

Chamberlin Hall

Report and Accounts

31 March 2023

Charity number 273234

**Chamberlin Hall**  
**Charity Number - 273234**  
**Trustees' Report for the year ended 31 March 2023**

**Principal address**

Chamberlin Hall  
Chamberlin Close  
Bildeston  
Suffolk  
IP7 7EZ

**Trustees**

The trustees who served during the year under review were:

Jayne Harrison  
Elizabeth Moss - appointed 01 April 2022  
Susan Fell - appointed 01 April 2022  
Tracy Rose - resigned 01 April 2022  
Neil McNamara - resigned 01 April 2022  
Sherri McNamara - resigned 01 April 2022  
George Miller - resigned 01 April 2022

**Committee members**

The Committee members who served during the year under review were:

Neil McNamara  
Sherri McNamara  
George Miller  
Tracy Rose  
Hayley Hynard  
Lisa Chinnery  
Kevin Harrison

**Structure, governance and management**

Chamberlin Hall is governed under a trust deed dated 30th December 1978 and operates under a constitution adopted 8th March 2018.

**Objects**

A village hall for the use of the inhabitants of the parish of Bildeston in the county of Suffolk, without distinction of political, religious or other opinions including use for meetings, lectures, classes and for other forms of recreation and leisure time occupation with the object of improving the condition of life for the said inhabitants.

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**Financial review**

The charity endeavours to utilise the funds available to the best effect in the advancement of its objects.

The charity's objectives are:

- To provide the facility of a village hall and grounds for the use of the inhabitants of the parish of Bildeston and surrounding areas.
- As such the village hall should seek to improve or enhance the conditions of life for those wishing to make use of it.
- These facilities shall include the provision of spaces for educational or recreational purposes in the form of meetings, lectures, classes, physical or social activities.
- The facilities are open to all, regardless of age, ability, gender, ethnicity, political or religious beliefs.
- To raise sufficient funds to facilitate the above and to maintain the property.

**Achievements and performance**

2022 - 2023 was the first fully operational year since Covid. During this time, the Hall has been operating at near the same capacity as before the pandemic.

The hall continues to be used for regular clubs and classes, and in addition to those bookings, there have been c. 20 private hires and c. 20 events hosted by Chamberlin Hall Committee.

During this year, our highlights have included:

- First full year recovery from Covid
- Introductory of our Family Discos.
- Collaboration with Sports Pavilion & B-Natural - Coronation party - including a last-minute change of venue!
- Beer festival
- Macmillan Charity event - raising c£500.
- Mothers' day celebration.
- OAP Christmas dinner
- 2 local weddings
- 5\* Food Hygiene Rating
- Volunteer days - done lots of DIY in house improving site maintenance and health & safety
- Chamberlin Hall Improvement Programme - Stage 1

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In addition to activity within the hall, the Committee have made significant improvements in terms of management and facilities. These include:-

- Raised and spent c. £50k improving the facilities which will attract income/save money and carbon:
  - New projection equipment & IT equipment
  - New catering equipment
  - Solar Power
  - Replaced windows, added tints
  - Developed new website and invested in marketing
- Refurbished the snooker room
- Introduced Online Banking
- Sorted out some of our IT and documentation - online
- Installed CCTV
- Improved collaboration with the Sports Pavilion, B-Natural and the Crown - trying to make the most of our collective resources!
- Secured Food Hygiene Certificate
- 3 committee members received first aid training
- Formalised our arrangements with our affiliated clubs
  - Bildeston Bowls Club - going for self-sufficiency in running and financing the club
  - Chamberlin Hall Amateur Dramatic Club

Due to the rising costs of living, finances continue to be challenging. As such during this financial year increases have been made to hire and bar charges. In order to maintain services, it has also been necessary to finance some roles (e.g. Bar/Kitchen/Bookings) to ensure resources are available due to lack of volunteers.

Despite a challenging year, the Committee are proud of all the achievements made throughout this year and the continued contribution made to the community.

The report was approved by the trustees on 14 October 2023

Jayne Harrison  
Trustee

Susan Fell  
Trustee

**Chamberlin Hall  
Independent Examiner's Report  
for the year ended 31 March 2023**

**Independent Examiner's Report to the Trustees of Chamberlin Hall**

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of Chamberlin Hall for the year ended 31 March 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Matthew Aldous*

Matthew Aldous  
5 Market Place  
STOWMARKET  
Suffolk

29 November 2023

**Chamberlin Hall**  
**Statement of assets and liabilities**  
**as at 31 March 2023**

	<b>2023</b>			<b>2022</b>
	<b>£</b>			<b>£</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
<b>Cash funds</b>				
Cash at bank	55,069	-	55,069	64,744
Cash in hand	2,649	-	2,649	403
	<u>57,718</u>	<u>-</u>	<u>57,718</u>	<u>65,147</u>
<b>Other current assets</b>				
Bar stock	12,495	-	12,495	6,177
	<u>12,495</u>	<u>-</u>	<u>12,495</u>	<u>6,177</u>
<b>Fixed Assets (at valuations)</b>				
Fixtures fittings and equipment	130,482	26,323	156,805	121,207
	<u>130,482</u>	<u>26,323</u>	<u>156,805</u>	<u>121,207</u>
<b>Total Net Assets</b>	<u>200,695</u>	<u>26,323</u>	<u>227,018</u>	<u>192,531</u>

**Notes**

Chamberlin Hall is owned by Bildeston Parish Council for the benefit of the good people of Bildeston. Accordingly, it is not included within the charity accounts.

Fixtures fittings and equipment valued at trustee's estimated insurance value.

**Chamberlin Hall**  
**Receipts and Payments Account**  
**for the year ended 31 March 2023**

	<b>2023</b>			<b>2022</b>
	<b>£</b>			<b>£</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
<b>Receipts</b>				
Hall hire	12,269	-	12,269	6,450
Bar sales	40,642	-	40,642	29,551
Fundraising events	22,040	-	22,040	3,453
Bowls	2,270	-	2,270	2,593
Badminton	362	-	362	148
Bingo	-	-	-	662
Snooker	479	-	479	277
Beer festival	8,985	-	8,985	-
Bonzo's yard membership	996	-	996	-
Grant	-	29,659	29,659	-
Charity collections	532	-	532	-
Indoor market	488	-	488	-
Pantomime	1,513	-	1,513	-
Wreath workshop	525	-	525	-
COVID grant	-	-	-	10,667
<b>Total receipts</b>	<b>91,101</b>	<b>29,659</b>	<b>120,760</b>	<b>53,801</b>
<b>Payments</b>				
Bar purchases	27,151	-	27,151	11,994
Bar staff	18,869	-	18,869	4,182
Fundraising events costs	2,688	-	2,688	3,569
Beer festival costs	9,301	-	9,301	-
Bowls expenses	435	-	435	282
Bowls repairs and maintenance	2,068	1,500	3,568	2,540
Solar power project	4,484	14,450	18,934	-
Blind project	49	8,856	8,905	-
Badminton expenses	-	-	-	27
Snooker equipment and repairs	-	-	-	6
Gifts and donations	727	-	727	-
Equipment purchases	4,777	3,017	7,794	1,958
Repairs and maintenance	7,923	-	7,923	2,800
Cleaning	250	-	250	2,993
Advertising	-	1,836	1,836	-
Insurance	3,345	-	3,345	3,158
Light and heat	9,952	-	9,952	2,647
Rates and water	1,986	-	1,986	1,697
Licences	584	-	584	668
Postage and stationery	138	-	138	133
Telephone	682	-	682	540
Miscellaneous	1,252	-	1,252	166
	<b>96,661</b>	<b>29,659</b>	<b>126,320</b>	<b>39,360</b>

**Chamberlin Hall**  
**Receipts and Payments Account**  
**for the year ended 31 March 2023**

	<b>2023</b>		<b>2022</b>	
	<b>£</b>		<b>£</b>	
<b>Management and administration</b>				
Management and administration	891	-	891	490
Indemnity insurance	-	-	-	516
Independent examiner fees	978	-	978	546
<b>Total payments</b>	<u>98,530</u>	<u>29,659</u>	<u>128,189</u>	<u>40,912</u>
<b>Net (Payments)/receipts</b>	<u>(7,429)</u>	<u>-</u>	<u>(7,429)</u>	<u>12,889</u>
Cash funds brought forward	65,147	-	65,147	52,258
<b>Cash funds carried forward</b>	<u>57,718</u>	<u>-</u>	<u>57,718</u>	<u>65,147</u>