

(Charity Registration No: 273635)

**The National Association of Laryngectomee Clubs
Trustees' Report and Accounts
31 December 2022**

ONE RING ACCOUNTANCY SERVICES LIMITED
19 Dagnam Park Square, Romford, RM3 9YP

The National Association of Laryngectomee Clubs

Reports and Accounts

Year ended 31 December 2022

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The National Association of Laryngectomee Clubs

Trustees' Annual Report

Year ended 31 December 2022

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

Reference and administrative details

Registered charity name	The National Association of Laryngectomee Clubs
Charity registration number	273635
Principal office	c/o The Ludo Press Ltd Unit 18, Wimbledon Stadium Business Centre Riverside Road London SW17 0BA
The trustees	M. Babb (President) A. Smith (Treasurer) (Deceased) G. Tuck (Deceased) T. Hutson
Independent examiner	S. Bish One Ring Accountancy Services Ltd 19 Dagnam Park Square Romford RM3 9YP

Structure, governance and management

In the year 2022 there were 4 Trustees, who are also Officers of NALC (President, Treasurer and 2 Vice-Presidents). Zoom Meetings are held 4 or 5 times a year and are attended by the Officers and representatives of our affiliated groups. Additionally Executive Group meetings are held using the same platform. NALC had two paid staff until 31st August 2022. Since then all work has been done by volunteers and we rely on the efforts of laryngectomees and their carers for much of our work around the country by our affiliated groups.

Sadly two Trustees have passed away, A Smith in November 2022 and G. Tuck in January 2023.

Objectives and activities

NALC's purpose is to promote the rehabilitation of laryngectomees. It does this by providing information to patients and hospitals in a variety of forms such as printed booklets and DVDs. All the information is also available digitally on our website and YouTube channel. Our affiliated clubs work with patients in their locality providing peer support.

Achievements and performance

During 2022 our work continued to be affected by the Covid 19 pandemic. Only a few of our groups have returned to their usual programme of meetings. All NALC meetings have taken place using the Zoom platform. They have proven popular, especially those featuring a guest speaker, usually a clinician. We continue to work with over 50 hospital trusts and we have around 40 affiliated groups in the UK.

We produced 4 editions of our newsletter CLAN and each month there are around 1,200 streaming's of videos from our YouTube channel. Our information leaflets and newsletters are available for download from our website. We respond to many requests for patient emergency items like wristbands and car stickers. We have provided online presentations to tertiary education institutions as part of our education programme.

The National Association of Laryngectomee Clubs

Trustees' Annual Report *(continued)*

Year ended 31 December 2021

Achievements and performance (continued)

There have been three key developments during the year. We have managed the transition from having paid staff to using volunteers only. This was successful and we managed to continue all our usual activities supporting the laryngectomee community. We commissioned a new website to provide easier access for patients and their families to our information resources. NALC has played an important role in setting up a UK Head and Neck Cancer Coalition and our President is one of 5 Board members of the Community Interest Company that was formed to run it in the Autumn.

Financial review

In 2022 our income fell significantly and was less than half of that the previous year. Additionally it was significantly less than our expenditure. This led to our staff being made redundant to ensure we could meet all our financial obligations. Later in the year we received a grant from a Charitable trust that meant we ended the year with sufficient funds at our disposal. We are now in a stable situation where we are certain that our income will meet all our costs and are finally secure for some years ahead.

The trustees' annual report was approved on 4/4/2023 and signed on behalf of the Board of Trustees (including Professor M. Birchall who joined the team of Trustees in 2023) by:



M. Babb
(NALC President and Trustee)

The National Association of Laryngectomee Clubs

Independent Examiner's Report to the Trustees of The National Association of Laryngectomee Clubs

Year ended 31 December 2022

I report to the trustees on my examination of the accounts of The National Association of Laryngectomee Clubs ('the charity') for the year ended 31st December 2022 which comprise the summary of receipts and payments and the statement of assets and liabilities.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

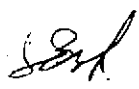
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


11/8/2023

S. Bish, Accountant
Independent Examiner

19 Dagnam Park Square
Romford RM3 9YP

The National Association of Laryngectomee Clubs

Receipts and payments

Year ended 31 December 2022

	2022		2021	
	£	£	£	£
All unrestricted funds				
Receipts				
Grants	852		11,360	
Donations - Macmillan Cancer Relief	3,200		9,660	
- Trust donations	15,000		25,000	
- Clan inserts	10,800		17,950	
- Other	5,887		14,870	
Legacies	400		-	
Affiliation fees	280		340	
Gift Aid	-		913	
Bank deposit interest	18		5	
		36,437		80,098
Payments				
Promotional goods, leaflets and advertising	3,588		615	
Clan magazine	5,525		4,470	
Postage	3,745		3,876	
Fares, hotel & subsistence	-		-	
Staff salary costs	63,466		61,813	
AGM and GCM Meetings etc.	-		-	
Rent, rates and service charges	-		3,100	
Printing and stationery	247		313	
Telephone, fax and internet	169		849	
Equipment repairs and renewals	274		400	
Sundry costs	7		160	
Insurance	217		530	
Accountancy fees	420		750	
Legal and professional	-		150	
		(77,658)		(77,026)
Net receipts / (payments)		(41,221)		3,072
Cash funds last year end		69,354		66,282
Cash funds this year end		28,133		69,354

The National Association of Laryngectomee Clubs

Statement of assets and liabilities

Year ended 31 December 2022

	2022 £	2021 £
All unrestricted funds		
Cash funds		
Barclays Bank plc - Current Account	16,858	2,139
- Premium Account	7,003	62,517
- Community Account	1,196	1,500
Paypal account	3,076	3,198
	<u>28,133</u>	<u>69,354</u>
Assets retained for own use		
Office Equipment, Fixtures & Fittings	-	-
Video & Demonstration Equipment	-	-
	<u>-</u>	<u>-</u>

These accounts were approved by the board of trustees on ...18/7/23..... and signed on their behalf by:



M. Babb
Trustee & President