

VINTERS PARK RESIDENTS ASSOCIATION

Minutes of meeting of Annual General Meeting

Held on Tuesday 30th April 2024 at Vinters Park Community Centre

Opening

The Chairperson, Tony Hewson, opened the meeting at 7.00pm by welcoming everyone attending. (The signatures on the attendance list indicated that 25 were present).

Minutes

The minutes of the meeting held on 26th April 2022, having been previously circulated, were taken as read, approved and signed by the Chairperson. There was no meeting in 2023 due to a number of restrictions.

Chairpersons Report

Welcome to this, the 2024 AGM of the Vinters Park Residents' Association and I thank you all for attending.

You will be aware due to various restrictions this is the first AGM since 2022.

Sadly, since then we have lost our caretaker Derek Butler who passed away in June 2022. We have also lost two committee members, Philippa Jaffray who moved away from the estate and Sam Thomson stood down. Philippa was our Vice Chair but fortunately Michell Zevla has stepped into her shoes and has been doing an excellent job, thank you Michelle. Also, thanks to all the committee members who do a sterling job running the coffee mornings and other events.

Work and activities have continued in the centre, we have had a new fire alarm system and CCTV system installed and Cllr. Ian Chittenden gave us a grant of £1500 for new curtains in the large hall which has helped the acoustics in the hall. Other events included our Easter egg hunt, a Coronation lunch, car shows and the Christmas fair, notwithstanding our coffee mornings which have continued on the first Friday of every month and continue to grow in popularity, all which help to fund the hall. If you haven't been do come along and join us. In fact, we are always looking for new committee members, so please give that some consideration and come along and help us run the community centre.

At this point I would like to give a big thank you to Craig McAteer who has stepped in since we lost our caretaker, he does an immense amount of work to keep the community centre functioning, and also organises the litter picks which take place on the estate, you wouldn't believe what we find. Thank you Craig.

In conclusion I would like to confirm that for 2024 our events at the hall will continue, coffee mornings, car show in May, BBQ in August and the Christmas fair. If anyone has any ideas for new events, please let us know or perhaps come along and help us organise them.

Once again, thank you for attending this evening.

Presentation of Accounts

The Association's Finance Manager, Emma Stannett, presented the audited income and expenditure account for the year ended 31 January 2024 and the balance sheet as at that date. Copies of which had been circulated at the meeting earlier.

The meeting duly APPROVED the Income and Expenditure Account for the year ended 31 January 2024 and the Balance Sheet as at 31 January 2024, copies of which are inserted in the Minute Book.

Appointment of Independent Examiner

It was duly AGREED that Steven Hill be appointed as the Independent Examiner for the current year.

Election of Officers and Executive Committee Members

The following members have indicated their willingness to continue on the Committee for the year 2024 - 2025:

Chairperson	Tony Hewson
Vice-Chairperson	Michelle Zevla
Secretary	Caroline Corry

Appointed Manager

Finance and Bookings Manager Emma Stannett

Executive Committee

Individual Members	Fred Burton, Michelle Zevla, Ken Goodchild, Cathy Webster, Tina Deverson, Jacqui Badham, Vicky O'connell.
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Cllr. Ian Chittenden

The Chairperson then invited Ian Chittenden to present his latest report.

Ian began by thanking the VPRA for the work they do on the Community Centre and the success of its coffee mornings. Please support the committee or come and help.

Finance update on KCC. The Government continue to make cuts whilst costs have risen dramatically. There will be further cuts next year making it harder to get things done.

The biggest problem over the past few weeks has been the waste collections. This was awarded to a new provider this year and they have tried to make big changes to routes from day one. This has resulted in large numbers of bins not being collected for weeks resulting in very high numbers of complaints to both KCC and MBC. They have now gone back to the old system so hopefully the problems will reduce over the coming weeks.

Bearsted Road improvements. Progress is still very slow, phase 1 has started but phase 2 has not been finalised yet.

Fly tipping, any instances reported are generally being dealt with the following day.

There was a bad sewerage leak in Aldon Close but it was all dealt with within a few hours.

Chris Price thanked Ian for getting the graffiti cleaned up so quickly, unfortunately there is more appearing. Ian said to report it to MBC who will get it cleaned up.

Any Other Business

The Chairperson opened the floor to any other business.

David Naghi announced that he will no longer be representing Vinters after the local elections taking place this week.

Chris Price said that she has spoken to the Head Teacher of Valley Park school regarding the high numbers of pupils hanging around the estate and the amount of litter they are leaving. She was told that there are two teachers from the school up there every day to keep an eye on things. Also, student parking is still a big problem, especially in Bedgebury Close. Ian said it's very difficult to get anything done and although it is a genuine grievance he is not sure how it is going to get solved.

Fred Burton is concerned about the steps at the shops, they are in very bad repair and are dangerous. Tony has spoken to the shop owners and although it is the landlords responsibility it gets charged back to them so they are planning on doing it themselves. Ian said he will speak to the owners and if necessary place an enforcement notice on them.

Conclusion

There being no other business, the Chairperson concluded the meeting by thanking those present for their attendance. The Chairperson then closed the meeting at 7.50pm.

Approved  (Chairperson)

Date: ~~30~~ / 4 / ~~20~~



VINTERS PARK RESIDENTS' ASSOCIATION

STATEMENT OF INCOME AND EXPENDITURE

FOR THE YEAR ENDING

31ST JANUARY 2024

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 JANUARY 2024

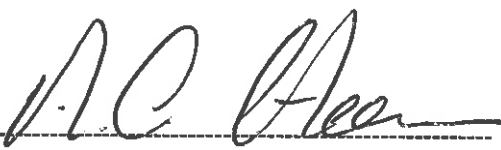
	<u>2024</u>		<u>2023</u>	
	£	£	£	£
INCOME				
Main income	21,731		19,867	
Grant Recievable	1,500		2,000	
Clothes Bank Receipts	2,415		1,287	
Other Fund Raising	87		220	
Other Income Received	100		-	
Interest received	97		13	
		25,930		23,387
EXPENDITURE				
Gross wages	10,029		11,116	
Rent and rates	608		504	
Insurance	1,632		1,747	
Heat, light and power	4,316		3,418	
Printing and stationary	-		-	
Maintenance	3,159		9,014	
Accountancy	558		576	
General expenses	-		80	
Donations	300		300	
Purchases	-		188	
Music licence	721		721	
Subscriptions	-		105	
		21,322		27,769
PROFIT / (LOSS) FOR THE YEAR		4,608		(4,382)
SURPLUS FUNDS AT 1 February 2023		25,894		30,276
SURPLUS FUNDS CARRIED FORWARD		30,502		25,894

VINTERS PARK RESIDENTS' ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JANUARY 2024


	<u>2024</u>		<u>2023</u>	
	£	£	£	£
ASSETS				
Debtors	3,385		3,812	
Small fixed assets	1,159		1,159	
Prepayments	973		968	
Deposits and cash	68		14,585	
Bank account	<u>25,361</u>		<u>5,803</u>	
		30,946		26,326
LIABILITIES				
Creditors and accruals		444		432
NET ASSETS		<u><u>30,502</u></u>		<u><u>25,894</u></u>

Balance Sheet as at 31st January 2024

The financial statements were approved by the Board on 30 April 2024 and signed on their behalf by:



 Chairman

 EMMA STANNETT

 Treasurer



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Vinters Park Residents Association

On accounts for the year
ended

31 January 2024

Charity no
(if any) 273861

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/01/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 02/12/2024

Name:

Peter Shillinglaw

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants in England & Wales

Address:

31-33 Albion Place, Sittingbourne Rd

Maidstone, Kent

ME14 5DZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.