



MUSEUM OF ARMY MUSIC

Headquarters Royal Corps of Army Music ,Gibraltar Barracks ,Minley, GU17 9LP

TRUSTEES ANNUAL REPORT FOR THE YEAR 1 APRIL 2023 TO 31 MARCH 2024

The Museum of Army Music (formally the Museum of The Royal Military School of Music) is a registered charity, number 273762.

The charity's principal address is:

Museum of Army Music
HQ RCAM
Gibraltar Barracks
Minley
GU17 9LP

Tel: 07795 461811

Email: paulcollissmith@icloud.com

Trustees

The Trustees during the year to 31 March 2024 were:

Col S Haw MBE	Colonel, Corps of Army Music
Lt Col C Hallatt	Principal Director of Music (Army)
Major P A Collis-Smith	Trustee
Mrs S Barber	Trustee
Doctor TMM Czepiel	Trustee
Mr G Henderson	Trustee
Lt Col (Rtd) K Roberts MBE	Trustee

Governance

The Museum of Army Music was originally formed on 1 March 1949. A Declaration of Trust was subsequently established and dated 27 April 1977. This was amended on 29 January 2015. The Museum was registered originally with the Charity Commissioners on 23 June 1977 but was removed on 9 September 2015 as it was deemed not to be operating. It was subsequently registered on 4 December 2015.

Objects of the charity

1. Educate the public to the role of Army music
2. Preserve and collect items related to Army music
3. Gather historic relics and artefacts related to the history of Army music and the Corps of Army Music.

Charity activity

The title of the museum changed in 2015 and is now known as the Museum of Army Music (formally titled Corps of Army Music Museum and the British Military Music Museum). The museum is supported by the Friends of the Museum of Army Music and many volunteers.

More recently, the Corps of Army Music Trust has started to donate funds in the interest on developing the museum.

Since 2020, the Museum moved into storage due to a location change as part of the British Army re-basing plan. The main part of the collection is now stored at the HQ in Minley. The museum is currently under a period of re-modelling to include some satellite locations, a research centre and a website. This is expected to be complete and re-launch in Apr 2025, but another outward facing location to display the museum in its entirety is currently being looked into.

Events

There have been no special museum events in this period while the museum is in a development stage having moved from a previous location in 2020 and subsequently put into storage. The location of the Museum is now based at HQ Royal Corps of Army Music at Gibraltar Barracks, Minley, but has public facing displays in Wellington Barracks (the Guard's Museum) and at the music training school in Portsmouth. The stored collection in Minley is used as a research centre.

Financial Report

The balance of the account is £13,309. The source of income has been grants from the Army Museums Ogilby Trust (AMOT) Grants in Aid scheme, totalling £23,663 for the salary of part-time curator staff. The Corps of Army Music Trust have increased a grant to £5000. There were also various grants and donations of £902 from the Royal Pavilion and Museum Grant. £20,481 brought forward from the previous year of Grant in Aid which was an underspend due to stalled work in the museum whilst in storage.

The greatest source of expenditure is the salary (grant in aid) of £36,821 of which £6551 was a one-off project and funded by an underspend of grants from the previous year. Insurance and computer software costs of around £1500 per year. All other expenditure is general running costs and development costs for the museum associated with the change in business model over the last 2-3 years.

Other Assets

The only assets listed are for the collection of data; display cabinets; stands and wall mountings.

Reserves Policy

There is no reserves policy at present.

Investments

The museum has no investments.

Bank

The Royal Bank of Scotland

Paul Collis-Smith
Trustee

Museum of Army Music, 31st January 2025

MUSEUM OF ARMY MUSIC (CHARITY NUMBER 273762) YEAR 1 APRIL 2023 - 31 MARCH 2024
SUMMARY AT 31ST MARCH 2024

	BAL BFWD 1-Apr-23	INCOME	EXPENDITURE	CURRENT BALANCE
RESTRICTED FUNDS				
SALARIES (NON PROJECT MGR)			15870.00	-15870.00
PROJECT MANAGER			14400.00	-14400.00
SALARIES TECHNICIANS			6551.00	-6551.00
AMOT (GRANT IN AID)		23663.13		<u>23663.13</u>
GRANT IN AID BFWD	20480.86			20480.86
ROYAL PAVILION & MUSEUM GRANT				
GIA BALANCE INCLUDING REPAYMENT				7322.99
UNRESTRICTED FUNDS				
INSURANCE			2491.51	-2491.51
FRAN STOVOLD TRAVEL			70.85	-70.85
MODES			192.00	-192.00
IT CLOUD BACKUP			81.01	-81.01
EQUIPMENT			808.33	-808.33
RCAM GRANT		5000.00		5000.00
ROYAL PAVILION & MUSEUM GRANT		902.00		902.00
INTEREST		419.85		419.85
TOTAL	3308.12			5986.27
RESTRICTED & UNRESTRICTED ACCOUNT BALANCE	23788.98			13309.26
REPRESENTED BY				

GiA Underspend for Pro

2022-2023	20480.86
PRO MGR	-14400.00
TECH FEES	-6551.00
BALANCE	-470.14

GiA 2023/2024

2023-2024	23663.13
SALARIES	-15870.00
BALANCE	7793.13

GiA	7322.99
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CURRENT ACCOUNT
BUSINESS RESERVE
35 DAY NOTICE
95 DAY NOTICE
TOTAL

23788.98

89.41
11370.36
566.12
1283.37
13309.26

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Independent examiner's report to the Museum of Army Music

Independent Examiner's Report to the Members/Trustees of The Museum of Army Music, Gibraltar Barracks, Minley, GU17 9LP.

I report on the accounts of the charity for the year ended 31st March 2024, which are set out on the Income and Expenditure Statement for the Year Ended 31st March 2024.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **David E Loftus**

DAVID EDWARD LOFTUS MBE
11 KEW GARDENS
FARINGTON
LEYLAND
PR25 4QN

25th January 2025

ASSOCIATE OF CHURCH ACCOUNTANTS AND TREASURERS
MEMBER CHARTERED INSTITUTE OF FUNDRAISING
MEMBER ASSOCIATION OF CHARITY INDEPENDENT EXAMINERS
PAST VICE CHAIR OF LONDON DIOCESAN FUND
VICE CHAIR QUEEN'S OWN HIGHLANDERS REGIMENTAL TRUSTEES INVESTMENT SUB COMMITTEE