

**Cambridge Muslim Welfare Society**  
**Annual Report and Financial Statements**  
**For**  
**The Year Ended 31<sup>st</sup> March 2022**

Charity number: 273568

# CONTENTS

LEGAL AND ADMINISTRATIVE INFORMATION .....	3
TRUSTEES' ANNUAL REPORT .....	4
INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS .....	6
FINANCIAL STATEMENTS.....	8
Statement of Financial Activities.....	8
Balance Sheet.....	9
Notes to the Financial Statements .....	10-12

# LEGAL AND ADMINISTRATIVE INFORMATION

## Trustees

### **New Committee appointed – date below**

Shamim Ahmed (Chairman) – 21 November 2022  
Muhammad Naveed Khalid (General Secretary) – 21 November 2022  
Hazir Miah (Treasurer) – 28 November 2022  
Sahistha Miah (Assistant Secretary) – 28 November 2022  
Mohammed Angur Ullah (Member) – 28 November 2022  
Zarrar Arshad (Member) – 28 November 2022  
Younis Jan (Member) – 28 November 2022

### **Committee dissolved – 21 November 2022**

Muhammad Pervaiz Malak (Chairman)  
Muhammad Azam Bhatti (General Secretary)  
Mahomed Rafique Amode (Assistant Secretary)  
Mohammed Bazlur Rashid (Treasurer)  
Mohammed Mahmood  
Mohammed Irfan  
Kamaluddeen Abdullahi Ibrahim

## **Principal Office**

Abu Bakr Jamia Mosque  
1A Mawson Road  
Cambridge  
CB1 2DZ, UK  
Telephone: +44 (0)1223 501012  
Website: [www.cambridgemosque.com](http://www.cambridgemosque.com)

## **Principal Bankers**

Lloyds Bank plc  
90A Mill Road  
Cambridge  
CB1 2BE, UK

## **Public Contact**

Muhammad Naveed Khalid  
214A Mill Road  
Cambridge  
CB1 3NF

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Website: [www.cambridgemosque.com](http://www.cambridgemosque.com)

# TRUSTEES' ANNUAL REPORT

Trustees are pleased to present their report together with the financial statements for the year ended 31 March 2022.

Cambridge Muslim Welfare Society is a registered charity and is governed by its constitution. The charity was established with the following aims and objectives:

- a) advance the Muslim religion in Cambridge
- b) advance religious education of the Muslims residing in Cambridge
- c) give relief to the Muslims residing in Cambridge who are in financial need.

The Charity's work is supported by a number of volunteers and it has an *Imam* and a *khateeb* who are employed for arranging prayers and educational activities in the mosque.

Day to day activities of the Charity are operated by the Executive Trustees.

The Charity is dependent on donations from individuals for its funding. It also receives rental income from its property at 175 Chesterton Road, Cambridge.

## REVIEW OF PROGRESS AND ACHIEVEMENTS

Despite the reduction in the number of people attending the mosque for daily communal services, following the opening of Cambridge Central Mosque in 2019, the activity of the Charity has remained focused in meeting the aims and objectives of the organisation. We continuously endeavoured to provide improvements in the facilities for congregational prayers, education and other activities in the mosque for Muslims living in Cambridge and the surrounding areas both by face-face events or online. Our regular classes and events continue to go from strength to strength.

Being a university town, Cambridge hosts a large number of Muslim students from all over the World every year. The Society plays a unique role in Cambridge for a diverse Muslim community.

The Society promotes inter-faith dialogue and social cohesion. From time to time the Society had dialogues with the representatives of various faith groups in order to establish good relationship with the Christians and people of other faiths of this area. The Society also arranged orientation courses in the form of mosque open days, neighbour's tea invitations and organizing mosque tours to help understand the religious and cultural aspects of Muslim life. The Society regularly facilitates visits by students from various schools. During the year, the Society organized open days and various other activities for the wider community to visit the mosque and have a first-hand knowledge of Islam and Muslim culture.

Upon requests from the Addenbrookes Hospital Chaplaincy, visits were made for counselling the patients coming from outside areas

**Reserves policy**

The Trustees regard the equivalent of three months operational expenses as an appropriate level of reserves. The present level of funding is adequate to support the continuation of the current level of our mosque activities and the Committee considers the financial position of the charity to be satisfactory.

**Going Concern**

Despite the drop in weekly collection from the congregation gathering, the charity has maintained its financial sustainability by means of continuous donation being received via standing order donation and face-face collection, together with income from rental of charity property. This has and has resulted in regular inflow of funds to maintain charity activity. The Executive Committee continues to explore options for generating additional income from its current premises and will hand over findings to the incoming executive committee (election pending) for final resolution.

**Significant Events (post year-end)**

There were several community meetings held during 2022, following which was an Annual General Meeting. Subsequently, there was a decision made to dissolve the old Administration and run an Election process to Appoint a new Committee. The New Committee, listed on page 3 came into power in November 2022.



**Shamim Ahmed**

Chairman

# INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

## Independent examiner's report to the trustees of 'Cambridge Muslim Welfare Society'

I report on the accounts of the Society for the year ended 31 March 2022, which are set out on pages 8 to 12.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

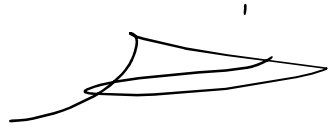
### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 26<sup>th</sup> March 2023

Name: Moin Uddin

Relevant professional qualification: Associate member of Chartered Institute of Management Accountants

Address: 283 Campkin Road, Cambridge, CB4 2LD

# FINANCIAL STATEMENTS

## Statement of Financial Activities

For year ended 31<sup>st</sup> March 2022

		<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>March 2022</u> <u>Total</u> <u>Funds</u> £	<u>March 2021</u> <u>Total</u> <u>Funds</u> £
<b>Incoming resources from generated funds:</b>	Notes				
Voluntary - Donations		52,522	-	52,522	21,116
Voluntary - Zakah		-	1,438	1,438	3,335
Voluntary - Zakah al-Fitr		-	2,474	2,474	797
Other income	2	42,983	-	42,983	85,369
<b>Total income</b>		<b>95,505</b>	<b>3,912</b>	<b>99,417</b>	<b>110,617</b>
<b>Resources expended</b>					
Charitable activities	3	79,861	5,754	85,615	89,104
Costs of generating funds		-	-	-	-
<b>Total resources expended</b>		<b>79,861</b>	<b>5,754</b>	<b>85,615</b>	<b>89,104</b>
<b>Movement in total funds for the year</b>					
Net Income (Expenditure) for the year		15,644	(1,842)	13,802	21,513
Transfer between funds		(2,300)	2,300	-	-
Net movement in funds		13,344	458	13,802	21,513
<i>Reconciliation of funds:</i>					
Funds brought forward at 01.04.2021		407,363	4,115	411,478	389,965
<b>Funds carried forward at 31.03.2022</b>		<b>420,707</b>	<b>4,573</b>	<b>425,280</b>	<b>411,478</b>



# Balance Sheet

As at 31<sup>st</sup> March 2022

	<u>Notes</u>	<u>March</u> <b>2022</b> £	<u>March</u> <b>2022</b> £	<u>March</u> <b>2021</b> £	<u>March</u> <b>2021</b> £
<b>Fixed Assets</b>					
Tangible Fixed Assets	5		<u>324,124</u>		<u>325,908</u> <b>325,908</b>
<b>Current Assets</b>					
Investments	6	1,738		1,738	
Debtors		3,535		6,135	
Cash and bank balances		<u>106,840</u>		<u>87,102</u>	
		<b>112,113</b>		<b>94,975</b>	
<b>Creditors</b>					
Amounts falling due within one year		<u>(10,957)</u>		<u>(9,405)</u>	
		<b>(10,957)</b>		<b>(9,405)</b>	
<b>Net Current Assets</b>					
			101,156		85,570
<b>NET ASSETS</b>					
			<u><b>425,280</b></u>		<u><b>411,478</b></u>
<b>REPRESENTED BY:</b>					
Restricted funds	7		4,573		4,115
Unrestricted funds	8		420,707		407,363
<b>TOTAL FUNDS</b>					
			<u><b>425,280</b></u>		<u><b>411,478</b></u>

The accounts were approved and authorised for issue by the Board of Trustees on and signed on its behalf by:



Shamim Ahmed

Chairman

Date: 26<sup>th</sup> March 2023



Muhammad Naveed Khalid

General Secretary

Date: 26<sup>th</sup> March 2023

# Notes to the Financial Statements

## 1. Accounting Policies

### Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005.

### Tangible fixed assets and depreciation

Fixed assets held by the charity consists of freehold properties. Depreciation of these properties is not provided. Purchase of equipment are treated as revenue expense and those are written off in the year of purchase in full. Purchase and installation of other large expenditure such as Carpets and Air conditioning will be capitalised and depreciated over a useful life of 4 years.

### Fund accounting

General funds are unrestricted funds which are available for use at the discretion of Trustees in furtherance of general activities of the charity which have not been designed for other purposes. Restricted funds are to be used in accordance with particular purposes for which the funds were raised by the charity. Any difference in expenditure and income is to be transferred to the general fund except for Zakah Fund.

### Going Concern

Following the opening of the central mosque (located in close proximity), the charity anticipated an impact in its revenue-raising opportunities. This aspect was further exacerbated as the charity suspended its face-to-face activities in compliance with governments announcement on 23<sup>rd</sup> March 2020 of the first lockdown, and subsequent lockdowns in this financial year. Despite these concerns the charity has maintained its financial sustainability and hopes to access government's business support measures such as the Furlough Scheme and Local Restrictions Support Grants (LRSRG) during lockdown. Furthermore, the Executive Committee is also evaluating options for generating additional income from its current premises.

In March 2020 – Charity commission issued an Order for the charity to hold election for the appointment of new body of trustees. The commission has been notified that the process could not be conducted within the specified timeframe, due to the government announcement of Covid-19 lockdown. The process has now been completed following the lifting of the lockdown.

## 2. Other Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Rental Income	24,505	-	24,505	25,323
Tuition fees	260	-	260	720
Dividends received	18	-	18	-
HMRC JRS Grant	6,200	-	6,200	18,269
Local Restriction Support Grant	12,000	-	12,000	41,057
<b>Total</b>	<b>42,983</b>	<b>-</b>	<b>42,983</b>	<b>85,369</b>

### 3. Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Salaries and NIC	56,794	-	56,794	59,265
Rates and water	2,781	-	2,781	3,863
Light and heat	4,713	-	4,713	5,774
Insurance	2,110	-	2,110	2,087
Cleaning	2,051	-	2,051	489
Repairs and maintenance	4,652	-	4,652	1,810
Office costs	45	-	45	1,657
Bank Charges	528	-	528	333
Events and celebrations	716	-	716	-
Sundries	25	-	25	120
Grants	100	-	100	-
Ramadan arrangements	1,700	-	1,700	-
Air-conditioning	1,521	-	1,521	5,391
Carpets	262	-	262	1,955
Covid-19 PPE	-	-	-	978
Zakah	-	3,600	3,600	4,200
Zakah al-Fitr	-	2,154	2,154	882
Professional fees	1,863	-	1,863	300
<b>Total</b>	<b>79,861</b>	<b>5,754</b>	<b>85,615</b>	<b>89,104</b>

### 4. Analysis of Employee costs

	2022	2021
	£	£
Salaries	53,292	55,609
Social security costs	3,502	3,656
<b>Total</b>	<b>56,794</b>	<b>59,265</b>
The average number of employees	<b>3</b>	<b>4</b>

## 5. Fixed Assets

	Fixtures & Fittings £	Freehold Properties £	Total £
<b>Cost</b>			
Valuation/Cost 1 April 2021	29,385	324,124	353,509
Additions	-	-	-
	<b>29,385</b>	<b>324,124</b>	<b>353,509</b>
<b>Depreciation</b>			
Balance 1 April 2021	27,601	-	27,601
Charge for the year	1,784	-	1,784
	<b>29,385</b>	<b>-</b>	<b>29,385</b>
<b>Net Book Value 31 March 2022</b>	<b>-</b>	<b>324,124</b>	<b>324,124</b>
<b>Net Book Value 31 March 2021</b>	<b>1,784</b>	<b>324,124</b>	<b>325,908</b>

## 6. Investments

	2022 £	2021 £
800 Ordinary shares with British Telecom	1,738	1,738
Market value £1,458 (2021 £1,238)		

## 7. Restricted Funds

	Balance 1 April 2021 £	Incoming Resources £	Resources Expended £	Balance 31 March 2022 £
Zakah	(373)	1,438	(3,600)	(2,535)
Zakah al-Fitr	(85)	2,474	(2,154)	235
Ramadan Fund	-	-	-	-
Funeral appeal	4,573	-	-	4,573
- Transfer to unrestricted funds	-	2,300	-	2,300
<b>Total</b>	<b>4,115</b>	<b>6,212</b>	<b>(5,754)</b>	<b>4,573</b>

## 8. Unrestricted Funds

	Balance 1 April 2021 £	Incoming Resources £	Resources Expended £	Balance 31 March 2022 £
<b>Unrestricted funds</b>	407,363	95,505	(79,861)	423,007
- Transfer from unrestricted funds	-	(2,300)	-	(2,300)
	<b>407,363</b>	<b>93,205</b>	<b>(79,861)</b>	<b>420,707</b>