



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' annual report (including Directors' report) for the period**

**From:** 1<sup>st</sup> January 2022 **To:** 31<sup>st</sup> December 2022

**Charity name:** 1<sup>st</sup> Portishead Scout Group

**Charity registration number:** 273899

**Company number:**

### **Objectives and activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>This has been successfully achieved through weekly meetings and outdoor activities.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scouting Association. The Charitable Trustees have complied with legislation applicable to Charities – including registration, keeping proper accounting records and making returns to the Charity Commission as appropriate.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	<b>We did put funds aside during 2023 to save for a new Minibus as and when that time occurs. We have since found out that if we hadn't done this, we could have applied for a local grant for a new minibus!</b>

		<p><b>We have invested in converting our old shed into a Workshop to enable all Sections to benefit – we do however need to complete the electrics and make it usable during the winter months.</b></p> <p><b>We have also put in place a savings account for hut maintenance which came in handy when we needed a new boiler.</b></p>
Contribution made by volunteers	Para 1.38	<p><b>All of our volunteers have given as much of their time and energy as they can. We do however need to somehow attract more volunteers.</b></p> <p><b>Leaders are constantly planning, trying new activities and encouraging all of our young people to challenge themselves.</b></p>
Other		

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Charity, known as “1<sup>st</sup> Portishead Scouting Group” has encouraged our young people to continue to engage in all activities whether indoors in our Hut or outdoors.</b></p> <p><b>This has benefitted their mental health, whilst developing them personally and empowering them to make positive social interactions.</b></p> <p><b>We have recruited locally, engaging new helpers and leaders to participate and benefit their wider community.</b></p> <p><b>We have invested in the refurbishment of our old garage into a fully enclosed Workshop.</b></p> <p><b>We are also planning for and organising to take our member to an international Scout camp in Kandersteg, taking place in 2023.</b></p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	<b>Fundraising during 2022 has been mainly for the Kandersteg camp, taking place in 2023..</b>
Investment performance against objectives	Para 1.41	<b>Bank Savings Accounts now in place for a new Minibus and Hut Maintenance. Alongside the Kandersteg savings account.</b>
Other		

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Our financial situation remains stable.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Any reserves are held for further investment in our young people's experiences and replacement/renewal of the equipment/infrastructure we hold for them. During 2023 we plan to attend the Kandersteg camp, as well as engage the young people further in Camps and indoor/outdoor activities.</b>
Amount of reserves held	Para 1.22	<b>Current Account - £13,892.97 Trip (Kandersteg) Account - £12,587.57 Hut Maintenance Account - £4,796.83 Minibus Savings Account - £20,506.82</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Member Subscriptions £26,024 NSCouncil Covid Grants £2,667 Income from Minibus £3,724 Fundraising £923</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>Current risks include families not encouraging their young people to engage in social activities due to their other commitments and personal financial restrictions. Also, not being able to encourage and keep new volunteers to help run the Charity.</b>
Other		

**Structure, governance and management**

Description of charity's trusts:		
Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association etc</a>	Para 1.25	
How is the charity constituted? <a href="#">for example limited company</a> , <a href="#">unincorporated association</a> , <a href="#">CIO</a>	Para 1.25	<b>Unincorporated Charity</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	

The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>1<sup>st</sup> Portishead Scout Group works closely with the District Scouting Community.</b>
Relationship with any related parties	Para 1.51	<b>1<sup>st</sup> Portishead Scouting Group liaises with various local community organisations (eg. Portishead in Bloom, Turn the Tide, Portishead Lions, etc) to encourage our members to look after and take pride in our local area.</b>
Other		

## Reference and administrative details

Charity name	<b>1<sup>st</sup> Portishead Scout Group</b>
Other name the charity uses	
Registered charity number	<b>273899</b>
Charity's principal address	<b>The Hut, Station Road, Portishead, North Somerset, BS20 7DB</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Matthew Jaroszewicz	GSL		Executive Committee
2	Mrs Jill Thomas	Chairperson		Executive Committee
3	Mrs Jennifer Niblett	Secretary		Executive Committee
4	Mrs Joanne Fenton-Stretton	Treasurer		Executive Committee
5				
6				
7				
8				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

## Additional information (optional)

### Names and addresses of advisers (optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details


## Other optional information

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

	Signature(s)		
	Full name(s)	Mr Matthew Jaroszewicz	
	Position (for example Secretary, Chair, etc)	GSL – Group Scout Leader	
	Date	24.1.2024	

# 1st Portishead Scout Group

## Profit and Loss Statement

Year Ended 31.12.2022

	<u>Y/E 31.12.22</u>	<u>Y/E 31.12.21</u>	<u>Y/E 31.12.20</u>
<b>INCOME</b>			
Member Subscriptions	26,024	21,688	11,752
NSC Covid Grants	2,667	16,097	15,334
Minibus Income	3,724		2,411
Gift Aid			
Kandersteg 2023	2,797		
Rotary 50:50 Draw net income	357		
Other (Events, Fundraising & Donations)	722	50	219
<b>TOTAL INCOME</b>	<b><u>36,290</u></b>	<b><u>37,835</u></b>	<b><u>29,716</u></b>
<b>EXPENDITURE</b>			
Scouting Membership / Capitation	(9,000)	(8,289)	(8,798)
Scouting Insurance	(2,368)	(2,300)	(2,206)
Utilities, incl Cleaning & 2022 Gardening	(1,508)	(1,235)	(1,471)
Scout Hut Maintenance & Expenses	(255)	(289)	(1,162)
Boiler Costs	(619)		
Fire Extinguishers Costs	(162)		
Electrics	(951)		
New Signage	(482)		
Workshop	-	(8,518)	-
Minibus Expenses	(2,598)	(1,837)	(1,509)
Section Activity & Camp Grants	(3,996)	(1,826)	(640)
Subs to Sections	(2,232)	(2,664)	(2,832)
Events - Crealy	(1,056)		(1,296)
Group Camp	(445)	(459)	-
Kandersteg 2023	(339)	0	
Bristol Camp from years back	(1,555)		
Tues Cubs Tony Tweeny Event	(130)		
Alexis' Training Costs	(70)		
Food / Drink Expenses	(106)		
Minibus Hire (2nds)	(466)		
Equipment (2022 = Projector & Cable)	(508)		
Other	(1,394)	(1,232)	(642)
<b>TOTAL EXPENDITURE</b>	<b><u>(30,240)</u></b>	<b><u>(28,648)</u></b>	<b><u>(20,556)</u></b>
<b>NET PROFIT</b>	<b><u>6,050</u></b>	<b><u>9,186</u></b>	<b><u>9,160</u></b>

### Other Expenditure =

First Aid Kits or Courses	(250)	(132)	(278)
New Cooker	-	-	(250)
Uniform	(258)	(200)	(47)
IT Costs	(30)	(95)	(38)
2021 & 2022 Christmas and Leaving Gifts	(634)	(499)	(29)
Beaver Bay costs - to be refunded	(172)	(171)	
New Glenly Flag	-	(85)	
Rotary Prize and Ticket Printing (£178 now netted of	0		
Accounts Audit Fee	(50)	(50)	
	<u>(1,394)</u>	<u>(1,232)</u>	<u>(642)</u>



## **AUDIT REPORT**

1<sup>st</sup> Portishead Scout Group

The Hut, Station Rd

Portished, North Somerset, BS20 7DB

For the period 1 January 2022 to 31 December 2022

### **AUDITOR'S OPINION STATEMENT**

I have examined the statement of income and changes in fund balances for the period 1 January 2022 to 31 December 2022. This was made in accordance with generally accepted auditing standards and included such tests of accounting records and other audit procedures as I considered necessary in the circumstances for a fund operating on a charity cash basis.

In my opinion the accompanying financial statements present fairly the financial position of the 1st Portishead Scout Group as of 31 December 2022 and its revenues collected and expenses paid for the period then ended.

Signature of Auditor



Name of Auditor

DAWN BETTNEY FCA.