



Girlguiding Surrey West County

Annual Report and Financial Statements 2024

www.ggsw.org.uk Charity number: 273344



Table of Contents

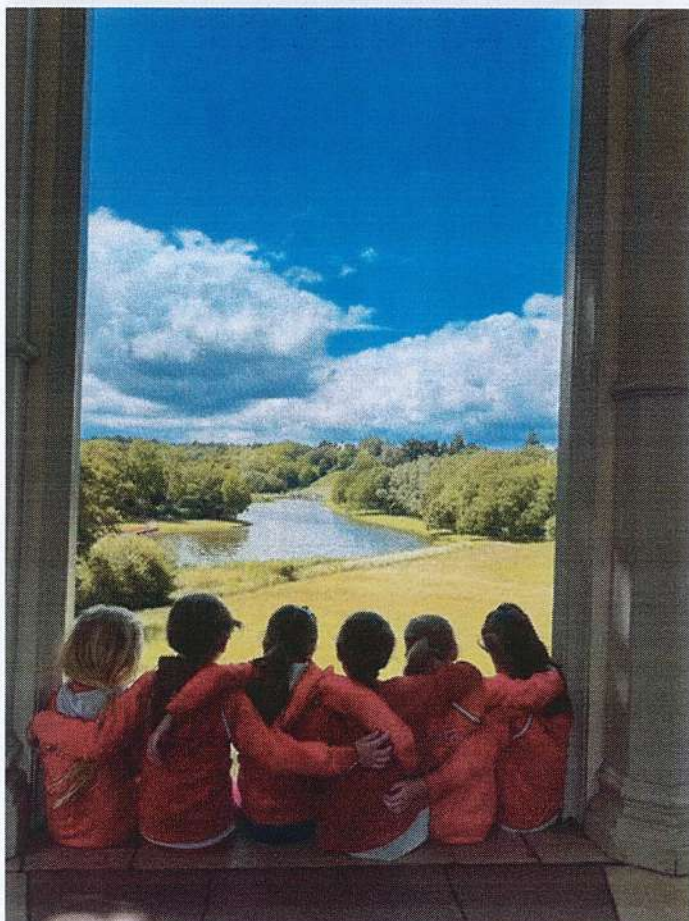
page	
3	Welcome
4	Vison & strategy
6	Purpose, plan and public benefit
7	Responsibilities of Trustees and Chair's report
7	List of trustees
8	Campsite report
10	Financial Review
13	Statement of financial activities for the year ending 31st December 2024
14	Balance sheet at 31st December 2024
15	Notes for the accounts
29	Year in numbers
30	Appendix 1 – Address and personnel

Welcome

From Sarah Ings, County Commissioner

2024 was my first full year as County Commissioner (Lead Volunteer) for Girlguiding Surrey West having taken over in September 2023.

The year started with a series of engagement sessions with volunteers across the County to gain their feedback on the following topics:-



- Events for girls
- Support for residentials
- Support for YL's & DofE helpers
- Welcoming new volunteers
- Training, learning & development
- Communication
- Fun for volunteers
- Celebrating success
- Commissioner support
- One wish for the county

The feedback collated was used to develop our County Plan for my tenure which ends in 2028. The plan was approved by our Trustee Board in May 2024.

Vision & strategy

Our vision in line with Girlguiding London and South East Region is that our county will be a diverse, supportive and connected community that offers exceptional experiences to girls and young women. Our membership will be empowered and inclusive and we will be a leading organisation for girls, young women and volunteers in Surrey West. We will achieve our vision through four strategic priorities:-

- Exceptional experiences for girls
- Rewarding volunteer experience
- Inclusive and impactful
- Sustainable organisation

During 2024 we implemented a number of operational initiatives under each Strategic priority in line with our County plan.



Exceptional experience for girls

Working in partnership with Brooklands Museum and the Radio Society for Great Britain we gave girls the opportunity to ask questions to an astronaut on the International Space Station via a live link up. We held our first County PGL weekend for Brownies, giving girls the opportunity for a residential experience.

We have continued to provide a variety of events for young people as well as challenge badges to enhance their experience of Girlguiding including two Ninja Warrior takeovers and a Guide Night Hike.



Inclusive and impactful



Over 100 volunteers attended our first County Thank You event. We also relaunched our County newsletter during 2024 with a regular monthly cadence. We started Commissioner support sessions.

Rewarding volunteer experience

We launched our first annual County welcome morning in 2024 giving new volunteers the opportunity to network and learn more about the Girlguiding programme.

Sustainable organisation



We continue to be mindful of environmental impacts of our activities and take an ethical approach to procurement. With robust governance in place to ensure decisions are made to sustain the future of the County.

Purpose, plan & public benefit

Girlguiding is the leading charity for girls and young women in the UK. Girlguiding Surrey West is a branch of Girlguiding, which with its branches forms the United Kingdom's leading charity for girls and young women. A report on Girlguiding's Public benefit activities during the previous year can be found in its latest annual report. Surrey West is the biggest County within the London and South East Region of Girlguiding.

We have around 7,184 girls and leaders. As a subsidiary of Girlguiding we promote the objectives of Girlguiding and provide our own public benefit by aiming to be a girl led County, responding to their suggestions and those of their leaders and to meet the requirements of the leaders regarding support and training to enable us to give girls and young women a space where they can be themselves, have fun, build brilliant friendships, gain valuable life skills and make a positive difference to their lives and their communities.



Our County covers West Surrey and is made up of 11 Divisions each of which is split into local Districts. Governing Document: The Guide Association is incorporated by Royal Charter. Our County is an unincorporated Association governed by this same Royal Charter and its bylaws. Operational decisions are made by the Steering Group in conjunction with relevant teams e.g. Management, Steering, Growth, and Inclusion and Diversity. Governance decisions are made in line with our constitution by the Trustee Board. A copy of our constitution can be found on our website www.ggsw.org.uk

To create a space that provides residential experiences and opportunities specifically in the fields of physical activity, nature education and historical education.



To create a genuine riverside base providing residential experiences and opportunities that make the most of its location and access to the Thames

Responsibilities of Trustees & Chair report

Over the past year, the Trustees of GGSW's have overseen the development and launch of our 2024-28 county strategy. As detailed in this Report, our incoming County Commissioner, Sarah, led extensive, multi-stakeholder engagement to ensure broad input and feedback on early ideas. We are delighted to have approved the new strategy and look forward to seeing the results of its implementation. Indeed, this report already highlights some of the successes from early initiatives. It was particularly pleasing to see new activities and events being offered to girls already this year.

In addition to launching the new strategy, 2024 was a busy year for our ongoing operations. We spent a significant amount of time at our Trustee meetings discussing investment in the county's campsites, taking urgent actions where required, and building the teams of volunteers to prevent over-burdening key individuals. As usual, we dedicated time to oversight of risk management across the county, including safeguarding, financial management and governance.

Thank you to my fellow trustees for their continued support, to the management team for their hard work and commitment, and to all our volunteers. As showcased in this report, we are truly making a positive difference and creating lasting memories for the young women and girls we support.

Venetia Cooper, Chair of Trustees

List of Trustees

Chair of Trustees – Venetia Cooper

County Commissioner – Sarah Ings

Risk Trustee – Janet Cowley until 31st August, now vacant

Finance Trustee – Ellen Louw from January 2024

Safeguarding Assistant Lead Volunteer – Jan Freemantle

Health and Safety Adviser – Mike Kelly

Campsites – Janet Cowley from 1st September

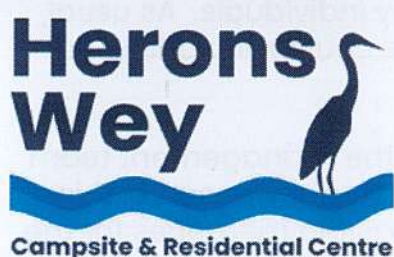
Legal Trustee – vacant

Trustee Representative from Steering Group – Hannah Roberts until September 24, Jill Judd from September 24

18 – 30yrs Trustee – Julia Stimpson



Campsites report



In 2024 Herons Wey welcomed many Girlguiding and Scouting groups, Duke of Edinburgh Award Expedition participants and a small single parent festival style event for 5 days in August. Over 4,000 people camped at the site and Weyside usage has remained similar to previous years with approx. 100 nights being booked.

With a change to the Lead Volunteer in May 2023, 2024 has been a year of taking stock to ensure we are meeting the legal, health and safety requirements which continue to change, and to review how the site operates and the associated running costs.

Herons Wey runs with an incredibly small team. We have 5 volunteers on the Management Committee which now meet every 4 to 8 weeks along with Lara Hughes, Girlguiding Surrey West's Campsite Development & Operations Manager. On site we have a handful of very dedicated volunteers who work incredibly hard to keep what they can running on a day-to-day basis. In 2024 we have added the services of a handy man for 2 x half days per month to assist with all sorts of bits and pieces which supplements the existing 2 days per month of gardening services and weekly cleaning of Weyside that have been in place for many years.

All operating costs have increased in 2024, but we have been hit very hard by the increase in electricity prices, with the costs for heating Weyside now exceeding £6,500.

A number of changes have been made to improve user experience which include:

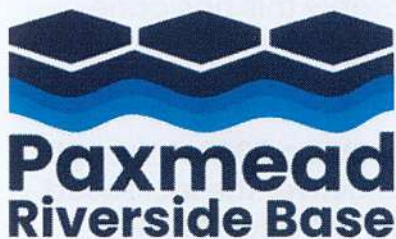
- new key tags
- the introduction of key safes for the campsites
- improved signage
- the parachute shelter at Pax Wey
- new mattresses in Weyside
- the helmets & activity equipment being moved to the relevant activity area

We have also added emergency lighting to Enid's Cabin and replaced the poles for the archery nets. In addition money from designated funds has been used to help cover the costs of ensuring the electrics in Weyside meet with current regulations, to add various valves to aid with the water hygiene requirements and to refurbish Go Wild!.

A large number of shutters on Weyside suffered significant damage early in the year through misuse by a group and as a result we have retired their use and sadly the zip wire has reached the end of its lifespan having failed the safety inspection.

As we move to 2025, the review will continue, to ensure information and knowledge about the site's operation is documented and added to the county share point. We are also aiming to continue to ensure we invest in the site's existing assets whilst balancing this with improving the user experience and ensuring we continue meeting the legal, health and safety requirements of running the site.

Janet Cowley, Lead Volunteer for Herons Wey



2024 has been another busy year at Paxmead, with 60% of our weekends and holidays booked for residential stays an increase of 10% vs 2022. The weather sadly put pay to many paddle sport sessions in 2024 – not because we can't go out in the rain but because too much water or wind and a fast-flowing stream in the Thames make it non-navigable.

Many grant applications were successful which have enabled the installation of a Tomahawk range, a pizza oven, a soft archery set and a new swing. All these activities make residential stays more exciting for our young members and can also be utilised for an evening as a unit meeting or adult social. Importantly, they generate more revenue for the site. Paxmead hosted three highly successful county events in 2024 which were all fully subscribed; Guide and Brownie water-based days and Rainbow's winter wonderland.

In 2025 there will be more paddle sport training for young members and adults; Tomahawk training to allow residential groups who don't have their own instructors to do that activity. We hope to re-introduce evening paddle sport on a small scale and weather permitting have a longer paddle sport season enabled by grant funded new splash tops to keep everyone warmer and dryer!

Lastly, Paxmead would not be so successful without the significant time and support given by a relatively small number of highly committed volunteers; a huge thank you to everyone who made it happen at Paxmead in 2024.

Annabel Hitchin, Lead Volunteer for Paxmead



Financial review

Girlguiding Surrey West continued to deliver on progress in the 2024 financial year – across both revenues and investing in the safety of our sites and quality of activities we offer to Guiding units.

Our total income remains robust at £345.6k or 26% higher than 2023, supported by stable member numbers as the teams continue to drive engagement with Guiding units, increased bookings revenue across both Heron's Wey and Paxmead sites and successful events such as the PGL Brownie Holiday, Ninja Warrior and Winter Wonderland. We also continue to benefit from the strong cases put forward by our operational teams to win grant funding and secure donations, with 2024 at £25.6k almost doubling the level achieved in the prior year – most notably this has gone toward creating additional revenue driving activities for Paxmead and supporting events such as Scoutabout and Night Hikes and a Narrowboat weekend.

Conversely, our total expenditure landed at £380k or 22% higher than 2023. Although some of this increase is volume-based and reflects the cost to deliver the increased events revenue, there were a number of required maintenance activities needed across our sites, with our Freehold site, Herons Wey, specifically focusing on water hygiene, electrics and refurbishment of activities. Given the age of our sites, we expect there to be an ongoing requirement for spend on maintenance activities into 2025 to ensure we maintain a safe, compliant and engaging space for our members.

Girlguiding Surrey West remains in a healthy financial position with the continued use of Xero and adherence to our policies making it a well-managed and robust charity.

We maintained a healthy level of financial reserves in 2024, in line with our reserves policy. Reserves totaled £193,729 as at 31 December 2024 (£211,125 in 2023). A proportion of financial reserves continue to be invested in accordance with the Investment Policy with a view to maintaining their real value over time. As in 2023, this was done by investing through an investment vehicle designed specifically for charities, with a low-medium risk rating. The value of the invested funds was £82,612 as at 31 December 2024 (£77,334 in 2023).

Fund	Income	Expenditure
Unrestricted other than Designated	See Note 3 – 6	See Note 7 – 9
Restricted	See Note 16	See Note 16
Designated	See Note 17	See Note 17

Risk assessment statement of public benefit

Girlguiding takes Risk Management seriously, regularly reviewing risks with the Trustees, one of whom has accountability for "Safeguarding" and another for "Risk" within the County.

- We carried out a regular review of our Risks in all areas.
- Girlguiding Surrey West is a branch of Girlguiding, which with its branches, forms the United Kingdom's largest voluntary organisation for girls and young women. A report on Girlguiding's Public Benefit activities during the previous year can be found in its latest annual report.
- As a subsidiary of Girlguiding within Surrey West, we have continued to provide our own public benefit activities. In particular we have provided organisational and administrative support and training, and organised activities principally for the benefit of our members. We promote more broadly the charitable objects of Girlguiding for the benefit of girls and young women. The trustees have considered the guidance provided by the Charity Commission in connection with public benefit.
- With respect to financial risks, the Trustees believe that Girlguiding Surrey West has a strong financial position and healthy cashflows. Specifically, the Trustees believe that Girlguiding Surrey West is a going concern; the level of reserves currently in place are more than sufficient to cover an extremely prudent assumption on the possible losses that may be incurred.

Volunteer hours

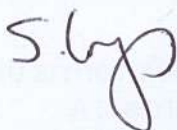
Our Volunteers give an average of 3.5 hours a week, in a normal year, in the service of Girlguiding Surrey West at unit level with the Senior Management Team, Herons Wey & Paxmead Site teams, Division & District Commissioners, Advisors and Trainers volunteering for an average of 10 hours per week for duties outside their units with some working an additional 20 hours per week. This time is all voluntary and is significant. We do currently have volunteers willing to dedicate that time but we also pay for some services which would be difficult for volunteers do. This includes our County Office team.

Forward plans

During 2024 Girlguiding Surrey West developed our County Plan which sets our strategy and operational deliverables until 2028

Approval of accounts

These accounts were approved by the Trustees on 31st May 2025 and signed on their behalf by



Sarah Ings
County Commissioner
Girlguiding Surrey West
(Charity No 273344)



Venetia Cooper
Chair of Trustees
Girlguiding Surrey West
(Charity No 273344)

Statement of financial activities for the year ending 31st December, 2024

		2024				2023
		Unrestricted	Restricted	Designated	Total	Total
	Notes	£	£	£	£	£
Income and endowments from:						
Donations and legacies	2	44,102	613	-	44,715	42,504
Charitable activities	3	165,596	68,158	-	233,754	185,386
Other Trading Activity	4	22,612	4,895	-	27,507	37,467
Investments	5	11,777	2,225	-	14,002	13,151
Other Income	6	7,095	18,507	-	25,602	13,520
Total		251,182	94,398	-	345,580	292,028
Expenditure on:						
Charitable Activities	7/8	265,669	88,246	6,575	360,490	268,079
Other trading activities	9	18,598	1,282	-	19,880	26,890
Total		284,267	89,528	6,575	380,370	294,969
Investment Assets		4,222	1,056	-	5,278	3,209
Net income/(expenditure)		(28,864)	5,926	(6,575)	(29,513)	268
Transfers between funds		22,394	(7,800)	(14,594)	-	-
Reconciliation of funds:						
Total funds brought forward	16,17	1,113,307	293,690	134,802	1,541,799	1,541,531
Total funds carried forward		1,106,837	291,816	113,633	1,512,286	1,541,799

Balance sheet at 31st December, 2024

		2024			2023	
	Notes	Unrestricted	Restricted	Designated	Total	Total
		£	£	£	£	£
Fixed assets:						
Tangible assets	12	960,588	161,798	-	1,122,386	1,159,435
Investments	13	66,090	16,522	-	82,612	77,334
Total fixed assets		1,026,678	178,320	-	1,204,998	1,236,769
Current assets:						
Stocks		7,072	1,462	-	8,534	7,070
Debtors	14	40,228	13,233	-	53,461	50,073
Cash at bank and in hand		77,684	103,472	113,633	294,789	318,785
Total current assets		124,984	118,167	113,633	356,784	375,928
Liabilities:						
Creditors - amounts falling due within one year	15	44,825	4,671	-	49,496	70,898
Net current assets		80,159	113,495	113,633	307,287	305,030
Total net assets		1,106,837	291,816	113,633	1,512,286	1,541,799
The funds of the charity:						
Restricted Funds	16	-	291,816	-	291,816	293,690
Unrestricted Funds	17	1,106,837	-	113,633	1,220,470	1,248,109
Total funds		1,106,837	291,816	113,633	1,512,286	1,541,799

These accounts were approved by the Trustees on 31st May 2025 and signed on their behalf by

S. Ings

Sarah Ings
County Commissioner
Girlguiding Surrey West
(Charity No 273344)

Venetia Cooper

Venetia Cooper
Chair of Trustees
Girlguiding Surrey West
(Charity No 273344)

Notes for the accounts

1. Accounting policies

Basis of accounting

The Accounts (financial statements) are for the entity Girlguiding Surrey West and have been prepared on the accruals basis in accordance with the historic cost convention. The financial statements have been prepared in accordance with The Statement of Recommended Practice : Accounting and Reporting by Charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK & Republic of Ireland (FRS102) issued on 16 July 2014 and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

The presentational currency is sterling and the accounts have been rounded to the nearest £1.

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition)', the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition)' rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Incoming Resources

Income

The main income streams for the charity are subscriptions received from the membership, donations, grants, campsite and boating activities and from the sale of badges and shops at Herons Wey and Paxmead.

Income is recognised when receivable. Grants are recognised when receivable except to the extent that performance conditions have not been met. Income relating to bookings at Herons Wey and Paxmead is deferred to the year of the activity taking place.

Donations, legacies and similar incoming resources

These are included in the Statement of Financial Activities (SOFA) when:

- The charity becomes entitled to the donations, legacy or similar income
- The income receivable can be measured reliably, and it is probable the income will be received.

Tax relief on donations and gifts

Incoming resources from tax claims are included in the SOFA at the same time as the gift to which they relate.

Gifts in kind for sale or distribution

These are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount realised.

Gifts in kind for use by the charity

These are included in the SOFA as incoming resources when available.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably.

Other Income

Grants receivable from Government via local authorities during the pandemic.

Outgoing resources

Support costs

Support costs include the cost of administering the county office, governance costs and depreciation.

Grants payable

These represent the cost of subsidising international events plus discretionary grants but excludes Lettings Subsidy paid to units to help with Hall hire costs.

Expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Operating leases

Rents paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Expenditure

Redundancy payments are made in line with the statutory requirements

Assets

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or a reasonable value on receipt. The charity does not have a policy of revaluation.

Depreciation is provided on a straight line basis, no less than 3 years. Where appropriate the Depreciation period is taken to be the life of any guarantee on that item or work. For Paxmead nothing will be depreciated beyond the end of the term of the lease. The current lease ends in December 2034.

Debtors

Debtors are recognised at settlement amount due after any trade discount. Prepayments are valued at the amount prepaid net of any trade discounts due.

Investment

Investments are initially recorded at transaction value and subsequently measured at fair market value at the balance sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation.

Stocks

Shop Stocks are valued at the lower of cost and market value.

Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for trade discounts.

Funds

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for a particular area of the Charity's work.

Financial Instruments

The charity's financial assets and liabilities qualify as basic financial instruments and as such are initially recorded at cash, transaction or settlement value. Current Assets and liabilities are measured at cash or settlement value

Pension

The charity contributes to a money purchase scheme on behalf of its employees. This is operated by the Pensions Trust for Charities and Voluntary Organisations. Contributions to the scheme are a set percentage of salaries and are charged to the unrestricted fund.

Going Concern

The Trustees have considered going concern up to one year from the date of signing these accounts. The Trustees based on a review of the forecast and budgets believe there are sufficient reserves for GGSW to continue operating for the foreseeable future.

Judgements in applying accounting policies and key sources of estimation uncertainty

The preparation of these accounts requires the Trustees to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and assumptions are based on historical experience and other factors and are reviewed on an ongoing basis. The Trustees do not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure.

2. Donations

	2024 (£)	2023 (£)
Donations	44,715	42,504

Donations in the year were £44,715 (2023: £42,504) of which £44,102 (2023: £42,351) were unrestricted and £613 (2023: £153) were restricted.

3. Incoming resources from charitable activities

	2024 (£)	2023 (£)
County Events & Training	46,909	4,239
International Trips	-	26,788
Herons Wey	96,487	88,008
Paxmead excluding shop	69,358	57,351
Campsite Contribution to County Office	21,000	9,000
	233,754	185,386

Incoming resources from Charitable activities was £233,754 (2023: £185,386) of which £165,596 was unrestricted (2023: £102,047), £0 (2023: £400) was Designated and £68,158 was restricted (2023: £82,939).

4. Incoming resources from other trading activities

	2024 (£)	2023 (£)
County Sales including Badges	17,534	25,521
Herons Wey Shop Sales	5,078	8,550
Paxmead Badges Sales	4,895	3,396
	27,507	37,467

Incoming resources from Other Trading activities was £27,507 (2023: £37,467) of which £22,612 was unrestricted (2023: £33,921), £0 was Designated (2023: £150) and £4,895 was restricted (2023: £3,396).

5. Investment income

The investment income from dividends of £14,002 (2023: £13,151) arises from money held in interest bearing accounts.

6. Other income

Girlguiding Surrey West received, in 2024, £6,982 over several grants for boat replacement and boating equipment upgrades. A £950 grant was received for marketing and "Growth" activities, and £11,733 for new non-boating activities at Paxmead. All grants were spent in the year.

Girlguiding UK also granted Girlguiding Surrey West a number of Adventure Fund grants for specific events and activities, amounting to £12,120. £6,474 remain to be spent on activities planned for 2025 and has been treated as "income in advance".

7. Charitable activities

	Guiding Activities	Grant Funding of Activities	2024 (£)	2023 (£)
Grants & Gifts		2,685	2,685	1,185
Lettings Subsidy		6,575	6,575	8,685
General Guiding activities	49,521		49,521	8,650
International trips	-		-	26,788
Training expenses	8,377		8,377	7,518
County Day	-		-	3,901
Herons Wey Camp Site	112,916		112,916	51,613
Paxmead	58,512		58,512	48,105
Support Costs	121,904		121,904	111,634
	351,230	9,260	360,490	268,079

See Note 8 for a breakdown of support costs.

Expenditure on Charitable activities was £360,490 (2023: £268,079) of which £265,669 (2023: £154,731) was unrestricted, £6,575 (2023: £12,586) was Designated and £88,246 (2023: £99,150) was restricted

8. Support cost

	2024 (£)	2023 (£)
Stationery, Printing, Copying	200	768
Phone, Postage, Mileage	-	-
Archivist & Website	562	911
County Office	70,271	57,670
Other	3,982	3,398
Depreciation	44,214	44,911
Governance	2,674	3,976
	121,904	111,634

Expenditure on support costs was £121,871 (2023: £111,634) of which £92,137 (2023: £83,777) was unrestricted and £29,734 (2023: £27,857) was restricted. Independent Examination Fees in 2024 were £2,646 (2023: £2,520).

9. Cost of trading and other sales

	2024 (£)	2023 (£)
County Sales including Badges	14,526	21,381
Paxmead Shop Sales	1,282	232
Herons Wey Shop Sales	4,072	5,278
	19,880	26,890

Expenditure on Trading and Other Sales was £19,880 (2023: £26,890) of which £18,598 (2023: £26,659) was unrestricted, £0 (2023: £0) was designated and £1,282 (2023: £232) was restricted.

10. Salary costs

	2024 (£)	2023 (£)
Payroll Administration @ £10/month	360	360
Salary	59,669	46,831
Employers Pension contribution	5,817	5,611
Employers National Insurance	4,144	3,005
	69,990	55,807

Girlguiding Surrey West's Payroll is operated by Girlguiding LaSER (London & South East Region).

No salaries were paid to Key Management Personnel including Trustees, Senior Management or Steering Committee representatives.

11. Trustees and other related parties

No remuneration was paid to a trustee or connected person, and there were no payments to related parties. As normal Trustees could claim expenses for eg Mileage.

12. Fixed assets

	Land	Buildings structure & maintenance Freehold	Buildings structure & maintenance Leased	Equipment & site	Total
Cost					
Cost at 1/1/24	942,500	580,923	352,634	166,127	2,042,184
Additions in year	-	-	-	7,166	7,166
Disposals	-	-	-	-	-
Cost at 31/12/24	942,500	580,923	352,634	173,293	2,049,350
Depreciation					
Provision at 1/1/24	-	569,413	171,124	142,213	882,750
Disposals in Year	-	-	-	-	-
Provided in year	-	3,177	25,566	15,471	44,214
Provision at 31/12/24	-	572,590	196,690	157,684	926,964
Net Book value at 31/12/24	942,500	8,333	155,944	15,609	1,122,386
Net Book value at 1/1/24	942,500	11,510	181,510	23,915	1,159,435

13. Investments

	2024 (£)	2023 (£)
Value at Start of Year	77,334	74,125
Investment in Year	-	-
(Losses) / Gains on re-valuation	5,278	3,209
Value at End of Year	82,612	77,334

14. Debtors and prepayments

	2024 (£)	2023 (£)
Debtors	40,324	49,623
Prepayments	13,137	450
	53,461	50,073

15. Creditors and accruals

	2024 (£)	2023 (£)
Creditors	9,999	9,388
Deferred Income	36,802	53,153
Accruals	2,695	8,357
	49,496	70,898

Deferred Income consists of

	2024 (£)	2023 (£)
Weyside /Herons Wey	6,928	36,029
Paxmead	4,617	16,621
First Response Training	558	503
County International Trips 2025	18,150	-
Grants carried over from 2024	6,474	-
Other	75	-
	36,802	53,153

16. Restricted funds

Analysis of movement in restricted fund

	2024 (£)
Balance at 1st January 2024	293,690
Income Resources	94,398
Resources Expended	(89,528)
Transfers	(7,800)
Gain on revaluation of Investment	1,056
Balance at 31st December 2024	291,816

Paxmead Operating Fund : Paxmead Boating Centre was taken over on the basis it was entirely self-supporting and would not result in a Financial drain to GGSW. The site continues to run at a profit with the money being re-invested in the site and its activities.

The Paxmead Building Project Phase 2 will provide better facilities for boating. No funds were received for this in 2024. The carried forward value of the fund after accounting for depreciation is £67,597.

No International trips took place in 2024, the next trips are planned for 2025

17. Unrestricted funds

Analysis of movement in Unrestricted & Designated funds

	Balance at 1 January 2024 (£)	Incoming Resources (£)	Resources Expended (£)	Transfers (£)	Gains on Investment Assets (£)	Balance at 31 December 2024 (£)
General Fund	1,113,307	251,182	(284,267)	22,394	4,222	1,106,838
Lettings Subsidy Fund	7,862	-	(6,575)	10,406	-	11,693
County Day	4,649	-	-	5000		9,649
Hérons Wey Improvements	122,291	-	-	(30,000)		92,291
Total	1,248,109	251,182	(290,842)	7,800	4,222	1,220,471

Lettings Subsidy

GGSW allocates surplus funds at the end of each year toward providing a subsidy to our units for hall hire. This means the subs paid by the girls can be used by the units for activities, materials and so on and not for the meeting rooms. GGSW has allocated a further £10,000 to the Lettings Subsidy in 2024 to help units to dedicate their resources to re-building the membership and units.

Hérons Wey

No further funds have been allocated in 2023 for Herons Wey projects. Essential work on site has been carried out with some of the cost being borne by the Designated Fund.

County Day

Our next County Day will be in January 2025, there was no County Day in 2024. The Carried Forward figure of £9649 will be used for the 2025 event and includes £5,000 allocated from the 2024 annual subscription.

18. Financial commitments

In 2015 the charity signed a lease agreement to rent Paxmead Riverside Base for 20 years, initially at a rent of 1,500 per annum, reviewed every 5-7 years. Following a rent review, we have paid £2,000 pa since 2019, which will be increased to £2,668 from 2025.

The lease is between The Girlguiding Trust Corporation and Spelthorne Borough Council with Girlguiding Surrey West taking over the tenancy from Girlguiding LaSER (London and South East Region) in December 2014. The charity is able to withdraw from the lease without penalty at any time, Spelthorne Council cannot. This involves running the Paxmead site for boating and related activities. The site makes considerable profit, in normal years, which are being re-invested for refurbishment of the facilities.

19. Funds by Net Assets

2024	Unrestricted (£)	Restricted (£)	Designated (£)	Total (£)
Investments	66,090	16,522	-	82,612
Fixed assets	960,588	161,798	-	1,122,386
Current assets	124,984	118,167	113,633	356,784
Current Liabilities	(44,825)	(4,671)	-	(49,496)
	1,106,837	291,816	113,633	1,512,286

2024	Unrestricted (£)	Restricted (£)	Designated (£)	Total (£)
Investments	61,867	15,467	-	77,334
Fixed assets	975,117	184,318	-	1,159,435
Current assets	130,600	110,526	134,802	375,928
Current Liabilities	(54,277)	(16,621)	-	(70,898)
	1,113,307	293,690	134,802	1,541,799

20. Related party transactions

No key personnel, trustees or the families of key personnel have benefited financially from the relationship with Girlguiding Surrey West. There are no related party transactions.

20. Capital commitments

There are no capital commitments carried forward from 2024 to 2025.

Independent Examiner's report

Independent Examiner's Report to the Trustees of Girlguiding Surrey West

I report to the trustees on my examination of the financial statements of Girlguiding Surrey West ('the charity') for the year ended 31 December 2024 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

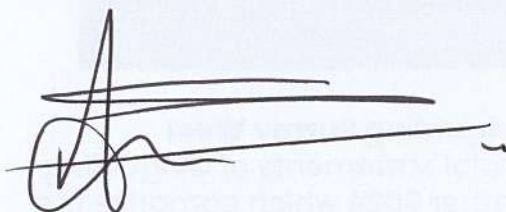
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports)

Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Andrew Skilton
ICAEW
Brewers Chartered Accountants
3 Birtley Courtyard
Bramley,
Surrey,
GU5 0LA

27 Aug 12 2011

100

Guides and
Brownies attended
the NASA
Brooklands event



140

Brownies & 40
leaders
attended a
weekend away
at PGL



230

Rainbows
attended
Winter
Wonderland

7

young leaders
became
Paddlesport
Instructors

33

adults
completed
Bushcraft
Training

9

adults
qualified as
Tomahawk
instructors

273

members
completed first
response
training



560

girls tried
paddlesport
at Paxmead

3900

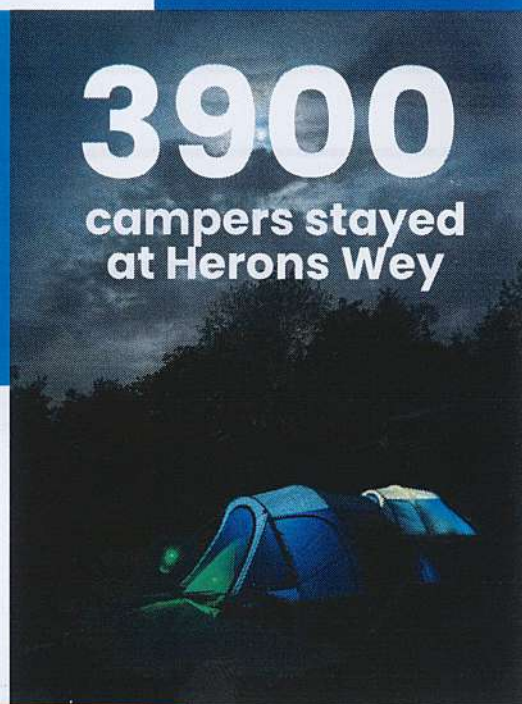
campers stayed
at Herons Wey

200

Guides and
Rangers
completed the
night hike

1090

Brownies and
Guides aced
Ninja Warrior



17 Peer Educators
delivered

27 sessions
reaching

474 young members

200

nights away at
Paxmead &
Herons Wey

Appendix 1

Address and Personnel

Principal office

Girlguiding Surrey West
Paxmead Riverside Base
Shepperton, TW17 9NT

Websites

www.ggsw.org.uk
www.heronswey.org.uk
www.paxmead.org.uk

Bank

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent, ME19 4JQ

Independent examiner

Andrew Skilton ACA
Brewers Chartered Accountants
3 Birtley Courtyard
Bramley, Surrey, GU5 0LA