



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01-04-2023 Period start date

To 31-03-2024 Period end date

Charity name: FRIENDS OF SWALLOWCLIFFE PARISH CHURCH

Charity registration number: 273638

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Preservation, repair, restoration and maintenance of the fabric and grounds of Swallowcliffe Parish Church and the major fittings, furniture and ornaments of the Church and to foster interest in the preservation of the Church.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Charity granted a total of £2286.63 to to Swallowcliffe PCC for help maintain the fabric and grounds of St Peter's Church.</p> <p>A successful recruitment drive for additional members of the charity took place. This has increased revenue for the charity's objectives and has also fostered increased awareness of the church, its beautiful architecture and attractive churchyard.</p> <p>St Peter's is well loved in this small village; by all faiths and those of no particular faith.</p> <p>Noted that the PCC said " Church continues to attract many visitors, especially from overseas."</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Yes, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.</p> <p>(This guidance can be viewed at <a href="https://www.gov.uk/guidance/public-benefit-rules-for-charities">https://www.gov.uk/guidance/public-benefit-rules-for-charities</a> as well as other places).</p>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity granted a total of £2286.63 to to Swallowcliffe PCC for help maintain the fabric and grounds of St Peter's Church.</p> <p>The PCC in April this year reported as follows: "Fabric: The church remains in good order and the Quinquennial Review undertaken by our ecclesiastical Architect reported that the church had been maintained well. We continue to be generously supported by the Friends of St Peter's Church."</p> <p>St Peter's is open to everyone every day of the week and is much appreciated for it's beauty, calm and well-ordered atmosphere.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total assets on the financial year ending 31 <sup>st</sup> March 2024 were £292,052. This was an increase from the previous year-end's £238,296. The increase was largely due to improved investment performance, but was nicely aided by an increase in donations and bequests.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity does not have a policy about holding reserves. The intention is to always have reserves that enable the ongoing purposes of the charity, however the charity does not have any financial obligations for future years.
Amount of reserves held	Para 1.22	Total assets on the financial year ending 31 <sup>st</sup> March 2024 were £292,052, which included cash of £15,386.
Reasons for holding zero reserves	Para 1.22	The charity does not have a policy about holding reserves. The intention is to always have reserves that enable the ongoing purposes of the charity, however the charity does not have any financial obligations for future years.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 9 <sup>th</sup> May 1977 and revised on 25 <sup>th</sup> July 2016.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Standard registration
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by other trustees, and re-confirmed by vote at the AGM. At the AGM any member is welcomed to put themselves forward as a trustee or officer.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Friends of Swallowcliffe Parish Church
Other name the charity uses	n/a
Registered charity number	273638
Charity's principal address	Mill House, Swallowcliffe, Salisbury SP3 5PN

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Carless	Chair and Treasurer		Other trustees, and re-confirmed at AGM.
2	Bruce Tozer			Other trustees, and re-confirmed at AGM.
3	Anthony George Biddulph	Secretary	From 09-08/23 to 31-03-24	Other trustees, and re-confirmed at AGM.
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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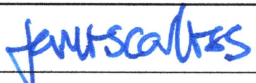
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JAMES MUNDAY CARLESS	
Position (eg Secretary, Chair, etc)	Chair	
Date	8th May 2025	



THE FRIENDS OF SWALLOWCLIFFE PARISH CHURCH - REGISTRATION NUMBER: 273638  
RECEIPT AND PAYMENT ACCOUNTS  
FOR THE PERIOD 1ST APRIL 2023 TO 31ST MARCH 2024

FINAL VERSION

SECTION A Receipts and payments

Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	2022-2023 to the nearest £
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A1 Receipts

Dividends/interest from JM Finn	£7,709.89	£0.00	£0.00	£7,709.89	£7,233.96
Donations - individual gifts	£18,225.77	£0.00	£0.00	£18,225.77	£0.00
Donations - regular giving	£764.00	£0.00	£0.00	£764.00	£499.00
Easy fundraising	£0.00	£0.00	£0.00	£0.00	£0.00
Bank interest	£41.31	£0.00	£0.00	£41.31	£13.15
HMRC tax refund	£0.00	£0.00	£0.00	£0.00	£0.00

<b>Sub total</b> (gross income for Annual Return)	<b>£26,740.97</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£26,740.97</b>	<b>£7,746.11</b>
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A2 Asset and investment sales

JM Finn sales	£70,357.87	£0.00	£0.00	£70,357.87	£15,467.05
<b>Sub total</b>	<b>£70,357.87</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£70,357.87</b>	<b>£15,467.05</b>
<b>Total receipts</b>	<b>£97,098.84</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£97,098.84</b>	<b>£23,213.16</b>

A3 Payments

Donations to Swallowcliffe PCC	£2,286.63	£0.00	£0.00	£2,286.63	£6,857.25
Office - Honorarium	£0.00	£0.00	£0.00	£0.00	£0.00

Office - Independent Examiner	£0.00	£0.00	£0.00	£0.00
JM Finn management fee	£2,558.34	£0.00	£0.00	£2,558.34
VAT	£511.66	£0.00	£0.00	£511.66
<b>Sub total</b>	<b>£5,356.63</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£5,356.63</b>

<b>A4 Asset and investment purchases</b>				
JM Finn purchases	£97,155.05		<b>£97,155.05</b>	£6,375.00
funds added to JM Finn	£25,000.00		<b>£25,000.00</b>	£0.00
<b>Sub total</b>	<b>£122,155.05</b>		<b>£122,155.05</b>	£6,375.00
<b>Total payments</b>	<b>£127,511.68</b>		<b>£127,511.68</b>	<b>£16,353.70</b>
<b>Net of receipts/(payments)</b>	<b>-£30,412.84</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£6,859.46</b>
<b>A5 Transfers between funds</b>	<b>£25,000.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>A6 Cash funds last year end</b>	<b>£20,798.91</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£13,939.45</b>
<b>Cash funds this year end</b>	<b>£15,386</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£20,798.91</b>

<b>SECTION B Statement of assets and liabilities at the end of the period</b>				
<i>categories:</i>	<i>details</i>	<i>Unrestricted funds to the nearest £</i>	<i>Restricted funds to the nearest £</i>	<i>Endowment funds 2022-23</i>
<b>B1 Cash funds</b>	Lloyds current account	£11,492.15	£0.00	£6,812.54
	Lloyds deposit account	£1,722.14	£0.00	£6,947.41
	JM Finn deposit account	£2,171.82	£0.00	£7,039.00
	Total cash funds -	£15,386	£0.00	£20,798.95
	<i>(agree balances with receipts and payments accounts)</i>			

March 31st 2024

March 31st 2023

B3 Investment assets

JM Finn portfolio holdings

£276,666.00

£238,296.00

B5 Liabilities

Details

Church heating, water, electricity, insurance,  
Independent Examiner etc Church repair

Total assets:

March 31st 2024  
£292,052.11

March 31st 2023  
£259,094.95

Signed by one or two trustees  
on behalf of all the trustees:

*James Carless*

Print Name JAMES CARLESS

date of approval

*30th April 2025*



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Friends of Swallowcliffe Parish Church

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no  
(if any)

XN44950

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> March 2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30/4/2025

Name:

Debbie Cruxton

Relevant professional  
qualification(s) or body  
(if any):

Address:

7 The Mallards

Tisbury

SP3 6SD



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.