



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' annual report (including Directors' report) for the period**

**From:** 1<sup>st</sup> January 2020

**To:** 21<sup>st</sup> December 2020

**Charity name:** 1<sup>st</sup> Portishead Scout Group

**Charity registration number:** 273899

**Company number:**

### **Objectives and activities**

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <b>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</b>  |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <b>This has been successfully achieved through online weekly meetings, face to face meetings and outdoor activities.</b>   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | <b>The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scouting Association. The Charitable Trustees have complied with legislation applicable to Charities – including registration, keeping proper accounting records and making returns to the Charity Commission as appropriate.</b> |

### **Additional information (optional)**

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
|  | Para 1.38      |  |

|                                 |  |  |
|---------------------------------|--|--|
| Contribution made by volunteers |  |  |
| Other                           |  |  |

## Achievements and performance

|   |           |   |
|---|-----------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p><b>The Charity, known as “1<sup>st</sup> Portishead Scouting Group” has encouraged our young people to continue to engage during the Covid Lockdowns via weekly Zoom meetings and getting out face to face when allowed.</b></p> <p><b>This has benefitted their mental health, whilst developing them personally and empowering them to make positive social interactions.</b></p> <p><b>We have also recruited locally, engaging new helpers and leaders to participate and benefit their wider community.</b></p> |
|---|-----------|---|

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |   |
|--|-----------|---|
| Achievements against objectives set                          | Para 1.41 |   |
| Performance of fundraising activities against objectives set | Para 1.41 | <b>We have not been able to fundraise during 2020 due to the Covid Lockdowns.</b> |
| Investment performance against objectives                    | Para 1.41 |   |
| Other  |           |   |

## Financial review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <b>Luckily, with Government/Local Council grants, our financial situation remains stable.</b>  |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | <b>Any reserves are held for further investment in our young people's experiences and replacement/renewal of the equipment/infrastructure we hold for them. During 2021 we plan to renovate the "garage" into a workable "workshop", as well as engage the young people further in Camps and outdoor activities.</b> |
| Amount of reserves held  | Para 1.22 | <b>Current Account - £14,125<br/>Reserve Account - £19,009</b>   |
| Reasons for holding zero reserves  | Para 1.22 | <b>N/A</b>   |
| Details of fund materially in deficit  | Para 1.24 | <b>N/A</b>   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <b>None.</b>   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <b>Member Subscriptions £11,752<br/>and<br/>NSCouncil Covid Grants £15,334</b>   |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 | <b>Current risks include families not encouraging their young people to engage in social activities due to the scare of Covid and the variants.<br/>Also, not being able to encourage and keep new volunteers to help run the Charity.</b> |
| Other   |           |  |

## Structure, governance and management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association</a> etc  | Para 1.25 |  |
| How is the charity constituted? for example <a href="#">limited company</a> , <a href="#">unincorporated association</a> , <a href="#">CIO</a>                            | Para 1.25 |  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 |  |
|   |           |  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <b>1<sup>st</sup> Portishead Scout Group works closely with the District Scouting Community</b>  |
| Relationship with any related parties   | Para 1.51 | <b>1<sup>st</sup> Portishead Scouting Group liaise with various local community organisations (eg. Portishead in Bloom, Turn the Tide, etc) to encourage our members to look after and take pride in our local area.</b> |
| Other   |           |  |

## Reference and administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | <b>1<sup>st</sup> Portishead Scout Group</b> |
| Other name the charity uses |  |
| Registered charity number   | <b>273899</b>                                |
| Charity's principal address |  |

**Names of the charity trustees who manage the charity**

|    | Trustee name      | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1  | Mr James Farthing | GSL             |                                   | Executive Committee   |
| 2  | Mr Angus Wardle   |                 |                                   |   |
| 3  | Mrs Louise Wardle |                 |                                   |   |
| 4  |                   |                 |                                   |   |
| 5  |                   |                 |                                   |   |
| 6  |                   |                 |                                   |   |
| 7  |                   |                 |                                   |   |
| 8  |                   |                 |                                   |   |
| 9  |                   |                 |                                   |   |
| 10 |                   |                 |                                   |   |
| 11 |                   |                 |                                   |   |
| 12 |                   |                 |                                   |   |
| 13 |                   |                 |                                   |   |
| 14 |                   |                 |                                   |   |
| 15 |                   |                 |                                   |   |
| 16 |                   |                 |                                   |   |
| 17 |                   |                 |                                   |   |
| 18 |                   |                 |                                   |   |
| 19 |                   |                 |                                   |   |
| 20 |                   |                 |                                   |   |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |
|--------------|-----------------------------------|
|              |                                   |
|              |                                   |
|              |                                   |
|              |                                   |
|              |                                   |
|              |                                   |

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

## Additional information (optional)

### Names and addresses of advisers (optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

|  |  |  |
|--|--|--|
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|  |  |  |
|  |  |  |

### Name of chief executive or names of senior staff members (optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|--|
|  |
|--|

## Other optional information

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|  |
|--|

**Declarations**

The company has taken advantage of the small companies’ exemption in preparing the report above.

The trustees declare that they have approved the trustees’ report (including directors’ report) above.

Signed on behalf of the charity’s trustees/directors

|  |                            |  |
|--|----------------------------|--|
| Signature(s)                                 | <i>J Fenton-Stretton</i>   |  |
| Full name(s)                                 | Mrs Joanne Fenton-Stretton |  |
| Position (for example Secretary, Chair, etc) | Treasurer                  |  |
| Date   | 25.9.22                    |  |

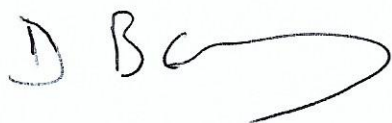
# 1st Portishead Scout Group

## Profit and Loss Statement

Year Ended 31.12.2020

|   | <u>Y/E 31.12.20</u>    | <u>Y/E 31.12.19</u>    |
|---|------------------------|------------------------|
| <b>INCOME</b>                           |                        |                        |
| Member Subscriptions                    | 11,752                 | 26,343                 |
| NSC Covid Grants                        | 15,334                 | -                      |
| Minibus Income                          | 2,411                  | 2,039                  |
| Gift Aid                                | -                      | 6,095                  |
| Other (Events, Fundraising & Donations) | 219                    | 4,586                  |
| <b>TOTAL INCOME</b>                     | <b><u>29,716</u></b>   | <b><u>39,063</u></b>   |
| <b>EXPENDITURE</b>                      |                        |                        |
| Scouting Membership / Capitation        | (8,798)                | (9,204)                |
| Scouting Insurance                      | (2,206)                | (2,144)                |
| Utilities                               | (1,471)                | (4,068)                |
| Scout Hut Maintenance and Expenses      | (1,162)                | (450)                  |
| Minibus Expenses                        | (1,509)                | (3,303)                |
| Section Activity Grants                 | (640)                  | (3,231)                |
| Subs to Sections                        | (2,832)                | (2,892)                |
| Events - Explorer Dome                  | (1,296)                | (2,756)                |
| Group Camp                              | -                      | (5,700)                |
| Equipment                               | -                      | (2,558)                |
| Other                                   | (643)                  | (1,885)                |
| <b>TOTAL EXPENDITURE</b>                | <b><u>(20,556)</u></b> | <b><u>(38,191)</u></b> |
| <b>NET PROFIT</b>                       | <b><u>9,159</u></b>    | <b><u>873</u></b>      |

Audited By:



Dawn Bettney FCA

01/07/2021



## AUDIT REPORT

1<sup>st</sup> Portishead Scout Group  
The Hut, Station Road  
Portishead, North Somerset, BS20 7DB

## AUDIT REPORT

For the Period 1<sup>st</sup> January 2020 through to 31st December 2020

## AUDITORS' OPINION STATEMENT

I have examined the Balance Sheet of the 1<sup>st</sup> Portishead Scout Group as of 31 December 2020 and the related statement of income and changes in fund balances for the period 1 January 2020 through 31 December 2020. My examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and other such audit procedures as I considered necessary in the circumstances for a fund operating on a charity cash basis.

In my opinion, the accompanying financial statements present fairly the financial position of the 1<sup>st</sup> Portishead Scout Group as of 31 December 2020 and its revenues collected and expenses paid for the period then ended.

Signature of Auditor:



Print Name of Auditor:

DAWN BETTNEY FCA.