dean and Chapter for the upkeep of Rochester Cathedral		29,150	-	29,150	15,799
- social events		-	-	-	25,239
- publications		-	-	-	37
- book of memory		-	-	-	100
- support costs	3	15,289	-	15,289	17,113
		<hr/>			
		44,439	-	44,439	58,288
Other costs					
- investment management fees		710	4,561	5,271	5,424
		<hr/>			
Total resources expended		45,149	4,561	49,710	63,712
		<hr/>			
NET EXPENDITURE (2019: INCOME)		(3,167)	(4,561)	(7,728)	24,517
Gains / (losses) on revaluation of investments		(7,422)	(47,700)	(55,122)	110,312
		<hr/>			
NET MOVEMENT IN FUNDS		(10,589)	(52,261)	(62,850)	134,829
Total funds brought forward		229,581	1,022,853	1,252,434	1,117,605
		<hr/>			
TOTAL FUNDS CARRIED FORWARD		218,992	970,592	1,189,584	1,252,434
		<hr/>			

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
BALANCE SHEET
AT 31 DECEMBER 2020

	note	2020		2019	
		£	£	£	£
FIXED ASSETS					
Investments	7		1,121,611		1,182,004
CURRENT ASSETS					
Stocks		1,419		1,463	
Debtors and prepayments		195		195	
Investments		5,388		5,388	
Cash at bank and in hand		<u>61,744</u>		<u>64,143</u>	
		68,746		71,189	
CREDITORS: amounts falling due within one year					
Other creditors and accruals		<u>773</u>		<u>759</u>	
NET CURRENT ASSETS			67,973		70,430
TOTAL ASSETS LESS CURRENT LIABILITIES			<u><u>1,189,584</u></u>		<u><u>1,252,434</u></u>
FUNDS OF THE CHARITY					
Endowment funds	8		970,592		1,022,853
Unrestricted income funds			218,992		229,581
TOTAL CHARITY FUNDS			<u><u>1,189,584</u></u>		<u><u>1,252,434</u></u>

Approved by the Council on 7 July 2021 and signed on their behalf

P Smith

Treasurer

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1. STATUTORY INFORMATION

The Association of the Friends of Rochester Cathedral is an unincorporated association registered with the Charity Commission for England and Wales. The charity's registered number and principal address can be found on page 1.

The presentation currency of the financial statements is the Pound Sterling (£).

2. ACCOUNTING POLICIES

(a) Accounting basis and standards

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the inclusion of investments at fair value.

(b) Significant judgements - going concern

When preparing the financial statements, the Council has assessed whether there are significant doubts about the charity's ability to continue as a going concern. There are no material uncertainties of which the Council is aware in making their assessment.

The Council has considered the impact of the COVID-19 pandemic and its effect on its income and the ability to make grant payments. They consider that the charity has sufficient cash reserves to enable it to meet its obligations as they fall due for a period of at least 12 months from the date of signing of these financial statements. As such, the Council is satisfied that the charity has adequate resources to continue to operate for the foreseeable future and they continue to adopt the going concern basis for preparing these financial statements.

(c) Income

Income is included in the period to which it relates and allocated to specific endowment, restricted or unrestricted funds as appropriate in accordance with any wishes of the donor. Income is not included in the Statement of Financial Activities net of expenditure.

Income received in advance for activities for generating funds, such as social events, is deferred until the completion of the event. Such amounts received are shown on the balance sheet as deferred income. This income is not usually received more than one year in advance of the function.

(d) Volunteers and donated services and facilities

No value is incorporated into these financial statements for the services provided by volunteers or where services are provided to the charity as a donation that would normally be purchased from suppliers.

(e) Expenditure and recognition of liabilities

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

2. ACCOUNTING POLICIES (continued)

(f) Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year

(g) Other financial instruments

The charity enters into basic financial instruments that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans to and from banks and other third parties. Basic financial instruments are recognised at amortised cost, with changes recognised in the Statement of Financial Activities.

(h) Funds structure

The charity has endowment funds which primarily must be held permanently by the charity, principally as investments. Income arising on the endowment fund can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Part of the endowment funds are expendable where the trustees can exercise the power to convert the property into income.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects.

3. SUPPORT COSTS

	2020	2019
	£	£
Salaries (of one part time employee)	8,471	8,348
Office expenses	3,884	5,127
Printing postage and stationery	989	2,013
Annual Report	1,345	1,055
Independent examiner	600	570
	<u>15,289</u>	<u>17,113</u>

4. TRUSTEE REMUNERATION AND EXPENSES

Neither the trustees nor any person connected with them have received any remuneration or reimbursed expenses during the year.

5. RELATED PARTY TRANSACTIONS

There are no related party transactions.

6. TAXATION

The charity is a registered charity and no provision is considered necessary for taxation.

THE ASSOCIATION OF THE FRIENDS OF ROCHESTER CATHEDRAL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

7. INVESTMENT ASSETS

	2020	2019
	£	£
Market value at beginning of year	1,182,004	1,077,116
Investment management fees	(5,271)	(5,424)
Net gain on revaluation	(55,122)	110,312
Market value at end of year	<u>1,121,611</u>	<u>1,182,004</u>
Investments comprise various managed unit funds:		
- UK and global equities	742,276	743,380
- Bonds	138,656	133,255
- Multi-asset funds	140,640	173,431
- Property	60,543	65,341
- Cash	39,496	66,597
	<u>1,121,611</u>	<u>1,182,004</u>

8. ENDOWMENT FUNDS

	Permanent	Expendable	Total
	£	£	£
Balance at 1 January 2020	728,304	294,549	1,022,853
Expenditure	(3,248)	(1,313)	(4,561)
Net gain on revaluation	(33,964)	(13,736)	(47,700)
Balance at 31 December 2020	<u>691,092</u>	<u>279,500</u>	<u>970,592</u>

9. ANALYSIS OF ASSETS BETWEEN FUNDS

	Unrestricted	Endowment	Total
	Funds	Funds	£
	£	£	£
Fixed assets investments	151,019	970,592	1,121,611
Cash at bank and in hand	61,744	-	61,744
Other net current assets	6,229	-	6,229
	<u>218,992</u>	<u>970,592</u>	<u>1,189,584</u>