

VINTERS PARK RESIDENTS ASSOCIATION

Minutes of meeting of Annual General Meeting

Held on Tuesday 29th April 2025 at Vinters Park Community Centre

Opening

The Chairperson, Tony Hewson, opened the meeting at 8.00pm by welcoming everyone attending. (The signatures on the attendance list indicated that 25 were present).

Minutes

The minutes of the meeting held on 30th April 2024, having been previously circulated, were taken as read, approved and signed by the Chairperson.

Chairpersons Report

Welcome to this, the 2024 AGM of the Vinters Park Residents' Association and I thank you all for attending.

One wonders where the time goes, it doesn't seem that long since the last AGM, but in that year we have been very active, so let me give you a brief resume of what we have been up to.

Our coffee mornings on the first Friday morning of each month continue to go from strength to strength, I think this is in the most part due to the very hard work put in by our team of ladies and Ken, they are all volunteers and give up their time to make wonderful cakes for this event, and of course all of you who attend, we couldn't do it without you. Ian Chittenden is a regular and keeps us updated on local problems and answers your questions. Steve Songhurst from the Nature Reserve has also kept us updated on what goes on in the reserve.

We have just completed the 2025 Easter Egg hunt and again it doesn't seem long since the last one. This event is extremely well attended and enjoyed by all that take part. Once again, its success is due to all those volunteers who help organise it, my thanks to them all. We held our car show last year in the car park, it was really well attended. We do seem to have a lot of owners of interesting cars in the area, but I think the bacon rolls and tea do help. This year's event is on the 26th May, so we look forward to seeing you all. My thanks go to Craig McAteer for helping to organise this event.

We are holding a cream tea on the afternoon of 23rd August from 2.00pm to 4.00pm, there will be entertainment and local produce stalls so come and join us, tickets will be available soon.

We had a very successful Christmas lunch last year, which replaces the last coffee morning of the year, it was enjoyed by all as I am sure it will be again this year. This, of course, leads on to our Christmas Fair, the largest event of the year. This year it will be on 29th November, so put it in your diaries, it's an event not to be missed.

So that concludes a brief recount of previous and forthcoming events, but the running of your Community Centre goes on, we are always looking for new volunteers to come and join our team so give it some thought and if you have any ideas for new events please let us have them.

My many thanks to our hardworking committee.

Presentation of Accounts

The Association's Finance Manager, Emma Stannett, was unable to attend this year but has submitted a report to be read out by our Secretary, Caroline Corry. The audited income and expenditure account for the year ended 31 January 2025 and the balance sheet as at that date. Copies of which had been circulated at the meeting earlier.

The meeting duly APPROVED the Income and Expenditure Account for the year ended 31 January 2025 and the Balance Sheet as at 31 January 2025, copies of which are inserted in the Minute Book.

Appointment of Independent Examiner

It was duly AGREED that Steven Hill be appointed as the Independent Examiner for the current year.

Election of Officers and Executive Committee Members

The following members have indicated their willingness to continue on the Committee for the year 2024 - 2025:

Chairperson	Tony Hewson
Vice-Chairperson	Michelle Zevla
Secretary	Caroline Corry

Appointed Manager

Finance and Bookings Manager Emma Stannett

Executive Committee

Individual Members	Fred Burton, Ken Goodchild, Cathy Webster, Tina Deverson, Jacqui Badham, Vicky O'connell, Georgina Harris, Judith Kingdom.
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Cllr. Ian Chittenden

The Chairperson then invited Ian Chittenden to present his last report as he is not standing for re-election in the upcoming elections.

Ian began by thanking the VPRA for the work they do on the Community Centre and the success of its coffee mornings. Please support the committee or come and help.

Finance update on KCC. The Government continues to make cuts whilst costs have risen dramatically. There will be further cuts next year making it harder to get things done. Special educational needs, Youth Services, Social Services and Highways have all been cut substantially over the last 15 years. It would take £18million to bring everything up to scratch. KCC gets finance from Government for potholes and surfacing so please continue to report these. School services are being maintained, we are short of places in junior schools due to the new developments but there are a few places still in senior schools.

The Government's proposal to do away with county and borough councils and form a unitary council with an elected Mayor will see many changes in the county in the next few years.

I would like to thank you all for your support over the years, I have enjoyed working with the residents of Vinters Park.

Ian then invited questions from the floor;

Q What consideration is given to effluent when building housing?

A The same as with other utilities.

Q Do developers consider water saving appliances?

A Yes they do.

Q Is Kent Highways independent?

A No it is part of KCC

Q What can be done about the amount of rubbish being left around the estate?

A Continue to report on MBC website as fly tipping.

Q Is tree cutting done regularly?

A KCC check all trees every 5 years. If there is a problem then report to either KCC or MBC.

The Chair thanked Ian for all the help and support he has give to the VPRA.

Any Other Business

The Chairperson opened the floor to any other business.

John Fuller said that he is regularly seeing cars being parked in the hall car park and then left there for the day. The committee have previously stated that this is not a problem between the hours of 9.00pm and 8.00am but outside of that can cause an issue with hirers. It was agreed by the Chair that the committee would look into the issue.

Conclusion

There being no other business, the Chairperson concluded the meeting by thanking those present for their attendance. The Chairperson then closed the meeting at 9.00pm.

Approved  (Chairperson)

Date: 30/4/25

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDING
31ST JANUARY 2025

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 JANUARY 2025

	<u>2025</u>		<u>2024</u>	
	£	£	£	£
INCOME				
Main income	24,598		21,731	
Grant Recievable	-		1,500	
Clothes Bank Receipts	1,927		2,415	
Other Fund Raising	75		87	
Other Income Received	-		100	
Interest received	-		97	
		26,600		25,930
EXPENDITURE				
Gross wages	11,148		10,029	
Rent and rates	736		608	
Insurance	1,705		1,632	
Heat, light and power	4,377		4,316	
Maintenance	1,215		3,159	
Accountancy	522		558	
Donations	300		300	
Music licence	902		721	
Bank Charges	15		-	
		20,919		21,323
PROFIT / (LOSS) FOR THE YEAR		5,682		4,607
SURPLUS FUNDS AT 1 February 2024		30,501		25,894
SURPLUS FUNDS CARRIED FORWARD		36,183		30,501

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JANUARY 2025

	<u>2025</u>		<u>2024</u>	
	£	£	£	£
ASSETS				
Debtors	3,173		3,385	
Small fixed assets	1,159		1,159	
Prepayments	1,440		973	
Deposits and cash	68		68	
Bank account	<u>30,765</u>		<u>25,361</u>	
		36,603		30,946
LIABILITIES				
Creditors and accruals		420		444
NET ASSETS		<u>36,183</u>		<u>30,502</u>

Balance Sheet as at 31st January 2025

The financial statements were approved by the Board on 29 April 2025 and signed on their behalf by:



 Chairman



 Treasurer

Vinters Park Residents' Association
Year End: 31 January 2025
Accounts: Accruals
Independent Examiner: Peter Shillinglaw FCA

Independent Examiner's Report to the Trustees of Vinters Park Residents' Association

I report on the accounts of **Vinters Park Residents' Association** for the year ended **31 January 2025**.

Respective Responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the **Charities Act 2011** and for keeping proper accounting records.

My responsibility is to carry out an independent examination of the accounts in accordance with section **145** of the Charities Act 2011 and the **Directions** issued by the Charity Commission.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the Charity Commission's Directions. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees for such matters.


The procedures undertaken do **not** provide all the evidence that would be required in an audit and consequently I do **not** express an audit opinion.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep proper accounting records in accordance with section 130 of the Charities Act 2011, and
 - to prepare accounts which are consistent with the accounting records and comply with the accounting requirements of the Acthave not been met; **or**
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner's Details



Peter Shillinglaw FCA
Institute of Chartered Accountants in England and Wales (ICAEW)
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Kent
ME14 5DZ
24 November 2025