

THE SUTTON VALENCE VILLAGE HALL

England & Wales · Charity number 273471

Details

Status Registered

Legal form Other

Registered 1977-07-05

Register [View on the Charity Commission register](#)

Contact

Address c/o Marwood House
Warmlake Road
Sutton Valence
Maidstone
Kent
ME17 3LP

Phone 01622842024

Email svvhbookings@gmail.com

Website www.suttonvalencevillagehall.co.uk

Activities

Objects: VILLAGE HALL FOR THE USE OR BENEFIT OF THE INHABITANTS OF THE PARISH OF SUTTON VALENCE WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE FOR THE SAID INHABITANTS.

Activities: Provides a venue for the local community to engage in Indoor Bowls, Table tennis, Country Dancing, Exercise Classes, Ballet Dancing, educational programs, Upholstery, National Childbirth Trust and Heritage classes. and Gardening Groups, plus the WI.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** The General Public/mankind

Geography

- Area of benefit: SUTTON VALENCE
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-10-31	£40,005	£48,822	-	-
2024-10-31	£68,360	£49,319	-	-
2023-10-31	£31,563	£40,264	-	-
2022-10-31	£27,844	£17,696	-	-
2021-10-31	£20,757	£24,800	-	-
2020-10-31	£28,783	£16,325	-	-

Trustees

Name	Role	Appointed
Anne Frederica Flowerday Wilkinson		2021-12-16
Christine Margaret Parkes		2016-11-30
DERRICK ANTHONY PARKES		2013-02-11
Evelyn Anne Teresa Poulter		2021-12-16
Gillian Cooke		2021-12-16
IAN WALKER		2025-05-29
Judith Anne Underwood		2022-06-29

THE SUTTON VALENCE VILLAGE HALL

England & Wales - Charity number 273471

Accounts

Sutton Valence Village Hall

Chairman's Report for the year 12th December 2025.

This has been another very progressive year for the Hall in all areas. I am pleased to report that the number of bookings has remained constant, while our regular groups and clubs have maintained or increased their normal time slots. The Committee is very grateful to Janet Burnett for her efficiency in managing the Halls bookings, to Paul Burnett our caretaker, for maintaining our facilities and for organising our testing in all relevant areas. We would also like to thank our cleaners Sandra Velvick and Joanna Goodsell. The committee are very grateful to Sandra for the years of service and commitment to the Village Hall.

The solar panels are making a valuable contribution to reducing our energy costs (see Treasurer's report) which not only benefits the environment but also our users. This is one of the reasons why we are able to maintain our current hire charges. The committee are also very grateful to the Parish Council for organising regular maintenance of the outside areas around the Hall, which makes this excellent asset to Sutton Valence more attractive.

The committee has continued to make further improvements this year and I am very grateful to Judith Underwood for all her hard work in obtaining quotes and liaising with our users and with the decorators over completion deadlines. The decorators were excellent and the whole area looks brighter. The interior décor was improved further by replacing the curtains which are fire retardant and retain the heat. The decorators did highlight the presence of some asbestos and once again thank you Judith for finding the specialist team to remove it above the Parish Council entrance and for stabilising above the bin area where there is the relevant signage.

The noticeboard is there to display your posters and our Facebook page is also available. The website is now updated.

The Committee is now looking at improving the floor in the main hall which is becoming worn and upgrading the flooring in the Parish offices and entrance hall.

I am grateful for the time Lesley Flint spent representing the Parish Council I would like to officially welcome their new representative, Ian Walker. I wish to thank all those on the Committee for their commitment and the time they give to maintaining this community asset. We would like to attract new members so if you would like to be involved, please contact a member of the Committee.

Annie F. Wilkinson

December 2025

Sutton Valence Village Hall Committee

Charity Number 273471

Accounts for the year to 31 October 2025

Receipts and Payments Statement

Income	Notes	2025	2024
		£	£
Hire charges for use of the Hall	1	37,990	32,683
Grants and donations received		75	34,125
Electricity exported		555	0
Bank Interest		1,326	1,552
Key deposits and other deposits		<u>60</u>	<u>0</u>
Total income		<u>40,005</u>	<u>68,360</u>
Expenditure			
Utilities	2	5,541	6,304
Internet and telephones		886	996
Caretaking, cleaning and bookings services		10,777	10,071
Repairs and maintenance	3	24,700	6,612
New curtains and redecoration	3	4,373	
Less: Charged to maintenance reserve	4	<u>-26,805</u>	<u>0</u>
Insurance		1,748	1,677
Licences		546	488
Roof and Solar Insulation		0	29,635
Miscellaneous		<u>251</u>	<u>148</u>
Total expenditure		<u>22,017</u>	<u>49,318</u>
Net receipts		<u>17,988</u>	<u>19,042</u>

Reserves Statement

	Total Reserves	General reserve	Maintenance Reserve (Restricted)	Note
	£	£	£	
Balance brought forward 1 November 2024	43,684	5,000	38,684	
Utilised in the year	-26,805		-26,805	
Net result for the year	17,988	17,988		
Transfer to Maintenance Reserve in the year	0	<u>-17,988</u>	<u>17,988</u>	5
Carried forward at 31 October 2025	<u>34,868</u>	<u>5,000</u>	<u>29,868</u>	

Represented by cash at bank at 31 October 2025 (net of refundable deposits held of £500)

34,868

(2024 £43,684)

Signed Derrick Parkes *Derrick Parkes*
Annie Wilkinson *Annie F. Wilkinson*

Date 13 November 2025
Approved

Sutton Valence Village Hall Committee

Charity Number 273471

Notes to the Accounts for the year to 31 October 2025

1 **Income for hall hire** is recognised on a cash basis so that money received is included in income irrespective of the year to which it relates.

2 Utilities comprise :	£
Gas	2,457
Electricity	1,129
Water supply and removal	<u>1,955</u>
	<u>5,541</u>

3 **Repairs and Maintenance** charged to the maintenance reserve comprised:

Curtains Funded by 2024 Rural England Prosperity Fund Grant	4,373
Redecoration	16,710
Asbestos removal	2,200
New signage	511
Website update	763
Water economiser	589
Locks and doors work	699
New radiator for stage	<u>960</u>
Charged to the Maintenance reserve	<u>26,805</u>

4 **Maintenance Reserve (Restricted Fund)**

The Hall Committee's policy is to maintain current reserves of £5,000 to meet expenses and keep other funds in the restricted maintenance reserve for repair and improvements to the Hall. Apart from general maintenance to the inside and outside of the Hall major expenses are likely to be a repair or replacement of the flat roof and renewal of the flooring throughout.

5 **Cash at bank**

The Hall Committee maintains a current account (£447), an instant access savings account (£4,415) and a notice savings account (£30,506).

6 **Other Assets**

The Hall's assets all of which are considered unrestricted include the lease of the Hall, tables and chairs, fixtures and fittings and security and other equipment.

7 **Liabilities**

Various invoices relating to services received before 31 October 2025 are paid for in the next financial year. Some hire charges are paid in advance and are included in these accounts as income. Refundable deposits held but not repaid amounted to £500.

Sutton Valence Village Hall Committee

Accounts for the year to 31 October 2025

Independent Examiner's Report on the Accounts

Report to the trustees/members of the Sutton Valence Village Hall Committee
(Charity number 273471) on the accounts set out on Pages 1 and 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act,
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the account and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

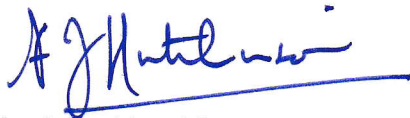
In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 13th November 2025

Name Andrew Hutchinson
The Manse
Sutton Valence
Kent ME17 3AH

THE SUTTON VALENCE VILLAGE HALL

England & Wales - Charity number 273471

Accounts

Sutton Valence Village Hall

Chairman's Report for the year to 31st October 2024

The year to 31st October 2024 has been a very busy one for the Hall and I am pleased to report that the number of bookings has remained constant, while our regular groups and clubs have maintained their normal time slots. It was also pleasant to see successful events such as the Craft Fair, which was enjoyed not only by our local residents but by the wider community. The Committee is very grateful to Janet Burnett who manages the Halls bookings, to Paul Burnett our caretaker and Sandra Velvick and Joanna Goodsell our cleaners for their hard work.

Your committee has continued to make improvements to the Hall this year, improving our green credentials and making the Hall more energy efficient by fitting solar panels and replacing the remaining sloping roof. We hope this will be beneficial to all our users. I am extremely grateful to Derrick Parkes for the many hours he spent obtaining the grant to make this possible.

To highlight this excellent facility, we have wonderful new signage which is not only very attractive but very visible. The Parish Council has started work improving the outside by the roadside and the overgrown area at the end nearest the playground. Thank you to all involved and hopefully this will continue to be maintained.

Internally we have improved our facilities for wheelchair users, new locks to the front door and user-friendly locks to the disabled toilet. We are also looking at improving ramp access for those with a disability. The kitchen has also been revamped making it easier to use.

The new noticeboard is there for all to use so please ask us to display your posters. Please also access our new Facebook page. We are in the process of updating our website. There is a new sound system which is very easy to use and available to book.

The Committee this year is looking at redecorating the Hall and renewing the curtains which need to comply with fire regulations. We are aware that the floor is becoming worn and will need replacing in the near future

I would like to thank all those on the Committee for the time they give to maintaining this wonderful facility. I would also like to thank Christine Parkes for her fifteen years of dedicated service as Secretary. We are looking for new members so if you think you would like to be involved, please contact a member of the Committee.



Annie F. Wilkinson

December 2024

Sutton Valence Village Hall Committee

Charity Number 273471

Accounts for the year to 31 October 2024

Receipts and Payments Statement

Income	Notes	2024	2023
		£	£
Hire charges for use of the Hall	1	32,683	30,495
Fund raising		0	0
Grants and donations received	2	34,125	100
Bank Interest		1,552	979
Key deposits and other deposits		0	-11
Total income		68,360	31,563
Expenditure			
Utilities	3	6,304	7,002
Internet and telephones		996	805
Caretaking, cleaning and bookings services		10,071	8,531
Repairs and maintenance	4	6,612	21,098
Less: Charged to maintenance reserve		-6,612	1,250
		0	-19,848
Insurance		1,677	1,616
Licences		488	685
Roof and Solar installation	2,4	29,635	0
Miscellaneous		148	528
Total expenditure		49,319	20,416
Net receipts		19,042	11,147

Reserves Statement

	Total Reserves	General reserve	Maintenance Reserve (Restricted)	Note
	£	£	£	
Balance brought forward 1 November 2023	31,254	5,000	26,254	
Utilised in the year	-6,612		-6,612	
Net result for the year	19,042	19,042		
Transfer to Maintenance Reserve in the year	0	-19,042	19,042	5
Carried forward at 31 October 2024	43,684	5,000	38,684	
Represented by cash at bank at 31 October 2024 (net of refundable deposits held of £500)	43,684	(2023 £31,254)		

Signed Derrick Parkes *Derrick Parkes*
 Annie Wilkinson *Annie F. Wilkinson*

Date 13 December 2024
 Approved

Sutton Valence Village Hall Committee

Charity Number 273471

Notes to the Accounts for the year to 31 October 2024

1 **Income for hall hire** is recognised on a cash basis so that money received is included in income irrespective of the year to which it relates.

2 A **grant** of £34,000 was received in the year from the UK Government's Rural England Prosperity Fund. This was to fund the cost of re-roofing the east sloping roof and installing 21 solar panels, battery storage and related electrical works. If less than the full grant has been spent on approved works by 31 March 2025 up to £4,940 will be repayable,

3 Utilities comprise :	£
Gas	2,425
Electricity	2,346
Water supply and removal	<u>1,533</u>
	<u>6,304</u>

4 **Repairs and Maintenance** comprised:

Solar and roof works	29,635
Less: Funded by Rural England Prosperity Fund Grant	<u>-29,635</u>
New chairs	3,755
New loudspeaker system, notice board and sundry items	<u>2,857</u>
Charged to the Maintenance reserve	<u>6,612</u>

5 **Maintenance Reserve (Restricted Fund)**

The Hall Committee's policy is maintain current reserves of £5,000 to meet expenses and keep other funds in the restricted maintenance reserve for repair and improvements to the Hall. Apart from general maintenance to the inside and outside of the Hall a major expense is likely to be a repair or replacement of the flat roof. The Committee is also considering other improvements to the Hall including signage, renewing the flooring and redecoration.

6 **Cash at bank**

The Hall Committee maintains a current account (£1,038), an instant access savings account (£3,744) and two notice savings accounts (£39,402).

7 **Other Assets**

The Hall's assets all of which are considered unrestricted include the lease of the Hall, tables and chairs, fixtures and fittings and security and other equipment.

8 **Liabilities**

Various invoices relating to services received before 31 October 2024 are paid for in the next financial year. Some hire charges are paid in advance and are included in these accounts as income. Refundable deposits held but not repaid amounted to £500.

Sutton Valence Village Hall Committee

Accounts for the year to 31 October 2024

Independent Examiner's Report on the Accounts

Report to the trustees/members of the Sutton Valence Village Hall Committee
(Charity number 273471) on the accounts set out on Pages 1 and 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act,
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the account and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 13th December 2024

Andrew Hutchinson
The Manse,
Sutton Valence,
Kent ME17 3AH

THE SUTTON VALENCE VILLAGE HALL

England & Wales - Charity number 273471

Accounts

Sutton Valence Village Hall

Chairman's Report for the year to 31 October 2023

The year to 31 October 2023 has been a very busy year for the Hall and I am pleased to report that the number of bookings has increased, while our regular groups and clubs have maintained their normal time slots. The Committee is very grateful to Janet Burnett who manages the Halls bookings. The Committee are also very grateful to Paul Burnett our caretaker and Sandra Velvick our cleaner for their hard work, and we are very fortunate to have such an excellent facility in Sutton Valence.

Your committee has made various improvements to the Hall this year which include the new ceiling and improved the lighting making the Hall more energy efficient, replacing all the Hall's chairs, levelling the kitchen floor enabling the refrigerator to be replaced.

The Committee is now considering how to improve the green credentials of the Hall, the flat roof on the South side needs replacing so this would be an ideal time to consider solar panels. I would like to thank all those on the Committee involved in trying to source funding.

Annie F. Wilkison

December 2023

Sutton Valence Village Hall Committee

Charity Number 273471

Accounts for the year to 31 October 2023

Receipts and Payments Statement

Income	Notes	2023	2022	
		£	£	
Hire charges for use of the Hall	1	30,495	24,780	
Fund raising		0	0	
Grants and donations received		100	2,717	
Bank Interest		979	392	
Key deposits and other deposits		-11	-45	
Total income		<u>31,563</u>	<u>27,844</u>	
Expenditure				
Utilities	2	7,002	3,883	
Internet and telephones		805	761	
Caretaking, cleaning and bookings services		8,531	7,866	
Repairs and maintenance	3	21,098		2,848
Less: Charged to maintenance reserve		<u>-19,848</u>	1,250	<u>-1,820</u>
Insurance		1,616	1,522	
Licences		685	428	
Fund raising costs		0	0	
Miscellaneous		528	387	
Total expenditure		<u>20,416</u>	<u>15,876</u>	
Net receipts		<u>11,147</u>	<u>11,968</u>	

Reserves Statement

	Total Reserves	General reserve	Maintenance Reserve (Restricted)	Note
	£	£	£	
Balance brought forward 1 November 2022	39,955	5,000	34,955	
Utilised in the year	-19,848		-19,848	
Net result for the year	11,147	11,147		
Transfer to Maintenance Reserve in the year	0	<u>-11,147</u>	<u>11,147</u>	4
Carried forward at 31 October 2023	<u>31,254</u>	<u>5,000</u>	<u>26,254</u>	

Represented by **cash at bank** at 31 October 2023 (net of refundable deposits held of £800) 31,254 (2022 £39955)

Signed Derrick Parkes *Derrick Parkes* Date 14 December 2023
 Annie Wilkinson *Annie F. Wilkinson* Approved

Sutton Valence Village Hall Committee

Charity Number 273471

Notes to the Accounts for the year to 31 October 2023

1 **Income for hall hire** is recognised on a cash basis so that money received is included in income irrespective of the year to which it relates.

2 Utilities comprise :	£
Gas	2,745
Electricity	3,299
Water supply and removal	957
	<u>7,002</u>

3 Repairs and Maintenance comprised:	
New Main Hall ceiling and lighting throughout	15,366
New chairs	2,366
Fridge replacement, CCTV system replacement and cameras	1,427
Electrical Inspection and remedial works	689
Charged to the Maintenance reserve	19,848
Other items	1,250
Total	<u>21,098</u>

4 **Maintenance Reserve** (Restricted Fund)

The Hall Committee's policy is maintain current reserves of £5,000 to meet expenses and keep other funds in the restricted maintenance reserve for repair and improvements to the Hall. Apart from general maintenance to the inside and outside of the Hall a major expense is likely to be a repair or replacement of the flat roof and in due course replacement of the east side of the roof. The Committee has ordered a further 120 chairs to replace the remaining worn chairs.

5 **Cash at bank**

The Hall Committee maintains a current account (£995), an instant access savings account (£9571) and two notice savings accounts (£21,488).

6 **Other Assets**

The Halls assets all of which are considered unrestricted include the lease of the Hall, tables and chairs, fixtures and fittings and security and other equipment.

7 **Liabilities**

Various invoices relating to services received before 31 October 2023 are paid for in the next financial year. Some hire charges are paid in advance and are included in these accounts as income. Refundable deposits held but not repaid amounted to £800.

Sutton Valence Village Hall Committee

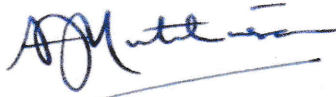
Accounts for the year to 31 October 2023

Independent Examiner's Report on the Accounts

Report to the trustees/members of the Sutton Valence Village Hall Committee
(Charity number 273471) on the accounts set out on Pages 1 and 2.

Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none">• examine the accounts under section 145 of the Charities Act,• to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act,• to state whether particular matters have come to my attention.
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.</p>
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention:</p> <ol style="list-style-type: none">1. which gives me reasonable cause to believe that in, any material respect, the requirements:<ul style="list-style-type: none">• to keep accounting records in accordance with section 130 of the Charities Act; and• to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed ...



.... Date ... 14th December 2023...

Name Andrew Hutchinson

Of The Manse
Sutton Valence
Kent ME17 3AH

THE SUTTON VALENCE VILLAGE HALL

England & Wales - Charity number 273471

Accounts

Sutton Valence Village Hall

Chairman's Report for the year to 31 October 2022

I have lived in Sutton Valence for over 30 years, originally in the middle of the village and now just beyond the Warmlake crossroads. I believe we are very lucky to have a well-maintained Hall that is used by a wide variety of groups and clubs. This excellent facility is the result of the time, dedication and commitment of the Treasurer, Mr. Derrick Parkes and I would like to formally thank him on behalf of Sutton Valence.

The year to 31st October 2022 was a more normal period for the Hall and its users. I am pleased to report to users that we have had no further interruptions due to lockdowns and this enabled most of our users to return to a normal pattern of usage.

Overall, the finances of the Hall showed a net increase in reserves of £10,148 to just under £40,000. There will be a more detailed breakdown from our Treasurer. Your committee is therefore considering various improvements to the Hall which includes upgrading the lighting making it more energy efficient, improving the Hall's chairs and is keeping in mind the work that may need to be done on the second side of the roof.

The Committee is very grateful for the hard work of Sandra Velvick who cleans the Hall, Paul Burnett our caretaker and Janet Burnett who manages the Hall's bookings.

Annie F. Wilkinson

December 2022

Sutton Valence Village Hall Committee

Charity Number 273471

Accounts for the year to 31 October 2022

Receipts and Payments Statement

Income	Notes	2022	2021
		£	£
Hire charges for use of the Hall	1	24,780	20,477
Fund raising		0	0
Grants and donations received		2,717	0
Bank Interest		392	260
Key deposits and other deposits		-45	20
Total income		27,844	20,757
Expenditure			
Utilities	2	3,883	1,819
Internet and telephones		761	714
Caretaking, cleaning and bookings services		7,866	5,201
Repairs and maintenance	3	2,848	15,446
Less: Charged to maintenance reserve		-1,820	887
Insurance		1,522	1,048
Licences		428	358
Fund raising costs		0	0
Miscellaneous		387	213
Total expenditure		15,876	10,240
Net receipts		11,968	10,517

Reserves Statement

	Total Reserves	General reserve	Maintenance Reserve (Restricted)	Note
	£	£	£	
Balance brought forward 1 November 2021	29,807	5,000	24,807	
Utilised in the year	-1,820		-1,820	
Net result for the year	11,968	11,968		
Transfer to Maintenance Reserve in the year	0	-11,968	11,968	4
Carried forward at 31 October 2022	39,955	5,000	34,955	

Represented by **cash at bank** at 31 October 2022 (net of refundable deposits held of £800) 39,955 (2021 £29,807)

Signed Derrick Parkes *Derrick Parkes*
Annie Wilkinson *Annie Wilkinson*

Date *15 December 2022*
Approved

Sutton Valence Village Hall Committee

Charity Number 273471

Notes to the Accounts for the year to 31 October 2022

1 **Income for hall hire** is recognised on a cash basis so that money received is included in income irrespective of the year to which it relates.

2 Utilities comprise :	£
Gas	1,004
Electricity	2,604
Water supply and removal	275
	3,883

3 Repairs and Maintenance comprised:	
Electrical Inspection and remedial works	1,268
Alarm bell for Parish Office	552
Charged to the Maintenance reserve	1,820
Other items	<u>1,028</u>
Total	<u>2,848</u>

4 **Maintenance Reserve** (Restricted Fund)

The Hall Committee's policy is maintain current reserves of £5,000 to meet expenses and keep other funds in the restricted maintenance reserve for repair and improvements to the Hall. Apart from general maintenance to the inside and outside of the Hall a major expense is likely to be a repair or replacement of the flat roof and in due course replacement of the east side of the roof. The Committee is also considering other improvements to the Hall including lighting, replacement and or repairs to chairs.

5 **Cash at bank**

The Hall Committee maintains a current account (£5,864) and two notice savings accounts (£34,891).

6 **Other Assets**

The Halls assets all of which are considered unrestricted include the lease of the Hall, tables and chairs, fixtures and fittings and security and other equipment.

7 **Liabilities**

Various invoices relating to services received before 31 October 2022 are paid for in the next financial year. Refundable deposits held but not repaid amounted to £800.

In the year to 31 October 2022 various regular users of the Hall paid in advance for the use of the Hall.

Due to the COVID Lockdowns in 2020 and 2021 the Hall had to close and many users who were not repaid were allowed use of the up to the total unused time that has been prepaid.

Sutton Valence Village Hall Committee

Accounts for the year to 31 October 2022

Independent Examiner's Report on the Accounts

Report to the trustees/members of the Sutton Valence Village Hall Committee
(Charity number 273471) on the accounts set out on Pages 1 and 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act,
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention 1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

...*M. Weller*.....

Date

23rd November 2022

Name Mark Weller

of East Went,
Chartway Street,
Sutton Valence,
Kent ME17 3JA