

Cambridge Muslim Welfare Society

Annual Report and Financial Statements

For

The Year Ended 31st March 2023

Charity number: 273568

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LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

New Committee appointed – date below

Shamim Ahmed (Chairman) – 21 November 2022
Muhammad Naveed Khalid (General Secretary) – 21 November 2022
Hazir Miah (Treasurer) – 28 November 2022
Sahistha Miah (Assistant Secretary) – 28 November 2022
Mohammed Angur Ullah (Member) – 28 November 2022
Zarrar Arshad (Member) – 28 November 2022
Younis Jan (Member) – 28 November 2022

Committee dissolved – 21 November 2022

Muhammad Pervaiz Malak (Chairman)
Muhammad Azam Bhatti (General Secretary)
Mahomed Rafique Amode (Assistant Secretary)
Mohammed Bazlur Rashid (Treasurer)
Mohammed Mahmood
Mohammed Irfan
Kamaluddeen Abdullahi Ibrahim

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Principal Bankers

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TRUSTEES' ANNUAL REPORT

Trustees are pleased to present their report together with the financial statements for the year ended 31 March 2023.

Cambridge Muslim Welfare Society is a registered charity and is governed by its constitution. The charity was established with the following aims and objectives:

- a) advance the Muslim religion in Cambridge
- b) advance religious education of the Muslims residing in Cambridge
- c) give relief to the Muslims residing in Cambridge who are in financial need.

The Charity's work is supported by a number of volunteers and it has an *Imam* and a *khateeb* who are employed for arranging prayers and educational activities in the mosque.

Day to day activities of the Charity are operated by the Executive Trustees.

The Charity is dependent on donations from individuals for its funding. It also receives rental income from its property at 175 Chesterton Road, Cambridge.

REVIEW OF PROGRESS AND ACHIEVEMENTS

We are pleased to say we have recovered very well since the impacts of the Covid Pandemic, the activity of the Charity has remained focused in meeting the aims and objectives of the organisation. We continuously endeavoured to provide improvements in the facilities for congregational prayers, education and other activities in the mosque for Muslims living in Cambridge and the surrounding areas both by face-face events or online. Our regular classes and events continue to go from strength to strength.

Being a university town, Cambridge hosts a large number of Muslim students from all over the World every year. The Society plays a unique role in Cambridge for a diverse Muslim community.

The Society promotes inter-faith dialogue and social cohesion. From time to time the Society had dialogues with the representatives of various faith groups in order to establish good relationship with the Christians and people of other faiths of this area. The Society also arranged orientation courses in the form of mosque open days, neighbour's tea invitations and organizing mosque tours to help understand the religious and cultural aspects of Muslim life. The Society regularly facilitates visits by students from various schools. During the year, the Society organized open days and various other activities for the wider community to visit the mosque and have a first-hand knowledge of Islam and Muslim culture.

Upon requests from the Addenbrookes Hospital Chaplaincy, visits were made for counselling the patients coming from outside areas

Reserves policy

The Trustees regard the equivalent of three months operational expenses as an appropriate level of reserves. The present level of funding is adequate to support the continuation of the current level of our mosque activities and the Committee considers the financial position of the charity to be satisfactory.

Going Concern

Despite the drop in weekly collection from the congregation gathering, the charity has maintained its financial sustainability by means of continuous donation being received via standing order donation and face-face collection, together with income from rental of charity property. This has and has resulted in regular inflow of funds to maintain charity activity. The Executive Committee continues to explore options for generating additional income from its current premises and will hand over findings to the incoming executive committee (election pending) for final resolution.

Significant Events (post year-end)

There were several community meetings held during 2022, following which was an Annual General Meeting. Subsequently, there was a decision made to dissolve the old Administration and run an Election process to Appoint a new Committee. The New Committee, listed on page 3 came into power in November 2022.



Shamim Ahmed

Chairman

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Independent examiner's report to the trustees of 'Cambridge Muslim Welfare Society'

I report on the accounts of the Society for the year ended 31 March 2023, which are set out on pages 8 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 10th January 2024

Name: Moin Uddin

Relevant professional qualification: Associate member of Chartered Institute of Management Accountants

Address: 283 Campkin Road, Cambridge, CB4 2LD

FINANCIAL STATEMENTS

Statement of Financial Activities

For year ended 31st March 2023

		<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>March 2023</u> <u>Total</u> <u>Funds</u> £	<u>March 2022</u> <u>Total</u> <u>Funds</u> £
Incoming resources from generated funds:	Notes				
Voluntary - Donations		55,091	-	55,091	52,522
Voluntary - Zakah		-	3,471	3,471	1,438
Voluntary - Zakah al-Fitr		-	668	668	2,474
Other income	2	25,469	3,503	28,972	42,983
Total income		80,560	7,642	88,202	99,417
Resources expended					
Charitable activities	3	84,294	4,421	88,715	85,615
Costs of generating funds		-	-	-	-
Total resources expended		84,294	4,421	88,715	85,615
Movement in total funds for the year					
Net Income (Expenditure) for the year		(3,734)	3,221	(513)	13,802
Transfer between funds		-	-	-	-
Net movement in funds		(3,734)	3,221	(513)	13,802
<i>Reconciliation of funds:</i>					
Funds brought forward at 01.04.2022		420,707	4,573	425,280	411,478
Funds carried forward at 31.03.2023		416,973	7,794	424,767	425,280

Balance Sheet

As at 31st March 2023

	<u>Notes</u>	<u>March</u> 2023	<u>March</u> 2023	<u>March</u> 2022	<u>March</u> 2022
		£	£	£	£
Fixed Assets					
Tangible Fixed Assets	5		<u>329,258</u>		<u>324,124</u>
					324,124
Current Assets					
Investments	6	1,738		1,738	
Debtors		1,935		3,535	
Cash and bank balances		<u>96,560</u>		<u>106,840</u>	
		100,233		112,113	
Creditors					
Amounts falling due within one year		<u>(4,724)</u>		<u>(10,957)</u>	
		(4,724)		(10,957)	
Net Current Assets			95,509		101,156
NET ASSETS			<u>424,767</u>		<u>425,280</u>
REPRESENTED BY:					
Restricted funds	7		7,794		4,573
Unrestricted funds	8		416,973		420,707
TOTAL FUNDS			<u>424,767</u>		<u>425,280</u>

The accounts were approved and authorised for issue by the Board of Trustees on and signed on its behalf by:



Shamim Ahmed

Chairman

Date: 10th January 2024



Muhammad Naveed Khalid

General Secretary

Date: 10th January 2024

Notes to the Financial Statements

1. Accounting Policies

Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005.

Tangible fixed assets and depreciation

Fixed assets held by the charity consists of freehold properties. Depreciation of these properties is not provided. Purchase of equipment are treated as revenue expense and those are written off in the year of purchase in full. Purchase and installation of other large expenditure such as Carpets and Air conditioning will be capitalised and depreciated over a useful life of 4 years.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of Trustees in furtherance of general activities of the charity which have not been designed for other purposes. Restricted funds are to be used in accordance with particular purposes for which the funds were raised by the charity. Any difference in expenditure and income is to be transferred to the general fund except for Zakah Fund.

2. Other Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Rental Income	25,137	-	25,137	24,505
Tuition fees	270	-	270	260
Dividends received	62	-	62	18
HMRC JRS Grant	-	-	-	6,200
Local Restriction Support Grant	-	-	-	12,000
Turkey & Syria Appeal	-	1,247	1,247	-
Special Appeal	-	2,256	2,256	-
Total	25,469	3,503	28,972	42,983

3. Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Salaries and NIC	60,403	-	60,403	56,794
Rates and water	3,613	-	3,613	2,781
Light and heat	5,703	-	5,703	4,713
Insurance	2,365	-	2,365	2,110
Cleaning	1,985	-	1,985	2,051
Repairs and maintenance	2,197	-	2,197	4,652
Office costs	788	-	788	45
Bank Charges	525	-	525	528
Events and celebrations	-	-	-	716
Sundries	80	-	80	25
Grants	110	-	110	100
Ramadan arrangements	2,075	-	2,075	1,700
Air-conditioning	-	-	-	1,521
Carpets	-	-	-	262
Zakah	-	3,300	3,300	3,600
Zakah al-Fitr	-	668	668	2,154
Special Appeal	-	453	453	-
Professional fees	1,789	-	1,789	1,863
Renovations	50	-	50	-
Equipment	923	-	923	-
Election expense	1,688	-	1,688	-
Total	84,294	4,421	88,715	85,615

4. Analysis of Employee costs

	2023	2022
	£	£
Salaries	55,996	53,292
Social security costs	4,407	3,502
Total	60,403	56,794
 The average number of employees	 3	 3

5. Fixed Assets

	Fixtures & Fittings £	Freehold Properties £	Total £
Cost			
Valuation/Cost 1 April 2022	29,385	324,124	353,509
Additions	5,184	-	5,184
	<u>29,385</u>	<u>324,124</u>	<u>353,509</u>
Depreciation			
Balance 1 April 2022	29,385	-	29,385
Charge for the year	50	-	50
	<u>29,435</u>	<u>-</u>	<u>29,435</u>
Net Book Value 31 March 2023	<u>5,134</u>	<u>324,124</u>	<u>329,258</u>
Net Book Value 31 March 2022	<u>-</u>	<u>324,124</u>	<u>324,124</u>

6. Investments

	2023 £	2022 £
800 Ordinary shares with British Telecom	1,738	1,738
Market value £1,166 (2022 £1,458)		

7. Restricted Funds

	Balance 1 April 2022 £	Incoming Resources £	Resources Expended £	Balance 31 March 2023 £
Zakah	-	3,471	(3,300)	171
Zakah al-Fitr	-	668	(668)	-
Funeral appeal	4,573	-	-	4,573
Turkey & Syria Appeal	-	1,247	-	1,247
Special Appeal	-	2,256	(453)	1,803
- Transfer to unrestricted funds	-	-	-	-
Total	<u>4,573</u>	<u>7,462</u>	<u>(4,421)</u>	<u>7,794</u>

8. Unrestricted Funds

	Balance 1 April 2022 £	Incoming Resources £	Resources Expended £	Balance 31 March 2023 £
Unrestricted funds	420,707	80,560	(84,294)	416,973
- Transfer from unrestricted funds	-	-	-	-
	<u>420,707</u>	<u>80,560</u>	<u>(84,294)</u>	<u>416,973</u>