

# Sutton Valence Village Hall

## Chairman's Report for the year to 31st October 2024

The year to 31st October 2024 has been a very busy one for the Hall and I am pleased to report that the number of bookings has remained constant, while our regular groups and clubs have maintained their normal time slots. It was also pleasant to see successful events such as the Craft Fair, which was enjoyed not only by our local residents but by the wider community. The Committee is very grateful to Janet Burnett who manages the Halls bookings, to Paul Burnett our caretaker and Sandra Velvick and Joanna Goodsell our cleaners for their hard work.

Your committee has continued to make improvements to the Hall this year, improving our green credentials and making the Hall more energy efficient by fitting solar panels and replacing the remaining sloping roof. We hope this will be beneficial to all our users. I am extremely grateful to Derrick Parkes for the many hours he spent obtaining the grant to make this possible.

To highlight this excellent facility, we have wonderful new signage which is not only very attractive but very visible. The Parish Council has started work improving the outside by the roadside and the overgrown area at the end nearest the playground. Thank you to all involved and hopefully this will continue to be maintained.

Internally we have improved our facilities for wheelchair users, new locks to the front door and user-friendly locks to the disabled toilet. We are also looking at improving ramp access for those with a disability. The kitchen has also been revamped making it easier to use.

The new noticeboard is there for all to use so please ask us to display your posters. Please also access our new Facebook page. We are in the process of updating our website. There is a new sound system which is very easy to use and available to book.

The Committee this year is looking at redecorating the Hall and renewing the curtains which need to comply with fire regulations. We are aware that the floor is becoming worn and will need replacing in the near future

I would like to thank all those on the Committee for the time they give to maintaining this wonderful facility. I would also like to thank Christine Parkes for her fifteen years of dedicated service as Secretary. We are looking for new members so if you think you would like to be involved, please contact a member of the Committee.



Annie F. Wilkinson

December 2024

# Sutton Valence Village Hall Committee

Charity Number 273471

## Accounts for the year to 31 October 2024

### Receipts and Payments Statement

Income	Notes	2024	2023
		£	£
Hire charges for use of the Hall	1	32,683	30,495
Fund raising		0	0
Grants and donations received	2	34,125	100
Bank Interest		1,552	979
Key deposits and other deposits		0	-11
Total income		<b>68,360</b>	<b>31,563</b>
<b>Expenditure</b>			
Utilities	3	6,304	7,002
Internet and telephones		996	805
Caretaking, cleaning and bookings services		10,071	8,531
Repairs and maintenance	4	6,612	21,098
Less: Charged to maintenance reserve		<u>-6,612</u>	1,250
Insurance		1,677	1,616
Licences		488	685
Roof and Solar installation	2,4	29,635	0
Miscellaneous		148	528
Total expenditure		<b>49,319</b>	<b>20,416</b>
Net receipts		<b>19,042</b>	<b>11,147</b>

### Reserves Statement

	Total Reserves	General reserve	Maintenance Reserve (Restricted)	Note
	£	£	£	
Balance brought forward 1 November 2023	31,254	5,000	26,254	
Utilised in the year	-6,612		-6,612	
Net result for the year	19,042	19,042		
Transfer to Maintenance Reserve in the year	0	<u>-19,042</u>	19,042	5
Carried forward at 31 October 2024	<u>43,684</u>	5,000	38,684	
Represented by cash at bank at 31 October 2024 (net of refundable deposits held of £500)	<u>43,684</u>	(2023 £31,254)		

Signed Derrick Parkes *Derrick Parkes*  
Annie Wilkinson *Annie F. Wilkinson*

Date 13 December 2024  
Approved

# Sutton Valence Village Hall Committee

Charity Number 273471

## Notes to the Accounts for the year to 31 October 2024

1 **Income for hall hire** is recognised on a cash basis so that money received is included in income irrespective of the year to which it relates.

2 A grant of £34,000 was received in the year from the UK Government's Rural England Prosperity Fund. This was to fund the cost of re-roofing the east sloping roof and installing 21 solar panels, battery storage and related electrical works. If less than the full grant has been spent on approved works by 31 March 2025 up to £4,940 will be repayable,

3 <b>Utilities</b> comprise :	£
Gas	2,425
Electricity	2,346
Water supply and removal	<u>1,533</u>
	<u>6,304</u>

4 **Repairs and Maintenance** comprised:

Solar and roof works	29,635
Less: Funded by Rural England Prosperity Fund Grant	<u>-29,635</u>
New chairs	3,755
New loudspeaker system, notice board and sundry items	<u>2,857</u>
Charged to the Maintenance reserve	<u>6,612</u>

5 **Maintenance Reserve** (Restricted Fund)

The Hall Committee's policy is maintain current reserves of £5,000 to meet expenses and keep other funds in the restricted maintenance reserve for repair and improvements to the Hall. Apart from general maintenance to the inside and outside of the Hall a major expense is likely to be a repair or replacement of the flat roof. The Committee is also considering other improvements to the Hall including signage, renewing the flooring and redecoration.

6 **Cash at bank**

The Hall Committee maintains a current account (£1,038), an instant access savings account (£3,744) and two notice savings accounts (£39,402).

7 **Other Assets**

The Hall's assets all of which are considered unrestricted include the lease of the Hall, tables and chairs, fixtures and fittings and security and other equipment.

8 **Liabilities**

Various invoices relating to services received before 31 October 2024 are paid for in the next financial year. Some hire charges are paid in advance and are included in these accounts as income. Refundable deposits held but not repaid amounted to £500.



# Sutton Valence Village Hall Committee

Accounts for the year to 31 October 2024

## Independent Examiner's Report on the Accounts

**Report to the trustees/members of the Sutton Valence Village Hall Committee  
(Charity number 273471) on the accounts set out on Pages 1 and 2.**

**Respective  
responsibilities of  
trustees and  
examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act,
- to state whether particular matters have come to my attention.

**Basis of  
independent  
examiner's  
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the account and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's  
statement**

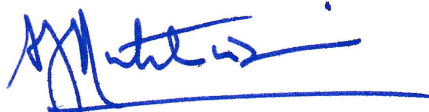
In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 13<sup>th</sup> December 2024

Andrew Hutchinson  
The Manse,  
Sutton Valence,  
Kent ME17 3AH