

**THE SECOND QUOTHQUAN
CHARITABLE TRUST**

Unaudited Financial Statements

Year ended 31 December 2020



Second
Quothquan
Charitable
Trust

**To God be the glory,
great things He has done,
is doing and will do through
Jesus Christ His son**

**Independent Examiner
Ian Holder FCA
Mazars LLP
2 Chamberlain Square
Birmingham
B3 3AX**

THE SECOND QUOTHQUAN CHARITABLE TRUST
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THE SECOND QUOTHQUAN CHARITABLE TRUST
GENERAL INFORMATION

CHARITY NUMBER

273229 (England & Wales)

TRUSTEES

Mrs J A Gilmour
Mr P J Gilmour
Mrs P S Gilmour

STAFF

Mrs S J Robinson (Administrator)

PRINCIPAL OFFICE & CORRESPONDENCE ADDRESS

Dale Farm
Worcester Lane
Sutton Coldfield
West Midlands
B75 5PR

BANKERS

Barclays Bank
Leicester
Leicestershire
LE87 2BB

INDEPENDENT EXAMINER

Ian Holder FCA
Mazars LLP
2 Chamberlain Square
Birmingham
B3 3AX

SOLICITORS

Anthony Collins Solicitors LLP
134 Edmund Street
Birmingham
B3 2ES

THE SECOND QUOTHQUAN CHARITABLE TRUST

TRUSTEES' REPORT

The Trustees present their report and financial statements for the year ended 31st December 2020.

STRUCTURE AND GOVERNANCE AND MANAGEMENT

The Trust was established as a charity by trust deed dated 11th February 1977 with the primary purpose of supporting Christian projects. The charity number is 273229. On 14th January 1980 the Settlor directed that the income and capital of the Trust should be applied, until further notice, in advancing the gospel of Jesus Christ and Christianity and such other charitable purposes as are consistent therewith whether in the United Kingdom or overseas.

The principal office is Dale Farm, Worcester Lane, Sutton Coldfield, West Midlands, B75 5PR.

The trustees listed on page 1, Mrs J A Gilmour, Mr P J Gilmour and Mrs P S Gilmour, have held office throughout the year and to the date of this report.

None of the trustees received any remuneration directly or indirectly from the Charity nor from its subsidiary.

The Trustees have agreed that as part of the induction process for new trustees, before anyone considers appointment as a trustee they should familiarise themselves with the responsibilities of charity trustees, read the Charity Commission booklet on this subject and carefully read the Trust Deed, the Settlor's directions and the latest financial statements.

All non-administrative decisions are made by the Trustees jointly. Administrative decisions are delegated either to the staff or to a Trustee.

Harvest Fields Homes, Quothquan Homes, Harvest Fields Centre Ltd and the Alfred Haines Charitable Trust are charities that are related/associated as they have common trustee(s)/director(s) with this Trust.

The Trustees have reviewed the major risks to which the Trust is exposed. Where practical and appropriate, steps have been put in place to manage, mitigate or minimise those risks.

OBJECTIVES, ACTIVITIES, ACHIEVEMENTS, PERFORMANCE AND PUBLIC BENEFIT

The Objects of the Trust as set out in its governing document are for such charities or for such charitable purposes and in such proportions and in such manner and subject to such terms and conditions as the Settlor may from time to time by notice direct and, subject to and in default of any such direction and in so far as such direction may not extend, as the Trustees may in their uncontrolled discretion determine. As referred to above, in 1980 the Settlor made a direction that the income and capital of the Trust should be applied, until further notice, in advancing the gospel of Jesus Christ and Christianity and such other charitable purposes as are consistent therewith whether in the United Kingdom or overseas.

The Trustees have taken account of the Charity Commission's general guidance relating to public benefit issues when reviewing the Trust's objectives, activities and achievements.

In addition to providing rented social housing in the form of two apartments and a cottage, the Trust has been providing book-keeping and administration services to related charities (see note 9).

Grant-Making

All applications for grants should be addressed to Quothquan Trust of the same address being the successor to this Trust in respect of grant making.

Public Benefit

The Trustees consider that the Trust's achievements and performance met the public benefit test by enabling other registered charities (who meet the public benefit test) to meet their objectives (by providing office space and administrative support) and by providing rented social housing to those who had been in housing need.

THE SECOND QUOTHQUAN CHARITABLE TRUST

TRUSTEES' REPORT

FINANCIAL REVIEW

Investments

The Trustees have the power to invest in such assets as they see fit. The liquid funds have been held with Barclays Bank plc. The year end balance is £20,444 (2019: £11,811).

Reserves

The Trustees would like the uninvested "free" reserves to be at least six months of undesignated expenditure (the running costs). At the year end the undesignated reserves were £351,552 (2019: £346,713) which is at least five years of normal running costs and so the Trustees consider the financial position to be satisfactory.

IMPACT OF COVID-19

We have considered the potential impact of COVID-19 on the charity and whilst there may be significant effects for the wider economy which could in turn affect the charity's performance, we have not identified any specific risk that is material enough to require further disclosure here. The full impact following the recent emergence of the global coronavirus is still unknown.

STATEMENT OF TRUSTEES RESPONSIBILITIES

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust and of its financial activities for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with the SORP and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Trust and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDIT EXEMPTION

The Charity is exempt from the requirements to have its financial statements audited but, as its income is above £25,000, it does have them independently examined.



Approved by the Trustees on 27th October 2021
and signed on their behalf by J A Gilmour

**INDEPENDENT EXAMINER'S REPORT to the Trustees of The Second Quothquan Charitable Trust
For the year ended 31 December 2020**

I report on the financial statements of The Second Quothquan Charitable Trust for the year ended 31 December 2020, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the charity's trustees as a body. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my examination work, for this report, or for the statements I have made.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, which is complete, no matters have come to my attention which give me reasonable cause to believe that in any material respect:

- accounting records were not kept in respect of The Second Quothquan Charitable Trust in accordance with section 130 of the 2011 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

INDEPENDENT EXAMINER'S REPORT to the Trustees of The Second Quothquan Charitable Trust
For the year ended 31 December 2020

I have no concerns and have come across no other matters in connection with the examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Ian Holder

Date: Oct 28, 2021

**Ian Holder FCA
Mazars LLP
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2 Chamberlain Square
Birmingham
B3 3AX**

THE SECOND QUOTHQUAN CHARITABLE TRUST
STATEMENT OF FINANCIAL ACTIVITIES AND
SUMMARY INCOME AND EXPENDITURE ACCOUNT
For the year ended 31 December 2020

		Total Unrestricted Funds 2020 £	Total Unrestricted Funds 2019 £
INCOME FROM:			
Charitable activities	2	29,481	25,940
		29,481	25,940
EXPENDITURE ON CHARITABLE ACTIVITIES	3	24,642	33,316
NET (EXPENDITURE)/INCOME FOR THE YEAR		4,839	(7,376)
NET MOVEMENT IN FUNDS		4,839	(7,376)
BALANCE BROUGHT FORWARD		346,713	354,089
BALANCE CARRIED FORWARD		351,552	346,713

All of the above results are derived from continuing activities. All gains and losses in the year are included in the above. There were no designated funds for the year ended 31 December 2020 (2019: £Nil).

The notes on pages 8 to 11 form part of these financial statements.

THE SECOND QUOTHQUAN CHARITABLE TRUST
STATEMENT OF FINANCIAL ACTIVITIES AND
SUMMARY INCOME AND EXPENDITURE ACCOUNT
For the year ended 31 December 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	5	352,184	361,357
		<u>352,184</u>	<u>361,357</u>
CURRENT ASSETS			
Debtors	6	8,177	1,417
Cash at bank		20,444	11,811
		<u>28,621</u>	<u>13,228</u>
CURRENT LIABILITIES			
Creditors – amounts falling due within one year	7	(4,253)	(2,872)
		<u>24,368</u>	<u>10,356</u>
NET CURRENT ASSETS			
		<u>24,368</u>	<u>10,356</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		376,552	371,713
CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	8	(25,000)	(25,000)
		<u>(25,000)</u>	<u>(25,000)</u>
NET ASSETS		351,552	346,713
		<u>351,552</u>	<u>346,713</u>
REPRESENTED BY:			
UNRESTRICTED FUNDS			
Undesignated Fund		351,552	346,713
		<u>351,552</u>	<u>346,713</u>

The notes on pages 8 to 11 form part of these financial statements.

Approved by the Trustees on 27th October 2021
and signed on their behalf by J A Gilmour



THE SECOND QUOTHQUAN CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

1 ACCOUNTING POLICIES

Basis of preparation

These financial statements are prepared under the historical cost convention and in accordance with:

- The Charities Act 2011
- The Companies Act 2006
- The Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102 Section 1A) (March 2018)
- Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102)

The accounts present a true and fair view and no changes in the basis of accounting have been made during the year. There have also been no changes to the previous accounts during the financial year. The charity is a public benefit entity.

Going Concern

After considering the future potential impact of COVID-19, the directors are of the view that there are sufficient reserves to secure the immediate future of the charity for the next 12 to 18 months and on that basis the charity is a going concern.

Statement of cash flow exemption

A Statement of Cash Flows has not been produced as the charity is within the small charity thresholds.

Income

Donations from individuals are included on a cash received basis. There would be no material difference if an accruals basis were adopted. Tax recoverable is included in the year to which the gift generating the tax recovery relates (accruals basis). Income from investments and rental income are included in the SOFA in the year in which it is receivable.

Expenditure

Expenditure is included on an accruals basis when incurred.

Fixed Tangible Assets

Purchases of equipment over £1,500 are capitalised; other items are expensed when incurred in the SOFA. The freehold properties held in pursuit of the Trust's Objects are included at cost less any provision for impairment.

Depreciation

Depreciation is provided on equipment at rates calculated to write off the cost of each asset on a straight line basis over three years. Depreciation of freehold land & buildings, used for charitable purposes, is two percent straight line per annum of the building cost. Land is not depreciated.

Funds

The property fund has been set aside to reflect the existing and prospective investment in property. The undesignated fund is that which the Trustees are free to use in accordance with the Trust's charitable Objectives.

Judgements and Estimations

Management has not made any significant judgements in the process of applying the accounting policies and there are no areas of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

THE SECOND QUOTHQUAN CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2020

2 INCOME

		2020	2019
		£	£
Charitable income comprises:			
Charges for bookkeeping and administration	(note 9)	16,200	14,004
Gross charitable rental income		13,281	11,936
Total		29,481	25,980

Gross rental income arises from the assets that are held in pursuant of the charitable object of the Trust.

3 EXPENDITURE ON CHARITABLE ACTIVITIES

		2020	2019
		£	£
Property expenses for charitable use		1,146	10,381
Salary, national insurance, SMP & pension	(note 4)	9,975	9,191
Depreciation		9,173	9,172
Other office costs		2,746	3,114
Independent examiner's fee		1,602	1,458
Total		24,642	33,316

4 STAFF COSTS

		2020	2019
		£	£
Salary		14,664	8,432
Pension		1,352	759
Statutory Maternity Pay Credit due from HMRC		(6,041)	-
		9,975	9,191

One person (2019: one) was employed on a part time basis by the charity to assist with the collection of rents and dealing with tenants for this and related/associated charities (see note 9) as well as administration of this and related charities. No one was paid more than £60,000 per annum. The average number of full time equivalent employed was 0.26 (2019: 0.26). None of the Trustees (2019: none) have received any remuneration nor been reimbursed for any expenses.

THE SECOND QUOTHQUAN CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

5 TANGIBLE FIXED ASSETS

	Boldmere Land £	Woodstyle Land £	Woodstyle Building £	Computer Equipment £	Fixtures & Fittings £	Total £
Cost						
As at 1 January 2020	31,000	22,000	325,200	8,006	14,000	400,206
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
As at 31 December 2020	<u>31,000</u>	<u>22,000</u>	<u>325,200</u>	<u>8,006</u>	<u>14,000</u>	<u>400,206</u>
Depreciation						
As at 1 January 2020	-	-	19,512	5,337	14,000	38,849
Charge	-	-	6,504	2,669	-	9,173
Disposals	-	-	-	-	-	-
As at 31 December 2020	<u>-</u>	<u>-</u>	<u>26,016</u>	<u>8,006</u>	<u>14,000</u>	<u>48,022</u>
Net Book Value						
As at 31 December 2020	<u>31,000</u>	<u>22,000</u>	<u>299,184</u>	<u>-</u>	<u>-</u>	<u>352,184</u>
As at 31 December 2019	<u>31,000</u>	<u>22,000</u>	<u>305,688</u>	<u>2,669</u>	<u>-</u>	<u>361,357</u>

Boldmere relates to two rented social apartments (the building element of which had been depreciated in full at the beginning of the year). Woodstyle relates to a rented social property (the building element of which was depreciated at 2%). All land and buildings are freehold.

6 DEBTORS

	2020 £	2019 £
Rent and administration charges receivable	2,136	1,417
HMRC credit due for statutory maternity pay	6,041	-
Total debtors	<u>8,177</u>	<u>1,417</u>

7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Creditors	2,651	1,414
Accruals	1,602	1,458
Total creditors	<u>4,253</u>	<u>2,872</u>

THE SECOND QUOTHQUAN CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2020

8 CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR

	2020 £	2019 £
Inter-charity Loan	25,000	25,000
Total creditors	<u>25,000</u>	<u>25,000</u>

The inter-charity loan is interest free and has no formal repayment terms.

9 RELATED AND ASSOCIATED PARTY TRANSACTIONS

This Trust provided bookkeeping and administration services to Harvest Fields Homes, Quothquan Homes, Harvest Fields Centre Ltd and the Alfred Haines Charitable Trust which are charities that are related/associated as they have common trustee(s) with this Trust. It charged them £5,500, £4,500, £2,381 and £900 respectively (2019: £5,500, £4,500, £3,104 and £900 respectively).

Under the general authority of its Trust Deed, the Trust continues to employ Mrs S J Robinson who is a family member of the Trustees (being an adult not sharing a common purse with the Trustees) to assist with the collection of rents and dealing with tenants as well as processing grants and undertaking general administration for this Trust and related charities. For 2020 her hours amounted to 26% (2019: 26%) of full time which she was paid £15,019 (2019: £8,432) plus pension contribution of £1,352 (2019: £759).

The interest free inter-charity loan is provided by a charity called Squishy (the trustees of which are Mrs S J Robinson and her husband). At the year end, £25,000 was still outstanding (2019: £25,000).