

(Charity Registration No: 273635)

The National Association of Laryngectomee Clubs
Trustees' Report and Accounts
31 December 2021

LAYTON TRAIN LIMITED

Chartered Certified Accountants

1 Town Quay Wharf

Abbey Road

Barking

Essex IG11 7BZ

The National Association of Laryngectomee Clubs

Reports and Accounts

Year ended 31 December 2021

	Page
Trustees' annual report	1-2
Independent examiner's report to the trustees	3
Receipts and payments	4
Statement of assets and liabilities	5

The National Association of Laryngectomee Clubs

Trustees' Annual Report

Year ended 31 December 2021

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2021.

Reference and administrative details

Registered charity name	The National Association of Laryngectomee Clubs
Charity registration number	273635
Principal office	Suite 16 Tempo House 15 Falcon Road London SW11 2PJ
The trustees	M. Babb (President) A. Smith (Treasurer) G. Tuck T. Hutson
Independent examiner	G J Simmons FCCA 1 Town Quay Wharf Abbey Road, Barking Essex IG11 7BZ

Structure, governance and management

There are 4 Trustees, who are also Officers of NALC (President, Treasurer and 2 Vice-Presidents). General Committee Meetings are held 3 or 4 times a year and are attended by the Officers and representatives of our affiliated groups. An AGM is held, usually in May. NALC has two paid staff, based in our London office, but relies on the efforts of laryngectomees and their carers for much of our work around the country.

Objectives and activities

NALC's purpose is to promote the rehabilitation of laryngectomees. It does this by providing information to patients and hospitals in a variety of forms such as printed booklets and DVDs. All the information is also available digitally on our website and YouTube channel. Our affiliated clubs work with patients in their locality providing peer support.

Achievements and performance

During 2021 our work continued to be affected by the Covid 19 pandemic. All of our meetings have taken place using the Zoom platform. They have proven popular, especially those featuring a guest speaker, usually a clinician. We continue to work with over 50 hospital trusts and we have around 50 affiliated groups. Each month there are around 1,200 streaming's of videos from our YouTube channel and 1,500 leaflets and newsletters are downloaded from our website. Our office responds to many requests for patient emergency items like wristbands and car stickers. We have provided online presentations to tertiary education institutions and laryngectomee events organised by medical equipment manufacturers.

There have been two key developments during the year. Many laryngectomees contributed to a survey in late 2020 asking about their experiences of Covid. In 2021 NALC has worked with the clinicians responsible for the survey in analysing the results and disseminating the findings. Our President contributed to a presentation to the Royal college of Speech and Language Therapists annual conference and co-authored a published scientific paper. Late in 2021 NALC became involved in an initiative to set up a UK head and neck cancer coalition, working with other patient groups, research centre and leading clinicians.

The National Association of Laryngectomee Clubs

Trustees' Annual Report *(continued)*

Year ended 31 December 2021

Financial review

As in 2020 our income and expenditure were closely matched, both slightly lower than in the previous year. Our largest source of income was from charitable trusts, including further support from a trust that has supported us every year since 2017. Wandsworth Council provided grants as part of Government support during the continued Covid pandemic. Donations from the laryngectomee community remained well below 2019 levels due to the restrictions of social gatherings making fund raising events problematic.

The future outlook is causing concern. Our income continues to fall compared to previous years, we have limited reserves and promises of future support are few in number. We may reach the point where we have to drastically change how we deliver our services to the laryngectomee community. However the Trustees are very determined that NALC will continue to support laryngectomees as we have done since 1975.

The trustees' annual report was approved on 13/9/22 and signed on behalf of the Board of Trustees by:



M. Babb
(NALC President and Trustee)

The National Association of Laryngectomee Clubs

Independent Examiner's Report to the Trustees of The National Association of Laryngectomee Clubs

Year ended 31 December 2021

I report to the trustees on my examination of the accounts of The National Association of Laryngectomee Clubs ('the charity') for the year ended 31st December 2021 which comprise the summary of receipts and payments and the statement of assets and liabilities.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G J Simmons FCCA
Independent Examiner

1 Town Quay Wharf
Abbey Road
Barking
Essex IG11 7BZ

22/9/2022

The National Association of Laryngectomee Clubs

Receipts and payments

Year ended 31 December 2021

	2021		2020	
	£	£	£	£
All unrestricted funds				
Receipts				
Grants	11,360		14,000	
Donations - Macmillan Cancer Relief	9,660		-	
- Trust donations	25,000		35,000	
- Clan inserts	17,950		13,030	
- Other	14,870		21,906	
Legacies	-		-	
Affiliation fees	340		170	
Gift Aid	913		-	
Bank deposit interest	5		54	
		80,098		84,160
Payments				
Promotional goods, leaflets and advertising	615		981	
Clan magazine	4,470		7,303	
Postage	3,876		3,724	
Fares, hotel & subsistence	-		-	
Staff salary costs	61,813		60,641	
AGM and GCM Meetings etc.	-		242	
Rent, rates and service charges	3,100		4,912	
Printing and stationery	313		550	
Telephone, fax and internet	849		884	
Equipment repairs and renewals	400		-	
Sundry costs	160		57	
Insurance	530		500	
Accountancy fees	750		720	
Legal and professional	150		132	
		(77,026)		(80,646)
Net receipts / (payments)		3,072		3,514
Cash funds last year end		66,282		62,768
Cash funds this year end		69,354		66,282

The National Association of Laryngectomee Clubs

Statement of assets and liabilities

Year ended 31 December 2021

All unrestricted funds	2021 £	2020 £
Cash funds		
Barclays Bank plc - Current Account	2,139	2,156
- Premium Account	62,517	61,012
- Community Account	1,500	1,050
Paypal account	3,198	2,064
	<u>69,354</u>	<u>66,282</u>
Assets retained for own use		
Office Equipment, Fixtures & Fittings	-	-
Video & Demonstration Equipment	-	-
	<u>-</u>	<u>-</u>

These accounts were approved by the board of trustees on 13/9/22 and signed on their behalf by:

M. Babb

M. Babb
Trustee & President