

[1<sup>ST</sup> Hampton Hill \(Sea Scout\) Group](#)

**TRUSTEES ANNUAL REPORT**

**1<sup>ST</sup> JANUARY 2022 TO 31<sup>ST</sup> DECEMBER 2022**

**Charity Name:** 1<sup>st</sup> Hampton Hill (Sea Scout) Group

**Charity Number:** 273220

**Principal Address:** 84/86 Station Road Hampton Middlesex TW12 2BX

Adam Hallsworth          Group Chair

Dominic Evans          Group Treasurer

Anthony Davies          Group Scout Leader

Susan Pearson

## **1      Structure, Governance and Management**

### **1.1 Governing Document**

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association.

### **1.2 Group Scout Council**

The Group Scout Council is the electoral body to which the Group Executive Committee is accountable. Membership of the Group Scout Council is open to:

- Scouters
- Group Active Support Managers and members
- Colony Pack and Troop Assistants
- Skills Instructors
- Administrators
- Advisers
- Patrol Leaders
- All Parents of Squirrels, Beavers, Cubs and Scouts
- Any other supporters, including former Scouts and their parents, admitted by the Group Scout Leader, the Group Executive Committee or the Group Scout Council
- the District Commissioner and District Chair are ex-officio members of the Group Scout Council.
- Constitution

The Group is a trust established under the Policy, Organisation and Rules of the Scout Association.

### **1.3 Trustee Selection**

The trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

### **1.4 Group Executive Committee**

The Group is led by a Group Scout Leader and managed by a Group Executive Committee. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

Members of the Executive Committee must act collectively as charity Trustees of the Scout Group, and in the best interests of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association
- Protect and maintain any property and equipment owned by and/or used by the Group
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fund-raising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group
- The opening, closure and amalgamation of sections as necessary.
- And all other duties as set out in Policy, Organisation and Rules.

### **1.5 Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed which are:

#### **1.5.1 Injury to Leaders, Helpers, Supporters or Members**

The Group supports compliance with the Safety Policy and ensures appropriate risk assessment; elimination, reduction and control measures are taken to reduce the likelihood of any injuries.

In addition, through membership fees, the Group contributes to the Scout Association's national accident insurance policy.

### **1.5.2 Damage to Buildings, Property or Equipment**

The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

### **1.5.3 Reduced Income from Subscriptions and Fund Raising**

The Group is primarily reliant upon income from subscriptions and fund-raising. The Group holds adequate reserves to ensure the continuity of activities should there be a major reduction in income. The committee could also raise the value of subscriptions to increase the Group income either temporarily or permanently.

### **1.5.4 Reduction or Loss of Leaders**

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of volunteers to an unacceptable level, then there would have to be a contraction, consolidation or closure of activities or sections.

### **1.5.5 Reduction or Loss of Members**

If there were a reduction in membership of a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section.

## **2 Objectives and Activities**

The primary objective of the Group is that of the Scout Association generally, namely:

‘to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.’

### The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

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- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The activities of the Group are:

- The provision of the Scouting programme for 4–14 year old members

## 3 Achievements and Performance

### 3.1 Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## 4 Financial Review

## 5 Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs.

### 5.1 Investment Policy

The Group's Income and Expenditure is very small and as a consequence, does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

#### Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

**Signature:**

*D.E*

Date: 16/10/23

Full Name: Dominic Evans

**Position :**      **Group Treasurer**

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r**

**Signature:**

*A.G.H*

Date: 18/10/23

Full Name: Adam Hallsworth

**Position: Group Chair**

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# 1st Hampton Hill Scout Group

Reg Charity No: 273220

## Statement of Financial Activities

for the Period 1st January to 31st December 2022

		Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021
<b>Movements in Cash &amp; Bank</b>					
<b>Incoming Resources</b>					
Gross Subscriptions	14,723				
<b>less</b> Capitation	(3,825)	14,723		14,723	10,618
Investiture		535		535	
Badges/Uniform		1,590		1,590	1,032
Camps & Trips		15,776		15,776	10,267
Activities		175		175	1,795
Donations (incl JackP restricted)			217	217	430
Hampton Beer Festival Donation		4,213		4,213	5,850
Fundraising		1,228		1,228	39
Hall Hire		2,555		2,555	2,587
Misc (incl C19 grants)		2,667		2,667	750
Interest & Dividends		-		-	
General Income	GoCless Chg	- 1,054		- 1,054	
<b>Total Incoming Resources</b>		42,408	217	42,624	33,368
<b>Outgoing Resources</b> in furtherance of charitable activities					
<b>Direct Activities</b>					
Uniform/ Investiture/ Badges		3,901		3,901	647
Camps & Trips & Activities		6,542		6,542	9,032
Food for camp & Activities		2,815		2,815	1,639
Boating Expenses & Maint		£4,584.00		4,584	521
Insurance		2,412		2,412	2,728
Training		126		126	380
HQ Maint Costs		1,390		1,390	500
HQ Energy & water		1,442		1,442	1,800
HQ Rent /Rates		1,217		1,217	465
HQ Equip		900		900	346
Boat Equip		958		958	
EXP Cat		3,067		3,067	
Capitation		£3,825.00		3,825	
<b>Total for Direct Activities</b>		33,179	-	33,179	18,058
<b>Overheads &amp; Administration</b>					
Trustees & Executives Expenses		-	-	-	-
		-	-	-	-
<b>Total Outgoing Resources</b>		33,179	-	33,179	18,058
<b>Net Incoming (Outgoing) Cash &amp; Bank</b>		9,229	217	9,446	15,310
<b>Non Cash Activities</b>					
Depreciation of Fixed Assets		-	-	-	-
<b>Net Incoming (Outgoing) Non Cash Activities</b>		-	-	-	-
<b>Total Movement In Funds</b>	Agrees with DE's Net receipts less payments	9,229	217	9,446	15,310
<b>Funds Brought Forward</b>		41,856		41,856	26,546
<b>Funds Carried Forward</b>	Agrees With Total net assets	51,085	217	51,302	41,856

1st HAMPTON HILL (SEA SCOUT) GROUP

Registered Charity 273220

ACCOUNTS YEAR ENDED 31/12/2022

INDEPENDENT EXAMINATION

I have examined the attached Receipts and Payments Account and Statement of Assets and Liabilities and confirm that they are in accordance with the Group's cash book and accounting records.

The receipts and payments as shown, are to the best of my knowledge, authorised transactions.

Signed by .....p.h.....

Independent Reviewer

Date 12/10/2023