

BURNHAM-AND-HIGHBRIDGE NO 552 UNIT OF THE SEA CADET CORPS

England & Wales · Charity number 273886

Details

Other names BURNHAM-AND-HIGHBRIDGE SEA CADET UNIT 552

Status Registered

Legal form Other

Registered 1977-07-18

Register [View on the Charity Commission register](#)

Contact

Address Sea Cadets
Cassis Close
Burnham-On-Sea
Somerset
TA8 1NN

Phone 07748 575229

Email info@bhseacadets.org

Website sea-cadets.org/burnhamandhighbridge

Activities

Objects: The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

Activities: Youth training in a variety of nautical-themed life skills including seamanship and first aid, afloat training, land-based personal skills, attendance in civic events including support to other charities with fundraising and participation in the Duke of Edinburgh's Award Scheme at all levels, and BTec qualifications at Level 1 and Level 2.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** BURNHAM AND HIGHBRIDGE
- Somerset

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £37,056 | £33,353 | - | - |
| 2024-03-31 | £33,344 | £38,193 | - | - |
| 2023-03-31 | £33,734 | £35,507 | - | - |
| 2022-03-31 | £39,093 | £36,482 | - | - |
| 2021-03-31 | £47,179 | £20,763 | - | - |

Trustees

| Name | Role | Appointed |
|------------------------|-------|------------|
| Victoria Hall | Chair | 2023-12-13 |
| Corey James Hayes | | 2026-05-28 |
| Dominic Gregory | | 2016-10-19 |
| Hazel Fear | | 2021-11-04 |
| Joanne Harvey | | 2018-09-11 |
| Marcus John Bott | | 2025-10-09 |
| Martyn Charles Cockram | | 2024-06-06 |
| Roxanne Faulks | | 2025-10-09 |

BURNHAM-AND-HIGHBRIDGE NO 552 UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 273886

Accounts



IMPACT: 2024-25

Annual General Meeting 2025:
Report and Accounts

**SEA
CADETS**

BURNHAM-ON-SEA & HIGHBRIDGE



Charity Registration No.
273886

Image credit (front cover): Lt (SCC) D Gregory RNR
Cdt 1 Victoria at Sherborne Castle Country Fair 2025

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OUR YEAR IN NUMBERS

153 courses attended by cadets

696 course days attended

12,778 km travelled

£2,915 in Offshore Bursaries arranged

Current average length of cadet service: **31.2** months

29 cadet years of Good Conduct recognised

2,741 boating hours

698 cadet course applications

1 Bronze & **1** Gold DofE Awards Achieved

248 cadet qualifications earned

Rolling 6-month average attendance rate: **76.5%**

17 cadets offshore aboard *TS Royalist*, *TS Jack Petchey* or the yachts

Average of **55.9** hours afloat training per cadet

OUR PEOPLE

OUR PRESIDENT

Name

Commodore Mike Knott CBE

OUR TRUSTEES

Name

Role in 2024-25

| | | |
|----------------------------|------------------------------|--|
| Ms Victoria EVANS | Chairman & Trustee | Re-elected at AGM24 |
| Mrs Hazel FEAR | Vice Chairman & Trustee | Re-elected at AGM24 |
| Mrs Jo HARVEY | Secretary & Trustee | Re-elected at AGM24 |
| Major (Rtd) Martyn COCKRAM | Treasurer & Trustee | Co-opted: 6 June 2024 Re-elected at AGM24 |
| Miss Kelly ROWE | Trustee | Re-elected at AGM24 |
| Lt (SCC) Dom GREGORY RNR | Commanding Officer & Trustee | Ex-officio Trustee |

Former Trustees in FY24-25

| | | |
|-----------------------|---------|---|
| Mrs Haley LEADER | Trustee | Resigned: 5 May 2024 |
| Mrs Marie-Claire LADD | Trustee | Resigned: 9 May 2024 |
| Cllr Carol ROBERTS | Trustee | Resigned: 10 October 2024. Did not stand for re-election at AGM24 |
| Mr Peter NICHOLSON | Trustee | Resigned: 10 October 2024. Did not stand for re-election at AGM24 |
| Mr Paul LATHAM | Trustee | Resigned: 10 October 2024. Did not stand for re-election at AGM24 |
| Mr Mark WILLIAMS | Trustee | Resigned: 15 Jan 2025 |

There have been no personnel changes amongst the Trustee Team in FY25-26 (to the date of AGM25)

OUR INSTRUCTORS

| Name | Role | |
|-----------------------------|--|--|
| Lt (SCC) Dom GREGORY RNR | Commanding Officer | |
| SLt (SCC) Corey HAYES RNR | First Lieutenant | |
| Lt (SCC) Victoria NEATE RNR | Unit Training Officer | |
| CPO (SCC) Jeremy FEAR | Head of Seamanship | |
| CPO (SCC) Dave GORDON | Divisional Officer | |
| CPO (SCC) Joanne SIDWELL | Boats Officer | |
| PO (SCC) Harry FORRESTER | Afloat Instructor | Detached duty |
| PO (SCC) Philippa GRIFFITHS | Instructor Environmental Champion | Transfer: May 2025, to Royal Navy as Officer Under Training |
| PO (SCC) Matilda HIGGINS | Instructor Neuro-Diversity Champion | |
| PO (SCC) Mike LEADER | Divisional Officer | |
| PO (SCC) Will LEADER | Instructor | Detached duty |
| PO (SCC) Mel SÉVÈRE | Instructor | Detached duty |
| PO (SCC) Sarah SILMAN | Instructor | Detached duty |
| PO (SCC) Kay SOUSA | Instructor | Attached from City of London Unit |
| PO (SCC) Hollie WILLIAMS | JSC Training Officer | |
| PPO (SCC) Oliver EDWARDS | Instructor | |
| PPO (SCC) Charlie FEAR | Instructor | Leaver: May 2025 |
| Miss Emily BARTON | Instructor | Leaver: June 2025 |
| CI Stuart BROWNING | Safety Boat Driver | |
| CI Dan FEAR | RYA Powerboat Instructor | |
| CI Hannah FORBES | Mountain Bike Leader | |
| CI Tony HALL | Mountain Bike Leader | |
| CI Mike KNOTT | RYA Dinghy Instructor | |
| CI Beth MASON | RYA Senior Instructor | |
| CI Cat NEWMAN | JSC Instructor | |

OUR SUPPORT TEAM

| Name | Role | |
|---------------------|---|------------------------|
| Mr David BENNETT | Stores Officer | |
| Mrs Rebecca DOWNTON | SUP Specialist Instructor | |
| Mr Hal FARNIE | RYA Powerboat Instructor | Leaver: July 2025 |
| Mr Colin FEAR | Minibus Driver | |
| Mr Duncan HARVEY | Unit Booking Officer | |
| Mrs Kate KIRKBY | Shore Support Specialist | |
| Mrs Lynn ALLARD | Shore Support Specialist | Leaver: September 2025 |
| Mr Gary HALL | Shore Support Specialist & Minibus Driver | Leaver: September 2025 |
| Mr Marcus BOTT | Shore Support Specialist & Unit Onboarding Champion | |
| Mrs Emily BOTT | Shore Support Specialist & Unit Onboarding Champion | |
| Mrs Linda EVANS | Unit Chaplain | Leaver: May 2025 |

OUR SUPPORTERS

The Unit Trustees wish to thank the following individuals and organisations for their financial assistance within the year:

Individual/Organisation

Somerset & Dorset Branch of the Marine Society & Sea Cadets

[Marine Society & Sea Cadets](#)

[Burnham-on-Sea & Highbridge Town Council](#)

[Launch2Learning](#)

[Matt Fiddes Martial Arts](#)

[Beyond Skate](#)

[Easyfundraising](#)

All Sponsors who supported cadets on fundraising activities held in 2024-25:

- Bike A Bit of Britain: Sponsored Bike Ride
- Sponsored Swim

The family of the Late Michael Jackson – former Chairman

The family of the Late Rev Captain David Evans

Flt Lt and Mrs Martin Neate RAFAC

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CHAIRMAN'S INTRODUCTION

*Image: Lt (SCC) Dom Gregory RNR
OC Grace training in Weymouth 2025*

CHAIRMAN'S INTRODUCTION

Welcome to the Annual Review of Burnham on Sea and Highbridge Sea Cadet Unit.

It is with immense pride that I present this year's AGM report for Burnham-on-Sea and Highbridge Sea Cadet Unit. Over the past year, we've once again seen the remarkable dedication of our officers and adult volunteers. Their unwavering commitment—through training, mentoring, and the essential work that happens behind the scenes—has been exceptional. They continue to give their time freely and generously, ensuring our cadets benefit from a wide range of experiences both on the water and beyond.

Our cadets have demonstrated incredible enthusiasm and resilience. Time and again they've stepped outside their comfort zones, embraced new challenges and pushed themselves to reach personal milestones both representing the unit and independently. Whether they're acquiring new skills, participating in competitions or representing the unit within the wider community their growth in confidence and ability has been nothing short of inspiring.

We are especially proud of our cadets' achievements in the South West Area sailing, windsurfing, and paddle regattas—successes that have secured us several places at the National Regatta in Southport. These accomplishments are a true reflection of the shared commitment, support, and hard work of everyone involved.

Maintaining this momentum and keeping the unit thriving—and recognised nationally—is no small task. That's why we encourage anyone who can to get involved. Whether it's sharing a role or offering just a couple of hours a month, your time can make a real difference. We understand the demands on people's time, and we're proud to offer flexible opportunities that can work around individual availability.

Our Unit Management Team (UMT), though currently operating with limited numbers, has continued to provide vital oversight and support. Their hard work behind the scenes has been key to the smooth operation of the unit and to upholding the high standards we strive for. I want to thank each of them for their commitment and perseverance throughout the year.

Looking ahead, we are focused on strengthening our adult team. We're actively working to recruit new trustees and volunteers with plans to increase our visibility through local advertising and outreach efforts. We welcome anyone with an interest in youth development, maritime skills, or community involvement to join us on this journey. With your support, we can continue to grow and offer even more opportunities to our cadets.

To everyone who has played a part in the success of our unit this year—thank you. Together, we're building something truly special.

Mrs Victoria Hall (nee Evans)
Chairman & Trustee



TRUSTEE'S REPORT

*Image: Lt (SCC) Dom Gregory RNR
Dragonboat Racing at Sherborne Castle Country Fair 2025*

TRUSTEES REPORT

Introduction

The Sea Cadet Unit at Burnham on Sea and Highbridge is one of over 400 other Units and was founded in 1971.

We provide training, activities and qualifications for our young people not available elsewhere, providing a level of skill, self-confidence and leadership that will give our members the best possible head start in life.

We encourage members to support themselves and each other with the aim of fulfilling their potential in whatever path their future takes them.

Management

The Unit Management Team (UMT) meets monthly to discuss opportunities and challenges relating to Unit Management and growth.

This growing team comprises people from all different walks of life and professions which enables each to bring their individual skills, enthusiasm and ideas to ensure continued success for our cadets and unit.

Concerns

The Unit relies entirely on donations and active fund-raising for specific projects and the continued support of our local community to keep the doors open and lights on.

Grant applications to external funders are becoming increasingly challenging to find and generally rely on match-funding to achieve, which in turn is beginning to stretch our resources. Grants towards unrestricted funds for help with expenses are not generally available making our locally-driven fundraising a critical income stream.

We are building a reliable base of external hall-users whose contributions mitigate the income gap, however this cannot be at the expense of our core Cadet users.

Progress

The Commanding Officer ensures the day-to-day smooth working of the Unit and is quick to identify areas in need of support. The UMT pass on our thanks and gratitude for his continued diligence and dedication to our cadets, instructors, volunteers and the wider community.

The Unit's dedicated Fundraising Team have now been in place for just over two years, working hard to arrange successful fundraising events on behalf of both the Unit and partner charities such as Ladies Moose.

Phase 1 of the Unit's redevelopment project is now virtually completed, with just the final finishing touches being made to the fitout prior to starting Phase 2 and breaking ground on the new classroom capacity.

The Unit continues to be an active member Cheddar HUBS and use this facility regularly to enhance the sailing experiences of our Cadets. The HUBS team are presently undertaking the due diligence necessary to be able to seek RYA Recognised Training Centre status. If approved our newly qualified instructors will be able to offer certificated training in all five inshore boating disciplines.

Volunteers and Cadets

Our cadets are enthusiastic and continue to take part in the varied educational activities and training put together by our instructors. They take personal pride in our Unit and represent us at every opportunity, many giving presentations to local community groups. We believe our cadets are proud of their achievements, proud of their Unit and communicate this with passion whenever asked to do so.

In turn the trustees are extremely proud of our cadets and are amazed at their achievements both at District, Area and National levels, often testing their skills and knowledge against those of larger units. Our successes continue to be reported in local media and our activities are regularly promoted in local magazines.

The trustees wish to thank all of our volunteers their continued dedication, support and hard work and welcome newer members of the team.

We believe our Unit to be a happy and successful place due to an incredible team, each working tirelessly to provide exciting and engaging activities to encourage self-confidence, leadership, teamwork and followership enabling our cadets to thrive.

Finance

The Unit Management Team continues to work hard to find sources of income to cover core costs; something that is becoming increasingly difficult as grants become scarcer. Indeed, in the period covered by this report only one grant was received. Fundraising events are then, becoming ever more important and are held regularly. They are usually well-supported, although it would be great to see more even people at these events.

We recognise there are many reasons why parents are not able to support all fundraising activities personally, but we would encourage cadets, parents and volunteers to publicise these events at every opportunity amongst their own social circle and using their own social media presence.

A very good example of this was the sponsored swim held last December. To the credit of the cadets taking part and those who sponsored them, over £1200 was raised. Unlike a grant for a specific purpose, with this money we can enhance cadet activities and give them an even richer experience.

Despite the reduction of grants we have seen in this financial year, another great achievement for the Unit was the purchase of a new-to-us minibus to replace the one kindly donated by the late Terry Rickard in 2020, which has given sterling service but is now showing its age. Additional increased seating capacity gives the Unit more flexibility with cadet activities.

Trustee Objectives for the financial year 2025-26

Objectives for the coming year are:

- To remodel the grassed area at front of the building creating a nature garden, provide a re-laid and illuminated pathway and deter insensitive parking by neighbouring units.
- To appoint a suitable project manager to lead Phase 2 of the Unit Redevelopment; break ground and achieve at least first fit.
- To stabilise the Unit Management Team and grow specialist skills and expertise.

Risk Assessment

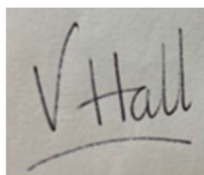
The major risks to which the charity/unit is exposed are continually reviewed and systems are put in place in order to minimise these risks.

Report of the Trustees for the year ended 31st March 2025

The Trustees present their annual report and financial statements of the charity for the year ended 31st March 2025. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 and the Financial the Charities Act 2011 and UK Generally Accepted Practice as It applies from 1 January 2015.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following Accounts and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1st April 2005 which has since been withdrawn.

Signed for and on behalf of the Trustees by:



Mrs Victoria Hall (nee Evans)
Chairman



*Image: International Topper Class Association
© Sander van der Borch*

Cdt 1 Brooke competes at the World Topper Championships at Medemblik, The Netherlands

ANNUAL REPORT AND FINANCIAL STATEMENTS AT 31ST MARCH 2025

Charity Name

Burnham-on-Sea & Highbridge Sea Cadet No.552 of the Sea Cadet Corps.

Charity registration number

Registration Number 273886

Charity Status

The charity is unincorporated

Principal address

Sea Cadet Unit
Cassis Close
Burnham on Sea
Somerset
TA8 1NN

Email: info@bhseacadets.org

Website: www.sea-cadets.org/burnhamhighbridge

Bank

Lloyds TSB Bank PLC

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF BURNHAM-ON-SEA & HIGHBRIDGE SEA CADET CORPS

I report to the trustees on my examination of the accounts of Burnham-on-Sea & Highbridge Sea Cadet Corps for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of Burnham-on-Sea & Highbridge Sea Cadet Corps you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Burnham-on-Sea & Highbridge Sea Cadet Corps' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burnham-on-Sea & Highbridge Sea Cadet Corps as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



CATHERINE WILLIAMS
WESTCOTTS, 47 BOUTPORT STREET, BARNSTAPLE, EX31 1SQ
Date: 31st January 2026

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st MARCH 2025

| Income and Endowments from: | | | | | | |
|------------------------------------|-------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
| Subscriptions | | 10,918 | - | - | 10,918 | 8,719 |
| Grants | | 1,500 | - | 1,000 | 2,500 | 7,888 |
| Donations | | 1,538 | - | - | 1,538 | 3,626 |
| Fundraising | | 6,758 | - | 2,494 | 9,252 | 5,320 |
| Gift Aid | | - | - | - | - | 1,382 |
| Payments & Refunds | | 4,817 | 972 | - | 5,789 | 3,431 |
| Hall Hire | | 7,059 | - | - | 7,059 | 2,978 |
| Total Income | | 32,590 | 972 | 3,494 | 37,056 | 33,344 |

| Expenditure on: | | | | | | |
|---------------------------|-------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
| Redevelopment | | - | (3,474) | - | (3,474) | (14,692) |
| Unit Maintenance | | (811) | - | (83) | (894) | (3,259) |
| Unit Infrastructure | | (11,863) | - | - | (11,863) | (9,544) |
| Replace & Restock | | (2,950) | - | - | (2,950) | (523) |
| Transport | | (5,708) | - | - | (5,708) | (4,656) |
| Watercraft | | (1,027) | - | (605) | (1,632) | (1,180) |
| Cadet Activity & Resource | | (3,065) | - | (1,418) | (4,483) | (3,375) |
| Fundraising Trading | | (880) | - | (332) | (1,212) | (314) |
| Uniform & Badges | | (1,124) | - | - | (1,124) | (650) |
| Bank Charges | | (13) | - | - | (13) | - |
| Total Expenditure | | (27,441) | (3,474) | (2,438) | (33,353) | (38,193) |

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
|------------------------------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| (Deficit)Surplus for the Year | 5,149 | (2,502) | 1,056 | 3,703 | (4,849) |
| Increase/(Decrease) in investments | - | 806 | - | 806 | 5,707 |
| Depreciation | (13,537) | - | - | (13,537) | - |
| Reserve movements | - | - | - | - | - |
| Net Movement in funds | (8,388) | (1,696) | 1,056 | (9,028) | 858 |

| Reconciliation of funds: | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
|---------------------------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Funds brought forward | 185,910 | 99,628 | 4,846 | 290,384 | 289,526 |
| Funds Carried Forward | 177,522 | 97,932 | 5,902 | 281,356 | 290,384 |

All of the charity's activities derive from continuing operations during the above two periods.

BALANCE SHEET AT 31ST MARCH 2025

| Fixed Assets | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
|-------------------------------------|-------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Tangible Assets | 5 | 157,214 | - | - | 157,214 | 170,751 |
| Current Assets | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
| Investments | 6 | - | 84,858 | - | 84,858 | 83,873 |
| Cash at bank and in hand | | 20,748 | 13,074 | 5,902 | 39,724 | 36,179 |
| | | 20,748 | 97,932 | 5,902 | 124,852 | 120,052 |
| Creditors | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
| Amounts falling due within one year | 7 | (440) | - | - | (440) | (419) |
| Net Current Assets | | 20,308 | 97,932 | 5,902 | 124,142 | 119,633 |
| Net Assets | | 177,522 | 97,932 | 5,902 | 281,356 | 290,384 |

Funds of the charity:

| Unrestricted income funds | | | | | | |
|--|-------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
| Balance brought forward | | 185,910 | 99,628 | - | 285,538 | 286,065 |
| Surplus/(Deficit) for the year | | (8,388) | (2,502) | - | (10,890) | (6,234) |
| Transfer between funds | | - | - | - | - | - |
| Surplus/(deficit) on investment revaluations | | - | 806 | - | 806 | 5,707 |
| Total unrestricted funds | | 177,522 | 97,932 | - | 275,454 | 285,538 |

| Restricted income funds | | | | | | |
|--------------------------------|-------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
| Balance brought forward | | - | - | 4,846 | 4,846 | 3,491 |
| Restricted funds | | - | - | 1,056 | 1,056 | 1,385 |
| Total restricted funds | | - | - | 5,902 | 5,902 | 4,846 |

| Total Funds | | | | | | |
|--------------------|-------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
| Total funds | | 177,522 | 97,932 | 5,902 | 281,356 | 290,384 |

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2025

1. Accounting Policies

Statement of Compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of Preparation

Burnham-on-Sea & Highbridge Sea Cadet Corps meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Incoming Resources

Incoming resources are the amounts derived from the receipt of subscriptions, gifts and grants falling within the charity's ordinary activities.

Voluntary Income

Voluntary income received by way of donations and gifts are included in full when received.

Capital Grants

Capital grants are credited to the balance sheet on the date of when they are received. These are credited to incoming resources in line with the fixed asset policy noted below.

Revenue Grants

Revenue grants are credited to incoming resources on the date of when they are received. If they relate to a specified future period they are deferred.

Governance Costs

These are costs associated with the governance arrangements of the charity which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activity.

Judgements and Estimation of Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fixed Assets

All fixed assets are initially recorded at cost. Assets costing less than £250 are charged to resources expended in the year they are purchased.

All additions have been included in the Profit and Loss Account under the Watercraft heading. This is in line with the accounting policies issued by MSSC and represents a change of accounting policy.

Depreciation

Depreciation is charged so as to write off the cost of historical assets over their estimated useful lives, as follows:

| Asset Class | Depreciation Rate |
|-------------------|----------------------|
| Freehold property | 2% straight line |
| Equipment | 15% reducing balance |

NOTES TO THE ACCOUNTS AT 31ST MARCH 2025 (continued)

Fund Structure

Unrestricted funds are funds which have no restrictions placed on their use and are available as general funds.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Designated funds also includes a £5,000 fund retained for contingencies.

Restricted funds are to be used for specified purposes as laid down by the funder. Direct and support expenditure which meets these criteria are to be identified to the fund together with a fair allocation of other costs.

Going Concern

The trustees consider that there are no material uncertainties about the charity’s ability to continue as a going concern.

2. Transactions with Trustees

There were no transactions with trustees during the period, other than incidental.

3. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Income and Corporation Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that these are applied to its charitable objects.

4. Grants

| <i>Grants</i> | 2025 | | 2024 | |
|---|----------------------|---------------------|----------------------|---------------------|
| | <i>Total Funds £</i> | | <i>Total Funds £</i> | |
| | <i>Restricted</i> | <i>Unrestricted</i> | <i>Restricted</i> | <i>Unrestricted</i> |
| MSSC | 1,000 | - | 3,500 | - |
| Burnham-on-Sea & Highbridge Town Council | - | 1,500 | 400 | - |
| Burnham-on-Sea Rotary Club | - | - | 300 | - |
| The Foyle Foundation | - | - | 3,000 | - |
| Groundwork UK | - | - | 188 | - |
| Flo Axa | - | - | 500 | - |
| | 1,000 | 1,500 | 7,888 | - |

NOTES TO THE ACCOUNTS AT 31ST MARCH 2025 (continued)

5. Fixed Assets

| | Property | Furniture and equipment £ | Total £ |
|-----------------------|----------|---------------------------|---------|
| At 1 April 2024 | 92,887 | 77,864 | 170,751 |
| At 31 March 2025 | 92,887 | 77,864 | 170,751 |
| Depreciation | | | |
| At 1 April 2024 | - | - | - |
| Charge for Year | 1,858 | 11,679 | 13,337 |
| At 31 March 2025 | 1,858 | 11,679 | 13,337 |
| Net Book Value | | | |
| At 31 March 2025 | 91,029 | 66,185 | 157,214 |
| At 31 March 2024 | 92,887 | 77,864 | 170,751 |

The Unit has been valued for insurance purposes in the year at £500,000.

6. Investment Portfolio

| | 2025 £ | 2024 £ |
|---|---------------|---------------|
| Investment portfolio brought forward | 83,873 | 76,738 |
| Investment additions | 179 | 1,429 |
| Investment disposal | - | - |
| Investment revaluation | 806 | 5,706 |
| | 84,858 | 83,873 |

7. Creditors: amounts falling due within one year

| | 2025 £ | 2024 £ |
|-----------------|--------|--------|
| Accruals | 440 | 419 |

8. Related party transactions

The charity was under the control of the trustees throughout the year. There were no disclosable related party transactions during the year.

9. Gifts in Kind and Volunteers

During the year the charity benefitted from unpaid work performed by volunteers.

NOTES TO THE ACCOUNTS AT 31ST MARCH 2025 (continued)

10. Trustee Remuneration and Expenses

No trustees, nor any persons connected with them have received any remuneration from the charity during the year.

11. Staff Costs

No salaries have been paid to employees during the year.

12. Analysis of net assets by fund

| | <i>Unrestricted Funds</i> £ | <i>Designated Funds</i> £ | <i>Restricted Funds</i> £ | <i>Total</i> £ |
|----------------------------|-----------------------------|---------------------------|---------------------------|----------------|
| Fixed assets | 157,214 | - | - | 157,214 |
| Current assets | 20,748 | 97,932 | 5,902 | 124,582 |
| Current liabilities | (440) | - | - | (440) |
| | 177,622 | 97,932 | 5,902 | 281,358 |

13. Prior Year Fund Analysis

| Income and Endowments from: | <i>Unrestricted Funds</i> £ | <i>Designated Funds</i> £ | <i>Restricted Funds</i> £ | <i>Total 2024</i> £ |
|------------------------------------|-----------------------------|---------------------------|---------------------------|---------------------|
| Subscriptions | 8,719 | - | - | 8,719 |
| Grants | - | - | 7,888 | 7,888 |
| Donations | 459 | - | 3,167 | 3,626 |
| Fundraising | 4,208 | - | 1,112 | 5,320 |
| Gift Aid | 1,382 | - | - | 1,382 |
| Payments & Refunds | 2,003 | 1,428 | - | 3,431 |
| Hall Hire | 2,978 | - | - | 2,978 |
| Total Income | 19,749 | 1,428 | 12,167 | 33,344 |

NOTES TO THE ACCOUNTS AT 31ST MARCH 2025 (continued)

| Expenditure on: | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total 2024 £ |
|------------------------------------|---------------------------------|-------------------------------|-------------------------------|-------------------------|
| Redevelopment | - | (14,692) | - | (14,692) |
| Unit maintenance | (371) | (2,800) | (88) | (3,259) |
| Unit infrastructure | (3,685) | - | (5,859) | (9,544) |
| Replace and restock | (523) | - | - | (523) |
| Transport | (3,356) | - | (1,300) | (4,656) |
| Watercraft | (20) | - | (1,160) | (1,180) |
| Cadet activity & resource | (1,211) | - | (2,164) | (3,375) |
| Fundraising trading | (314) | - | - | (314) |
| Uniform and badges | (439) | - | (211) | (650) |
| Total Expenditure | (9,919) | (17,492) | (10,782) | (38,193) |
| Increase/(Decrease) in investments | - | 5,707 | - | 5,707 |
| Reserve Movements | (29,630) | 29,630 | - | - |
| Net Movement in funds | (19,800) | 19,273 | 1,385 | 858 |
| Reconciliation of Funds | | | | |
| Total Funds brought forward | 205,710 | 80,355 | 3,461 | 289,526 |
| Total Funds carried forward | 185,910 | 99,628 | 4,846 | 290,384 |

14. Funds

| Unrestricted Funds: | Balance at 01/04/2024 £ | Incoming Resources £ | Resources Expended £ | Balance at 31/03/2025 £ |
|--------------------------------|--|-------------------------------------|-------------------------------------|--|
| General Funds | 185,910 | 32,590 | (40,978) | 177,522 |
| Designated Funds | 99,628 | 972 | (2,668) | 97,932 |
| | 285,538 | 33,562 | (43,646) | 275,454 |
| Restricted Funds: | | | | |
| | Balance at 01/04/2024 £ | Incoming Resources £ | Resources Expended £ | Balance at 31/03/2025 £ |
| Cheddar Changing Spaces | 496 | 109 | (605) | - |
| Foyle Foundation | 92 | - | (92) | - |
| Mountain Bikes | 68 | 2,385 | (1,741) | 712 |
| Other Restricted Funds | 4,190 | 1,000 | - | 5,190 |
| | 4,846 | 3,494 | (2,438) | 5,902 |

The financial statements on pages 17 to 26 were approved by the trustees, and authorised for issue on:

31 January 2026

and signed on their behalf by:



.....
Mr Martyn Cockram
Treasurer

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*Image: International Techno 293 Class Association
© Georgie Altham/PhotoBoat*

*AC Lena competes at the World Techno 293 & Techno 293 Plus Class World Championships
at Pwllheli, Wales*

COMMANDING OFFICER'S REPORT

Between 1279 to 1662 the word “groat” was a silver coin of England, equal to four pennies.

Money makes the Unit tick. It keeps the roof over our heads, the lights turned on and the building heated. It's a necessary evil and it's our responsibility as Trustees and Instructors to use the financial resources of the Unit with care and wisdom. This Annual General Meeting is your opportunity to ask us as Trustees difficult questions, holding us to account (another money reference for you) for how we've arrived at the decisions we have during the last year.

I hope you find this document useful in helping you determine whether we are responsible custodians of the Unit and its financial resources. Questions are always welcome as is fresh talent to our team of Trustees.

This has been a challenging year for our Trustees with our numbers diminishing substantially over the last 12 months. The change of leadership at the Chairman level has not been without some pain, however as I suggested in my CO's Report last year, change is an essential and inevitable part of life. Our Unit will continue and reshape itself. This ability to adapt and flex is crucial in showing our corporate resilience.

We're now in a period of consolidation and growth whereby we're looking to replenish not only the number of Trustees behind the scenes, but also the diversity of thought and practical skills that underpin a vibrant and healthy Unit Management Team. Without those people at the heart of our Unit we genuinely have no Unit. As a Commanding Officer I wish to thank all those who have stood up when it mattered and supported this Unit into being one of the top two Sea Cadet Units in South West Area.

Of course, this wouldn't be much of a report without taking a moment to reflect on the achievements of the year. And what achievements they are!

In the 12 months from April 24 to March 25 the Unit grew in cadet strength from an already impressive 43 to an astonishing 49: nearly 14% growth year on year and alone accounting for around a third of the total growth by the wider District. This tells me that we're doing something broadly right with our offer.

We are expecting to lose a number of cadets who reach the age of 18 in this coming financial year. I hope that most will transition across to the adult team strengthening this still further. Their places will in turn be backfilled in the senior section by most of the current Junior Sea Cadets, bringing their enthusiasm and energy to the Unit. We must then turn our attention in the New Year (2026) back to actively recruiting Juniors to the current authorised maximum. And should the need arise we may circle back to the question of whether we have the long-term need and instructional capacity to offer up a new Junior Sea Cadet Section based on sustainable organic growth.

At a national level the message is about growth and has been now for several years. More recently is a political pressure for all five of the UK's uniformed cadet forces to grow by around 50% and the national organisation will be doing its bit where we can to enable that by forming additional sections or satellite Units to help bring the Sea Cadet offer to a broader spectrum of families.

As we continue to grow so must our building with greater classroom capacity. We must reinvigorate our redevelopment plans and recruit a dedicated Project Manager able to drive forward with Phase 2 of our planned works: the extension and refit of the current Boat Store.

Our progress with this project has stalled in the last year and we're immensely keen to reinvigorate this opportunity as best we can.

Our cadets' success and self-belief have over the nine years of my command seen our cadet and adult headcount double, our public profile as well as that within the wider Corps have risen way beyond that of a small Unit tucked away in Somerset. Our peers within the District are paying attention to what we do and are responding, raising the District's own profile and boosting more cadets to success.

At our Royal Navy parade in October 2024 we showcased our cadets' skills and expertise and this was rewarded by the Unit being placed second overall in the Area's Best Unit competition – the Stephenson Trophy. This came from our cadets taking the opportunities open to them and scoring the winning try – every time.

As we've mentioned before the shape of our Unit will be changing markedly over the coming 12 months and I for one am relishing the opportunity to welcome new faces to help shape our future.

THE COMMANDING OFFICER'S ROLE

The role of the Commanding Officer (CO) is to deliver training opportunities in support of the Unit's Charitable Purpose as defined in the Unit Constitution, specifically:

- *Offer young people a structured environment in which to develop*
- *Provide access to education and training*
- *Provide opportunities for young people to obtain a range of qualifications*

I hope that the information presented within this Impact Report will help you determine how successful I have been in meeting my brief.

The overall theme of this report is that our Unit is continuing to change at all levels. We're in great shape to meet future challenges head-on. We'd like to have you with us on this amazing Sea Cadet Adventure.

**Lieutenant (SCC) Dom Gregory BSc(HONS) LCGI Royal Navy Reserve
Commanding Officer**

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*Image: Lt (SCC) Dom Gregory RNR
Cadets from Somerset & Dorset District celebrate winning the Junior Class of dragonboating at
Sherborne Castle Country Fair in May 2025*

ENVIRONMENTAL RESPONSIBILITY

Our Environmental Action Plan:

We limit our impact on the environment both within our community and on a wider level wherever possible by taking the following measures:

- We encourage the use of Unit transport where possible to reduce multiple journeys by car and thereby reducing overall harmful emissions
- We maintain the Unit minibus to ensure that it remains as efficient as possible for a vehicle of its age
- We're actively planning for the eventual replacement of the Unit minibus with an electric/hybrid solution once technology catches up with our ambition, recognising that this may take two or more vehicle replacement cycles to occur
- We commission infrastructure improvement works to reduce our environmental impact where necessary, appropriate and at a cost the Unit can reasonably afford
- Our waste disposal arrangements include a "Recycle at Depot" commitment from our contractor
- We aim to use products that are sustainable and have minimal impact to the environment wherever we can
- We avoid travelling to the Unit more than we need, utilising remote-working technology to complete admin tasks
- Our training offering includes modules and sessions that focus on environmental responsibility and encourage cadets to be trailblazers in environmental leadership
- We expect cadets to be heavily involved in supporting the national and local initiatives as well as coming up with their own ideas for local action via the Cadet Voice programme.

The Marine Society College enable cadets and volunteers to undertake their award-winning [Environment@Sea](#) e-learning (amongst many other topics) in the same way as any professional seafarer at no personal cost.

Our Environmental Impact:

We aim to reduce our carbon footprint and are slowly and steadily achieving this.

- Between 2019 and 2023 we have reduced our overall carbon footprint by around 30%. Data is not available yet for 2024-25 due to calculation changes as a result of using a different software package to make this assessment. We intend to catch up with this dataset this year.

Our environmental focus remains strong: we are proud of our achievements so far and our aims for the future are focussed on building on the work undertaken and recognising there is much more to do.

- Between 2019 and 2021 we completely replaced the lighting within the Unit in all compartments to install power-efficient LED units
- In late 2022 we replaced the heating system servicing around 90% of the existing building, secured funding to complete this project alongside the planned redevelopment. This has had a substantial, positive and ongoing impact on our electricity use, driving down usage and in turn ensuring that we're not overpaying for the energy we use

In 2024 we welcomed a new long-term tenant to the site. Since starting their occupation we are expecting energy expenditure (heating and lighting) to increase and are maintaining energy discipline around the rest of our operations to mitigate this.

In the coming Financial Year (2025-26) we intend to replace the current Unit minibus with a newer model which in turn should be more fuel-efficient and produce fewer emissions of harmful gases and particulates per mile. The projected life-span of this vehicle is anticipated to be up to 10 years' service

Our Future Environmental Aspirations:

Short Term:

- Creation of a nature garden at the front of the building to enclose the existing grassed area and re-lay the footpath to the door. This will include a variety of cadet-led environmental projects such as the introduction of wildflowers and development of an insect hotel.

This is further intended to improve soft security measures for the building and also provide a key facility to improve cadets' – and the wider community's – welfare and mental health as well as form a key element of our Junior Sea Cadets' training offer.

- There is not currently a realistic, affordable hybrid or fully electric transport package to replace the Unit minibus. It is likely that the next vehicle will continue to be diesel powered, however we intend for the newer vehicle to meet a minimum of Euro 6 compliance.

Mid Term:

- Begin feasibility study into reducing the use of Calor gas for cooking and hot water systems
- Identify a transition plan to install sources of renewable energy to power – and improve – external lighting within the rear compound, containers and side of the building

Longer Term

- Looking further ahead the Unit's aim is to extend electricity self-generation/storage capacity to become entirely carbon neutral. Deadline for delivery is not yet agreed but is our goal to drive towards carbon neutrality in affordable, incremental steps.

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*Image: Lt (SCC) Dom Gregory RNR
ACs Finley (l) & Alex (r) competing for Somerset & Dorset District at the
South West Area Combined Regatta held at Tamworth*

EQUITY, DIVERSITY & INCLUSION

The Sea Cadet Corps, and Burnham-on-Sea & Highbridge Unit in particular, is open to all.

We do not discriminate or limit access to membership or activities on the basis of perceived differences in gender, sexuality, ability, disability, learning needs, religion or skin colour.

Every cadet is different, has their own expectations of where their cadet careers will lead and their own personal challenges that with support can be overcome.

Every adult volunteer brings unique skills and attributes that elevate our Unit from good to great.

Yet despite our best efforts to broaden the scope of our membership and enable access to all where we reasonably can we understand that there is a long way to go before our membership truly reflects the composition of our society: our journey has only just begun.

Our Unit aims match those of the wider Sea Cadet Corps:

- Fully reflect and celebrate the diversity of the community we serve
- Remove barriers to inclusion, both real and perceived
- Become more equitable

In understanding what we mean by Equity, Diversity and Inclusion (ED&I) we have to understand these terms. We are fully cognisant of the public perception of ED&I issues within the armed forces: the media have run many stories over the recent years criticising the approach to ED&I taken by the UK's military and bemoaning the apparent cost of these initiatives.

It's critical for us all, however, to understand that in complete contrast to the rather negative spin in the media representation of ED&I development within the Armed Forces, this is critical in delivering a larger pool of intelligent, better trained, better motivated and tenacious people at the heart of UK Defence at a time of febrile global politics.

Within the UK Cadet Forces we understand very clearly that to remain relevant to the young people we aspire to serve we must reflect both their concerns and the culture of our local communities. This is quite literally an existential issue that we must adapt to and culturally embed through the organisation at all levels.

With formal MSSC guidance still under development this Unit takes inspiration from the work already undertaken by the Royal Yachting Association (RYA) and Paddle UK (P-UK) – formerly British Canoeing – and we currently understand ED&I to be:



Allowing everyone to receive the treatment and environment they need to thrive.



Embracing individuality and celebrating differences across all communities



Inclusion

Creating an environment where everyone feels safe, welcome and their contributions are valued

In relation to **Equity** we sincerely hope that we already deliver on this to our existing membership. Yet we cannot ignore that as our demographic changes in the future we will need to adapt, invest and change further to ensure that no-one is left behind.

Diversity poses a significant issue within the Unit. At 31 March 2025 our Unit has only one cadet who does not self-describe as White British and no CFAVs. We do not fully reflect our local community despite our aspiration to do so.

We must do more to understand what real or perceived barriers are in place that prevent potential cadets and adult volunteers joining from other faith or cultural communities and seek to break down those barriers so that all our cadets' lived experiences match our aspiration.

Inclusion should never be about identifying what our cadets *can't* do. It should always be about identifying what they *can* do and maximising the opportunity for all.

We are on a positive track to be fully-inclusive to all our members. Our Unit is probably the first in the UK to appoint a Neuro-Diversity Champion to help us make the cultural and attitudinal shifts necessary. But this remains superficial unless back up these token efforts with actual results.

We know we have cadets on strength who have a variety of special educational needs. We adapt our training where we can in order to ensure our training is accessible.

Case Study:

Some time ago we received a call from the Sea Cadets' National Booking Support Team asking whether we could enable a cadet from another Unit outside of Somerset & Dorset District to take part in a Paddle Explore course at Cheddar Reservoir. This cadet had suspected epilepsy and his home Unit had flatly refused to allow him to go afloat and take a full part in cadet life.

The Unit team have some experience in working with young people with additional needs and our Boats Officer didn't need to think too hard about her answer. Of course she said yes.

Clearly there were extra mitigations put in place for this cadet, a bespoke risk assessment created in partnership with the cadet's family, however at the end of the training activity the cadet felt wanted and valued by his instructors and peers and left having fully engaged with the course.

If that cadet's home Unit has set an example of everything wrong with the Corps, we hope that we were able to demonstrate what can be done well with just a little bit of thought.

In terms of training the MSSC have introduced ED&I e-learning for all newly-joining CFAVs and require all existing volunteers to have completed this by 31 March 2026. All employees and sessional workers have also undertaken blended learning workshops to bring a stronger understanding to the workplace.

There is much to do to improve this training – it is only version one of a complex and challenging group of subjects. Over time this training will improve. We will get better at really listening to our stakeholders and learning about all aspects of ED&I and not just the niches that shout the loudest.

Further progress is being made with the publication by MSSC of a current position audit in May 2022, together with a series of recommendations, action plan points, position statements and specific guidance relating to:

- Cadet gender considerations for competitions and accommodation
- Guidance to front-line volunteers and line managers on inclusive conversations with particular emphasis on disabilities

There is clearly much more to do and embedding this cultural shift will take years to fully embrace and accomplish – certainly many more than this Commanding Officer has remaining in post, but the end will result in a better Unit with cadets who continue to demand the absolute best we can offer.

Our aspirations and goals remain as they were in last year's report:

- We listen to advice and guidance offered by community leaders where it leads to the further breaking-down of the physical, psychological or behavioural barriers that separate us
- We share our experience with the wider organisation and actively support wider adoption of policy amongst our members and peer Units
- We aspire to be exemplars of the best ED&I behaviours within the Sea Cadet Corps
- We continue to report on progress in future AGM reports.

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*Image: Lt (SCC) Dom Gregory RNR
Lunch on the beach near Brixham, south Devon, during a Sea Kayak Experience Day in 2025*

WELLBEING

This is a rapidly expanding part of our training offer made in recognition of the importance of the topic to maintaining good psychological health amongst the cadet and volunteer strength.

This comprises a series of Cadet Training Programme modules delivered by instructors within the Unit and developed by the Learning Team based at the National Support Centre.

The focus on Wellbeing is one of the Corps’ direct responses to the Covid pandemic. Lockdown brought with it isolation, social distancing and many other restrictions which have since been lifted but left behind a legacy of worry and anxiety as we return to the new “normal” – whatever that is. We want cadets to be clear that they’ve lived through an historical event which will impact our country, and our lives for years and decades to come. The usual support infrastructures of school, peers and cadets were not as readily available as they were during the pandemic and individuals, no matter how resilient, continue to show the effects even years after restrictions were lifted.

Members of UK Cadet Forces appear to have generally fared better than many others in the aftermath of this global pandemic. Yet with each new cohort of joiners we see the need for ongoing help and support which the MSSC at all levels remains committed to delivering.

The topic of wellbeing applies equally to our adult volunteers. It is a measure of how we as a society are recognising the significance and potential impact of mental health issues that access to Wellbeing training is being made available to all cadets and instructors, but also that direct support via the provision of Individual Assistance Programme (IAP) to all MSSC employees and CFAVs, regardless of role.

We recognise that there are many factors that may impact a cadet, employee or volunteer’s day-to-day mood or longer-term mental health. The MSSC is providing training for volunteers throughout the organisation to become L2 Mental Health First Aiders, able to intervene positively with anyone who may show signs of struggling.



Source: Cornell University

In 2025-26 the National Support Centre are committed to appointing a National Support Officer (NSO) tasked with developing specific Wellbeing provision at Unit level. Further steps are planned for the period to 2030.

I look forward to appointing our Unit's first Wellbeing Officer during the coming year and I hope that the benefit of doing so will be clear to all.

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FUTURE READY: Future Strategy

Image: Mrs Cat Newman

Junior Sea Cadets present their achievements to the Area Officer, parents and other cadets at the 2024 Royal Navy Parade

STRATEGY REVIEW

The last financial year has been particularly challenging in wake of a **Refining Our Offer** course correction which has significantly impacted the training offer and delivery across the full range of provision. We anticipate that the coming few years will bring some stability to the organisation as National Support Centre continue to work to make the training budgets balance.

We do not foresee 2025-26 to have such significant problems as the last few years have been and are looking forward a period of organisational peace. Much of the reason for this lull is the appointment of a new Chief Executive Officer (CEO) for the national charity following the retirement expected in May 25 of Martin Coles CBE, and the handover of the role of Captain Sea Cadets to a new incumbent expected in late 2025.

Our Trustees continue to drive our Unit forward despite our own organisational churn. Having recruited a new and much valued Treasurer during the last financial year we have been able to return to a comfortable surplus as can be seen by this report. In doing so, we remain able to maintain monthly subs without a further increase planned for the financial year 2025-26 and continue to expand our equipment fleet for the benefit of our cadets.

From a management perspective the only challenge is to ensure that we have the skilled people in place to maximise this benefit.

FUTURE READY

Future Ready is the MSSC's strategic plan for the period 2023-2028. Launched in April 2023 this document sets goals for both the Sea Cadet and Marine Society parts of the national charity.

The **Future Ready** Vision for Sea Cadets is “**Every young person launched for life**”. We know that membership of the Sea Cadets brings huge benefits to our young people and we are keen to extend this to as many young people as possible within our community.

Meeting this vision requires clarity of thought in relation to recruiting adults who represent all parts of our community as well ensuring they are well-trained and valued volunteers. Our cadets must be able to access the widest possible range of activities and be supported with their unique needs.

Our Sea Cadet Mission is “**Inspiring young people to achieve their potential through challenge and nautical adventure guided by the customs and traditions of today's Royal Navy**”.

The key part here is to focus on the phrase “today's Royal Navy”.

For too long too many of our adult volunteers around the Corps hark back to times of yore: to the halcyon days of the Royal Navy of the 1950s – powerful, vast in number and, aside from being steam-powered, probably entirely imaginary. Today's RN is small, a transformed national leader in matters related to ED&I, and pioneers in the use of technology. For us as a national charity or local one to aspire to such a goal is a heady aspiration.

So how on earth do we start to meet these highest of goals? Well, let's start with our Core Values:

- **Respect**
- **Loyalty**
- **Self-Discipline**
- **Commitment**
- **Honesty & Integrity**
- **Courage**

These are not just the foundation of what makes us more than a uniformed youth club. These are building blocks of what set us apart from others and act as the standard of personal conduct that we think of as normal that others can only aspire to.

We recognise the importance of:

- formal education to develop our members' minds
- the value of adventurous activities, increasing levels of trust and responsibility recognised through our rank structure
- socialisation with others beyond cadets'-own peer groups, driving social mixing, inclusion and community
- the significance of today's Royal Navy in giving a collective sense of purpose and ambition

We achieve this by:

- non-formal educational opportunities in a variety of settings
- common rituals that bind us together

We are proud of our long-term, measurable outcomes as identified by the LegaSea Report of May 2018¹:

- transferable life skills and accredited qualifications such as BTEC or DofE Awards at all levels
- improved physical health
- improved wellbeing and resilience
- reduced harmful or problem behaviours
- improved school attendance, engagement and attainment
- social responsibility and willingness to engage with others.

The key themes of the national **Future Ready** strategy and our local interpretation of it relate to:

- Our Offer
- Our People
- Inclusion & Growth.

¹ [SC Impact Report online.pdf \(sea-cadets.org\)](https://www.sea-cadets.org/SC-Impact-Report-online.pdf)

Our Offer

We have adapted to the substantial changes imposed as a result of the **Refining Our Offer** review and continue to provide a broad, creative local offer which goes well beyond that which most other Sea Cadet Units can reasonably achieve.

In relation to our published aspirations we have had some successes with some unexpected challenges thrown in for good measure.

Last year we intended to: “support Cheddar HUBS into becoming an RYA Recognised Training Centre”. This has become an unexpected, and in our view, entirely avoidable challenge with our host venue, BCYC, doing everything possible to block our HUBS from becoming a Recognised Training Centre. The reasons for them doing so remain unclear and a considerable source of stress for the Unit Management Teams of all of the HUBS Member Units.

Yet despite this we expect to continue at Cheddar HUBS for the foreseeable future without the RTC status. This introduces problems of finding additional dates in the diary for direct assessments at Weymouth National Boat Centre. Notwithstanding this we have lost a HUBS Member Unit which in turn drives up our annual cost of membership and substantially increasing the cost per afloat hour we expect to incur in FY 25-26 and beyond.

Whether we continue to be part of the Cheddar arrangement from February 2026 onward will be a UMT decision for later on in 2025.

Our transition to become an Air Rifle Hub is a slow, painful and protracted process. All the expected equipment has been delivered, yet no additional training provision has been made to enable us to use these rifles and range. The administrative burden is huge.

We continue, however, to hold out hope that this new offer for the Unit will result in cadets being able to shoot air-rifle safely on-site. In the meantime we encourage those cadets keenly interested in shooting to consider joining Burnham Rifle Club next to the Unit.

Offsetting these disappointing updates are the positive outcomes of introducing a broader and consistent range of mountain bike opportunities to our cadets. We are blessed with a good fleet of bikes which have been looked after through the enthusiasm of our cadets taking on a specific fundraising challenge. Having spent a considerable sum of money on bringing this fleet back to full serviceability we’re looking forward to offering access to our cadets and neighbouring Units for qualifications and logged rides in support or Intermediate and Advanced awards.

Our use of District and Area training opportunities has been at a consistent level in FY 2024-25 compared to the previous year, with our Unit offering up more than its fair share of instructors and supervisors which enable many District courses to run. Partly this is due to us enjoying a broad and growing spectrum of talented instructors willing to share their skills with learners from throughout the District. However, its also partly down to instructors from other Units not stepping up to support the District programme. This appears to be a legacy of Covid that the District team will need to adapt to if we wish to continue working at the current pace.

Our People

To help deliver Our Offer we have already established a firm pipeline of instructional capacity within the afloat proficiency pathways and need to develop further our onshore provision and backfill our afloat instructor losses due to churn. Our cadets and adult volunteers have qualified as:

- RYA First Aid Instructors
- British Canoeing Stand-Up Paddleboard Instructors and Coaches
- RYA Safety Boaters
- RYA Dinghy Instructors
- RYA Windsurfing Instructors
- RYA Powerboat Instructors

Our onshore provision is relatively weak with little strength in depth amongst land-based specialisations which increases our reliance on the District Training Plan to deliver the training we know from feedback that our cadets want.

In addition to the District Training Officer role advised last year, the Unit Commanding Officer has also been appointed as District Recreation Officer, planning and delivering competitions for all eight Units within the District to engage with.

As noted above, there is a potential threat with five of our long-standing and very well-respected cadets turning 18 and aging out of the Corps towards the end of 2025. They'll take with them a huge skillset and wide-ranging capacity that leaves the Unit weaker and so part of our planning relates to identifying and developing suitable potential replacements throughout the coming year and beyond

Inclusion and Growth

Inclusion is reviewed in much greater depth in the ED&I section starting on page 35.

Our growth ambitions last year were modest with a view to retaining our headcount at April 2024 levels (43 cadets). At 31 March 2025 we'd increased our headcount to 49 cadets – an increase of 12% having had a highest membership level of 50 during the year.

In 2025-26 we are expecting a net **reduction** in membership due to expected churn and cadets leaving due to age, taking us back to around 43-44 cadets on strength at the Christmas break. We anticipate early year growth to around 45-46 by the end of the coming financial year.

As stated in last year's report future growth from these levels will be difficult given the physical restrictions of the building and limitations of resources, people and equipment.

Addendum: Strategic Defence Review 2025

In June 2025, after the initial draft of this Report, earlier this year the UK Government published the Strategic Defence Review² (SDR) which for the first time mentioned the value that the various MoD-sponsored cadet forces bring to wider UK Defence.

² [The Strategic Defence Review 2025 - Making Britain Safer: secure at home, strong abroad - GOV.UK](https://www.gov.uk/government/consultations/strategic-defence-review-2025)

Recommendation 26 forms part of the Government’s whole society approach to the question of defence. In Chapter 6 there is an acknowledgement that society has lost visibility of the role of Defence in that society. Building society’s understanding of what the Armed Forces do and increasing their visibility is seen as a critical outcome.

As cases in point we’ve seen far more publicity in the media about:

- the Royal Navy escorting Russian warships through the English Channel in the last few months: a role conducted largely quietly since the 1950s but much more in the public eye of late
- the effort expended in maintaining the UK Continuous At Sea nuclear deterrent patrol, Op RELENTLESS, with some submarine crews spending in excess of 200 days submerged on deployment
- the commissioning of the RFA *Proteus* and HMS *Stirling Castle* purchased from trade and converted to protect the UK’ critical subsea infrastructure from malicious damage, mine warfare and or asymmetric warfare from non-friendly nation states

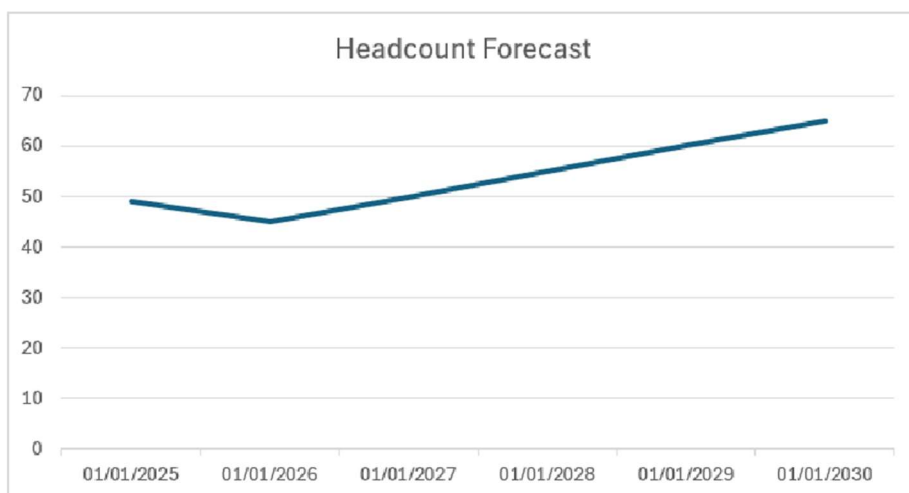
Reconnecting with society is aimed at raising public awareness of the critical role Defence plays in our way of life. SDR recognises the impact of the skills and non-curricular education that UK Cadet Forces bring to our members and are cognizant of the potential recruitment pool contained therein. We have to remember, of course, that the UK military is volunteer-based and has been since 1963. We do not expect this to change despite some of the alarmist headlines of the red-top newspapers and online clickbait, so in this respect the Government faces a difficult balancing act in bringing Cadet Forces into the SDR mix.

Nevertheless, Recommendation 26 encourages the MoD to work to expand in-school and community-based Cadet Forces by 30% by 2030.

Drilling down to Unit-level this means that by 2030 our Unit is tasked with increasing its overall cadet headcount from 49 to 64. Given the challenges regarding infrastructure this will be difficult and the scale of this task should not be underestimated: the earlier we begin to think about this the better.

Given the anticipated reduction in headcount expected in FY 25-26 this suggests that a simple growth plan should look something like this:

| Year | 01/04/2025 | 01/04/2026 | 01/04/2027 | 01/04/2028 | 01/04/2029 | 01/04/2030 |
|--------------------|------------|------------|------------|------------|------------|------------|
| Headcount Forecast | 49 | 45 | 50 | 55 | 60 | 65 |



This represents a very simple but achievable growth plan that this Unit could undertake to meet its commitment to the SDR but is contingent on the current and next financial years being used to address the resource and infrastructure limitations that prevent us from further growth now. In practice this means building and bringing into service the new planned classroom facility where the existing boat store is without further unnecessary delay.

Other options to maximise utilisation of our resources are also actively being discussed with stakeholders.

WORKSTRANDS

Our business plan will continue to be woven together using the same workstrands that bound our post-Covid regeneration with each strand addressing the three themes of **Future Ready**.

Our **PEOPLE** work strand focusses on both Adults and Youth:

- We recognise that without a highly trained and skilled team of adult volunteers we cannot deliver the highest quality training to our cadets.
- We recognise that the instructor pipeline of CFAVs is contingent on encouraging older cadets to stay on as adult volunteers.
- We will invest time and resource in developing our instructors – adult and cadet
- We understand that not all CFAVs have the same capacity to give as others: to use the analogy of a brick in the wall, not every brick has to be the same size or shape and we flex our expectations accordingly.
- We understand that cadets are unique individuals with differing expectations and capacity to learn. We will deliver training at a pace to suit each ensuring that they remain as safe as is reasonable practical, bearing in mind that most activities offered include an element of managed risk.

The **INNOVATION** strand looks at our digital offer and the physical resources of the Unit:

- Our continuing digital transformation and becoming less reliant on paper and automating simple functions, making relevant information available to those who need it in an accessible and easy to use way. We will work to encourage wider adoption of and local support to both the Cadet and Volunteer Portals
- We will continue to invest in the best equipment and resources we can afford. We will invest in our building to improve energy efficiency and external usage
- We manage the financial assets of the Unit wisely, seeking advice where necessary to get the biggest bang for the buck

The **TRADITION** strand is about ensuring we do not lose sight of who we are and who we represent:

- Rebuilding our links with like-minded community organisations and promoting our work through social media and local press
- We are actively working to re-establish positive engagement with the Royal Navy and wider maritime community

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SUMMARY REVIEW

Image: Lt (SCC) Dom Gregory RNR

An instructor falls off his SUP whilst showing off during training at Weymouth in May 2025

SUMMARY REVIEW

Our Unit remains strong. It is well managed and resourced. Achieving this has taken huge commitment from the relatively small team of volunteers who strive so hard to offer a professional service to our stakeholders.

Looking ahead we can see cultural and societal challenges coming at us to which our Unit and wider organisation must continue to adapt to if we are to remain relevant to the communities we serve. What we do now to change in order to accommodate these is critical to the long-term survival of the charity.

We must continue to live within our means, cutting our cloth and expenditure in the face of inflationary pressures to ensure that we only spend what we must to deliver on our Charitable Purpose and continue to work hard to prove to our donors that their money is well-spent on people who are so deserving of that trust.

We are well-placed to rise to the challenges outlined with an outstanding team of trustees, instructors and other volunteers without whom none of our cadets could achieve so much.

Our cadets go far beyond the minimum that's expected of them. They contribute to the Unit and wider society with enthusiasm and they absolutely embody the Corps' Core Values: they are a credit to themselves and it is our pleasure and privilege as Cadet Forces Adult Volunteers to serve them.

Notes



The mark of
responsible forestry

Burnham-and-Highbridge No 552 Unit of the Sea Cadet Corps is a charity
registered in England, 273886

BURNHAM-AND-HIGHBRIDGE NO 552 UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 273886

Accounts



IMPACT: 2023-24



Annual General Meeting 2024: Reports and Accounts

**SEA
CADETS**

BURNHAM-ON-SEA & HIGHBRIDGE



Charity Registration
No. 273886

Image credit (front cover): Louie Wagstaff

Cdt1s Oliver and Grace sailing an RS Quest dinghy at Cheddar Reservoir

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OUR YEAR IN NUMBERS

261 courses attended by cadets

386 course days attended

11,710 km travelled

£1,245 in Offshore Bursaries arranged

Current average length of service: 27.5 months

21 Junior Sea Cadet qualifications earned

2,884 boating hours

4 Bronze DofE Awards Achieved

Rolling 6-month average attendance rate: 69.4%

259 cadet qualifications earned

139 Unit-led activities (non-parade night)

7 cadets offshore aboard TS Royalist, TS Jack Petchey or the yachts

3 Silver DofE Awards Achieved

398 course requests submitted

Average of 68.7 hours afloat training per cadet

OUR PEOPLE

OUR PRESIDENT

Name

Commodore Mike Knott CBE

OUR TRUSTEES

| Name | Role in 2023-24 |
|--------------------------|---------------------------------|
| Cllr Carol Roberts | Chairman & Trustee |
| Mrs Marie-Claire Ladd | Vice Chairman & Trustee |
| Mrs Jo Harvey | Secretary & Trustee |
| Mrs Haley Leader | Treasurer & Trustee |
| Mr Peter Nicholson | Facilities Manager & Trustee |
| Miss Kelly Rowe | Trustee |
| Mr Paul Latham | Trustee |
| Mrs Hazel Fear | Trustee |
| Lt (SCC) Dom Gregory RNR | Commanding Officer & Trustee |
| Ms Victoria Evans | Trustee (co-opted January 2024) |

Since the end of the 2023-24 financial year a number of personnel changes have taken place:

- Cllr Carol Roberts resigned as Chairman to resume the role of Trustee with effect from 10 April 2024
- Ms Victoria Evans was elected as Chairman and Trustee with effect from 10 April 2024
- Mrs Haley Leader resigned as Treasurer and Trustee with effect from 5 May 2024
- Martyn Cockram was co-opted as Trustee in the role of Treasurer with effect from 12 June 2024
- Mrs Marie-Claire Ladd resigned as Vice-Chairman and Trustee with effect from 9 May 2024
- The Vice Chairman post remains gapped

OUR SUPPORTERS

The Unit Trustees wish to thank the following individuals and organisations for their financial assistance within the year:

Website (embedded links where available)

[Amy's Wax Cottage](#)
[Ashley Edwards Funeral Directors](#)
[AXA Group](#)
[The Barratt Foundation](#)
[Bloom Glass Painting](#)
[The Body Shop](#)
[Brean Parish Council](#)
[Burnham-on-Sea and Highbridge Town Council](#)
[Burnham-on-Sea Lions Club](#)
[Burnham-on-Sea 123 Moose Ladies Circle](#)
[Chic Woodturning](#)
 Crochet Crafts
 Decorative Ornaments
 Felted Decorations
 Flamingo Paperie
[The Foyle Foundation](#)
[Groundwork UK](#)
 Handmade Items
 Handmade Knits
 Hand-painted Decorative Items
[Hazel's Stained Glass](#)
 Home-made Preserves
 Home-made Preserves, Pickle and Jams
 Julie Baker Flowers
[Katie's Krafts](#)
 Knitted and Beaded Items
 Mac & Co
[Marine Society & Sea Cadets](#)
[Maudrils Farm](#)
[Rachel's by Rachel Rosemary](#)
 Recycled Handmade Sewing
[Rotary Club of Burnham-on-Sea](#)
[Sam's Fudge](#)
 Sandra Nicholson
 Somerset & Dorset Branch – [Marine Society & Sea Cadets](#)
[Somerset Community Foundation](#)
[Tasha's Flowers](#)
[Tools Vehicle Electrics](#)
[The Ulysses Trust](#)
[Usborne Books](#)

Individual/Organisation

Amy Randle
 Ashley Edwards
 David Bennett

 Ms Fisher
 Sian Vowles, Consultant/Ambassdor
 Katie Watts, Consultant
 Joan Jackman Fund (Legacy)

 Sandra Nicholson, Lady President
 Nic Sawyer
 Felicity Kirkby
 Julie Baker-Flowers
 Ms King
 Margaret Major, Independent Partner

 Maureen Hughes
 Anne Kingston-White
 Louise Taylor
 Hazel Fear
 Wendy
 Richard Cooper

 Katie Studley
 Linda Britton
 Leah Street

 Rachel Horler
 Rachel Rosemary
 Aileen Newton

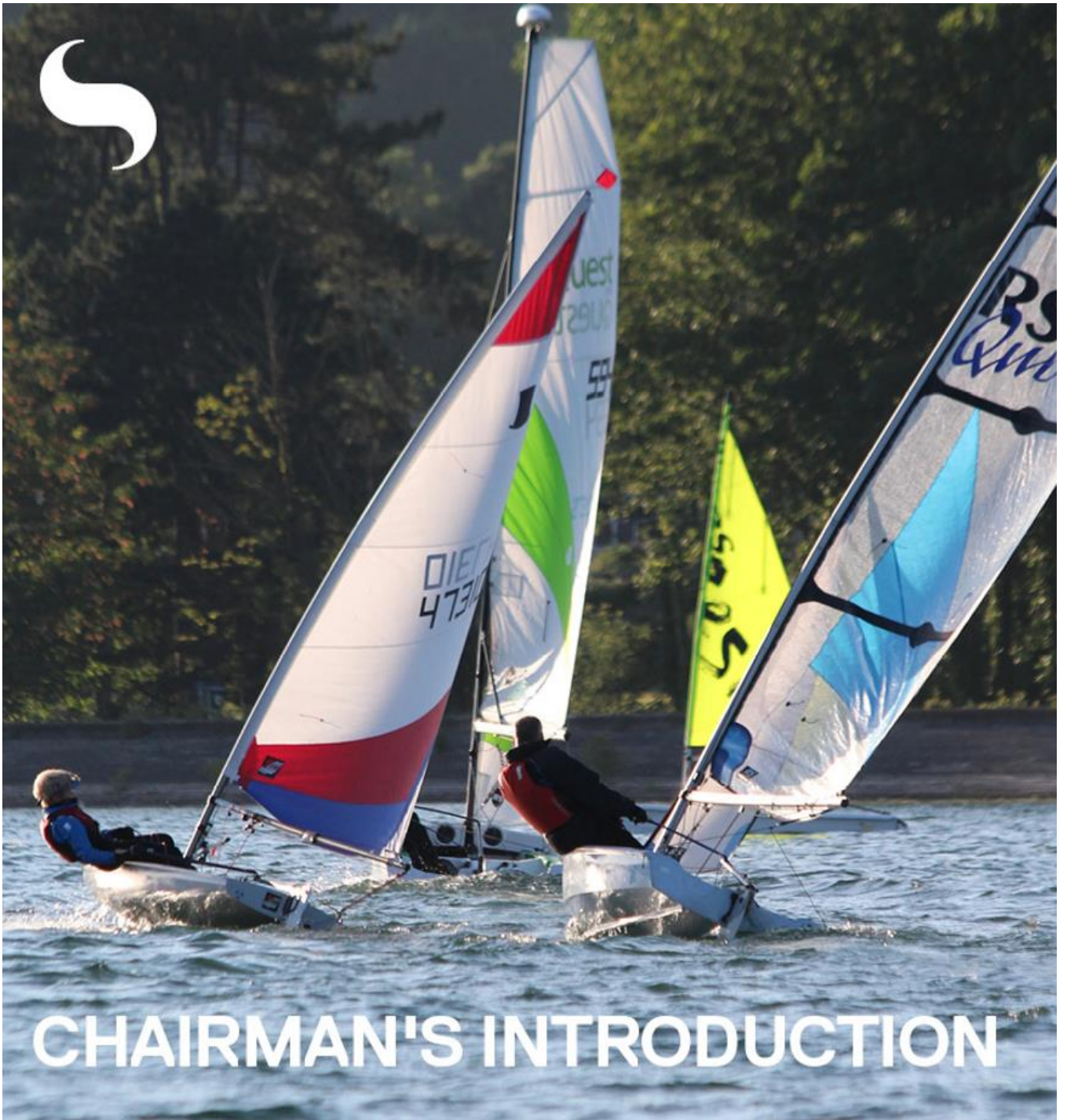
 Sam Northcombe

 Rear Admiral Tim Lowe CBE, Chairman

 Tasha Browning
 Tony Hall

 Sandra Underhill

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*Image: Louie Wagstaff
Cdt1 Finley sailing his Topper*

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CHAIRMAN'S INTRODUCTION

Welcome to the Annual Review of Burnham on Sea and Highbridge Sea Cadet Unit.

Our year whilst successful has not been without challenges. You'll note from these Accounts and the reports contained within that our team of instructors continues to grow and develop, being a medium-sized Unit within the eighth largest District (of 50 nationwide) based on headcount.

Post-Covid we remain challenged to find sources of funding that help keep the lights on without putting excessive pressure on our members. Many of my peers at Sea Cadet Units around the country are faced with similar issues, indeed with the recent *Refining Our Offer* programme announced by the MSSC National Support Centre it is clear that this funding gap caused by this year's almost runaway inflation levels has left all of us struggling to make ends meet.

Notwithstanding this, the show still needs to go on. With our new-to-us mountain bike fleet we are breathing new life into these important assets that will help expand and reinforce a fitness for life ethic amongst our cadets.

We continue to work our way through the redevelopment of the Unit HQ ensuring that it remains in good shape for future generations of cadets. I am heartened by the progress made in the last seven and a half years and the potential for the future.

Alongside changes in my personal circumstances I have decided that the end of this financial year is the right time for me to pass the baton of chairmanship on to someone else: I will not be standing for re-election as a trustee at this AGM. Instead, I plan to cycle round Britain with my husband, Kevin, and enjoy retirement whilst keeping an eye on progress and supporting the Unit as much as I can from afar.

I thank every one of the trustee team for their advice over the years, their support and trust as we've made some difficult decisions. I have every trust that they will continue to support the incoming Chairman and continue to put our cadets at the heart of every decision made.

I wish you well.

Councillor Carol Roberts
Chairman & Trustee

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TRUSTEE'S REPORT

*Image: Louie Wagstaff
AC Oliver, Cdt1 Oliver, Cdt Denver & Cdt1 Grace sailing the RS Quest*

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TRUSTEES REPORT

Introduction

The Sea Cadet Unit at Burnham on Sea and Highbridge is one of over 400 other Units and was founded in 1971.

We provide training, activities and qualifications for our young people not available elsewhere, providing a level of skill, self-confidence and leadership that will give our members the best possible head start in life.

We encourage members to support themselves and each other with the aim of fulfilling their potential in whatever path their future takes them.

Management

The Unit Management Team (UMT) meets monthly to discuss opportunities and challenges relating to Unit Management and growth.

This growing team comprises people from all different walks of life and professions which enables each to bring their individual skills, enthusiasm and ideas to ensure continued success for our cadets and unit.

Concerns

The Unit relies entirely on donations and active fund-raising for specific projects and the continued support of our local community to keep the doors open and lights on.

Grant applications to external funders are becoming increasingly challenging to find and generally rely on match-funding to achieve which in turn is beginning to stretch our resources. Grants towards unrestricted funds for help with day-to-day operating expense are not generally available making our locally-driven fundraising a critical income stream.

We are building a reliable base of external hall-users whose contributions mitigate the income gap, however this cannot be at the expense of our core Cadet users.

Progress

The Commanding Officer ensures the day-to-day smooth working of the Unit and is quick to identify areas in need of support. The UMT pass on our thanks and gratitude for his continued diligence and dedication to our cadets, instructors, volunteers and the wider community.

The Unit's dedicated Fundraising Team have now been in place for just over two years, working hard to arrange successful fundraising events on behalf of both the Unit and partner charities such as Ladies Moose.

Phase 1 of the Unit's redevelopment project is now virtually completed, with just the final finishing touches being made to the fitout prior to starting Phase 2 and breaking ground on the new classroom capacity.

The Unit continues to be an active member Cheddar HUBS and use this facility regularly to enhance the sailing experiences of our Cadets. The HUBS team are presently undertaking the due diligence necessary to be able to seek RYA Recognised Training Centre status. If approved our newly qualified instructors will be able to offer certificated training in all five inshore boating disciplines.

In the last year the Unit has developed or recruited four RYA Dinghy Instructors and one RYA Powerboat Instructor. In the coming year we intend to add at least three RYA Start Windsurfing Instructors and a further RYA Powerboat Instructor

Volunteers and Cadets

Our cadets are enthusiastic and continue to take part in the varied educational activities and training put together by our instructors. They take personal pride in our Unit and represent us at every opportunity, many giving presentations to local community groups. We believe our cadets are proud of their achievements, proud of their Unit and communicate this with passion whenever asked to do so.

In turn the trustees are extremely proud of our cadets and are amazed at their achievements both at District, Area and National levels, often testing their skills and knowledge against those of larger units. Our successes continue to be reported in local media and our activities are regularly promoted in local magazines.

The trustees wish to thank all of our volunteers their continued dedication, support and hard work and welcome newer members of the team.

We believe our Unit to be a happy and successful place due to an incredible team, each working tirelessly to provide exciting and engaging activities to encourage self-confidence, leadership, teamwork and followership enabling our cadets to thrive.

Finance

The Team continues to work hard to find sources of income to cover core costs.

Fundraising events are held regularly and are well-supported by our community, although it would be great to see more people at these events.

We recognise there are many reasons why parents may not be able to support all fundraising activities personally but we would encourage cadets, parents and volunteers to publicise these events at every opportunity amongst their own social circle and using their own social media presence.

Trustee Objectives for the year 2024/2025

Objectives for the coming year are:

- To conclude Phase 1 of our Unit redevelopment, undertake scoping work and break ground for Phase 2 of the Unit redevelopment
- To enhance the opportunities for our cadets learning
- To continue promoting the Unit hall as an outstanding resource to community and businesses for use as a meeting point and remote working venue.
- To continue with our joint fundraising activities with other local community groups

Risk Assessment

The major risks to which the charity/unit is exposed are continually reviewed and systems are put in place in order to minimise these risks.

Report of the Trustees for the year ended 31st March 2024

The Trustees present their annual report and financial statements of the charity for the year ended 31st March 2024. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 and the Financial the Charities Act 2011 and UK Generally Accepted Practice as It applies from 1 January 2015.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following Accounts and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1st April 2005 which has since been withdrawn.

Signed for and on behalf of the Trustees by:



Cllr C Roberts
Chairman

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Image: Cat Newman/Burnham-on-Sea.com
Cdt Jake carries the Unit's Poppy at Burnham-on-Sea Remembrance Day Parade

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ANNUAL REPORT AND FINANCIAL STATEMENTS AT 31ST MARCH 2024

Charity Name

Burnham-on-Sea & Highbridge Sea Cadet No.552 of the Sea Cadet Corps.

Charity registration number

Registration Number 273886

Charity Status

The charity is unincorporated

Principal address

Sea Cadet Unit
Cassis Close
Burnham on Sea
Somerset
TA8 1NN

Email: info@bhseacadets.org

Website: www.sea-cadets.org/burnhamhighbridge

Bank

Lloyds TSB Bank PLC

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF BURNHAM-ON-SEA & HIGHBRIDGE SEA CADET CORPS

I report to the trustees on my examination of the accounts of Burnham-on-Sea & Highbridge Sea Cadet Corps for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of Burnham-on-Sea & Highbridge Sea Cadet Corps you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Burnham-on-Sea & Highbridge Sea Cadet Corps’s accounts and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention with the examination giving me cause to believe in any material respect:

- 1) accounting records were not kept in respect of Burnham-on-Sea & Highbridge Sea Cadet Corps as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a “true and fair view” which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to make a proper understanding of the accounts to be reached.

D WRIGHT
 THOMAS WESTCOTT CHARTERED ACCOUNTANTS
 80 OXFORD STREET BURNHAM-ON-SEA, SOMERSET TA8 1EF

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st MARCH 2024

| Income and Endowments from: | | | | | | |
|------------------------------------|-------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
| Subscriptions | | 8,719 | - | - | 8,719 | 7,012 |
| Grants | | - | - | 7,888 | 7,888 | 7,940 |
| Donations | | 459 | - | 3,167 | 3,626 | 1,580 |
| Fundraising | | 4,208 | - | 1,112 | 5,320 | 4,602 |
| Gift Aid | | 1,382 | - | - | 1,382 | 815 |
| Payments & Refunds | | 2,003 | 1,428 | - | 3,431 | 9,067 |
| Hall Hire | | 2,978 | - | - | 2,978 | 2,718 |
| Total Income | | 19,749 | 1,428 | 12,167 | 33,344 | 33,734 |

| Expenditure on: | | | | | | |
|---------------------------|-------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
| Redevelopment | | - | (14,692) | - | (14,692) | (1,254) |
| Unit Maintenance | | (371) | (2,800) | (88) | (3,259) | (2,159) |
| Unit Infrastructure | | (3,685) | - | (5,859) | (9,544) | (11,480) |
| Replace & Restock | | (523) | - | - | (523) | (2,096) |
| Transport | | (3,356) | - | (1,300) | (4,656) | (5,513) |
| Watercraft | | (20) | - | (1,160) | (1,180) | (5,754) |
| Cadet Activity & Resource | | (1,211) | - | (2,164) | (3,375) | (4,144) |
| Fundraising Trading | | (314) | - | - | (314) | (2,242) |
| Uniform & Badges | | (439) | - | (211) | (650) | (885) |
| Total Expenditure | | (9,919) | (17,492) | (10,782) | (38,193) | (35,527) |

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
|------------------------------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Increase/(Decrease) in investments | - | 5,707 | - | 5,707 | (11,802) |
| Reserve movements | (29,630) | 29,630 | - | - | - |
| Net income/(expenditure) | (19,800) | 19,273 | 1,385 | 858 | (13,595) |
| Net Movement in funds | (19,800) | 19,273 | 1,385 | 858 | (13,595) |

| Reconciliation of funds: | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
|---------------------------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Funds brought forward | 205,710 | 80,355 | 3,461 | 289,526 | 303,121 |
| Funds Carried Forward | 185,910 | 99,628 | 4,846 | 290,384 | 289,526 |

BALANCE SHEET AT 31st MARCH 2024

| Fixed Assets | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
|-----------------|------|----------------------|--------------------|--------------------|--------------------|--------------------|
| Tangible Assets | 5 | 170,751 | - | - | 170,751 | 170,751 |

| Current Assets | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
|--------------------------|------|----------------------|--------------------|--------------------|--------------------|--------------------|
| Investments | 6 | - | 83,873 | - | 83,873 | 76,738 |
| Cash at bank and in hand | | 15,578 | 15,755 | 4,846 | 36,179 | 42,457 |
| | | 15,578 | 99,628 | 4,846 | 120,052 | 119,195 |

| Creditors | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
|-------------------------------------|------|----------------------|--------------------|--------------------|--------------------|--------------------|
| Amounts falling due within one year | 7 | (419) | - | - | - | (420) |
| Net Current Assets | | 15,159 | 99,628 | 4,846 | 119,633 | 118,775 |
| Net Assets | | 185,910 | 99,628 | 4,846 | 290,384 | 289,526 |

Funds of the charity:

| Unrestricted income funds | | | | | | |
|--|------|----------------------|--------------------|--------------------|--------------------|--------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
| Balance brought forward | | 205,710 | 80,355 | - | 286,065 | 298,566 |
| Surplus/(Deficit) for the year | | 9,830 | (16,064) | - | (6,234) | (699) |
| Transfer between funds | | (29,630) | 29,630 | - | - | - |
| Surplus/(deficit) on investment revaluations | | - | 5,707 | - | 5,707 | (11,802) |
| Total unrestricted funds | | 185,910 | 99,628 | - | 285,538 | 286,065 |

| Restricted income funds | | | | | | |
|---------------------------------|------|----------------------|--------------------|--------------------|--------------------|--------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
| Balance brought forward | | - | - | 3,461 | 3,461 | 4,555 |
| Restricted funds | | - | - | 1,385 | 1,385 | (1,094) |
| Total unrestricted funds | | 185,910 | 99,628 | - | 285,538 | 286,065 |

| Total Funds | | | | | | |
|--------------------|------|----------------------|--------------------|--------------------|--------------------|--------------------|
| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
| Total funds | | 185,910 | 99,628 | 4,846 | 290,384 | 289,526 |

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024**1. Accounting Policies****Statement of Compliance**

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of Preparation

Burnham-on-Sea & Highbridge Sea Cadet Corps meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

Incoming Resources

Incoming resources are the amounts derived from the receipt of subscriptions, gifts and grants falling within the charity's ordinary activities.

Voluntary Income

Voluntary income received by way of donations and gifts are included in full when received.

Capital Grants

Capital grants are credited to the balance sheet on the date of when they are received. These are credited to incoming resources in line with the fixed asset policy noted below.

Revenue Grants

Revenue grants are credited to incoming resources on the date when they are received. If they relate to a specified future period they are deferred.

Governance Costs

These are costs associated with the governance arrangements of the charity which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activity.

Judgements and Estimation of Uncertainty

The preparation of the financial statements required management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fixed Assets

All fixed assets are initially recorded at cost. Assets costing less than £250 are charged to resources expended in the year they are purchased. All additions have been included in the Profit and Loss Account under the Watercraft heading. This is in line with the accounting policies issued by MSSC and represents a change of accounting policy.

Fund Structure

Unrestricted funds are funds which have no restrictions placed on their use and are available as general funds. Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees. Restricted funds are to be used for specific purposes as laid down by the funder. Direct and support expenditure which meets these criteria are to be identified to the fund together with a fair allocation of other costs.

2. Transactions with Trustees

There were no transactions with trustees during the period, other than incidental.

NOTES TO THE ACCOUNTS AT 31ST MARCH 2024 (continued)

3. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Income and Corporation Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that these are applied to its charitable objects.

4. Grants

| <i>Grants</i> | | |
|---|----------------------|----------------------|
| | 2024 | 2023 |
| | <i>Total Funds £</i> | <i>Total Funds £</i> |
| Somerset Community Fund | 1,500 | 3,000 |
| MSSC | 3,500 | 500 |
| Burnham-on-Sea & Highbridge Town Council | 400 | 1,500 |
| Co-operative Community Fund | - | 1,640 |
| Mrs Fiona Griffiths | - | 500 |
| Arnold Clark Automotive | - | 500 |
| Burnham-on-Sea Rotary Club | 300 | 300 |
| Barratt Foundation | 1,500 | - |
| Groundwork UK | 188 | - |
| Flo Axa | 500 | - |
| | 7,888 | 7,940 |

5. Fixed Assets

| | Furniture and equipment £ | <i>Total £</i> |
|-----------------------|------------------------------|----------------|
| At 1 April 2023 | 170,751 | 170,751 |
| At 31 March 2024 | 170,751 | 170,751 |
| Depreciation | - | - |
| Net Book Value | | |
| At 1 April 2023 | 170,751 | 170,751 |
| At 31 March 2024 | 170,751 | 170,751 |

The Unit has been valued for insurance purposes in the year at £500,000.

NOTES TO THE ACCOUNTS AT 31ST MARCH 2024 (continued)

6. Investment Portfolio

| | 2024 £ | 2023 £ |
|--------------------------------------|---------------|---------------|
| Investment portfolio brought forward | 76,738 | 111,613 |
| Investment additions | 1,429 | 1,927 |
| Investment disposal | - | (25,000) |
| Investment revaluation | 5,706 | (11,802) |
| | 83,873 | 76,738 |

7. Creditors: amounts falling due within one year

| | 2024 £ | 2023 £ |
|----------|---------------|---------------|
| Accruals | 420 | 420 |
| | 420 | 420 |

8. Related party transactions

The charity was under the control of the trustees throughout the year. There were no disclosable related party transactions during the year.

9. Gifts in Kind and Volunteers

During the year the charity benefitted from unpaid work performed by volunteers.

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*Image: CPO (SCC) Phil Connock
OCs Felicity & Tom sprinting across the finish line of the 2024 Ten Tors event on Dartmoor*

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VOICE OF THE CADET

ORDINARY CADETS FELICITY & TOM

Tom says:

I recently became one of two Unit Cadet Voice representatives. I think Cadet Voice is an opportunity for cadets to share their views about what they think the Corps does well at, but also more things they would like to see in the future to further their Cadet Experience.

My role has allowed me to gain insights from other cadets about their experiences and pass this message on to the Somerset & Dorset District Cadet Voice team. Additionally, its been highly beneficial for finding out about courses I'd not previously known exist.

Cadet Voice has introduced me to new aspects of the Cadet Training Programme. This year the first Cadet Voice competition showcased the best of the Sea Cadets within South West Area with the intention of raising awareness of Cadet Voice within all Units.

Being able to speak with authority on behalf of other cadets is invaluable. It has aided me personally in discovering opportunities like the Ten Tors programme. I completed the training for this event although sadly not selected for the final team. Yet despite this it was an enriching experience.

My confidence has been massively enhanced when engaging with new people – which is part of the core purpose of Cadet Voice.

Felicity says:

Cadet Voice enables cadets to give their honest thoughts, views and ideas on the Cadet Experience and provides a feedback channel to the Unit Commanding Officer, District, Area and then National teams. These can range from course improvements and suggestions to potential improvements to our advancement syllabus – the Cadet Training Programme.

If changes to training courses are driven by cadets then this helps everyone have a say in what happens. It makes changes much easier to accept.

Cadet Voice has been around a while but not all cadets in every unit seem to see the benefit. Hopefully over time cadets will warm up to the idea of sharing their thoughts as many already do. It helps us as District representatives understand and pass on what cadets really want from their membership. Our contributions become more effective and the whole process gives the Chief Executive in London a better understanding of how we want our Sea Cadet Corps to develop in the future.

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CO's REPORT

Image: Hollie Williams
Junior Sea Cadets undertaking paddlesports training at Cheddar Reservoir

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COMMANDING OFFICER’S REPORT

In 1789 Benjamin Franklin wrote to Jean-Baptiste Leroy that “...nothing can be said to be certain, except death and taxes.”

In no way did Franklin invent the phrase: Daniel Defoe coined a similar expression in his book *The Political History of the Devil* (1726) fifty years earlier, although Franklin certainly popularised the phrase with which many of us are so familiar. Indeed, the phrase was also used more recently in popular media in the film *Meet Joe Black*, a 1998 movie directed by Martin Brest.

In *Meet Joe Black* - loosely based on the 1934 film *Death Takes a Holiday* – Death, played by Brad Pitt, comments wryly, “Death – and taxes? What an odd pairing...”.

I would offer a variation of this in reviewing the last year and anticipating the year to come: that there is nothing more certain in life than death, taxes and change.

Change is clearly my personal addition to Franklin’s famous phrase. Change comes to us all and managed well makes us stronger. Managed badly, however, and it leads to uncertainty, distraction, loss of focus, confidence and engagement. Something true in the world of work as well as cadets.

I look back at my last 21 years of volunteering and I can see a Sea Cadet Corps unrecognisable today compared to when I started all those years ago.

Returning to the Sea Cadets as an adult volunteer we were struggling to understand the concept of what was then called CRB, now DBS, checks and wrapping our heads around this new concept of “safeguarding”. Twenty-one years later we’re far, far wiser, better trained and alert to problems. And much better equipped to be able to intervene early if our cadets experience issues and give suitable, practical support wherever possible.

21 years ago the Corps had 12 training centres all over the country each delivering training 7 days a week for 50 weeks a year – and those courses were all full. We now have just four, plus a half-dozen Area boat centres, mostly due to the tightening up of school attendance rules.

Our aging, disparate fleet of offshore vessels comprised of a variety of MoD/RN cast-offs have been fully replaced in the last 20 years with new, purpose-built training ships and yachts crewed by professional seafarers and serving Royal Navy officers and ratings on secondment.

The necessary changes demanded of delivering the Sea Cadet Offer in the 21st century have resulted in heavy drawdowns of personnel as the organisation merged with the Marine Society in 2004. The charity has become, and remains, one of the most efficient in the UK with just 2% of total income spent on the National Support Centre and staffing.

The efficiency of the national charity enabled us to adapt quickly to the national Covid lockdown in March 2020 and ensure that cadet training remained available to those wishing to engage remotely. At Burnham-on-Sea & Highbridge Unit we were fortunate to be one of those first Units to develop a digital delivery channel and keep our cadets engaged. Our response and recovery led the UK as Units

returned to parading face-to-face in 2021. Yet despite this we suffered from a recruitment hiatus which is evident in the Unit's management statistics even now and will remain so for several years to come.

Perhaps the most challenging part of keeping up with change is convincing everyone within the organisation that change is necessary, proportionate and – most importantly – positive.

As I write this in early April 2024 the Unit is bracing itself for the election of a new Unit Chairman. A massive role to fill with huge responsibility.

Our outgoing Chairman took the reins in October 2016. In 2017 the failing nature of the then-trustees had put the Unit mere weeks away from permanent closure. Carol turned the ship around with grit and determination. Almost all of the Trustees were replaced within two years and she built a vibrant and energetic team which continues to grow and leak enthusiasm from every pore. The Unit became financially stable, and with the financial aid from government during Covid was able to pour valuable resources into the Unit for the benefit of cadets now and for decades to come.

Carol has more than earned her retirement from the Chairmanship of the Unit. Long hours, huge commitment, little thanks and ultimate responsibility is the hallmark of the role and she's worn it well. I think Carol is quite rightly looking forward to leaving behind the unending stream of grant applications that keep the Unit going to enjoy retirement with her husband.

On a personal level, Carol has been the bedrock of support on which I've been privileged to build my command. She's been consistent – and present when needed with sage advice over the years. I'm deeply grateful to her.

As we look forward to building new working relationships with our new Chairman – whomever that may be – we look in turn to the new opportunities that will arise as well as delivering on the planned improvements already in the pipeline.

In reviewing our successes in the last financial year I've come up with the following list. By no means is it exhaustive.

- Award of a 2023 Burgee efficiency flag, representing the hard graft of everyone in the Unit to work smart, work hard and exceed our own very high expectations
- The development of a small team of Topper sailors who have gate-crashed the otherwise closed community of competitive Topper sailing and turned it upside down with their success after only a year or so of sailing experience. Cadets Fin, Brooke and Oliver are all making great progress with Cadet Fin in particular expected to race in the World Topper Championships in Spain in late Summer 2024
- We're making great progress in completing Phase 1 of our planned redevelopment. Thanks to some committed effort from Mr Williams and PO Hayes the containers are now fitted out with racking and storage for a large number of training assets. The next step is to find homes for the remaining equipment currently in the existing Boat Store and prepare this for extension and conversion

We do, however, have challenges to face still. We're growing which is great, however that success also places pressure on all parts of our training infrastructure requiring even more effort to just keep up.

THE COMMANDING OFFICER’S ROLE

The role of the Commanding Officer (CO) is to deliver training opportunities in support of the Unit’s Charitable Purpose as defined in the Unit Constitution, specifically:

- *Offer young people a structured environment in which to develop*
- *Provide access to education and training*
- *Provide opportunities for young people to obtain a range of qualifications*

I hope that the information presented within this Impact Report will help you determine how successful I have been in meeting my brief.

The overall theme of this report is that our Unit is changing and adapting to the challenges of the future. Our people are taking on huge new responsibilities as is entirely right for a learning organisation. Our commitment to our cadets and volunteers remains unchanged. We are not satisfied with good when we aspire to be the best.

We adapt.

We improvise.

We overcome.

And we do all this – can *only* do all this – together.

**Lieutenant (SCC) Dom Gregory BSc(HONS) LCGI Royal Navy Reserve
Commanding Officer**

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Image: ITCA/Kate Kirkby

Cdt1 Fin competing in the Topper World Championships in Spain earlier in 2024

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ENVIRONMENTAL RESPONSIBILITY

We limit our impact on the environment both within our community and on a wider level wherever possible by taking the following measures:

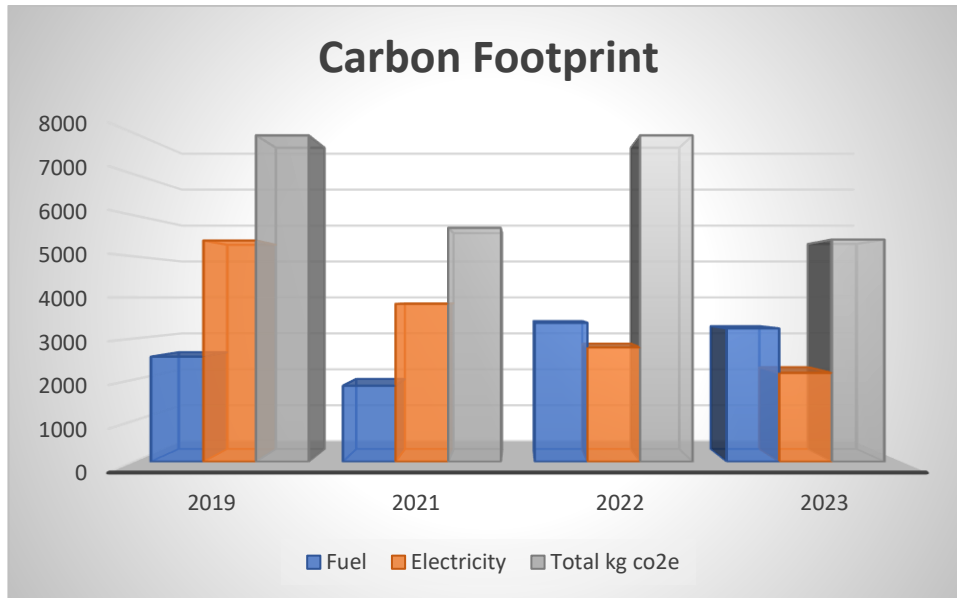
- We encourage the use of Unit transport where possible to reduce multiple journeys by car and thereby reducing overall harmful emissions
- We maintain the Unit minibus to ensure that it remains as efficient as possible for a vehicle of its age
- We're actively planning for the eventual replacement of the Unit minibus with an electric/hybrid solution once technology catches up with our ambition, recognising that this may take two or more vehicle replacement cycles to occur
- We commission infrastructure improvement works to reduce our environmental impact where necessary, appropriate and at a cost the Unit can reasonably afford
- Our waste disposal arrangements include a "Recycle at Depot" commitment from our contractor
- We aim to use products that are sustainable and have minimal impact to the environment wherever we can
- We avoid travelling to the Unit more than we need, utilising remote-working technology to complete admin tasks
- Our training offering includes modules and sessions that focus on environmental responsibility and encourage cadets to be trailblazers in environmental leadership

The Marine Society College enable cadets and volunteers to undertake their award-winning [Environment@Sea](#) e-learning (amongst many other topics) in the same way as any professional seafarer at no personal cost.

We aim to reduce our carbon footprint and are slowly and steadily achieving this.

- Since 2019 we have reduced our overall carbon footprint by around 30%
- Between 2019 and 2021 we completely replaced the lighting within the Unit in all compartments to install power-efficient LED units
- In late 2022 we replaced the heating system servicing around 90% of the existing building, secured funding to complete this project alongside the planned redevelopment. This has had a substantial, positive and ongoing impact on our electricity use, driving down usage and in turn ensuring that we're not overpaying for the energy we use

Our planned redevelopment will include account further carbon-reduction measures as we get into detailed design.



- Fuel emissions have slightly decreased compared to FY22/23 despite nearly a 40% increase in distance travelled. We think this is due to the vehicle running more efficiently following heavy investment in defect repair in the last 12 months
- Electricity usage has decreased due to a combination of lower day-time usages from external hirers and the first full-year’s use of the new heating system

Following assessment of the MSSC *Future Ready* strategic plan the Trustees are keen to continue focussing on the downward drive and have the following aspirations:

Short Term:

- Creation of a nature garden at the front of the building to enclose the existing grassed area and re-lay the footpath to the door. This will include a variety of cadet-led environmental projects such as the introduction of wildflowers and development of an insect hotel.

This is further intended to improve soft security measures for the building and also provide a key facility to improve cadets’ – and the wider community’s – welfare and mental health as well as form a key element of our Junior Sea Cadets’ training offer.

Mid Term:

- Begin feasibility study into reducing the use of Calor gas for cooking and hot water systems
- Identify a transition plan to install sources of renewable energy to power – and improve – external lighting within the rear compound, containers and side of the building

Longer Term

- Looking further ahead the Unit's aim is to extend electricity self-generation/storage capacity to become entirely carbon neutral. Deadline for delivery is not yet agreed but is our goal to drive towards carbon neutrality in affordable, incremental steps.
- There is not currently a realistic, affordable hybrid or fully electric transport package to replace the Unit minibus. It is likely that the next vehicle will continue to be diesel powered, however the generation after that may have a suitable lower/nil-emission vehicle available that will enable the Unit to further drive down harmful emissions.

We expect cadets to be heavily involved in supporting the national and local initiatives as well as coming up with their own ideas for local action via the Cadet Voice programme.

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*Image: PO (SCC) S Silman
Cadets from Somerset & Dorset District Sailing Team supporting Cdt1s Fin (l) and Brooke (r) at the National Sailing Academy in Portland*

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EQUITY, DIVERSITY & INCLUSION

The Sea Cadet Corps, and Burnham-on-Sea & Highbridge Unit in particular, is open to all.

We do not discriminate or limit access to membership or activities on the basis of perceived differences in gender, sexuality, ability, disability, learning needs, religion or skin colour.

Every cadet is different, has their own expectations of where their cadet careers will lead and their own personal challenges that with support can be overcome.

Every adult volunteer brings unique skills and attributes that elevate our Unit from good to great.

Yet despite our best efforts to broaden the scope of our membership and enable access to all where we reasonably can we understand that there is a long way to go before our membership truly reflects the composition of our society: our journey has only just begun.

Our Unit aims match those of the wider Sea Cadet Corps:

- Fully reflect and celebrate the diversity of the community we serve
- Remove barriers to inclusion, both real and perceived
- Become more equitable

In understanding what we mean by Equity, Diversity and Inclusion (ED&I) we have to understand these terms. We are fully cognisant of the public perception of ED&I issues within the armed forces: the media have run many stories over the last few months denigrating the different branches of UK Armed Forces' approach to their own changes and bemoaning the apparent cost of these initiatives.

It's critical for us all, however, to understand that in complete contrast to the rather negative spin in the media representation of ED&I development within the Armed Forces, ED&I is critical in delivering a bigger pool of intelligent, better trained, better motivated and tenacious people at the heart of UK Defence.

Within the UK Cadet Forces we understand very clearly that to remain relevant to the young people we aspire to serve we must reflect both their concerns and the culture of our local communities. This is quite literally an existential issue that we must adapt to and culturally embed through the organisation at all levels.

With MSSC guidance still under development this Unit takes inspiration from the work already undertaken by the Royal Yachting Association (RYA) and Paddle UK (P-UK) – formerly British Canoeing – and we currently understand ED&I to be:

Equity

Allowing everyone to receive the treatment and environment they need to thrive.

Diversity

Embracing individuality and celebrating differences across all communities

Inclusion

Creating an environment where everyone feels safe, welcome and valued

In relation to **Equity** we sincerely hope that we already deliver on this to our existing membership. Yet we cannot ignore that as our demographic changes in the future we will need to adapt, invest and change further to ensure that no-one is left behind.

Diversity poses a significant issue within the Unit. At 31 March 2024 our Unit is exclusively white British. We do not fully reflect our local community despite our aspiration to do so.

We must do more to understand what real or perceived barriers are in place that prevent potential cadets and adult volunteers joining from other faith or cultural communities and seek to break down those barriers so that all our cadets' lived experiences match our aspiration.

We are on a positive track to be fully-inclusive to all our members. Our Unit is probably the first in the UK to appoint a Neuro-Diversity Champion to help us make the cultural and attitudinal shifts necessary. But that's just fluff unless we back up these token efforts with actual results.

We know we have cadets on strength who have a variety of special educational needs. We adapt our training where we can in order to ensure our training is accessible. **Inclusion** should not be about identifying what our cadets *can't* do, it should be about identifying what they *can* do and maximising the opportunities available to everyone.

Case Study:

Some time ago we received a call from the Sea Cadets' National Booking Support Team asking whether we could enable a cadet from another Unit outside of Somerset & Dorset District to take part in a Paddle Explore course at Cheddar Reservoir. This cadet had suspected epilepsy and his home Unit had flatly refused to allow him to go afloat and take a full part in cadet life.

The Unit team have some experience in working with young people with additional needs and our Boats Officer didn't need to think too hard about her answer. Of course she said yes.

Clearly there were extra mitigations put in place for this cadet, a bespoke risk assessment created in partnership with the cadet's family, however at the end of the training activity the cadet felt wanted and valued by his instructors and peers and left having fully engaged with the course.

If that cadet's home Unit has set an example of everything wrong with the Corps, we hope that we were able to demonstrate what can be done well with just a little bit of thought.

We have much to do to educate ourselves on the topic of ED&I. We are already leading by example in many areas, but we also lag behind in many others. This change will take years to fully embrace and accomplish – certainly many more than this Commanding Officer has remaining in post, but the end will result in a better Unit with cadets who continue to demand the absolute best we can offer.

Our aspirations and goals remain as they were in last year's report:

- We listen to advice and guidance offered by community leaders where it leads to the further breaking-down of the physical, psychological or behavioural barriers that separate us
- We share our experience with the wider organisation and actively support wider adoption of policy amongst our members and peer Units
- We aspire to be exemplars of ED&I within the Sea Cadet Corps
- We continue to report on progress in future AGM reports.

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Image: ITCA

Cdt1 Fin competing in the 2024 Topper Nationals at the National Sailing Academy in Portland

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WELLBEING

This is a rapidly expanding part of our training offer made in recognition of the importance of the topic in maintaining a health psychological health amongst the cadet strength.

This comprises a series of Cadet Training Programme modules delivered by instructors within the Unit and developed by the Learning Team based at the National Support Centre.

The focus on Wellbeing is one of the Corps’ direct responses to the Covid pandemic. Lockdown brought with it isolation, social distancing and many other restrictions which have since been lifted but left behind a legacy of worry and anxiety as we return to the new “normal” – whatever that is. We want cadets to be clear that they’ve lived through an historical event which will impact our country, and our lives for years and decades to come. The usual support infrastructures of school, peers and cadets were not as readily available as they were during the pandemic and individuals, no matter how resilient, continue to show the effects even a year after restrictions were lifted.

Yet despite this the whole Corps remains united as one team. We are inspired by our submariner brethren for whom isolation is business as usual. We take pride in being part of the naval family and being able to access resilience resources such as [HeadFIT for Life](https://headfit.org/home/)¹. Over 1,300 cadets – a touch under 10% of the UK total responded to the Corps’ first ever Wellbeing survey. Most showed a consistent level of wellbeing showing that the Unit and wider organisation’s ongoing offering contributed to them coping better with lockdown, and providing some evidence that membership of the Sea Cadet had prepared them well for the stresses and uncertainties of lockdown.

An additional clear outcome was that migration to virtual learning resulted in an improved e-learning offer compared to other online offers, but it still couldn’t replicate the value of face-to-face activity.



But we absolutely cannot take our sense of self for granted. Our mental health is a precious commodity and Covid has impacted everyone including our adult volunteers for whom Mental Health First Aid is now offered as an externally-recognised Level 2 qualification and additional support is also available via the National Support Centre.

Wellbeing is an ongoing development opportunity that will benefit from having a dedicated lead subject to the right person coming forward.

¹ <https://headfit.org/home/>

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Image: Cadet Vocational College

Former POC Philippa as a finalist in the Westminster Award hosted at the House of Lords

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STRATEGY REVIEW

This section looks at the three key strands that the Unit works within in terms of directing it's planning and delivery of training and support.

FY23-24 wraps up the two-year **Post-Covid Regeneration** work that has guided us from near-shutdown back to business as usual.

An unwelcome development in June 2023 came the news that National Support Centre were facing a £2M shortfall in funding for an unknown period of time and would need to make deep and wide-ranging cuts – both temporary and long-term – in order to continue with being able to deliver the Cadet Experience to our members.

The final review, published in February 2024, was labelled **Refining Our Offer** and explained how National Support Centre planned to reduce the scope of the charity's operation but in limited areas whilst continuing to deliver on its key outputs.

This remains an ongoing challenge but the key threads of the Sea Cadet Corp's **Future Ready** five-year plan remain in place.

This part of the annual report looks at the impact of these strategic challenges on our local operation and forms the foundation of what will become our Unit's future Business Plan.

POST-COVID REGENERATION

In October 2021 the Unit Chairman and Commanding Officer published the Unit's post-Covid Regeneration Strategy. This strategy covered the 24 months from 1 November 2021 to 31 October 2023. Copies are available through the TIDE homepage.

In November 2022 we completed our first review of our performance against the plan, "**Measuring Success: First Review November 2022**", available to view via TIDE².

In November 2023 we concluded our regeneration strategy, "**Measuring success: Final Review November 2023**", the outcomes of which are also available to view via TIDE³.

We identified that we had met and exceeded all of our goals and, crucially, our stretch goals within the two-year life of this plan.

WORKSTRANDS

The key workstrands that tied together our regeneration strategy continue to take us forward as we change our focus into delivering the *Future Ready* strategy for our charity, focussed on the local conditions of the Unit.

² [Regeneration Plan 2021-2023 – First Review \(cloud.microsoft\)](#)

³ [Regeneration Plan 2021-2023 - Final Review \(cloud.microsoft\)](#)

Our **PEOPLE** work strand focusses on both Adults and Youth:

- We recognise that without a highly trained and skilled team of adult volunteers we cannot deliver the highest quality training to our cadets.

The **INNOVATION** strand looks at our digital offer and the physical resources of the Unit:

- Our continuing digital transformation and becoming less reliant on paper and automating simple functions, making relevant information available to those who need it in an accessible and easy to use way. We will work to encourage wider adoption of and local support to both the Cadet and Volunteer Portals
- We will continue to invest in the best equipment and resources we can afford. We will invest in our building to improve energy efficiency and external usage
- We manage the financial assets of the Unit wisely, seeking advice where necessary to get the biggest bang for the buck

The **TRADITION** strand is about ensuring we do not lose sight of who we are and who we represent:

- Rebuilding our links with like-minded community organisations and promoting our work through social media and local press
- We are actively working to re-establish positive engagement with the Royal Navy and wider maritime community

REFINING OUR OFFER

The *Refining Our Offer* package was the MSSC's corporate response to the immediate need identified in June 2023 to reduce expenditure in the face of soaring cost inflation. Faced with a significant income shortfall as a result of a reduced annual Grant In Aid settlement from MoD the national charity's trustees were faced with an unexpected funding gap of around £2M.

Four immediate actions were announced to help reduce the shortfall in the MSSC's FY23-24 budget:

- Immediate layup of the TS *John Jerwood* from June 2023 to 31 April 2024
- Immediate stop on ordering Class 1 and Class 2 uniform items – part of the adult and cadet's blues uniform
- Immediate stop on timed write-offs of Class 2 jumpers and trousers and extending the planned service life of these garments
- Cancellation of 2023 International Exchanges

From June 23 until February 2024 the National Support Centre undertook a full review and costings exercise so that we continue as a national charity to live within our means. We have had to swallow the bitter pill of a £2M shortfall in funding meaning a fundamental review of our training offer from 1 April 2024 onwards.

The underlying message from cadet and volunteer communications channels has been consistent and clear throughout this exercise: return uniform issue to cadets and volunteers and bring the *Jerwood* back into full service: look for savings elsewhere.

In February 2024 the results of this review were published:

- TS *John Jerwood* returned to service from 1 April 2024 with a full voyage programme being offered
- Class 1 uniform items returned to stock for adult volunteers
- Class 2 uniform items returned to stock but only for cadets with 12 months substantive service as senior (bluejacket) cadets, or those rated Cadet First Class and above
- Reduction in the scope of the Sea Cadet Experience to remove the **Navigation** specialisation and **Aviation, Piping, Scuba Diving** and **Meteorology** proficiencies
- Removal of the National Junior Sea Cadet summer camp in favour of reallocating the budgets to Districts for locally-focussed delivery
- Reduction in competition activity including the removal of swimming and 5-a-side football from the District and Area programmes as non-core activities
- Leading Cadet and Petty Officer Cadet advancement boards to be changed to single-day assessments and enabling Districts to facilitate these in lieu of Area provision
- Inbound international exchanges continuing to be facilitated, however outbound visits remaining on indefinite hold
- Full review of pricing for out-of-Unit training to better reflect actual cost incurred to the organisation but continuing to invest heavily to keep cost manageable
- Managed reduction of 10.5 FTE in National Support Centre staffing to promote efficient ways of working and further reduce core costs

At Unit level the greatest impact that cadets should see is the resumption of the issue of No1 (Blues) uniform to senior cadets, albeit delayed. There won't be quite as many training opportunities available as much of the development training can still be delivered using other channels rather than standalone courses. E.g. piping training is still an essential part of the Cadet Training Programme and part of cadet's advancement programmes.

We feel keenly the inability to issue Class 2 (blues) uniforms to cadets in their first year of service. Wearing the King's uniform is one of the privileges of SCC membership and one of those shared rituals that bind us together giving us all a sense of belonging. Notwithstanding this, if we hold a suitable uniform and there's a verifiable need for it to be issued to a cadet within this first year of service, issue it we will.

The return to full service of the TS *John Jerwood* from 1 April 2024 is very welcome and we're looking forward to 2024 being an exceptionally busy offshore season.

FUTURE READY

Future Ready is the MSSC’s strategic plan for the period 2023-2028. Launched in April 2023 this document sets goals for both the Sea Cadet and Marine Society parts of the national charity.

The *Future Ready* Vision for Sea Cadets is **“Every young person launched for life”**. We know that membership of the Sea Cadets brings huge benefits to our young people⁴ and we are keen to extend this to as many young people as possible within our community.

Meeting this vision requires clarity of thought in relation to recruiting adults who represent all parts of our community as well ensuring they are well-trained and valued volunteers. Our cadets must be able to access the widest possible range of activities and be supported with their unique needs.

Our Sea Cadet Mission is **“Inspiring young people to achieve their potential through challenge and nautical adventure guided by the customs and traditions of today’s Royal Navy”**.

The key part here is “today’s Royal Navy”. For too long too many of our adult volunteers around the Corps hark back to times of yore: to the halcyon days of the Royal Navy of the 1950s – powerful and vast in number, and aside from being steam-powered, probably entirely imaginary. Today’s RN is small, a transformed national leader in matters related to ED&I, and pioneers in the use of technology. For us as a national charity or local one to aspire to such a goal is a heady aspiration.

So how on earth do we start to meet these highest of goals? Well, let’s start with our Core Values:

- **Respect**
- **Loyalty**
- **Self-Discipline**
- **Commitment**
- **Honesty & Integrity**
- **Courage**

These are not just the foundation of what makes us more than a uniformed youth club. These are building blocks of what set us apart from others and act as the standard of personal conduct that we think of as normal that others can only aspire to.

We recognise the importance of:

- formal education to develop our members’ minds
- the value of adventurous activities, increasing levels of trust and responsibility recognised through our rank structure
- socialisation with others beyond cadets’-own peer groups, driving social mixing, inclusion and community
- the significance of today’s Royal Navy in giving a collective sense of purpose and ambition

We achieve this by:

- non-formal educational opportunities in a variety of settings
- common rituals that bind us together

⁴ [SC Impact Report online.pdf \(sea-cadets.org\)](#)

We are proud of our long-term, measurable outcomes as identified by the LegaSea Report of May 2018:

- transferable life skills and accredited qualifications such as BTEC or DofE Awards at all levels
- improved physical health
- improved wellbeing and resilience
- reduced harmful or problem behaviours
- improved school attendance, engagement and attainment
- social responsibility and willingness to engage with others.

The key themes of the national *Future Ready* strategy delivery relate to Our Offer, Our People and Inclusion & Growth.

Our Offer

As a result of last year's unexpected and ongoing spending cuts our offer on a national level has led to a marked reduction in the range and number of training opportunities available and an overall drawdown in the Cadet Experience.

Notwithstanding this, at a local level we do intend to broaden the scope of what we can offer our cadets. We intend to:

- support Cheddar HUBS into becoming an RYA Recognised Training Centre. Doing so enables more young people to undertake qualification training more locally instead of having to travel to other boat centres like Weymouth
- train and develop enough adult volunteers to be able to offer Air Rifle training within the Unit to all cadets, as well as offer air-rifle coaching to neighbouring Units and partner cadet forces (Project ARSENAL)
- offer more Mountain Bike training and logged trips to cadets within the Unit and beyond
- make more use of District-led training activity to enable greater access to intermediate and advanced courses, together with regular advancement boards for senior cadets to progress with fewer unnecessary delays

Our People

To help deliver Our Offer we have already established a firm pipeline of instructional capacity within the afloat proficiency pathways and need to develop further our onshore provision. Our cadets and adult volunteers have qualified as:

- RYA Safety Boaters
- RYA Dinghy Instructors
- RYA Powerboat Instructors

Additional Dinghy Instructors, Paddlesports Instructors, Paddlesports Core Coaches, Paddlesport Leaders and Start Windsurfing Instructors in active development and planned to qualify later in 2024 and 2025.

We are actively negotiating to become one of around 100 Air Rifle centres within the UK and backfill some of the proficiency training opportunities lost during the *Refining Our Offer* review with new provision that's never previously been available to our cadets.

The Unit has been gifted a fleet of mountain-bikes which will enable us to stand apart from our peers and offer mountain-bike proficiency training as well as logged rides towards the next milestone awards. With four MIAS-qualified Mountain Bike Leaders at the Unit we have the tools and knowledge to ensure that every cadet can participate and improve their fitness and confidence.

The Unit Commanding Officer is now also appointed as District Training Officer, planning and delivering training to all eight Units within the District with the aim of delivering the highest-quality training to cadets and adult volunteers.

Inclusion and Growth

Inclusion is reviewed in much greater depth in the ED&I section starting on page 45.

Our growth ambitions are modest with a view to retaining our headcount at April 2024 levels, having grown by just under 10% from 1 April 2023 to the end of March 2024. Realistically, further growth will be limited by:

- the physical capacity of the building
- the number of qualified instructors regularly available on parade nights
- the effect of a reducing national birth-rate⁵ which reduces the pool of potential recruits to all youth organisations, increasing competition for the most engaging youth experiences

We ran for most of 2023 at surge levels in the Junior Sea Cadet section leaving the volunteers exhausted and this has also resulted in many of the cadets aging out and transitioning to the senior section at broadly the same time leading to overloads in the senior sections.

Future growth must be carefully managed as part of a holistic picture that includes investment in resources, people and equipment.

⁵ [Births in England and Wales - Office for National Statistics \(ons.gov.uk\)](https://ons.gov.uk)



Image: H Forbes

AC Towan undertaking Paddle UK Canoe Award training and assessment

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SUMMARY REVIEW

Our Unit is strong. It is well managed and resourced. Achieving this has taken huge commitment from the relatively small team of volunteers who strive so hard to offer a professional service to our stakeholders.

Looking ahead we can see cultural and societal challenges coming at us to which our Unit and wider organisation must continue to adapt to if we are to remain relevant to the communities we serve. What we do now to change in order to accommodate these is critical to the long-term survival of the charity.

We must continue to live within our means, cutting our cloth and expenditure despite inflationary pressures to ensure that we only spend what we must to deliver on our Charitable Purpose and continue to work hard to convince donors that their money is well-spent on people who are so deserving of that trust.

We are well-placed to rise to this challenge with an outstanding team of trustees, instructors and other volunteers without whom none of our cadets could achieve so much.

Our cadets go far beyond the minimum that's expected of them. They contribute to the Unit and wider society with enthusiasm and they absolutely embody the Corps' Core Values: they are a credit to themselves and it is our pleasure and privilege as Cadet Forces Adult Volunteers to serve them.



Burnham-and-Highbridge No 552 Unit of the Sea Cadet Corps is a charity registered in England, 273886

BURNHAM-AND-HIGHBRIDGE NO 552 UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 273886

Accounts

TRUSTEES REPORT

Introduction

The Sea Cadet Unit at Burnham on Sea and Highbridge is one of over 400 other Units and was founded in 1971. We endeavour to provide training, activities and qualifications for our young people not available elsewhere, providing a level of skills and self confidence that will give them the very best head start in life, encouraging members to support themselves and each other with the aim of fulfilling their potential in life, in whichever direction their future takes them.

Management

The Unit Management Team (UMT) meets monthly to discuss opportunities and challenges relating to Unit Management and growth. The team comprises people from all different walks of life and professions which enables each to bring their individual skills, enthusiasm and ideas to ensure success for our cadets and unit.

Concerns

The Unit has to rely on active fund-raising and the continued support of our local community for sufficient donations to keep the doors open. Grant applications to external funders are becoming increasingly challenging to find and generally rely on match-funding to achieve which in turn is beginning to stretch our resources. Grants towards unrestricted funds for help with day-to-day operating expense are drying up rapidly.

We are looking into different avenues to raise awareness of our hall being used for regular external bookings which will help mitigate part of this income gap.

Progress

The Commanding Officer ensures the day-to-day smooth working of the Unit and is quick to identify areas in need of support. The UMT pass on our thanks and gratitude for his continued diligence and dedication to our cadets, instructors, volunteers and the wider community.

The Unit has appointed a Project Manager for the planned redevelopment and is now beginning stage one of this multi-year project. Once completed the Unit will be able to offer more space for cadet activities.

The Unit continues to be an active member Cheddar HUBS and use this facility regularly to enhance the sailing experiences of our Cadets.

Volunteers and Cadets

Our cadets are enthusiastic and continue to take part in the varied educational activities and training put together by our instructors. They take personal pride in our Unit and represent us at every opportunity, many giving presentations to local community groups. Our cadets are happy and enjoy the experiences made available to them.

The UMT are extremely proud of our cadets, and are amazed at their achievements both at District and Area levels, often testing their skills and knowledge against larger units. Our successes continue to be reported in local media and our activities are regularly promoted in local magazines.

The Trustees wish to thank all of our volunteers their continued dedication, support and hard work and welcome newer members of the team.

We believe our Unit to be a happy and successful place due to an incredible team, each working tirelessly to provide exciting and engaging activities to encourage self-confidence and team work enabling our cadets to thrive.

Finance

The Team continues to work hard to find sources of income but continues to suffer with the loss of regular hall hires which have yet to be backfilled.

Fundraising events are held regularly but unfortunately they are not always well supported by parents/cadets. We recognise there are many reasons why parents may not be able to support all of these events however would encourage cadets, parents and volunteers to publicise these

events at every opportunity amongst their own social circle. Please also shout loudly about the benefits that Sea Cadet Membership brings and the value we place on all of our supporters.

Trustee Objectives for the year 2023/2024

Objectives for the coming year are:

- To conclude Phase 1 of our Unit redevelopment
- To enhance the opportunities for our cadets learning
- To actively search for finance to support the purchase of a replacement minibus
- To continue with our joint fundraising activities with other local community groups

Risk Assessment

The major risks to which the charity/unit is exposed are continually reviewed and systems are put in place in order to minimise these risks.

ANNUAL REPORT AND FINANCIAL STATEMENTS AT 31ST MARCH 2023

Charity Name

Burnham-on-Sea & Highbridge Sea Cadet No.552 of the Sea Cadet Corps.

Charity registration number

Registration Number 273886

Charity Status

The charity is unincorporated

Principal address

Sea Cadet Unit
Cassis Close
Burnham on Sea
Somerset
TA8 1NN

Email: info@bhseacadets.org

Website: www.sea-cadets.org/burnhamhighbridge

Bank

Lloyds TSB Bank PLC

Income

| Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
|--------------------|----------------------|--------------------|--------------------|--------------------|--------------------|
| Subscriptions | 7,012 | - | - | 7,012 | 6,151 |
| Grants | - | - | 7,940 | 7,940 | 20,625 |
| Donations | 1,580 | - | - | 1,580 | 310 |
| Fundraising | 4,602 | - | - | 4,602 | 4,003 |
| Gift Aid | 815 | - | - | 815 | 610 |
| Payments & Refunds | 7,140 | 1,927 | - | 9,067 | 2,772 |
| Hall Hire | 2,718 | - | - | 2,718 | 4,622 |
| 23,867 | 1,927 | 7,940 | 33,734 | 39,093 | |

Expenditure

| Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
|---------------------|----------------------|--------------------|--------------------|--------------------|--------------------|
| Redevelopment | 884 | - | 370 | 1,254 | - |
| Unit Maintenance | 588 | - | 1,571 | 2,159 | 17,076 |
| Unit Infrastructure | 9,959 | - | 1,521 | 11,480 | 7,941 |
| Replace & Restock | 1,942 | - | 154 | 2,096 | 2,791 |
| Transport | 5,491 | - | 22 | 5,513 | 3,861 |
| Watercraft | 1,544 | - | 4,210 | 5,754 | - |
| Cadet Activity & | 2,958 | - | 1,186 | 4,144 | 2,785 |

| | | | | | | |
|--|----------------|-----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Resource | | | | | | |
| Fundraising | 2,242 | - | - | 2,242 | 1,419 | |
| Events | | | | | | |
| Uniform & Badges | 885 | - | - | 885 | 609 | |
| 26,493 | - | 9,034 | | 35,507 | 36,482 | |
| Surplus / (Deficit) for the Year | (2,626) | 1,927 | (1,094) | (1,793) | 2,611 | |
| Bank / Cash Brought Forward | 12,055 | 3,617 | 4,555 | 20,227 | 17,777 | |
| Net Assets Brought Forward (excluding bank/cash) | 171,281 | 111,613 | - | 282,894 | 281,104 | |
| (Decrease)/Increase in investment | - | (11,802) | - | (11,802) | 1,629 | |
| Transfer between funds | 25,000 | (25,000) | - | - | - | |
| Funds Carried Forward | 205,710 | 80,355 | 3,461 | 289,526 | 303,121 | |
| Bank / Cash Brought Forward | 12,055 | 3,617 | 4,555 | 20,227 | 17,777 | |
| Net Assets Brought Forward (excluding bank/cash) | 171,281 | 111,613 | - | 282,894 | 281,104 | |
| (Decrease)/Increase in investment | - | (11,802) | - | (11,802) | 1,629 | |
| Transfer between funds | 25,000 | (25,000) | - | - | - | |
| Funds Carried Forward | 205,710 | 80,355 | 3,461 | 289,526 | 303,121 | |
| BALANCE SHEET AT 31st MARCH 2023 | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
| Fixed Assets | | | | | | |
| Tangible Assets | 5 | 170,751 | - | - | 170,751 | 170,751 |
| Net Book Value | 170,751 | - | - | 170,751 | 170,751 | |
| Current Assets | | | | | | |
| Debtors and Prepayments | - | - | - | - | - | |
| Cash At Bank and In Hand | | | | | | |
| Lloyds Account | 33,417 | 3,617 | 3,461 | 40,495 | 18,866 | |

| | | | | | | |
|--------------------------------|----------------|---------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Lloyds Secondary Account | 1,012 | - | - | 1,012 | 1,361 | |
| MSSC Float | 950 | - | - | 950 | 950 | |
| Investment Portfolio | 6 | - | 76,738 | - | 76,738 | |
| 35,379 | 80,355 | 3,461 | 119,195 | 132,790 | | |
| Total Assets | 206,130 | 80,355 | 3,461 | 289,946 | 303,541 | |
| Current Liabilities | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
| Creditors and Accruals | 7 | 420 | - | - | - | 420 |
| Total Liabilities | 420 | - | - | 420 | 420 | |

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2023 | Total Funds 2022 |
|-----------------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Total Assets | 205,710 | 80,355 | 3,461 | 289,526 | 303,121 |
| Less Total Liabilities | | | | | |

Represented by:

| | Total Funds 2023 | Total Funds 2022 |
|--------------|-------------------------|-------------------------|
| Unrestricted | 205,710 | 183,336 |
| Designated | 80,355 | 115,230 |
| Restricted | 3,461 | 4,555 |
| | 289,526 | 303,121 |

NOTES TO THE ACCOUNTS AT 31ST MARCH 2023

1. General Information

The company is a charity, formed as a company limited by guarantee.

2. Statement of Compliance

These financial statements have been prepared in compliance with FRS102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

3. Accounting Policies

General

These accounts have been prepared under the historical cost conventions and in accordance with the applicable accounting standards and the Charities Statement of Recommended Practice (Accounting by Charities) (FRS102).

Incoming Resources

Incoming resources are the amounts derived from the receipt of subscriptions, gifts and grants falling within the charity's ordinary activities.

Voluntary Income

Voluntary income received by way of donations and gifts are included in full when received.

Revenue Grants

Revenue grants are credited to incoming resources on the date when they are received. If they relate to a specified future period they are deferred.

Capital Grants

Capital grants are credited to the balance sheet on the date of when they are received. These are credited to incoming resources in line with the depreciation policy noted below.

Governance Costs

These are costs associated with the governance arrangements of the charity which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activity.

Fixed Assets

All fixed assets are initially recorded at cost. Assets costing less than £250 are charged to resources expended in the year they are purchased. In the 2023 year, all additions have been included in the Profit and Loss Account under the Watercraft heading. This is in line with the accounting policies issued by MSSC and represents a change of accounting policy.

Restricted Funds

Restricted funds are to be used for specified purposes as laid down by the funder. Direct and support expenditure which meets these criteria are to be identified to the fund together with a fair allocation of other costs.

Unrestricted Funds

Unrestricted funds are funds which have no restrictions placed on their use and are available as general funds.

Judgements and Estimation of Uncertainty

The preparation of the financial statements required management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

NOTES TO THE ACCOUNTS AT 31ST MARCH 2022

4. Grants

Grants

| 2023 | | 2022 | | |
|----------------------|--------------------|--------------------|----------|----------------------|
| Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | | <i>Total Funds</i> |
| Somerset | 3,000 | - | - | <i>3,011</i> |
| Community Fund | | | | |
| Sedgemoor District | - | - | - | <i>10,667</i> |
| Council | | | | |
| MSSC | 500 | - | - | <i>5,257</i> |
| Burnham-on-Sea & | 1,500 | - | - | <i>800</i> |
| Highbridge Town | | | | |
| Council | | | | |
| Crowdfunder | - | - | - | <i>327</i> |
| Tesco Groundwork | - | - | - | <i>563</i> |
| Co-operative | 1,640 | - | - | - |
| Community Fund | | | | |
| Mrs Fiona Griffiths | 500 | - | - | - |
| Arnold Clark | 500 | - | - | - |
| Automotive | | | | |
| Burnham-on-Sea | 300 | - | - | - |
| Rotary Club | | | | |
| 7,940 | - | - | - | <i>20,625</i> |

NOTES TO THE ACCOUNTS AT 31ST MARCH 2022

6. Investment Portfolio

| 2023 £ | | 2022 £ | |
|---|---------------|---------------|-----------------------|
| Market Value brought forward | 111,613 | | <i>109,148</i> |
| Amount Withdrawn | (25,000) | | - |
| Dividends Received In Year | 1,927 | | <i>836</i> |
| Increase/Reduction in Value for the Year | (11,802) | | <i>1,629</i> |
| Market Value at 31 March 2023 | 76,738 | | <i>111,613</i> |

INDEPENDENT EXAMINERS REPORT AT 31ST MARCH 2023

I report on the accounts of the charity for the year ended 31st March 2023 set out on pages 19 to 24.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect the trustees have not met the requirements: • to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods, and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005); or
 - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D WRIGHT
THOMAS WESTCOTT CHARTERED ACCOUNTANTS
80 OXFORD STREET BURNHAM-ON-SEA, SOMERSET TA8 1EF

BURNHAM-AND-HIGHBRIDGE NO 552 UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 273886

Accounts



IMPACT 2021-2022

Annual General Meeting 2022: Reports and Accounts

**SEA
CADETS**
BURNHAM-ON-SEA & HIGHBRIDGE



Charity Registration No.
273686

Image credit (front cover): Louie Wagstaff
AC Oliver trying some freestyle kayak moves

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OUR PEOPLE

OUR PRESIDENT

Name

Commodore Mike Knott CBE

OUR TRUSTEES

Name

Role in 2021-22

Mrs Carol Roberts

Chairman & Trustee

Mrs Marie-Claire Ladd

Vice Chairman & Trustee

Mrs Jo Harvey

Secretary & Trustee

Mrs Haley Leader

Treasurer & Trustee

Mr Peter Nicholson

Facilities Manager & Trustee

Miss Kelly Rowe

Trustee

Mr Paul Latham

Trustee

Mr Roger Keen

Trustee

Mrs Hazel Fear

Trustee

Lt (SCC) Dom Gregory RNR

Commanding Officer & Trustee

OUR SUPPORTERS

The Unit Trustees wish to thank the following individuals and organisations for their financial assistance within the year:

Name/Organisation (alphabetical order)

Amazon Europe

Andrew Rose

Ashley Edwards

Aviva Community Fund

Bags2Schools

Bodyshop

Burnham-on-Sea & Highbridge Town Council

Easyfundraising

Groundworks/Tesco Bags for Life

The Marine Society & Sea Cadets

Matt Fiddes Martial Arts Burnham & Highbridge

Ritz Social Club

Sedgemoor District Council

Somerset & Dorset Branch of The Marine Society & Sea Cadets

Somerset Community Fund

Tiso Ceiliegh

Women's Institute Burnham-on-Sea



Cdt1 Dan (14) competes in a Sea Cadet entry in the 2022 RS21 National Championships

CHAIRMAN'S INTRODUCTION

Welcome to the Annual Review of Burnham on Sea and Highbridge Sea Cadet Unit.

I continue to be extremely proud of all the achievements of our Cadets and the opportunities they are given by our amazing team of Instructors. As you read on, you will see evidence of activities both on and off water.

Our young people have faced unprecedented challenges over the last year and have overcome these with resilience and maturity, often exceeding expectations. We continue to fundraise and appreciate the support of our community in helping to do this and by donations of our supporters.

We are a friendly, hard- working Unit who are proud to represent both of our communities and welcome all who wish to visit us. I am excited to see what the future holds for our Unit over the coming year with new opportunities and experiences for all of us.

Carol Roberts, Chairman & Trustee



Able Cadet Oliver (15) and Cadet Felicity (12) compete in the 2022 District Cross Stream Challenge Competition

FINANCIAL ACCOUNTS AND REPORTS

ENVIRONMENTAL IMPACT

We strive to limit our impact on the environment both within our community and on a wider level wherever possible.

We aim to use products that are sustainable as possible wherever we can.

We also strive to be considerate neighbours both to our immediate neighbours and those in the wider community.

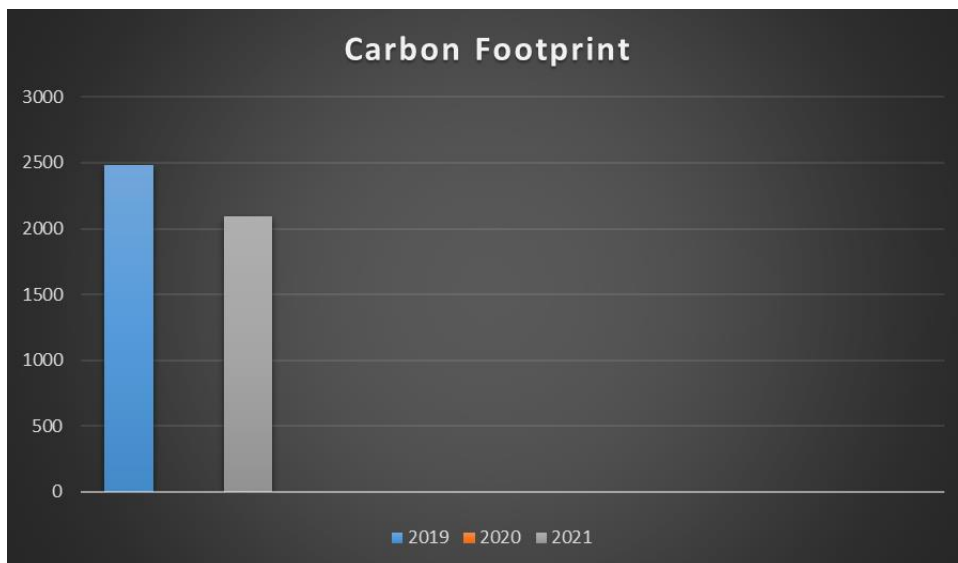
CARBON FOOTPRINT

We aim to reduce our carbon footprint and are slowly and steadily achieving this.

We have undertaken works to replace inefficient lighting with LED units, we are managing internal heating systems more effectively and using less LPG.

We intend to take further action to mitigate our environmental impact in the coming financial years.

| | FY 2019/20 | FY 2020/21 | FY 2021/22 |
|---------------------------|------------|------------|------------|
| KW CO₂E | 2483 | No data | 2093 |



TREASURERS REFLECTION

Covid-19 has adversely affected the finances of our Unit. However, we were able to gradually begin our recovery from Covid-19. Investing in our Unit and Cadets as well as Fundraising became a priority.

Negative Financial Impacts

The loss of income from Hall Hire has had a negative effect on our finances. We have seen a decrease in grants being offered and awarded in the aftermath of the Pandemic.

Positive Financial Impact

Grants received during this financial period and those brought forward from FY21 have been used to invest in both our Unit and Cadets. We were able to begin fundraising again and as such we were able to promote our Unit to the wider community with the 50th Anniversary Open Day and various other social events.

Funds that our Unit generates from Hall Hire, Subs, Gift Aid and Fundraising Events helps us to pay those overheads.

Unrestricted Grants

We used some of these funds to refurbish the interior of the Unit and have decorated, had new carpets fitted, Smart TVs installed and were able to continue with our maintenance plan. We now also have our own fleet of Paddle Boards and have purchased windsurf boards and sails.

Restricted Grants

These funds have been used to invest in our Unit and Cadets. Our Unit has now been painted outside and we have new front doors. We now have mannikins and ancillary supplies to aid with First Aid Courses. We have been able to purchase a large amount of resources for STEM, cooking, outdoor activity and craft supplies for our Junior cadets.

Designated Funds

The investment portfolio remains in place for use in the future in line with our redevelopment plans.

Every single adult and cadet who has supported our Unit during this financial year deserves a huge pat on the back. Thank you all for your continued support.

Mrs Haley Leader, Treasurer & Trustee

ANNUAL REPORT AND FINANCIAL STATEMENTS AT 31ST MARCH 2022

Charity Name

Burnham-on-Sea & Highbridge Sea Cadet No.552 of the Sea Cadet Corps.

Charity registration number

Registration Number 273886

Charity Status

The charity is unincorporated

Principal address

Sea Cadet Unit
Cassis Close
Burnham on Sea
Somerset
TA8 1NN

Email: info@bhseacadets.org

Website: www.sea-cadets.org/burnhamhighbridge

Bank

Lloyds TSB Bank PLC

Report of the Trustees for the year ended 31st March 2022

The Trustees present their annual report and financial statements of the charity for the year ended 31st March 2022. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 and the Financial the Charities Act 2011 and UK Generally Accepted Practice as It applies from 1 January 2015.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following Accounts and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1st April 2005 which has since been withdrawn.

Introduction

The Sea Cadet Corps are considered to be the oldest Youth Organisation, going back 160 years. The Unit at Burnham on Sea and Highbridge is one of over 400 other units and was founded in 1971.

The charitable purpose of the Unit (the Purpose) is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

Management

The Unit Management Team (UMT) is continuing to develop and meets monthly to discuss unit matters. Each member of the Committee brings their own individual skills, enthusiasm and new ideas to ensure progression and success for our cadets and Charity.

Concerns

The Unit has still no major sponsor, but we have benefitted from donations and grants from other sources. The cadets continue to maintain a high profile within the community at every opportunity but unfortunately throughout the early part of this accounting period, this was heavily affected by the COVID-19 virus.

The Unit has continued to suffer from the loss of its hiring income during the enforced closure and the decision of one of the hirers to leave has affected us greatly.

Progress

Lt Gregory continues to ensure the day-to-day smooth working of the Unit and is quick to identify areas in need of support. I, on behalf of the UMT, must pass on our thanks and gratitude for his continued diligence and dedication to our cadets, instructors volunteers and the wider community.

The UMT continue to be extremely proud of our cadets and are amazed at their resilience and effort throughout these strange times. They have continued with both on-line and face-to-face training (when allowed) and have exceeded all expectations.

Unfortunately, due to lack of interest the Parents and Supporters Association (PSA) has been disbanded. However, the remaining members continue to support the Unit in other ways, one member being co-opted as a welcome Trustee onto the UMT.

Any successes of our Unit have been reported both in the local community newspaper and via our Facebook page. The Unit is actively being promoted in the area with inclusions in the Local Reach magazine.

The Unit has continued its membership alongside other local Units of Cheddar Host Unit Boat Station (HUBS) and as such we are able to make use of Cheddar Reservoir to develop the sailing experiences of the cadets. We were fortunate to be able to do this during the summer release from lockdown and continue to do so at every available opportunity.

Volunteers and Cadets

Our cadets are enthusiastic and continue to take part in the varied educational activities and training put together by our instructors. Our cadets are happy and still enjoy the experiences available to them.

The UMT has welcomed new members who have taken an active role in progression of the Unit.

As the Chair of the Burnham-On-Sea and Highbridge Sea Cadets, I must thank all of our UMT, our Instructors, Unit Assistants and parent volunteers for their continued dedication and hard work. I believe our Unit is happy and successful due to this incredible team, who each work tirelessly to provide exciting and engaging activities, encouraging self-confidence and team work to enable our cadets to thrive.

Finance

The Unit team and members of staff continue to explore every avenue open in order to raise funds which have been depleted over the last year with the loss of our hire income.

Grants & Donations

We have used some of these funds to invest in our cadets and Unit with the purchase of foul weather jackets, first-aid training mannikins, smart TV's, an occasional outdoor classroom and various afloat resources as well as ongoing unit refurbishment. During this time, monies received have also been used to update resources and ensure that the Unit is COVID-19 secure for re-opening. We have also been fortunate to replace some of our sailing equipment.

Reserves Policy

The Trustees continue to review the charity's requirements for reserves in light of the main risk to the organisation, that being a reduction of income. The Trustees have established a policy whereby the reserves in total that are not invested in tangible fixed assets held by the Unit, should be up to the equivalent to 3 months overhead costs of the Charity.

The level of these reserves has been determined by the need to meet the working capital requirements of the Charity and also for the Charity to carry out all of its legal obligations.

At the end of March 2022, the total of the Charity's reserves stood at £303,121 of which £183,336 was unrestricted, £115,230 designated and £4,555 restricted.

The financial strategy of the Trustees continues to be that of building the reserves which will be achieved by continually reviewing overheads, exploring additional means of income and further fundraising. The Trustees will continue to take all necessary actions- with regard to the prevailing economic climate.

Fundraising

The Unit Fundraising Team have successfully organised numerous fundraising events which included our 50th Anniversary Open Day.

Trustee Objectives for the year 2022/2023

Our objectives for the coming year are:

- To continue to apply for grants to support Unit refurbishment and development
- To deliver a variety of courses to our cadets
- Continue the improvement of the training facilities within the Unit
- Appoint a Project Manager to help budget and plan for an extension of the Unit to support and house cadet of the present and future
- Continue to support the local community at every opportunity and continue our association with the Royal British Legion and other local community organisations

Risk Assessment

The major risks to which the charity/Unit is exposed are continually reviewed and systems are put in place in order to minimise these risks.

Signed on behalf of the Unit by:



Mrs C Roberts (Chairman)

26/8/22

INDEPENDENT EXAMINERS REPORT AT 31ST MARCH 2022

I report on the accounts of the charity for the year ended 31st March 2022 set out on pages 16 to 21.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act;
2. to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
3. to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts: presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no Opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect the trustees have not met the requirements:
 - a. to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - b. to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods, and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005); or
 - c. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D WRIGHT

PROFIT AND LOSS ACCOUNT AT MARCH 31ST 2022

| | Note | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|---|------|--------------------|------------------|------------------|------------------|------------------|
| Income | | | | | | |
| Subscriptions | | 6,151 | - | - | 6,151 | 3,305 |
| Fund-Raising | | 4,003 | - | - | 4,003 | 10 |
| Donations | | 311 | - | - | 311 | 1,639 |
| MSSC | | 1,173 | - | - | 1,173 | 575 |
| Uniforms | | 150 | - | - | 150 | - |
| Grants | 4 | 6,986 | 6,222 | 7,416 | 20,624 | 35,784 |
| Other Income | | 178 | - | - | 178 | 1,421 |
| Gift aid reclaimed | | 610 | - | - | 610 | 2,125 |
| Sale of Assets | | 435 | - | - | 435 | 600 |
| Hall hire | | 4,622 | - | - | 4,622 | 360 |
| Dividends received | | - | 836 | - | 836 | 1,360 |
| | | 24,619 | 7,058 | 7,416 | 39,093 | 47,179 |
| Expenditure | | | | | | |
| General Repairs | | 3,216 | 1,905 | 11,955 | 17,076 | 2,695 |
| Building Repairs | | - | - | - | - | - |
| Printing & Stationary | | 468 | - | - | 468 | 16 |
| Accountancy | | 420 | - | - | 420 | 552 |
| Insurance | | 1,213 | - | - | 1,213 | 1,019 |
| Transport | | 2,851 | - | 1,010 | 3,861 | 1,840 |
| Boat Repairs | | - | - | - | - | 1,382 |
| First Aid Equipment | | - | - | 1,553 | 1,553 | - |
| AT Equipment | | - | - | 770 | 770 | - |
| Cadet Activity | | 796 | 700 | 1,289 | 2,785 | 1,420 |
| Training Courses | | - | - | - | - | 175 |
| Heat & Light | | 3,441 | - | - | 3,441 | 2,440 |
| Covid compliance | | 83 | - | - | 83 | 1,652 |
| Water & Waste. | | 1,899 | - | - | 1,899 | 1,033 |
| Uniform | | 609 | - | - | 609 | 1,094 |
| Phone & Alarms | | 560 | - | - | 560 | 769 |
| Lease of Land | | 325 | - | - | 325 | 325 |
| Miscellaneous | | - | - | - | - | 335 |
| Fundraising | | 1,419 | - | - | 1,419 | 10 |
| Legal & Professional fees | | - | - | - | - | - |
| IT Infrastructure | | - | - | - | - | 2,822 |
| Internal & External Signage | | - | - | - | - | 1,184 |
| | | 17,300 | 2,605 | 16,577 | 36,482 | 20,763 |
| Surplus / (Deficit) for the year | | 7,319 | 4,453 | (9,161) | 2,611 | 26,416 |
| Bank / Cash B/F | | 4,061 | - | 13,716 | 17,777 | 4,088 |
| Net Assets B/F (Exc. bank / cash) | | 171,956 | 109,148 | - | 281,104 | 251,788 |
| Grant transferred against fixed assets | | - | - | - | - | (500) |
| Movement in Debtors / Creditors | | - | - | - | - | - |
| Increase in investment value | | - | 1,629 | - | 1,629 | 17,089 |
| Funds C/F | | 183,336 | 115,230 | 4,555 | 303,121 | 298,881 |

PROFIT AND LOSS ACCOUNT AT MARCH 31ST 2022

| | | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2022 | Total Funds 2021 |
|--|---|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Fixed Assets | | | | | | |
| Tangible Assets | 5 | 170,751 | - | - | 170,751 | 171,451 |
| Net Book Value | | 170,751 | - | - | 170,751 | 171,451 |
| Current Assets | | | | | | |
| Debtors and prepayments | | - | - | - | - | - |
| Cash at Bank and in hand | | | | | | |
| Lloyds Account | | 10,694 | 3,617 | 4,555 | 18,866 | 17,137 |
| Lloyds Secondary Account | | 1,361 | - | - | 1,361 | 581 |
| Petty Cash | | - | - | - | - | 59 |
| MSSC Float | | 950 | - | - | 950 | 950 |
| Investment Portfolio | 6 | - | 111,613 | - | 111,613 | 109,148 |
| | | 13,005 | 115,230 | 4,555 | 132,790 | 127,875 |
| Total Assets | | 183,756 | 115,230 | 4,555 | 303,541 | 299,326 |
| Current Liabilities | | | | | | |
| Creditors and accruals | 7 | 420 | - | - | 420 | 445 |
| Total Liabilities | | 420 | - | - | 420 | 445 |
| Total Assets less Total Liabilities | | 183,336 | 115,230 | 4,555 | 303,121 | 298,881 |
| Represented by | | | | Unrestricted | 183,336 | 176,017 |
| | | | | Designated | 115,230 | 109,148 |
| | | | | Restricted | 4,555 | 13,716 |
| | | | | | 303,121 | 298,881 |

NOTES TO THE ACCOUNTS AT 31ST MARCH 2022

1. General information

The company is a charity, formed as a company limited by guarantee.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. Accounting Policies General

These accounts have been prepared under the historical cost conventions and in accordance with the applicable accounting standards and the Charities Statement of Recommended Practice (Accounting by Charities) (FRS102).

Incoming resources

Incoming resources are the amounts derived from the receipt of subscriptions, gifts and grants falling within the charity's ordinary activities.

Voluntary Income

Voluntary income received by way of donations and gifts are included in full when received.

Revenue grants

Revenue grants are credited to incoming resources on the date of when they are received. If they relate to a specified future period they are deferred.

Capital grants

Capital grants are credited to the balance sheet on the date of when they are received. These are credited to incoming resources in line with the depreciation policy noted below.

Governance costs

These are costs associated with the governance arrangements of the charity which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activity.

Fixed Assets

All fixed assets are initially recorded at cost. Assets costing less than E250 are charged to resources expended in the year they are purchased.

Restricted funds

Restricted funds are to be used for specified purposes as laid down by the funder. Direct and support expenditure which meets these criteria - are to be identified to the fund together with a fair allocation of other costs.

Unrestricted funds

Unrestricted funds are funds which have no restrictions placed on their use and are available as general funds.

Judgements and estimation of uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

NOTES TO THE ACCOUNTS AT 31ST MARCH 2022

| 4. Grants | 2022 | | | 2021 |
|-----------------------------------|--------------|--------------|--------------|---------------|
| | unrestricted | designated | restricted | |
| Somerset Community Fund | 2,500 | - | 511 | - |
| Sedgemoor District Council | 4,445 | 6,222 | - | 19,669 |
| MSSC | - | - | 5,257 | 12,115 |
| Burnham & Highbridge Town Council | - | - | 800 | 2,500 |
| Crowdfunder | 41 | - | 286 | - |
| Tesco groundwork | - | - | 563 | - |
| Sport England Lottery fund | - | - | - | 1,000 |
| Co-op Group | - | - | - | 500 |
| | 6,986 | 6,222 | 7,416 | 35,784 |

| 5. Fixed Assets | 2022 | 2021 |
|------------------------------|----------------|----------------|
| Clubhouse | 76,701 | 76,701 |
| Store | 1,787 | 1,787 |
| Compound | 6,145 | 6,145 |
| Furniture and Equipment | 15,338 | 15,338 |
| Band Instruments | 9,792 | 10,492 |
| Marine Equipment | 20,593 | 20,593 |
| Trophies | 1,057 | 1,057 |
| Trailer | 4,349 | 4,349 |
| Trinity 500 Boat | 2,900 | 2,900 |
| Kayak and Equipment | 2,915 | 2,915 |
| Classroom Equipment | 400 | 400 |
| Container | 250 | 250 |
| New Fire Alarm System | 4,639 | 4,639 |
| New Doors | 3,365 | 3,365 |
| Minibus | 2,000 | 2,000 |
| New Canoes (less MSSC Grant) | 2,356 | 2,356 |
| New Fire Doors (less grant) | 5,336 | 5,336 |
| Box Trailer | 3,200 | 3,200 |
| Canoe Trailer (less grant) | 2,860 | 2,860 |
| Mega Sup Board | 1,400 | 1,400 |
| Zest Boats & Equipment | 2,529 | 2,529 |
| GT Max kayaks | 839 | 839 |
| | 170,751 | 171,451 |

NOTES TO THE ACCOUNTS AT 31ST MARCH 2022

5. Fixed Assets (cont'd)

The unit has been valued for insurance purposes in the year at £500,000.

6. Investment Portfolio

| | 2022 | 2021 |
|---|----------------|----------------|
| Market Value brought forward | 109,148 | 90,699 |
| Amount invested | - | - |
| Dividends received in the year | 836 | 1,360 |
| Increase / Reduction in value in the year | 1,629 | 17,089 |
| Market value at 31 March 2022 | <u>111,613</u> | <u>109,148</u> |

7. Creditors

| | 2022 | 2021 |
|-------------|------------|------------|
| Accountancy | 420 | 420 |
| Waste | - | 25 |
| | <u>420</u> | <u>445</u> |

8. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Income and Corporation Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that these are applied to its charitable objects.

9. Transactions with Trustees

There were no transactions with trustees during the period, other than incidental.

10. Related Parties

The charity was under the control of the trustees throughout the year. There were no disclosable related party transactions during the year.

11. Gifts In Kind and Volunteers

During the year the charity benefited from unpaid work performed by volunteers.



Leading Cadet Matilda (17), Mayor's Cadet 2022-23

VOICE OF THE CADET

LEADING CADET MATILDA

I joined Sea Cadets as a Junior Sea Cadet at the age of 10 just eager to try something new. I never knew back then how far cadets would take me. At 12, I became a senior and worked through the rates before becoming a Leading Cadet in March 2022.

I can guarantee that every cadet, past and present, will have memories they will always keep with them, and stories to tell. One of my most memorable experiences so far, was the Combined Massed Bands of the Sea Cadets and Royal Marines School of Music in 2020. At the beginning of the course, I knew no one. But we were all part of the cadet family, and our passion for music brought us one more step further together. There was such a great sense of camaraderie.

Our unit does not have a band but the volunteers helped me to find the courses and get involved, as they will help anyone to find something they want to do, whether that means travelling or requesting a course to be put on.

At the end of the week of band training, we performed Beat The Retreat in front of the officers of HMS *Excellent*, the naval base at Whale Island in Portsmouth, during their lunch break. It really was a feeling like no other.

Sea Cadets also offers externally recognised qualifications, from Duke of Edinburgh awards and BTECS in teamwork and personal skills to many different boating qualifications, for example, I was one of the first cadets in the Unit to become qualified as a Paddlesport Instructor.

These are not only great achievements to add to our CVs but provide experience and reinforce the values and life lessons Sea Cadets teaches us. Our core values, which we share with the Navy, are Honesty and Integrity, Commitment, Discipline, Courage, Loyalty and Respect... but this is far from all that we gain.

Personally, I have gained so much confidence. When I first joined cadets, I would have preferred to blend into the wall and not talk to anyone, I certainly would have never stood up and given presentations to complete strangers or written words like this!

We also gain a lot of independence. From the beginning we are given the benefit of the doubt and treated like young adults. Maybe it sounds disastrous: dumping us on a train and saying goodbye for the week, but actually, it goes very well. It proves to ourselves as well as our instructors and our parents that we can do it. We are prepared for the adult world.

Anyway, it's not just about rowing, paddling, or following a lost PO Leader around in circles in a field.

Nationally, and also as a Unit, Sea Cadets has a very diverse and inclusive membership. Nobody cares where you come from: all that matters is where you are going and how cadets can help you to get there.

Our diversity is one of our biggest strengths. Every one of us brings something to the cadet family, and that makes us who we are. The aim is to create equal opportunities for everyone, regardless of race, religion, gender, disability, or anything else that makes us different.



CO'S STATEMENT

Cadet First Class Towan (14) windsurfing at Cheddar Reservoir watched over by instructor CPO J Sidwell

COMMANDING OFFICER'S REPORT

Our people – adults and cadets – are amazing. Has to be said, right up there at the top of the page.

Adult volunteers work their fingers to the bone and themselves – sometimes to exhaustion – to deliver meaningful opportunities to the Unit's cadets, but unless those self-same cadets find those opportunities interesting, relevant and – above all – fun, we have no training programme worth the name.

My team of instructors, supported by the Unit Trustees have supported me in helping our Unit reach above itself and in doing so bring out the full potential of our cadets. Our culture is transforming as we look outside and work with five partner Units within the Cheddar Host Unit Boat Station (HUBS), support the opportunities available at national Boat Stations and become a backbone Unit within South West Area.

Our headcounts may not be huge – we numbered just 38 cadets at the end of March – but those numbers enable us to cope with our trained instructional resource and draw the best from our cadets.

We're growing. We have a particular bottleneck within the Junior Section as we could easily double the size of the section from those on the waiting list but are limited by the space available and number of willing volunteers to support them.

We're creative. We find new opportunities to get involved in our activities. This derives from the constraints of various Covid-related lockdowns and the team of volunteers coming up with innovative ways of connecting with the cadets. We've lost very few as a result of the Covid pandemic and are stronger now than before.

We're never satisfied with "good enough". Complacency is not an option for us. We should all be driven by a will to succeed and be the very best cadets, instructors or trustees that we can possibly be. Our mindset is positive. Our answers to most questions are – should be – a resounding yes! It's what sets us apart from the rest. It's why the name of Burnham-on-Sea and Highbridge is seen by our peers as a powerhouse: an exemplar for others to emulate.

So how have we reached this point so quickly in the Corps' post-Covid regeneration, even when other similar Units and youth organisations have struggled?

It all comes from having a goal in mind. What is our intended end-state? Where should we be at the end of two years following a return to full parading? And this is the purpose of our Regeneration Strategy.

REGENERATION STRATEGY

In October 2021 the Unit Chairman and I published the Unit's post-Covid Regeneration Strategy. This covers the 24 months from 1 November 2021 to 31 October 2023. Copies are available on Teams and summarised below.

The Regeneration Strategy is derived from and aligns with the Marine Society & Sea Cadets' (MSSC) national plan. This is intended to ensure that the Unit's progress can be measured alongside that of the parent charity.

Despite being only 6 months from launch – at the time of writing – we are progressing well in achieving some of the core milestones identified within the three key work strands: People, Innovation and Tradition.

Our **PEOPLE** work strand focusses on both Adults and Youth. We recognise that without a highly trained and skilled team of adult volunteers we cannot deliver the highest quality training to our cadets.

The **INNOVATION** strand looks at our digital offer, continuing our digital transformation and becoming less reliant on paper and automating simple functions. We will work to improve accessibility to MS Teams and encourage wider adoption of both the Cadet and Volunteer Portals.

We will continue to invest in the best equipment and resources we can afford. We will invest in our building to improve energy efficiency and external usage. We manage the financial assets of the Unit wisely, seeking advice where necessary to get the biggest bang for the buck.

The **TRADITION** work strand is about ensuring we do not lose sight of who we are and who we represent, rebuilding our links with like-minded community organisations. We promote our work through social media and local press. We are actively working to re-establish positive engagement with the Royal Navy and wider maritime community.

The Covid pandemic once considered a threat is a once-in-a-lifetime opportunity to press the reset button and really show the world what we can achieve when we all work together. Our overarching ambition in the Unit Regeneration Strategy is to **Think Big**: to inspire this and future generations to realise their potential and seize a better future.

THE CADET EXPERIENCE

The Cadet Experience is woven into everything we do. This nationally defined structure – hard-baked into the Sea Cadet's core agreement with our Ministry of Defence sponsor – is designed to enable cadets to understand how they can drive their own Sea Cadet careers and measure their own progress based on time served.

Inevitably there has been an interruption to most Cadets' experience as a result of the various Covid lockdowns, both nationally and local. We remain challenged to mitigate this impact and ensure that every cadet has an opportunity to excel.

Whilst past reports review the Unit's performance against previously stated Aspirations, it is envisaged that future reports will seek to refer to the Cadet Experience as a better indicator of cadet outcomes. This year's report seeks to bridge that gap and combine the two reporting outputs to enable meaningful comparisons to be drawn.

THE COMMANDING OFFICER'S ROLE

The role of the Commanding Officer (CO) is to deliver training opportunities in support of the Unit's Charitable Purpose as defined in the Unit Constitution, specifically:

- *Offer young people a structured environment in which to develop*
- *Provide access to education and training*
- *Provide opportunities for young people to obtain a range of qualifications*

At no point is fulfilling this role a one-man show. My team of volunteers – in uniform and out – are key to coming up with ideas and challenges for the cadets, myself and each of the Trustees: **credit is given to every single person who imagines the possible and creates the amazing.**

To each cadet. To every volunteer. To every parent. To every supporter. Thank you.

Lieutenant (SCC) Dom Gregory BSc(HONS) LCGI Royal Navy Reserve



Cadets from all six member Units of Cheddar HUBS in April 2022.

ASPIRATION 1:**Maintain the adult volunteer headcount at 2021 levels across all supporting services**

During FY 2021-22:

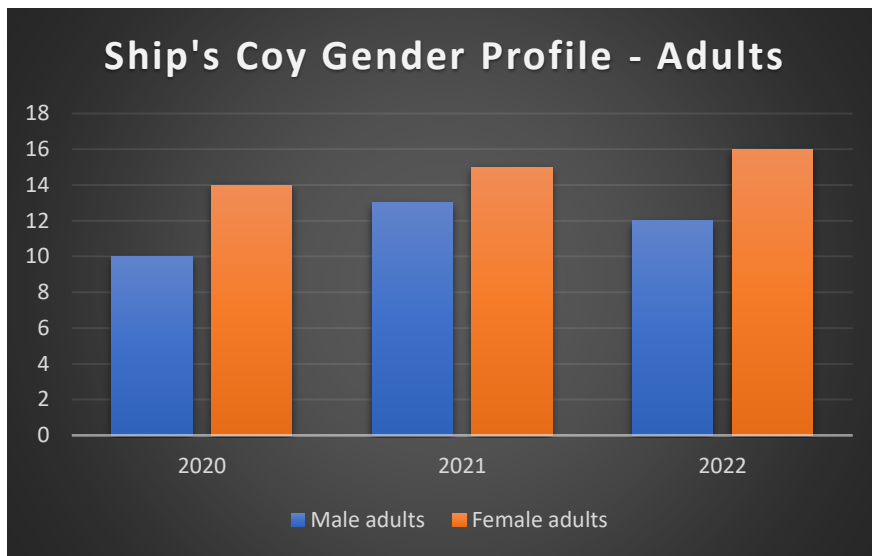
Cadet Forces Adult Volunteer (CFAV) headcount rose overall from **19** at 1 April 2021 to **29** by 31 March 2022.

| OVERALL COUNT | FY 20-21 | FY 21-22 |
|---|----------|---------------|
| OVERALL CFAV HEADCOUNT | 19 | 29 (+10) ↑ |
| UNIFORMED INSTRUCTORS | 6 | 9 (+3) ↑ |
| NON-UNIFORMED INSTRUCTORS | 3 | 5 (+2) ↑ |
| TRUSTEES | 7 | 9 (+2) ↑ |
| HONORARY APPOINTMENT: UNIT PRESIDENT | 0 | 1 (+1) ↑ |
| PARENTS & SUPPORTERS ASSOCIATION (IN ABEYANCE) | 3 | 0 (-3) ↓ |
| UNIT ASSISTANTS | 3 | 5 (+2) ↑ |

- **Uniformed Instructor** levels rose from 6 at the beginning of the FY to 9. This resulted from the transfer of one existing volunteer from the Parents and Supporters Association to the instructional team, and the incoming transfer of 2 Cadet Forces Adult Volunteers (CFAV) from a neighbouring Unit. Additionally, one former cadet has made the transition from cadet to uniformed instructor.
- **Non-Uniformed Instructor** levels have fluctuated during the FY but have risen from 5 to 6 overall during the year. Its important to note that most CFAVs seeking to become uniformed instructors will spend a minimum of 6 months as a non-uniformed Civilian Instructor before making the transition to the Uniformed team. Sometimes this transition will take longer but is driven at the pace of the individual.
- **Trustees** are the heartbeat of the Unit. It is essential that the CO and team of trustees led by the Chairman are working to the same goals and communicate effectively if the training output is not to suffer. Within the FY 1 trustee retired, 1 trustee become an instructional volunteer and four new trustees were formally elected at AGM21. This strength of support gives a wide range of skills, knowledge and expertise on which the whole team can draw, leading turn directly to improved resources for our cadets.
- **Honorary Appointments** are made to enable the Unit to demonstrate the Unit's thanks for past service or support, in addition to ongoing commitment whether in terms of financial support in some cases or bringing advice to the team of trustees in a non-executive capacity. Within the FY, retired Commodore Mike Knott CBE was appointed as Unit President.
- The **Parents and Supporters Association (PSA)** was disbanded due to the resignation of one member leading to the PSA becoming unsustainable. One former PSA member was recruited onto the instructional team and one member was elected as a trustee at AGM21. There are currently no plans to reinstate the PSA although this remains possible in future subject to sufficient volunteers stepping forward.
- **Unit Assistants (UAs)** are an exceptionally valuable group of volunteers who often don't receive the credit or praise due. UAs often undertake roles such as Admin Officer, Stores Officer and Fleet Manager. They ensure that at the mid-parade Stand-Easy that there's enough snacks for cadets by doing runs to the wholesalers. UAs will be minibus drivers and escorts, undertaking shore support duties when afloat. The Unit would be poorer without them.



It is noticeable that the adult volunteer demographic is an aging profile with fewer younger volunteers coming forward.



The Unit's CFAV gender profile is skewed towards female volunteers with the female/male ratio of around 1.3:1. This is consistent across each of the last 3 years.

We are always looking to recruit and develop a succession plan for all roles within the Unit and are particularly keen to see more adults in cadet-facing instructional roles.

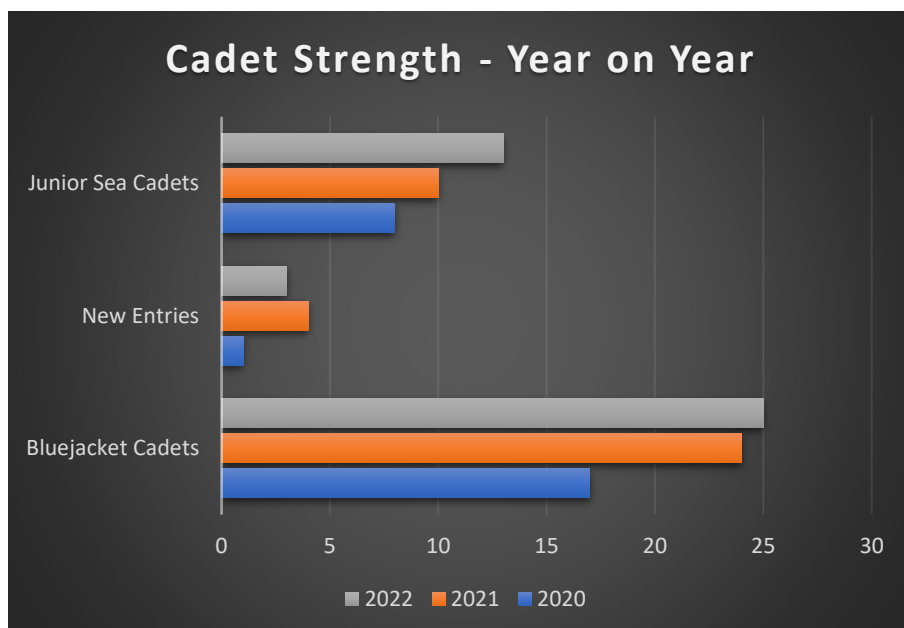
This aspiration has been met and exceeded, yet challenges remain if service delivery to cadets in five or ten years-time is to be maintained. The recruitment focus of adult volunteers must shifted to bring younger instructors on strength and retain them.

ASPIRATION 2:**Maintain the cadet headcount at 2021 levels across both sections**

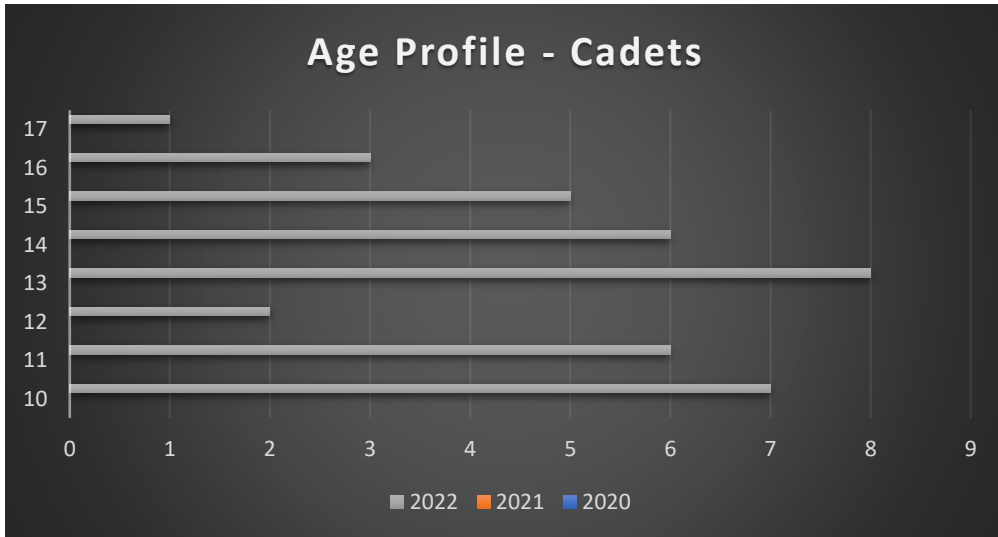
During FY 2021-22:

Cadet headcount rose overall from **30** at 1 April 2021 to **40** by 31 March 2022. This exceeded the stated ambition of 38 at AGM21.

| OVERALL COUNT | FY 20-21 | FY 21-22 |
|--|----------|---------------|
| OVERALL CADET HEADCOUNT | 30 | 40 (+10) ↑ |
| ENROLLED BLUEJACKET CADETS (RATED CDT, CDT1, OC, AC, LC & POC) | 19 | 25 (+6) ↑ |
| NEW ENTRIES | 6 | 3 (-3) ↓ |
| JUNIOR SEA CADETS | 5 | 12 (+7) ↑ |

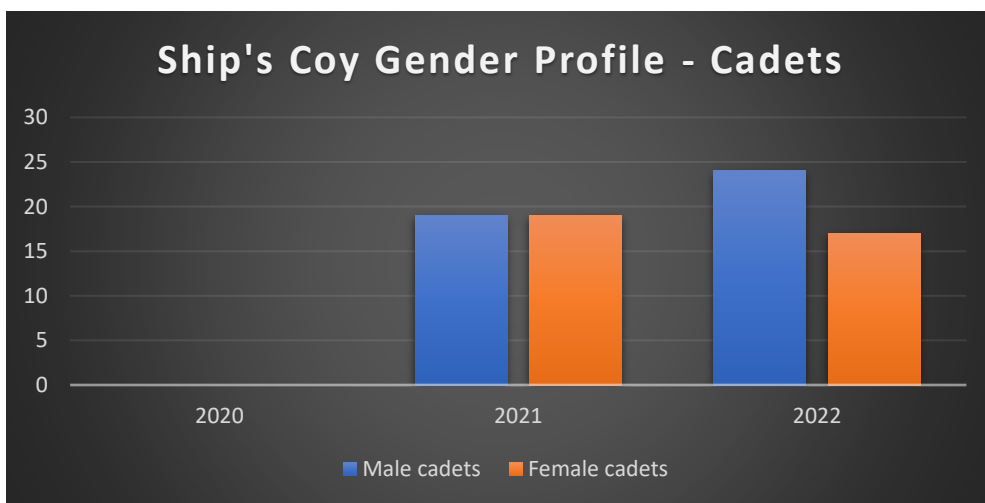


The Unit's post-Covid recovery has been exceptionally strong and the Unit is thriving. The Junior Sea Cadet section recruitment has been particularly noteworthy with a waiting list for entrants. This has been carefully managed so that the post-lockdown surge in recruitment does not overwhelm Unit resources in a year's time when those Juniors transition to the Enrolled (bluejacket) strength at age 12.



The cadet age profile across all sections shows that there is a relatively even age distribution indicating that the Unit is well balanced overall. The gap at age 12 is indicative of the pause in recruitment of Juniors during lockdown.

Capacity within the Junior Sea Cadet section is based on two dedicated CFAVs being available each parade night, together with the limitation on physical space within the building. It is likely that prospective Junior Sea Cadets who are already aged 11 will likely be deferred to their 12th birthday and join the seniors directly and only those aged 10 brought forward. There is no intention to open the Junior Sea Cadets to those aged 9.



The cadet gender profile shows a relatively even split between male and female cadets. Whilst exactly even in 2021 this is slightly male-heavy in 2022. No data is available for 2020.



Stock image of cadets under training

Another metric used by the Unit to monitor progress relates to retention.

Cadets are required to leave on their 18th birthday. Most are offered the opportunity to stay on as CFAVs. Of these many will do so but leave after a relatively short period especially if offered a place at university.

Other noticeable trends relating to departure occur around age 15/16 when educational commitments mean that cadets find attending the Unit difficult, or those not wishing to undertake the Leadership pathway find that parade nights are less productive.

The average service of a sea cadet across the UK is 24 months.

- Of the 12 cadets who left the Unit within the FY the average cadet service was 40 months.
- Male cadets leaving had an average cadet service of 61 months.
- Female cadets leaving had an average cadet service of 29.9 months.

The significant challenge of these statistics is to understand why girls leave – on average – earlier than boys.

The significant outcome of this information is that of those cadets leaving the Unit in FY 21-22 the stay is 66.7% longer than the national average. The longer length of stay applies irrespective of gender. This implies that cadets have a better Cadet Experience with a wider and more rounded range of opportunities.

The Unit's waiting list at 31 March 2022 stands at 9, of which the bulk are for the Junior Sea Cadet section. New Entrants are called forward on a monthly basis with, on average 1.5 joiners per month, offset by roughly 1 leaver per month.

This aspiration has been met and exceeded, yet the Unit needs to continue to actively manage the incoming demographic to ensure that the ongoing surge in recruitment does not overwhelm its resources and dilute the offering to all cadets.

ASPIRATION 3:**Deliver an average of one Specialisation qualification to each cadet**

During FY 2021-22:

Cadets earned **32** specialisations between 1 April 2021 to 31 March 2022. There were **25** bluejacket cadets enrolled on 31 March 2022. This exceeded the stated ambition.

Specialisation qualifications are open to all bluejacket cadets. These cover 8 subject areas at three levels: Basic, Intermediate and Advanced. Some specialisations sub-divide into different pathways enabling a broader understanding of subject knowledge.

Specialisations offered are:

- Catering (formerly Cook/Steward)
- Drill & Ceremonial (open only to Able Cadets and above)
- First Aid (Advanced open only to cadets aged 16 or more)
- Marine Engineering (open to cadets aged 13 and above)
- Physical Training
- Seamanship
- Navigation
- Communication Information Systems (CIS), (formerly Comms), currently under review and in abeyance)

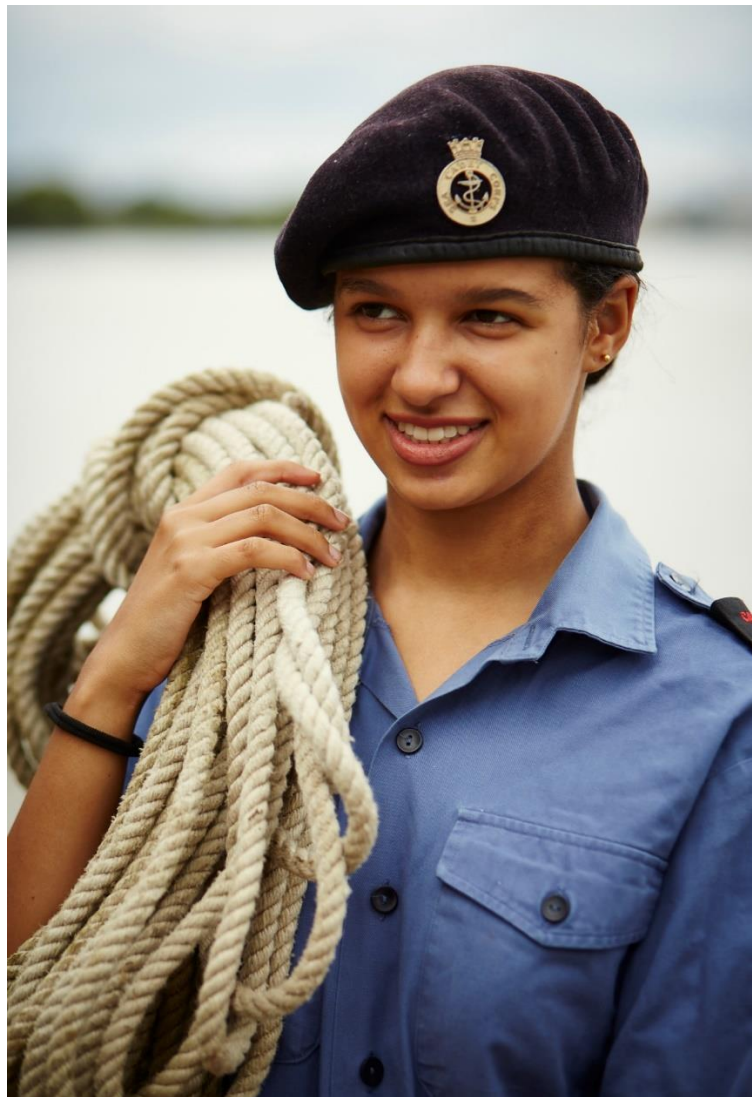
All cadets undertake First Aid and Seamanship training which is embedded within the Cadet Training Programme (CTP). Corresponding specialisation awards are made if an assessment by a qualified instructor is undertaken and the performance standards are met.

Within some specialisations externally recognised qualifications may be available. Participation in these may incur additional cost.

| SUMMARY OF AWARDS (ALL LEVELS) | FY 20-21 | FY 21-22 |
|---------------------------------------|-----------------|-----------------|
| CATERING | 6 | 1 |
| DRILL & CEREMONIAL | 0 | 3 |
| FIRST AID | 0 | 14 |
| MARINE ENGINEERING | 0 | 0 |
| PHYSICAL TRAINING | 0 | 0 |
| SEAMANSHIP | 0 | 8 |
| NAVIGATION | 2 | 5 |
| CIS | 1 | 1 |
| TOTALS | 9 | 32 |

Unit Instructors are qualified to deliver Drill & Ceremonial, First Aid, Marine Engineering, Seamanship and Navigation specialisation training.

This aspiration has been met and exceeded yet further effort needs to be expended to ensure that cadets achieving advancement to Cadet First Class are credited with Basic First Aid and those achieving advancement to Ordinary Cadet are given the opportunity to be assessed for Intermediate First Aid. Similarly, all those achieving advancement to Able Cadet should be able to be assessed for Basic Seamanship.



Stock image of a cadet under training

ASPIRATION 4:**Deliver an average of one Afloat proficiency qualification to each cadet**

During FY 2021-22:

Cadets earned **54** afloat proficiencies between 1 April 2021 to 31 March 2022. There were **25** bluejacket cadets enrolled on 31 March 2022. This exceeded the stated ambition.

Afloat proficiency qualifications are open to all bluejacket cadets, a limited number of awards are also available to Junior Sea Cadets. These cover 5 inshore boating and 2 offshore boating activities from basic level to advanced.

Inshore proficiencies offered are:

- RYA Powerboating
- RYA Dinghy Sailing
- RYA Windsurfing
- BC Paddlesports
- SCC Rowing

Offshore proficiencies offered are:

- Offshore Sailing (TS *Royalist* and the two Rustler yachts TS *Sir Stelios* or TS *City of London*)
- Offshore Power (TS *John Jerwood* or TS *Jack Petchey*)

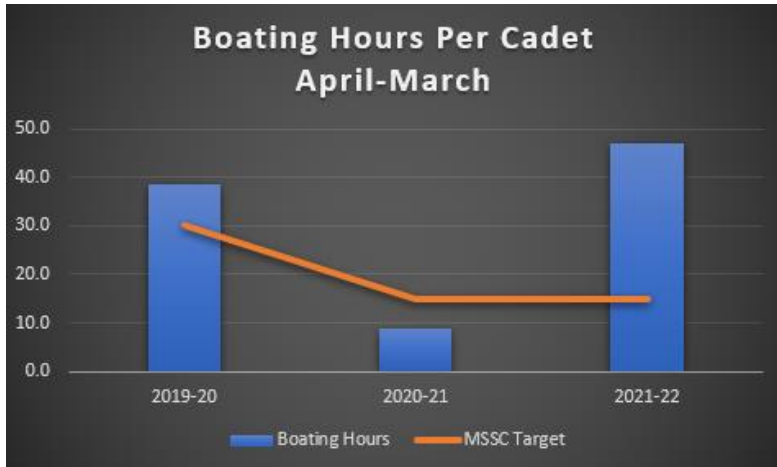
| SUMMARY OF AWARDS (ALL LEVELS) | FY 20-21 | FY 21-22 |
|---------------------------------------|-----------------|-----------------|
| RYA POWERBOAT | 0 | 0 |
| RYA DINGHY SAILING | 0 | 17 |
| RYA WINDSURFING | 0 | 6 |
| BC PADDLESPORTS | 16 | 31 |
| SCC ROWING | 0 | 0 |
| TOTAL INSHORE AWARDS | 16 | 54 |
| OFFSHORE SAILING | 0 | 0 |
| OFFSHORE POWER | 0 | 0 |
| TOTAL OFFSHORE AWARDS | 0 | 0 |
| TOTALS | 16 | 54 |

In both FY 2020-21 and FY 2021-22 no offshore qualifications were earned due to Covid restrictions on residential training.

Unit Instructors are qualified to deliver: all inshore boating proficiencies except for Powerboat training.

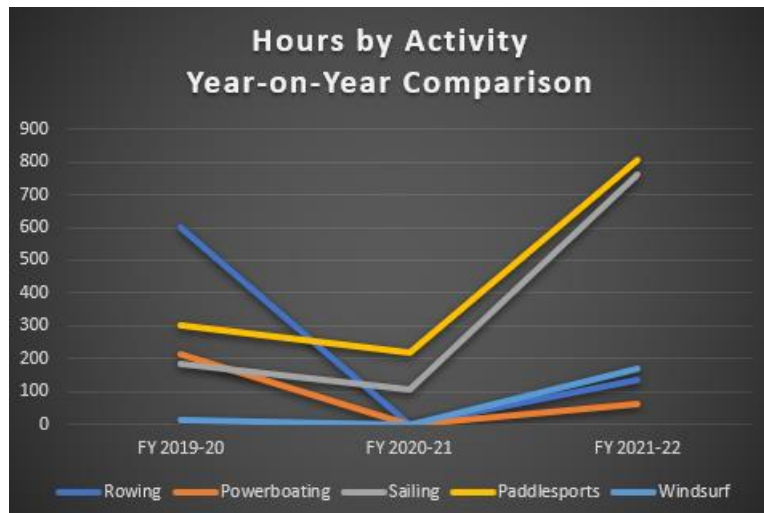
Extensive use of Cheddar HUBS is noticeable within the reporting period to the exclusion of the Unit's normal sites at Huntspill River and Apex Park. Part of the reason for low qualification levels in FY21-22 is that instructors have been required to address a significant skill fade amongst learners during the Covid pandemic.

In relation to boating hours the Unit has performed exceptionally well by delivering an average of 47 hours per cadet against a national expectation of just 15 hours each.



The last FY has resulted in higher average hours per cadet even compared to pre-pandemic levels.

In relation to the spread of activities across all training venues opportunities to undertake all five inshore boating activities were taken by the cadets with the greatest uplift in participation in dinghy sailing due to the access at Cheddar HUBS and investment in hulls made by the Unit. The most significant drop was in rowing, reflecting the lack of qualified instructors.



This aspiration has been **met and exceeded** however gaps exist in Rowing largely due to the lack of availability of the only qualified Rowing Instructor. Threats to maintaining this level of performance include a very small number of people qualified in multiple disciplines and little strength in depth of instructor resource.

ASPIRATION: 5**Deliver an average of one Land-Based proficiency qualification to each cadet**

During FY 2021-22:

Cadets earned **24** land-based proficiencies between 1 April 2021 to 31 March 2022. There were **25** bluejacket cadets enrolled on 31 March 2022. This failed to meet the stated ambition.

Land-based proficiency qualifications are open to all bluejacket cadets. None are available to Junior Sea Cadets. These cover a range of activities from basic level to advanced.

Land-based proficiencies offered are:

- Adventure Training, covering Hill Walking, Mountain Biking and Climbing
- Aviation
- Diving & Snorkling (both activities in abeyance but recognised if earned outside the Sea Cadets)
- Meteorology
- Music, covering Musician, Bugler and Drummer
- Shooting, covering Air Rifle, Small-Bore and Full-Bore weapons
- Piping
- Peer Educator

| SUMMARY OF AWARDS (ALL LEVELS) | FY 20-21 | FY 21-22 |
|---|-----------------|-----------------|
| ADVENTURE TRAINING | 0 | 13 |
| AVIATION | 4 | 1 |
| DIVING & SNORKLING | 0 | 0 |
| METEOROLOGY | 0 | 3 |
| MUSIC | 0 | 0 |
| SHOOTING | 0 | 0 |
| PIPING | 0 | 0 |
| PEER EDUCATOR | 2 | 6 |
| TOTALS | 7 | 24 |

Access to Peer Educator, Music and Shooting proficiencies is only available through the Area or National training infrastructure. The Unit has two talented musicians who do not show in the stats as their qualifications were earned in previous years and no progression pathway exists. Whilst cadets from the Unit have undertaken shooting sessions, Weapons Handling Tests must be repeated six-monthly and no cadet from the Unit achieved the performance standard for a shooting competency badge.

Basic aviation has been well-supported during lockdown. One cadet in FY 21-22 successfully won a place on the prestigious Ground School (Bronze Wings) course and has been invited to apply for the Silver Wings course later in 2022.

The Unit has one Piping Instructor and is able to provide this proficiency.

Newly developed instructional resource has enabled Mountain Biking to be delivered and supported in-house to Intermediate level. Two Hill-Walking instructors are in development. One qualified climbing instructor is able to offer climbing subject to work commitments. Adventure Training is a developing part of the training infrastructure that supports proficiency delivery, Duke of Edinburgh's Award and Cadet Training Programme delivery.

Meteorology is a key development need within the Unit that is currently gapped and mitigated by an enthusiastic cadet. This is the outstanding area of CFAV development that remains to be plugged. CFAV instructor development is critical in ensuring that the Unit avoids single points of failure and mitigates the impact of CFAV churn going forward.

This aspiration has been failed, although adult volunteer development is well in hand to mitigate some of the training gaps identified. Threats to meeting and exceeding this in future years come from a lack of strength in depth across the Unit-facilitated proficiencies and a lack of access to Area/National provision.



Stock image of a cadet under training

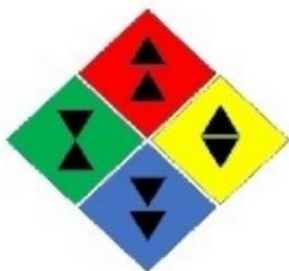
ASPIRATION: 6**Deliver a rounded Junior Sea Cadet training package to include CREST and STEM proficiency awards**

During FY 2021-22:

Cadets earned **15** Junior Sea Cadet (JSC) Activities badges and **11** afloat proficiency badges between 1 April 2021 to 31 March 2022. No Commodore's Pennants, CREST or STEM proficiencies were awarded in the period. There were **12** JSCs enrolled on 31 March 2022. This failed to meet the stated ambition.

Within any 12-month period it is expected that on average each enrolled Junior Sea Cadet should achieve a minimum of two coloured modules, plus an afloat proficiency, plus either the CREST or STEM award.

JSC Activity Modules are:



- **Red:** Unit Knowledge and Activities
- **Yellow:** Community Activities
- **Blue:** Water-based Activities
- **Green:** Outdoor Activities

The Commodore's Pennant is awarded to cadets who achieve a further 8 participation activities in each of the four coloured activity modules after being awarded all of the relevant coloured activity module badges.

The CREST award is a recognition of having undertaken at least 8 STEM-based activities and is an award issued by the British Science Association. The STEM proficiency is awarded after 15 STEM activities have been earned.

| SUMMARY OF AWARDS (ALL LEVELS) | FY 20-21 | FY 21-22 |
|---|-----------------|-----------------|
| RED | 0 | 8 |
| YELLOW | 0 | 1 |
| BLUE | 1 | 5 |
| GREEN | 1 | 1 |
| COMMODORE'S PENNANT | 2 | 0 |
| CREST | 1 | 0 |
| STEM | 0 | 0 |
| TOTALS | 5 | 15 |

The poor performance of FY 20-21 can be attributed to the exceptionally low engagement of JSCs with the online training package during the Covid lockdown. FY 21-22 shows relatively disappointing

numbers, but this is set against the backdrop of a section that has more than doubled in size and only towards the end of the period is beginning to reach maturity such that the full potential of the section can be met.

Imaginative programming and consistency in staffing make this section a destination of choice. It is frustrating that the numbers do not bear out the experience of the cadets as evidenced by the six-month waiting list at year-end.

This aspiration has been failed, although the JSC tracking charts indicate that several cadets are tantalisingly close to awards and thereby smashing the targets set.



Cadets at Cheddar Reservoir undertaking team tasks using the Unit's MegaSUP.

ASPIRATION: 7

Advance each cadet by a minimum of one rate

During FY 2021-22:

Bluejacket cadets earned **23** advancements

JSCs earned **14** advancements.

There were **25** bluejacket cadets and **12** JSCs enrolled on 31 March 2022. This partially met the stated ambition.

Within any 12-month period it is expected that on average each enrolled bluejacket cadet should achieve one advancement in rate, up to the rate of Able Cadet. Advancement beyond Able Cadet is at the personal choice of the individual. Junior Sea Cadets are expected to advance in rate around six months after joining provided the required pre-requisites are met.

Those cadets who did not achieve advancement within the FY fall into two categories:

- Long-term absentees
- Transfers from neighbouring Units

Advancement is closely linked to attendance. Each bluejacket cadet must undertake 48-49 Cadet Training Programme (CTP) sessions, meeting the performance standards set which take on average 1 parade per CTP session. There were 91 parade nights facilitated by the Unit of which sessions in May through to the end of August are restricted to afloat activities at local training venue, leading to the winter season being predominantly focussed on advancements.

Cadets need to attend regularly to gain the greatest benefit from the training offered and advance in line with peers. A minimum of 50% attendance is expected. Attendance rates below 50% are challenged. Allowances are encouraged for cadets in exam seasons and those who need extra support post-Covid.

The Unit's advancement training infrastructure is strong, with CFAVs dedicated to supporting the Junior Sea Cadets in turn aided by senior cadets. The Unit is fortunate to have a knowledgeable and growing team of uniformed instructors ensuring that promotion candidates are well-prepared and exceed the minimum standard required.

This aspiration has been partially met. Junior Sea Cadet advancement performance has been strong whilst bluejacket promotion rates have been held back by long-term absentees and cadets joining the Unit on transfers.

ASPIRATION: 8**Deliver a minimum of three Duke of Edinburgh Awards at Bronze level, and support all eligible cadets to participate at a suitable level**

During FY 2021-22:

Cadets earned **2** Bronze Duke of Edinburgh Awards, and **1** DofE Certificate of Achievement. **6** cadets were enrolled into the Duke of Edinburgh's Award Scheme at Bronze level. This partially met the stated aspiration at AGM21.

The Unit ran a canoe-based Duke of Edinburgh's Award Bronze qualifying expedition during 2021 enabling 6 cadets to earn the Expedition section of their awards taking place on the Grand Western Canal near Tiverton. This section has often proved a sticking point preventing participants from completing the award in a timely way. The difference in 2021 has been the development of two CFAVs as Expedition Supervisors.

The Unit has also been a strong supporter of the wider MSSC-led virtual Skills section learning developed by the National Staff Officer. Further adult development will enable additional Unit instructors to also become Expedition Assessors.

The Duke of Edinburgh's Award is supported within the Unit by a dedicate coordinator whose primary task is to encourage enrolments, support participants and deliver expedition skills training, liaise with assessors and drive re-enrolments at higher levels.

Two completed Bronze Awards represents the Unit's best award completion rate in the last ten years.

The Certificate of Achievement is awarded to cadets who have completed three out of the four sections of the Bronze Award, was introduced in 2020 and is a recognition of the difficulties participants have faced completing qualifying expeditions during Covid restrictions.

The Award Scheme has offered numerous variations and mitigations in 2021 to enable participation to continue despite the issues of Covid. These have carried forward to 2022 and we are looking forward to providing an additional canoe-based expedition in the coming 12 months.

This aspiration has been partially met. We failed to achieve three full Bronze Awards, although all the available metrics show a positive and improving picture. Barriers to completion have been mitigated and a strong support network of adult volunteers is in place in-house.

ASPIRATION: 9

Deliver a minimum of three BTEC Level 1 Awards, register all eligible cadets with CVQO in a timely manner

During FY 2021-22:

Cadets earned **2** completed BTEC Level 1 Awards in Teamwork and Personal Skills for Uniformed Youth Organisations.

No further cadets became eligible for registration within the period.

This aspiration has been partially met. The number of cadets advanced to Ordinary Cadet and becoming eligible for registration fell below the predicted number due to a cadet leaving the Unit before registration could be completed.



An adult volunteer sailing at Cheddar Reservoir

ASPIRATION: 10

Deliver a minimum of one BTEC Level 2 Award, register all eligible cadets with CVQO in a timely manner

During FY 2021-22:

1 cadet earned a BTEC Level 2 Diploma in Teamwork and Personal Development.

1 cadet has been registered with CVQO for the BTEC Level 2 Diploma, from a possible 5 eligible candidates.

Enrolment within the CVQO BTEC programme at both funded levels has suffered from the lack of a designated adult instructor whose primary role is to develop this programme. A suitable appointee is to be identified and appointed in the next FY.

The Diploma programme launched in September 2021 is easier to complete and enables a wider variety of cadet skills to contribute towards completion.

This aspiration has been partially met. Registrations for the Level 2 Diploma have failed for a number of reasons, most likely due to a perceived additional workload on young people already under pressure to perform at school, and a lack of specialist support in-Unit.



Cadets under training at Cheddar Reservoir

ASPIRATION: 11

Deliver a minimum of six berths aboard an Offshore vessel within the 2022 Offshore programme

Within the 2022 Offshore season:

10 cadets have been awarded Accepted places aboard one of the five offshore training vessels within the Offshore fleet. Voyages take place during July and August 2022.

1 Uniformed instructor is booked to undertake a Supervisor role in early July.

Bursary funding was secured from a Somerset & Dorset Branch MSSC grant of £700 made in 2020 which has been held as restricted funds to support the 2022 season. Additional funding has been given for this purpose by a local businessman. This has enabled eight cadets each to benefit from a 41% bursary against the full voyage fee.

Voyage fees for two berths were 83% funded through bursary support arranged through South West Area MSSC.

This aspiration has been met and exceeded. Burnham-on-Sea & Highbridge Unit has a strong pre-lockdown record of participation in Offshore training and this is continuing with the help of our financial supporters looking forward to the 2023 season.



Stock image of a cadet under Offshore training

ASPIRATION: 12

Support adult volunteers to complete career training that meets personal objectives

During FY 2021-22:

23 out of **24** CFAVs earned at least one qualification that achieved a new award or revalidated existing training.

95 awards were achieved, from joining e-learning to functional training issued by National Governing Bodies.

The mean number of awards earned by adult volunteers in the FY was **4.0**. The median number of awards earned in the FY was **3.0**

All adult volunteers are required to revalidate Safeguarding and Responsible for Information e-learning every three years. Health & Safety e-learning follows a five-year renewal cycle.

On joining, all new volunteers must undertake the e-learning above, plus further Induction training. Newly-joining Trustees also undertake role-related training in support of their Governance brief.

Uniformed instructors must achieve four Core training modules in Seamanship, Drill & Ceremonial, Working With Young People and Basic Leadership within the first two years of appointment. Further specialist training and water-based instructor development is also available.

In the coming FY it is anticipated that a dedicated adult volunteer will take on the Adult Volunteer Development Officer brief.

This aspiration has been met. Adult volunteers are the mainstay of this Unit. If the Unit is successful it is entirely driven by the enthusiasm and commitment of the adult volunteers around them. Developing those volunteers is an essential step in delivering excellence to the cadets. If we fail to train, we train to fail. Failure is not an option.



Cadets First Class Leo (l) (13) and Alex (r) (13) competing in the K2 Junior Boys Marathon event at the Somerset & Dorset District Paddlesports Regatta in May 2022.

MEETING THE SEA CADET EXPERIENCE

Embedding the Cadet Experience into everything we do is a critical part of the next 12 months.



Sea Cadets 12–18yrs

| | 0–2 years (NEC–CFC) ² | 2–4 years (CFC–AC) | 4–6 years (AC–POC) |
|---|-------------------------------------|-----------------------|-----------------------|
| Sea Cadet life skills | Basic | Int | Adv |
| Core training ⁴ | Basic | Int | Adv |
| Specialisation (e.g. Marine Engineering) | 3 qualifications of any combination | 1 Int | 1 Adv |
| Proficiency (e.g. Musician) | | 1 Int | 1 Adv |
| Waterborne proficiency | | 1 Int | 1 Adv |
| Boating (Hours afloat) | 60hrs | 60hrs | 60hrs |
| Offshore voy or overseas exch. | | 1 | 1 |
| BTEC | | 1 | |
| Event or competition | 1 | 1 | 1 |
| RN or RM event | 1 | 1 | 1 |
| DofE Award: (Bronze, Silver, Gold) | ✓ | ✓ | ✓ |



Junior Sea Cadets 9–12yrs¹

| 0–3 years (JC–LJ) | |
|---|--------------------|
| Sea Cadet life skills | Intro |
| Learning about your unit | 15 modules |
| Outdoor activities | 15 modules |
| Waterborne activities | 15 modules |
| Community activities | 15 modules |
| Boating (Hours afloat) | 90hrs ⁵ |
| Participation Awards (Waterborne and STEM ⁶) | 2 |

Understanding the minimum expectation of our MoD Sponsor ensures that we deliver a rounded offer to our cadets, whilst striving to exceed that expectation at every opportunity. We will retain our targets in relation to adult development and seek to improve the resources and facilities available to the Unit's cadets.

We will also continue to offer outreach support to neighbouring Units where we have surplus training capacity.

The Sea Cadet Experience and Junior Sea Cadet Experience on the pages above splits the cadets into 2-year cohorts based on length of service (as of the end of the financial year). This is pro-rata'd down to annual training delivery targets as expressed in the FY 2022-23 Training Objectives for each part of the Unit.

Based on our current resourcing model we evaluate these objectives to be very achievable and well within the grasp of all cadets.

Note: Burnham-on-Sea & Highbridge Unit does not accept 9-year olds to join the Unit. As a result this is considered as a single 2-year cohort and the boating hours and associated objectives are pro-rata'd accordingly.



Able Junior Cadet William (10) at Cheddar Reservoir

FY22-23 TRAINING OBJECTIVES

The FY22-23 Training Objectives fit within the “Our People”, “Our Innovation” and “Our Tradition” development strands of the Unit Post-Covid Regeneration Strategy

Unit Overview

1. Maintain CFAV headcounts at the level of 1 April 2022 across all supporting services
2. Maintain cadet headcounts across both Junior and Bluejacket sections at the level of 1 April 2022
3. Plan and execute the delivery of a Unit HQ Redevelopment Plan that includes feedback from key stakeholders

Adult Development

4. Support adult volunteers to complete career training that meets personal objectives

Bluejacket Cadet Development

5. Advance cadets in rate at an average of one rate per year up to the rate of Able Cadet
6. Offer Sea Cadet Life Skills and Core Training as described by the Cadet Experience per two-year cohort
7. Deliver an average of one Specialisation qualification to each cadet
8. Deliver an average of one Shore-based Proficiency qualification to each cadet
9. Deliver an average of one Waterborne Proficiency qualification to each cadet
10. Deliver or facilitate an average of 30 afloat hours per cadet across all five of the core Inshore Boating activities, supplemented by Offshore voyage participation
11. Facilitate the participation of suitable applicants in the Offshore voyage, Aviation and International Exchange Programmes if available
12. Achieve CVQO-led BTEC participation at Level 1 and Level 2 for eligible cadets
13. Enable all eligible cadets to enrol in the Duke of Edinburgh’s Award Scheme at a suitable level and support cadets to fully complete and achieve awards in line with the Cadet Experience per two-year cohort
14. Enable all cadets to participate in at least one non-Unit-based competition or Event
15. Enable all cadets to participate in at least one Royal Navy or Royal Marines engagement event subject to a suitable programme being available via the Naval Regional Commander

Junior Sea Cadet Development

16. Advance cadets in rate at the required intervals up to the rate of Able Junior Cadet. Advance suitably qualified and mature Able Junior Cadets to the rate of Leading Junior Cadet from age 11
17. Complete an average of 7.5 Unit Knowledge (Red) Modules (15 over a two-year cohort)
18. Complete an average of 7.5 Outdoor Activity (Green) Modules (15 over a two-year cohort)
19. Complete an average of 7.5 Waterborne Activity (Blue) Modules (15 over a two-year cohort)
20. Complete an average of 7.5 Community Activity (Yellow) Modules (15 over a two-year cohort)
21. Achieve the British Science Association CREST Award in Year 1
22. Achieve 30 hours of afloat training
23. Achieve at least 1 approved afloat proficiency in Year 1. Achieve either a second approved afloat proficiency *in a different discipline*, or a STEM proficiency award in Year 2

NOTES

NOTES

Image credits:

Front Cover: Louie Wagstaff

Page 6: RS Sailing

Page 8, 22, 24, 28, 43, 46, 47, 50, 52: Burnham-on-Sea & Highbridge Sea Cadets

Page 34, 37, 41, 48: MSSC Stock Image



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responsible forestry

Burnham-and-Highbridge No 552 Unit of the Sea Cadet Corps is a charity registered in England, 273886

BURNHAM-AND-HIGHBRIDGE NO 552 UNIT OF THE SEA CADET CORPS

England & Wales - Charity number 273886

Accounts

T S DULVERTON
(BURNHAM-ON-SEA AND HIGHBRIDGE SEA CADET CORPS)

ANNUAL GENERAL MEETING

10th NOVEMBER 2021

UNIT CHAIRMAN'S REPORT

ACCOUNTS MARCH 2021

As the Chairman of this Unit, I must again, first of all, take this opportunity to thank the uniformed and non-uniformed members of staff for their dedication, support and hard work in these unprecedented times. My thanks must also go to the members of the PSA for their diligence and support of our Unit, and to my fellow UMC colleagues for their continued backing for me as Chairman . It is much appreciated, as without all of this, the Unit would not be as happy and successful.

Lt Gregory continues in the role of Commanding Officer, with Chief Gordon continuing as 1st Lt. and they lead a team of experienced and dedicated volunteers.

The PSA continues to be an asset to our Unit but unfortunately, the COVID 19 virus restrictions has curtailed any fundraising during this year and this has somewhat depleted members of the PSA.

The Unit still suffers from the loss of our major sponsor and the UMT continue to seek other sources of income to support the Unit, although we do have several local supporters.

The enforced closure of the Unit has resulted in the loss of our income from our hall hire.

Cadet members are steady particularly the Junior section, our Unit continues to be recognized and valued within Avon and Somerset District, together with our local community with regular reports of our activities and successes although this has been somewhat reduced due to the Pandemic. Our allegiance to the Royal British Legion continues and although there was a minimal Remembrance Day Service this year, we were proud to have a representative of our Unit lay wreaths on our behalf.

Our Cadets are enthusiastic and happy, continuing with their training both virtually and face to face when allowed.

We continue to be a strong force with our training and have become members of a Hub with other units to utilize Cheddar Reservoir to ensure our cadets receive a diverse experience on the water. Our Unit continues to lead the way with our

paddle sports activities and our thanks go to CPO Sidwell for her expertise and dedication to this area.

The report above covers the financial year to March 2021 however, due to unprecedented circumstances, training is still continuing albeit virtually.

For those of you that have been able to visit the Unit before its closure, you will have seen that the new, more energy efficient lighting has been successful and that the installation of the new fire doors and windows has been completed. This is part of our improvement plan to update the Unit over the next few years.

The UMC meet regularly to review matters but also to discuss future development of the unit and unanimously agreed that the Accounts should be produced on a cash and receipts basis as with other units within the district.

Without the dedication of our staff, your support as parents and the enthusiasm of our cadets who are extremely proud to be part of this Unit, I am sure that we would not be as successful, so as Chairman of this Unit, I once again thank you.

Our objectives for the coming year are:

To repaint and weatherproof the unit building

Continue to give our cadets the opportunities available to them.

To replace the first aid supplies to enable training to be given

This concludes my report as Chairman of the Burnham on Sea and Highbridge Sea Cadet Unit. A more in-depth report can be found included in the Accounts to 31.3.21.

MRS CAROL ROBERTS

CHAIRMAN

Burnham-on-Sea and Highbridge Sea Cadets Financial 'Books' 2020 - 2021 - INCOME

April

| Date | Company | Description | Allocation | £ | |
|------|-----------------------|----------------------------------|------------|---------|----------|
| 3 | Dunderdale | Hire of hall | Hall Hire | 360.00 | |
| 6 | Transfer No.1 account | MSSC grant for off-shore courses | Grant | | 700.00 |
| 15 | MSSC | Grant - Lights | Grant | 5000.00 | |
| 21 | HMRC | Gift Aid16/17 | Donation | 255.38 | |
| 27 | MSSC | Grant - fire doors | Grant | 5000.00 | |
| 29 | MSSC | Refunds | Refunds | 200.00 | |
| | Subs Bank Direct | | Donation | 330.00 | |
| | | | Month | | 11845.38 |
| | | | Year | | 11845.38 |

May

| Date | Company | Description | Allocation | £ | |
|------|------------------|-------------|------------|--------|----------|
| 12 | MSSC | Refund | Refunds | 175.00 | |
| 21 | Amazon Europe | Donation | Donation | 10.40 | |
| | Subs Bank Direct | | Donation | 305.00 | |
| | | | Month | | 490.40 |
| | | | Year | | 12335.78 |

June

| Date | Company | Description | Allocation | £ | |
|------|---------------------|-----------------|------------|--------|----------|
| 8 | DVLA | SORN Tax Refund | Refunds | 151.25 | |
| 16 | Burnham Rotary Club | Donation | Donation | 250.00 | |
| 16 | Brean Leisure Park | Donation | Donation | 500.00 | |
| | Subs Bank Direct | | | 285.00 | |
| | | | Month | | 1186.25 |
| | | | Year | | 13522.03 |

July

| Date | Company | Description | Allocation | £ |
|-------------|------------------|--------------------|-------------------|----------------|
| 2 | Asda Foundation | Donation | Donation | 200.00 |
| 7 | Sedgemoor DC | Grant Covid | Grant | 10000.00 |
| 13 | JP Seabrook | Canoe Sale | Sale Kit / Boats | 600.00 |
| | Subs Bank Direct | | | 275.00 |
| | | | | Month 11075.00 |
| | | | | Year 24597.03 |

August

| Date | Company | Description | Allocation | £ |
|-------------|------------------|--------------------|-------------------|---------------|
| 13 | Amazon Europe | Donation | Donation | 5.70 |
| 27 | HMRC | Gift Aid 17/18 | Donation | 709.67 |
| 27 | HMRC | Gift Aid 18/19 | Donation | 771.62 |
| | Subs Bank Direct | | | 295.00 |
| | | | | Month 1781.99 |
| | | | | Year 26379.02 |

September

| Date | Company | Description | Allocation | £ |
|-------------|------------------|--------------------|-------------------|---------------|
| 28 | HMRC | Gift Aid 19/20 | Donation | 644.05 |
| | Subs Bank Direct | | | 255.00 |
| | | | | Month 899.05 |
| | | | | Year 27278.07 |

October

| Date | Company | Description | Allocation | £ |
|-------------|------------------|--------------------|-------------------|---------------|
| 12 | B&H Town Council | Grant - signage | Grant | 2500.00 |
| | Subs Bank Direct | | | 235.00 |
| | | | | Month 2735.00 |
| | | | | Year 30013.07 |

November

| Date | Company | Description | Allocation | £ |
|-------------|----------------|--------------------|-------------------|----------|
| 16 | Amazon Europe | Donation | Donation | 12.30 |

| | | | | | |
|----|--------------------|----------|----------|--------|----------|
| 16 | Easy Fundraising | Donation | Donation | 77.98 | |
| 24 | Paypal Giving Fund | Donation | Donation | 365.25 | |
| | Subs Bank Direct | | | 255.00 | |
| | | | | Month | 671.53 |
| | | | | Year | 30684.60 |

December

| Date | Company | Description | Allocation | £ | |
|------|------------------|-------------|------------|---------|----------|
| 4 | Sedgemoor DC | Grant Covid | Grant | 1334.00 | |
| | Subs Bank Direct | | | 255.00 | |
| | | | | Month | 1589.00 |
| | | | | Year | 32273.60 |

January

| Date | Company | Description | Allocation | £ | |
|------|------------------|----------------------|------------|---------|----------|
| 22 | Sedgemoor DC | Grant Covid | Grant | 6001.00 | |
| 25 | EDF Energy | Refund - Overpayment | Refunds | 1021.22 | |
| | Subs Bank Direct | | | 250.00 | |
| | | | | Month | 7272.22 |
| | | | | Year | 39545.82 |

February

| Date | Company | Description | Allocation | £ | |
|------|-------------------------|------------------|------------|--------|----------|
| 2 | Sedgemoor DC | Grant Covid | Grant | 238.00 | |
| 11 | Amazon Europe | Donation | Donation | 10.03 | |
| 12 | MSSC | Refund | Refunds | 200.00 | |
| 25 | Groundwork TRF.No3 | Grant - cags | Grant | 500.00 | |
| 25 | Sport England TRF. No.2 | Grant - cags | Grant | 520.00 | |
| 25 | Co-op Group TRF. No.2 | Grant - Trailer | Grant | 500.00 | |
| 25 | Lloyds Bank | Refund complaint | Refund | 150.00 | |
| | Subs Bank Direct | | | 275.00 | |
| | | | | Month | 2393.03 |
| | | | | Year | 41938.85 |

March

| Date | Company | Description | Allocation | £ | |
|------|----------------|-----------------------------|--------------|---------|--|
| 9 | Course Surplus | Surplus course | Course Costs | 78.75 | |
| 12 | Sedgemoor DC | Grant | Grant | 2096.00 | |
| 29 | MSSC | Grant - First Aid Mannikins | Grant | 1414.62 | |

Subs Bank Direct

290.00

Month

3879.37

Year

45818.22

Red - Restricted Grant

Blue - Unrestricted Grant

Burnham-on-Sea and Highbridge Sea Cadets Financial 'Books' 2020 - 2021 - EXPENDITURE

April

Date Type

Company

Description

Allocation

£

1

DD

Water2Business

Water supply and usage

Waste & Water

29.50

| | | | | | |
|----|----------|----------------------|-----------------------------|--------------------|---------------|
| 1 | DD | EDF Energy | Electricity | Heat & Light | 243.00 |
| 6 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 46.88 |
| 14 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 46.88 |
| 24 | CHQ 2334 | Viridor | Waste collection & disposal | Waste & Water | |
| | | 53.04 | | | |
| 22 | CHQ 2335 | Ball Fire Protection | Annual Inspection | Phones & Alarms | 90.00 |
| 19 | CHQ 2336 | Mathison PHB | Replacement water heaters | Repairs, Renewals, | |
| | | Cleaning 2500.00 | | | |
| 19 | CHQ 2337 | Glastonbury & Street | Annual Hub subscription | Cadet Activity | |
| | | 820.00 | | | |
| | | | | | Month 3829.30 |
| | | | | | Year 3829.30 |

May

| Date | Type | Company | Description | Allocation | £ |
|------|------|------------------|-------------------------|-----------------|--------------|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | | | | | 23.50 |
| 1 | DD | EDF Energy | Electricity | Heat & Light | 243.00 |
| 6 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 26 | DD | Just Giving | Monthly subscription | Subscriptions | |
| | | | | | 18.00 |
| | | | | | Month 308.50 |
| | | | | | Year 4137.80 |

June

| Date | Type | Company | Description | Allocation | £ |
|------|----------|------------------|-----------------------------|-----------------|--------------|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | | | | | 23.50 |
| 1 | DD | EDF Energy | Electricity | Heat & Light | 243.00 |
| 5 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 22 | CHQ 2338 | Viridor | Waste collection & disposal | Waste & Water | |
| | | 48.30 | | | |
| 25 | DD | Just Giving | Monthly subscription | Subscriptions | |
| | | | | | 18.00 |
| 26 | DD | Heath Lambert | Insurance - Buildings | Insurance | |
| | | | | | 101.87 |
| | | | | | Month 458.67 |
| | | | | | Year 4596.47 |

July

| Date | Type | Company | Description | Allocation | £ |
|-------------|-------------|---------------------|--|-----------------------------|----------|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | | | | | 23.50 |
| 1 | DD | EDF Energy | Electricity | Heat & Light | 243.00 |
| 1 | CHQ 2339 | Heath Lambert | Insurance - Minibus | Transport running & repairs | 595.00 |
| 2 | CHQ 2340 | No.3 Account | Reimbursement from MSSC | Training Courses | 175.00 |
| 7 | CHQ 2345 | Dom Gregory | Reimbursement South Cost Canoe purchases | Boats running & repairs | 72.00 |
| 9 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 9 | CHQ 2346 | Dom Gregory | Reimbursement pre-MOT repairs | Transport running & repairs | 763.63 |
| 9 | CHQ 2347 | Carol Roberts | Reimbursement for Covid supplies | Covid Compliance | 95.64 |
| 16 | CHQ 2341 | Martin Booth | Reimbursement for road tax & mega-sup | Transport running & repairs | 165.00 |
| | | | | Boat Purchase | 1400.00 |
| 17 | CHQ 2342 | Sedgemoor DC | Annual Site Rental | Site Rental | 325.00 |
| 17 | CHQ 2343 | Viridor | Waste collection & disposal | Waste & Water | 24.00 |
| 20 | CHQ 2344 | Bridgwater Trailers | Canoe Trailer 20% deposit | Boat Purchase | 663.60 |
| 22 | DD | Heath Lambert | Insurance - Buildings | Insurance | 101.87 |

Month 4671.24
Year 9267.71

August

| Date | Type | Company | Description | Allocation | £ |
|-------------|-------------|----------------|--------------------|-------------------|----------|
|-------------|-------------|----------------|--------------------|-------------------|----------|

| | | | | | |
|-------|----------|------------------|---|------------------------------|---------------|
| 3 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | 23.50 | | | | |
| 3 | DD | EDF Energy | Electricity | Heat & Light | 243.00 |
| 11 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 13 | CHQ 2348 | Viridor | Waste collection & disposal | Waste & Water | |
| | 24.30 | | | | |
| 19 | CHQ 2349 | Dom Gregory | Reimbursement Covid supplies & Boat Equip | Covid Compliance | |
| | 105.75 | | | | |
| | | | | Printing, Stationery & Admin | 16.08 |
| | | | | Boats running & repairs | 432.34 |
| 19 | CHQ 2350 | Dom Gregory | Reimbursement new IT Infrastructure | Printing, Stationery & | |
| Admin | 2821.54 | | | | |
| 21 | DD | Gallagher | Insurance - Buildings | Insurance | |
| | 101.87 | | | | |
| | | | | | Month 3792.38 |
| | | | | | Year 13060.09 |

September

| Date | Type | Company | Description | Allocation | £ |
|------|----------|---------------------|-------------------------------|-----------------|---------------|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | 23.50 | | | | |
| 1 | DD | EDF Energy | Electricity | Heat & Light | 132.00 |
| 9 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 11 | CHQ 2353 | Viridor | Waste collection & disposal | Waste & Water | |
| | 46.17 | | | | |
| 16 | CHQ 2351 | Bridgwater Trailers | Final Payment - canoe trailer | Boat Purchase | |
| | 2696.40 | | | | |
| 22 | DD | Gallagher | Insurance - Buildings | Insurance | |
| | 101.87 | | | | |
| | | | | | Month 3023.94 |
| | | | | | Year 16084.03 |

October

| Date | Type | Company | Description | Allocation | £ |
|------|-------|----------------|------------------------|---------------|---|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | 23.50 | | | | |

| | | | | | |
|----|-----------------|------------------|--|------------------------------|----------|
| 1 | DD | EDF Energy | Electricity | Heat & Light | 132.00 |
| 8 | CHQ 2355 | Viridor | Waste collection & disposal | Waste & Water | |
| | 90.17 | | | | |
| 8 | CHQ 2356 | Thomas Westcott | Accounting Services | Printing, Stationery & Admin | |
| | 564.00 | | | | |
| 9 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 15 | CHQ 2357 | Cat Newman | Reimbursement Covid stationery packs | Covid Compliance | |
| | 136.40 | | | | |
| 15 | CHQ 2358 | Dom Gregory | Reimbursement canoe fit, t'port safety, m'tnce, Repairs, Renewals, | | |
| | Cleaning 164.67 | | | | |
| | | | | Transport running & repairs | |
| | | | | 103.59 | |
| | | | | Boats running & repairs | 33.90 |
| | | | | Covid Compliance | 232.33 |
| | | | | Insurance | |
| 22 | DD | Gallagher | Insurance - Buildings | | |
| | 101.87 | | | | |
| | | | | Month | 1606.43 |
| | | | | Year | 17690.46 |

November

| Date | Type | Company | Description | Allocation | £ |
|------|----------|------------------|-----------------------------|-----------------|--------|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | 23.50 | | | | |
| 1 | DD | EDF Energy | Electricity | Heat & Light | 132.00 |
| 6 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 11 | CHQ 2359 | Viridor | Waste collection & disposal | Waste & Water | |
| | 60.14 | | | | |

| | | | | | |
|----|----------|-------------|----------------------------------|------------------|---------------|
| 15 | CHQ 2365 | RS Sailing | Zest boat and equipment purchase | Boat Purchase | |
| | 2529.48 | | | | |
| 20 | DD | Gallagher | Insurance - Buildings | Insurance | |
| | 101.87 | | | | |
| 26 | CHQ 2361 | Dom Gregory | Reimbursement marque purchase | Covid Compliance | |
| | 879.87 | | | | |
| | | | | | Month 3750.86 |
| | | | | | Year |
| | | | | | 21441.32 |

December

| Date | Type | Company | Description | Allocation | £ |
|-------------|-------------|-------------------|--|-----------------------------|---------------|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | 23.50 | | | | |
| 1 | DD | EDF Energy | Electricity | Heat & Light | 132.00 |
| 7 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 9 | CHQ 2366 | Dom Gregory | Reimbursement kayak fleet repairs & cags | Boats running & repairs | |
| | 733.27 | | | | |
| 11 | CHQ 2367 | Lloyds Commercial | Internal and External signage | Repairs, Renewals, Cleaning | |
| | 1184.40 | | | | |
| 17 | CHQ 2368 | Viridor | Waste collection & disposal | Waste & Water | |
| | 35.37 | | | | |
| 21 | DD | Gallagher | Insurance - Buildings | Insurance | |
| | 101.87 | | | | |
| | | | | | Month 2234.41 |
| | | | | | Year 23675.73 |

January

| Date | Type | Company | Description | Allocation | £ |
|-------------|-------------|------------------|---|----------------------|----------|
| 4 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | | | | | 23.50 |
| 4 | DD | EDF Energy | Electricity | Heat & Light | 132.00 |
| 13 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 25 | DD | Gallagher | Insurance - Buildings | Insurance | |
| | | | | | 101.87 |
| 26 | CHQ 2370 | Dom Gregory | Reimbursement first aid, IT acc, uniform badges | Printing, Stationery | |
| & Admin | 29.97 | | | | |
| | | | | Covid Compliance | 202.03 |
| | | | | Uniform | 167.59 |
| | | | | Month | 680.96 |
| | | | | Year | 24356.69 |

February

| Date | Type | Company | Description | Allocation | £ |
|-------------|-------------|----------------------|-----------------------------|--------------------|----------|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | | | | | 23.50 |
| 5 | CHQ 2373 | Viridor | Waste collection & disposal | Waste & Water | |
| | | | | | 120.28 |
| 15 | DD | Origin Broadband | Telephone and Broadband | Phones & Alarms | 24.00 |
| 15 | FPO | Dom Gregory | Reimbursement cap tallies | Uniform | |
| | | | | | 170.00 |
| 17 | FPO | Glastonbury & Street | Annual Hub subscription | Cadet Activity | |
| | | | | | 600.00 |
| 22 | FPO | Samson Smith | Box trailer purchase | Transport Purchase | |
| | | | | | 3200.00 |
| 22 | DD | Gallagher | Insurance - Buildings | Insurance | |
| | | | | | 101.87 |
| | | | | Month | 4239.65 |
| | | | | Year | 28596.34 |

March

| Date | Type | Company | Description | Allocation | £ |
|-------------|-------------|---------------------|---|-------------------------|----------|
| 1 | DD | Water2Business | Water supply and usage | Waste & Water | |
| | | | | | 23.50 |
| 2 | FPO | TV Licence | Annual fee | Radio & TV | 157.50 |
| 4 | FPO | Dom Gregory | Reimbursement first aid supplies | First Aid Equipment | |
| | | | | | 153.04 |
| 8 | FPO | Viridor | Waste collection & disposal | Waste & Water | |
| | | | | | 25.10 |
| 9 | CHQ 2374 | DHC Security & Tele | Annual monitoring charges | Phones & Alarms | |
| | | | | | 188.80 |
| 10 | FPO | Palm Equipment | GT Max red & GT Max lime | Boat Purchase | |
| | | | | | 838.51 |
| 12 | FPO | H&H Alarms | Fire Alarm Inspection | Phones & Alarms | 66.00 |
| 15 | FPO | Dom Gregory | Reimbursement coat racks, fuel, fw jackets, MB | Transport running | |
| | | | | | 213.00 |
| | | | | Boats running & repairs | |
| | | | | | 110.00 |
| 16 | DD | Origin Broadband | Telephone and Broadband | Uniform | 682.50 |
| 22 | FPO | Dom Gregory | Reimbursement badges, jun unif, lpg gas, labels | Phones & Alarms | 24.00 |
| | | | | Heat & Light | |
| | | | | | 209.25 |
| 23 | DD | Gallagher | Insurance - Buildings | Uniform | 73.49 |
| | | | | Insurance | |
| | | | | | 101.87 |
| 24 | DD | Total Gas & Power | Electricity | Heat & Light | 356.04 |
| 25 | FPO | Burnham Waste | Skip Hire | Water & Waste | |
| | | | | | 245.00 |

**BURNHAM-ON-SEA AND HIGHBRIDGE
SEA CADET CORPS**

REGISTERED CHARITY NUMBER: 273886

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

**BURNHAM AND HIGHBRIDGE SEA CADET CORPS
FINANCIAL STATEMENTS
AT 31ST MARCH 2021**

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| Balance Sheet | 8 |
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**BURNHAM AND HIGHBRIDGE SEA CADET CORPS
ANNUAL REPORT AND FINANCIAL STATEMENTS
AT 31ST MARCH 2021**

Charity Name

Burnham-on-Sea & Highbridge Sea Cadet Corps affiliated to the Marine Society and Sea Cadets

Charity registration number

Registration Number 273886

Principal address

Sea Cadet Unit
Cassis Close
Burnham on Sea
Somerset
TA8 1NN

Trustees

Mrs C Roberts - Chairman
Mrs M Ladd - Vice Chairman
Mrs H Leader- Treasurer
Mrs J Harvey - Secretary
Ms K Rowe

Bank

Lloyds TSB Bank PLC
Bridgwater
Somerset

Independent Examiner

D Wright
Thomas Westcott
Chartered Accountants
80 Oxford Street
Burnham on Sea
Somerset
TA8 1EF

**BURNHAM AND HIGHBRIDGE SEA CADET CORPS
TRUSTEES' REPORT
AT 31ST MARCH 2021**

Report of the trustees for the year ended 31st March 2021

The trustees present their annual report and financial statements of the charity for the year ended 31st March 2021. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 and the Financial the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following Accounts and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1st April 2005 which has since been withdrawn.

Introduction

The Sea Cadet Corps are considered to be the oldest Youth Organisation, going back over 100 years. The Unit at Burnham on Sea and Highbridge is one of over 388 Units worldwide and was founded in 1971. This year being our 50th Anniversary. The aim of the Corps is to provide training and activities for young people, providing a level of skills and self confidence that will give our cadets a firm start in life and will encourage and enable each cadet to aim to fulfil their potential and to deliver qualifications that are not available elsewhere.

Management

The UMT is continuing to develop well and meets monthly to discuss unit matters. The Committee continues to bring individual skills, enthusiasm and new ideas to ensure progression and success for our cadets.

Concerns

The Unit has still no major sponsor but we have benefited from donations and grants from other sources during these unprecedented times. The cadets continue to maintain a high profile within the community at every opportunity but unfortunately this has been severely curtailed due to Covid 19.

Unfortunately, due to the COVID-19 related closure of the Unit, we have suffered the loss of our income from external hire of the hall. Although hopefully, we will be able to encourage new hirers to take advantage of this facility in the future.

Progress

Lt. Gregory continues to ensure the day to day smooth working of the Unit and is quick to identify areas in need of support. On behalf of the UMT, we must pass on our thanks for his continued diligence and dedication to our cadets, instructors, volunteers and the wider community.

After many years, the Unit has begun to be updated with one new window and the exterior painting of the unit the final task to be completed from Phase 1 of the redevelopment plan.

The UMC are extremely proud of our cadets, we continue to be amazed at their resilience and efforts throughout this strange year.

The PSA continue to support the Unit with their fundraising events when able.

Any successes of our Unit have been reported both in the local community newspaper and via our Facebook page. These have continued even during the enforced closure of our Unit.

The Unit has also joined alongside three other local Units, to form the Cheddar Host Unit Boat Station (HUBS) making use of the Cheddar Reservoir to develop the afloat experience of the cadets. We were fortunate to take advantage of this resource during the summer release from lockdown.

**BURNHAM AND HIGHBRIDGE SEA CADET CORPS
TRUSTEES' REPORT
AT 31ST MARCH 2021**

Volunteers and Cadets

Our Cadets are enthusiastic and continue to take part in the virtual training put together by our instructors. Many of the competitions due to be held have unfortunately been cancelled. Many of our cadets still enjoy the experiences available to them.

The UMT still seek to appoint new UMT members who will take on new responsibilities to further develop and aid progression of the Unit. This year saw the retirement at the AGM, of our long serving treasurer, Mr Martin Booth. I would like to thank him for his service over the past years and wish him well for the future. We have appointed Mrs Haley Leader as our new treasurer.

As UMT members we are constantly looking at where we should be focussing our delivery to cadets over the coming years. We intend to focus on water-based activities particularly those involving canoe/kayaks.

As the Chair of the Burnham On Sea and Highbridge Sea Cadets, I must thank the UMT, Uniformed Instructors and all volunteers for their continued support, without their dedication and hard work in strange times, I am sure that the Unit would not be as happy and successful.

Finance

The Unit team, Uniformed Instructors and volunteers continue to explore every avenue in order to raise funds which have been depleted over the last year with the loss of our hire income.

Grants & Donations

The Unit received the following amounts in grants:

| | |
|-------------------------------------|-----------|
| Somerset and Dorset Branch | 200.00 |
| Co-Op | 500.00 |
| Sport England | 500.00 |
| Sedgemoor District Council | |
| (Government COVID grants) | 19,669.00 |
| MSSC Emergency Grant | 1,414.62 |
| Tesco Bags for Help | 500.00 |
| Burnham and Highbridge Town Council | 2,500.00 |

Funds from some of these grants have been ringfenced to fund Unit repainting, the provision of foul weather jackets for our cadets, the purchase of first aid resources (mannikins) and towards heaters for what will become an external classroom. During this time, monies received have also been used to update resources and ensure that the Unit is Covid 19 secure for re-opening. We have also been fortunate to replace some of our sailing equipment.

**BURNHAM AND HIGHBRIDGE SEA CADET CORPS
TRUSTEES' REPORT
AT 31ST MARCH 2021**

Trustee Objectives for the year 2021/2022

Our objectives for the coming year are:

- Replace exterior window on rear of the building
- To repaint the exterior of the Unit
- To continue to apply for grants to support Unit refurbishment and development
- To deliver a variety of courses to our cadets
- Continue the improvement of the training facilities within the Unit
- Develop a plan for an extension of the Unit to support and house cadets of the future
- Continue to support the local community and the Royal British Legion

Risk Assessment

The major risks to which the charity/Unit is exposed are continually reviewed and systems are put in place in order to minimise these risks.

During the year the following served as members of the Unit

| | |
|--------------------|---------------|
| Commanding Officer | Lt D Gregory |
| Chairman | Mrs C Roberts |
| Vice Chairman | Mrs M Ladd |
| Treasurer | Mrs H Leader |
| Secretary | Mrs J Harvey |
| Trustee | Ms K Rowe |

Signed on behalf of the Trustees..... **Mrs C Roberts, Chairman**

**BURNHAM AND HIGHBRIDGE SEA CADET CORPS
TRUSTEES' REPORT
AT 31ST MARCH 2021**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a "true and fair" view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and estimates that are reasonable and prudent
- Make judgements that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements

Signed on behalf of the Unit by:

Mrs C Roberts (Chairman)

**BURNHAM AND HIGHBRIDGE SEA CADET CORPS
INDEPENDENT EXAMINERS REPORT
AT 31ST MARCH 2021**

I report on the accounts of the charity for the year ended 31st March 2021 set out on pages 7 to 12.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that, in any material respect the trustees have not met the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005); or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D WRIGHT
THOMAS WESTCOTT
CHARTERED ACCOUNTANTS
80 OXFORD STREET
BURNHAM-ON-SEA
SOMERSET
TA8 1EF

BURNHAM AND HIGHBRIDGE SEA CADET CORPS
PROFIT AND LOSS ACCOUNT
AT 31ST MARCH 2021

| | Note | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2021 | Total Funds 2020 |
|--|------|--------------------|------------------|------------------|------------------|------------------|
| Income and Endowments | | | | | | |
| Subscriptions | | 3,305 | - | - | 3,305 | 4,400 |
| Fund-Raising | | 10 | - | - | 10 | 1,266 |
| Donations | | 1,639 | - | - | 1,639 | 2,134 |
| Marine Society & Sea Cadets | | 575 | - | - | 575 | 1,345 |
| Uniforms | | - | - | - | - | 144 |
| Grants | 4 | 21,084 | - | 14,700 | 35,784 | 1,500 |
| Other Income | 5 | 1,421 | - | - | 1,421 | - |
| Gift aid reclaimed | | 2,125 | - | - | 2,125 | - |
| Sale of Assets | | 600 | - | - | 600 | - |
| Hall hire | | 360 | - | - | 360 | 7,158 |
| Interest | | - | - | - | - | 533 |
| Dividends received on investment | | - | 1,360 | - | 1,360 | 838 |
| | | 31,119 | 1,360 | 14,700 | 47,179 | 19,318 |
| Expenditure | | | | | | |
| General Repairs | | 2,695 | - | - | 2,695 | 2,447 |
| Building Repairs | | - | - | - | - | 7,922 |
| Printing & Stationary | | 16 | - | - | 16 | 526 |
| Accountancy | | 552 | - | - | 552 | 432 |
| Insurance | | 1,019 | - | - | 1,019 | 977 |
| Transport | | 1,840 | - | - | 1,840 | 1,213 |
| Boat Repairs | | 1,382 | - | - | 1,382 | 1,443 |
| Cadet Activity | | 1,420 | - | - | 1,420 | 743 |
| Training Courses | | 175 | - | - | 175 | 169 |
| Heat & Light | | 2,440 | - | - | 2,440 | 3,157 |
| Covid compliance | | 1,652 | - | - | 1,652 | - |
| Water & Waste | | 1,033 | - | - | 1,033 | 981 |
| Uniform | | 1,094 | - | - | 1,094 | 672 |
| Phone & Alarms | | 769 | - | - | 769 | 1,345 |
| Lease of Land | | 325 | - | - | 325 | 325 |
| Miscellaneous | | 345 | - | - | 345 | 421 |
| Legal & Professional fees | | - | - | - | - | 2,150 |
| IT Infrastructure | | 2,822 | - | - | 2,822 | - |
| Internal & External Signage | | - | - | 1,184 | 1,184 | - |
| | | 19,579 | - | 1,184 | 20,763 | 24,924 |
| Surplus / (Deficit) for the year | | 11,540 | 1,360 | 13,516 | 26,416 | (5,606) |
| Bank / Cash B/F | | 3,388 | - | 700 | 4,088 | 122,234 |
| Net Assets B/F (Exc. bank / cash) | | 161,089 | 90,699 | - | 251,788 | 152,931 |
| Grant transferred against fixed assets | | - | - | (500) | (500) | (3,500) |
| Movement in Debtors / Creditors | | - | - | - | - | (44) |
| Increase/(reduction in investment value) | | - | 17,089 | - | 17,089 | (10,139) |
| Funds C/F | | 176,017 | 109,148 | 13,716 | 298,881 | 255,876 |

BURNHAM AND HIGHBRIDGE SEA CADET CORPS
BALANCE SHEET
AT 31ST MARCH 2021

| | | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2021 | Total Funds 2020 |
|-------------------------------------|---|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Fixed Assets | | | | | | |
| Tangible Assets | 6 | 171,451 | - | - | 171,451 | 160,623 |
| Net Book Value | | <u>171,451</u> | <u>-</u> | <u>-</u> | <u>171,451</u> | <u>160,623</u> |
| Current Assets | | | | | | |
| Debtors and prepayments | | - | - | - | - | - |
| Cash at Bank and in hand | | | | | | |
| Lloyds Account | | 3,421 | - | 13,716 | 17,137 | 3,554 |
| Lloyds Secondary Account | | 581 | - | - | 581 | 476 |
| Petty Cash | | 59 | - | - | 59 | 58 |
| MSSC Float | | 950 | - | - | 950 | 950 |
| Investment Portfolio | 7 | - | 109,148 | - | 109,148 | 90,699 |
| | | <u>5,011</u> | <u>109,148</u> | <u>13,716</u> | <u>127,875</u> | <u>95,737</u> |
| Total Assets | | <u>176,462</u> | <u>109,148</u> | <u>13,716</u> | <u>299,326</u> | <u>256,360</u> |
| Current Liabilities | | | | | | |
| Creditors and accruals | 8 | 445 | - | - | 445 | 484 |
| Total Liabilities | | <u>445</u> | <u>-</u> | <u>-</u> | <u>445</u> | <u>484</u> |
| Total Assets less Total Liabilities | | <u>176,017</u> | <u>109,148</u> | <u>13,716</u> | <u>298,881</u> | <u>255,876</u> |
| Represented by | | | | | | |
| | | | | Unrestricted | 176,017 | 164,477 |
| | | | | Designated | 109,148 | 90,699 |
| | | | | Restricted | 13,716 | 700 |
| | | | | | <u>298,881</u> | <u>255,876</u> |

BURNHAM AND HIGHBRIDGE SEA CADET CORPS
NOTES TO THE ACCOUNTS
AT 31ST MARCH 2021

1. General information

The company is a charity, formed as a company limited by guarantee.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. Accounting Policies

General

These accounts have been prepared under the historical cost conventions and in accordance with the applicable accounting standards and the Charities Statement of Recommended Practice (Accounting by Charities) (FRS102).

Incoming resources

Incoming resources are the amounts derived from the receipt of subscriptions, gifts and grants falling within the charity's ordinary activities.

Voluntary Income

Voluntary income received by way of donations and gifts are included in full when received.

Revenue grants

Revenue grants are credited to incoming resources on the date of when they are received. If they relate to a specified future period they are deferred.

Capital grants

Capital grants are credited to the balance sheet on the date of when they are received. These are credited to incoming resources in line with the depreciation policy noted below.

Governance costs

These are costs associated with the governance arrangements of the charity which relate to the general running of the charity as opposed to those costs associated with fundraising or charitable activity.

Fixed Assets

All fixed assets are initially recorded at cost. Assets costing less than £250 are charged to resources expended in the year they are purchased.

Restricted funds

Restricted funds are to be used for specified purposes as laid down by the funder. Direct and support expenditure which meets these criteria are to be identified to the fund together with a fair allocation of other costs.

Unrestricted funds

Unrestricted funds are funds which have no restrictions placed on their use and are available as general funds.

Judgements and estimation of uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

BURNHAM AND HIGHBRIDGE SEA CADET CORPS
NOTES TO THE ACCOUNTS
AT 31ST MARCH 2021

| 4. Grants | 2021 | | 2020 |
|-----------------------------------|---------------|---------------|--------------|
| | unrestricted | restricted | |
| Somerset Community Fund | - | - | 1,500 |
| Sedgemoor District Council | 19,669 | - | - |
| MSSC | 1,415 | 10,700 | - |
| Burnham & Highbridge Town Council | - | 2,500 | - |
| Sport England Lottery fund | - | 1,000 | - |
| Co-op Group | - | 500 | - |
| | 21,084 | 14,700 | 1,500 |

| 5. Other Income | 2021 | 2020 |
|------------------|--------------|----------|
| Refunds received | 1,342 | - |
| Course fees | 79 | - |
| | 1,421 | - |

| 6. Fixed Assets | 2021 | 2020 |
|------------------------------|----------------|----------------|
| Clubhouse | 76,701 | 76,701 |
| Store | 1,787 | 1,787 |
| Compound | 6,145 | 6,145 |
| Furniture and Equipment | 15,338 | 15,338 |
| Band Instruments | 10,492 | 10,492 |
| Marine Equipment | 20,593 | 20,593 |
| Trophies | 1,057 | 1,057 |
| Trailer | 4,349 | 4,349 |
| Trinity 500 Boat | 2,900 | 2,900 |
| Kayak and Equipment | 2,915 | 2,915 |
| Classroom Equipment | 400 | 400 |
| Container | 250 | 250 |
| New Fire Alarm System | 4,639 | 4,639 |
| New Doors | 3,365 | 3,365 |
| Minibus | 2,000 | 2,000 |
| New Canoes (less MSSC Grant) | 2,356 | 2,356 |
| New Fire Doors (less grant) | 5,336 | 5,336 |
| Box Trailer | 3,200 | - |
| Canoe Trailer (less grant) | 2,860 | - |
| Mega Sup Board | 1,400 | - |
| Zest Boats & Equipment | 2,529 | - |
| GT Max kayaks | 839 | - |
| | 171,451 | 160,623 |

**BURNHAM AND HIGHBRIDGE SEA CADET CORPS
NOTES TO THE ACCOUNTS
AT 31ST MARCH 2021**

6. Fixed Assets (cont'd)

The clubhouse has been revalued for insurance purposes in the year at £500,000.

7. Investment Portfolio

| | 2021 | 2020 |
|---|----------------|---------------|
| Market Value brought forward | 90,699 | - |
| Amount invested | - | 100,000 |
| Dividends received in the year | 1,360 | 838 |
| Increase / Reduction in value in the year | 17,089 | (10,139) |
| Market value at 31 March 2021 | <u>109,148</u> | <u>90,699</u> |

8. Creditors

| | 2021 | 2020 |
|-------------|------------|------------|
| Accountancy | 420 | 432 |
| Waste | 25 | 52 |
| | <u>445</u> | <u>484</u> |

9. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Income and Corporation Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that these are applied to its charitable objects.

10. Transactions with Trustees

There were no transactions with trustees during the period, other than incidental expenses.

11. Related Parties

The charity was under the control of the trustees throughout the year. There were no disclosable related party transactions during the year.

12. Gifts in Kind and Volunteers

During the year the charity benefited from unpaid work performed by volunteers.