

THE DAIGLEN SCHOOL TRUST LIMITED

England & Wales - Charity number 273015

Details

Other names	DAIGLEN SCHOOL
Status	Registered
Legal form	Charitable company
Company number	01294875
Registered	1977-03-18
Register	View on the Charity Commission register

Contact

Address	Essex House 8 The Shrubberies George Lane London E18 1BD
Phone	02089890077
Email	admin@daiglenschool.co.uk
Website	www.daiglenschool.co.uk

Activities

Objects: THE PROMOTION OF EDUCATION AND IN PARTICULAR THE OPERATION OF A BOYS INDEPENDENT DAY SCHOOL.

Activities: Provision of education through the operation of an independent school.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** ESSEX
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£1,705,478	£1,608,708	£1,064,565	27
2023-08-31	£1,487,725	£1,485,954	£967,795	27
2022-08-31	£1,297,919	£1,437,094	£966,024	28
2021-08-31	£1,306,509	£1,400,374	£1,105,199	33
2020-08-31	£1,310,400	£1,518,306	£1,199,064	34

Trustees

Name	Role	Appointed
SUSAN ANNE BARNES	Chair	2003-10-16
CHRISTINE MARJORIE DOUGHTY		2005-11-25
Christina Frances Bury		2022-10-10
Gerald Eustace Lee		2022-05-18
MR NICK WHITE		2009-03-05
Matthew Paul Clarke		2024-01-24
SUSAN ROSEMARY STRIDE		2012-11-29
Sarah Strong		2025-09-25

THE DAIGLEN SCHOOL TRUST LIMITED

England & Wales - Charity number 273015

Accounts

REGISTERED COMPANY NUMBER: 01294875 (England and Wales)
REGISTERED CHARITY NUMBER: 273015

OFFICE COPY

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024
FOR
THE DAIGLEN SCHOOL TRUST LIMITED**

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

THE DAIGLEN SCHOOL TRUST LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2024**

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THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

The Governors of The Daiglen School present their annual report and audited accounts for the year ended 31st August 2024 and confirm that they comply with the requirements of the Charities Act 2011, the Companies Act 2006, Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the school's governing document.

The Daiglen School Trust Limited was incorporated in 1977. It is a company limited by guarantee; the liability of the members is limited by guarantee, and limited to the amount of £1 in the event of the charitable company being wound up.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Aims

The school operates under a Charitable Trust, incorporated as The Daiglen School Trust Limited, on 19th January 1977.

The objects of the school, as set out in the Memorandum and Articles dated 19th January 1977 are to promote and provide for the advancement of education, and in connection therewith to conduct, carry on, acquire and develop in the United Kingdom any boarding or day school or schools for the education of children of either sex or both sexes.

We aim to provide a first class independent education for boys and girls from the ages of 3 to 11. We aim to achieve this both through strong academic tuition and through developing wider sporting, artistic and social skills in all our pupils. This is intended to provide an environment where each pupil can develop and fulfil his or her potential, thus to help build self-confidence and encourage a desire to contribute to the wider community. We also aim to provide before and after school care for those needing this facility, as well as holiday clubs.

In June 2022, The Independent Schools Inspectorate (ISI) completed an inspection of the school and found the school to be compliant in all areas and 'Excellent' in both assessments of educational quality.

Our objectives

Our objectives are set to reflect our educational aims and the ethos of the school. It is important to us that we maintain and enhance the academic success of the school. This objective is, however, set in the context of the broader goals we set for the school and its pupils.

In setting our objectives and planning our activities our Governors have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education and fee-charging.

Our key objectives for the year were to:

- to improve knowledge and skills of all staff around specific learning needs;
- to extend pupil's achievement by ensuring all planning and teaching offers sufficient challenge and opportunities to engage as create and active learning;
- to continue to achieve success in Year 7 entrance exams;
- to ensure continued strength in the leadership team; and
- to maintain healthy finances and pupil numbers across the school.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

Our Strategy

Our Governors are responsible for setting a strategy for achieving the objectives they have set. In taking forward the strategy we:

- Set a Governors' Development Plan;
- Review and benchmark the school's academic syllabus, teaching practices and examination results;
- Invest in technology and the infrastructure of the school;
- Make available our facilities to the local community wherever practical: and
- Continue to review and develop our methods for awarding bursaries and scholarships and ensure that these are adequately funded, in order to ensure wider access to pupils from all backgrounds.

Strategies to achieve the year's objectives

In order to improve knowledge and skills of all staff around specific learning needs, staff meeting time was allocated to focus on understanding of specific learning needs. In addition, relevant Continuing Professional Development was sourced and provided to support staff with strategies to cater for specific needs. In order to extend pupil's achievement by ensuring all planning and teaching offered sufficient challenge and opportunities to engage as creative and active learners, subject coordinators led training on planning for lessons using new resources. In order to continue to achieve success in Year 7 entrance examinations, senior leadership led training on new assessment resources and a new reading scheme was introduced.

To ensure continued strength in the leadership team, roles and responsibilities for leadership of foundation subjects were established and workloads reviewed and some responsibilities re-assigned.

To maintain healthy finances and pupil numbers across the school, marketing strategies were reviewed to ensure maximum return on cost of marketing. The school continued to host open mornings as well as conducting individual tours with pupil numbers increasing to the highest level post-pandemic by the final term of the school year.

Our ethos

The Daiglen School is a charitable trust which seeks to benefit the public through the pursuit of its stated aims. Our fees are set at a level to achieve those aims and ensure the financial viability of the school.

The school welcomes applications from all pupils regardless of race, religion sex and disabilities.

Prospective parents of Nursery children are invited to bring their child to meet the Nursery staff during the term before they are due to start at the school at which time new pupils will spend a short while in the Nursery class. Pupils joining the school in the Reception class are invited to join their teacher and the class for a settling in session. Entry higher up the School is subject to an assessment visit day.

The school provides parents with regular information about their children's social and academic progress. Information is provided at parents' evenings and in end-of-term reports. The year-end reports provide greater depth in respect of a child's social and academic progress. During the school year, informal contact is maintained with parents.

The school holds an annual Speech night in which scholastic and co-curriculum achievements are celebrated with awards.

The school is committed to safeguarding and promoting the welfare of our pupils and expects all staff and Governors to share in this commitment.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

The school continued to focus on Wellbeing with events and activities held to mark #HelloYellow Day (young minds), Anti-Bullying week, Children's Mental Health, Express Yourself Career Day and mindfulness Club.

We value the unique talents of every pupil and aim to instil in them a love of learning which prepares them for the opportunities, responsibilities and experiences of life. We believe that nurturing the social and emotional development of our pupils will provide the foundation for their future happiness and success both personally and academically. We aim to enhance and enrich our pupils' personal, social, creative, academic and physical development in order that they become confident, independent and responsible citizens who show kindness and consideration to others and contribute positively to society.

The school is an equal opportunity organisation and is committed to a working environment that is free from any form of discrimination in respect of any of the nine protected characteristics defined within the Equalities Act 2010. The school will make reasonable adjustments to meet the needs of pupils or staff who have disabilities covered by the Disability Discrimination Act 1995.

OBJECTIVES AND ACTIVITIES

Our policies

Scholarships and Bursaries Policy

The Governors have agreed to maintain a Bursary reserve of £50,000. Scholarships and bursaries are offered to children aged 7 plus. Financial awards will be given to pupils deemed to have the academic potential to become a scholar and to those whose parents would otherwise not be able to afford a place in order to ensure access to the education we provide is not restricted to those who can afford a fee paying place.

Means Tested Bursaries

The school is a registered charity administered by a Board of Trustees who set aside a bursary fund to help children who are likely to benefit academically from the education offered by the school whose parents have palpable difficulty in meeting the fees. The Bursary fund offers means-tested bursaries, within certain limits, to children whose families require financial assistance. The school is an inclusive community that encourages applications from pupils from a diverse range of backgrounds and cultures. Candidates for a bursary will be expected to sit an internal assessment test to demonstrate their ability to contribute to and thrive in the school's educational environment, and to benefit from the education that the school provides.

Parents of children who are already at the school may apply for a bursary if there is significant change in their circumstances which could not reasonably have been foreseen at the time of entry into the school. In such cases, bursaries would not normally be approved until the pupil has completed two academic years at the school. When considering such applications, account will also be taken of a report on the pupil's contribution to the life of the school and of the pupil's progress as well as the changes in the parents' financial circumstances.

The school recognises that it has a duty to ensure that any financial support offered is well focussed and targeted towards those most in need. All bursary support is therefore means-tested annually and the level of support may reduce, or even end, following a change in financial circumstances. All awards are subject to the school's ability to fund them within the context of its overall budget and cannot therefore be guaranteed.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

Scholarships

The school awards an academic scholarship to children deemed to be potential scholars and is not subject to means testing. A scholarship for achievement or potential in the creative arts of drama, music, dance and art may also be awarded to a suitable candidate.

Successful candidates will be expected to complete their preparatory education at the school, uphold the values of the school and be a good example to others. The Governors reserve the right to review the scholarship award if a pupil's conduct or achievement falls short of expected standards.

The Governors awarded one 10% scholarship, two 12.5% scholarships, and three 25% scholarships as well as one 100% bursary during the year. This brought the total amount offered by the school in financial awards to £26,729. In addition, we continued to support The Royal National Children's Foundation, with parents donating £10 each per term; a sum which was matched by the school.

The Governors regularly review the bursary and scholarship provision at the school and the availability of the provision is advertised on the School's website and publicised at open mornings held for prospective parents.

The school has engaged the services of a bursary advisory company to carry out independent assessment and make recommendations in respect of bursary applications.

ACHIEVEMENT AND PERFORMANCE

Review of Activities and Achievements

Pupil numbers and fees

Despite the continuing the cost of living crisis and the anticipation of legislation to remove the VAT exemption from education services provided by private schools, pupil numbers remained comparable with those of the previous year with 130 pupils on roll.

Fees are calculated on budgeted expenditure to ensure the continued successful running of the school.

Given the increased costs associated with the running of the school, the all-inclusive school fees for the academic year 2023/24 were reviewed and increased to £3,970 per term for Nursery and Reception, £4,185 per term for Year 1 and Year 2 and £4,295 per term for Year 3 to Year 6, before the deduction of any bursaries or scholarships.

The school once again participated in competitions. Pupils represented the school in the Brentwood School Science Competition and in the Quiz Club National Science Competition earning a place in the semi-final. Pupils in Year 6 also competed in the Primary Maths Challenge and the ISA Essay Writing Competition.

Co-curricular activities

In the year under review, the school offered a varied range of extra-curricular clubs.

Sport

The school competed against other schools with pupils given opportunities to represent the school in events such as cross-country, table tennis and tag rugby. The school took part in the ISA regional cross country heats with one pupil qualifying for the national final, the WGPS Cross Country and in the ISA table tennis tournament.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

The Arts

The Arts continued to have a high profile within the school with one pupil receiving second place in the ISA London North Art competition. Artwork of pupils was celebrated within the Year Book. Pupils entered the Epping forest District Council Christmas card competition.

In dramatic Arts, pupils enjoyed visits from Rock Kidz, Drama4All and a Musical Workshop with Yolanda Brown. Year 5 and 6 Pupils performed an adaptation of Little Maid. In addition, pupils in Years 2 to 6 achieved either merit or distinction in the public LAMDA examinations.

Year 5 and 6 pupils took part in the Young Voices Concert at the 02.

Residential Trips

Year 5 pupils enjoyed a two day residential trip to Stubbers Outdoor Activity Centre and Year 6 a week at Bawsey Manor Adventure Centre in Suffolk.

Community Service

The Daiglen pupils, parents and staff continued to raise funds for charitable causes, donating a total of £6,312 to charities with a planned programme of fund-raising events including class fund raising days.

The school also made a charitable donation of £3,045 during the year to the Royal National Society for Children towards helping children who have suffered seriously at home or at School, or are at risk in some way, to attend independent Boarding or day schools, or state Boarding schools, where they have a real chance of making a new start.

The total amount raised for charity in the year under review was £9,357.

As a small preparatory school set in a period house, the school has limited facilities suitable for use by local community groups. During the year, the school did not receive any applications to use the school's facilities. The Trustees would consider providing local community groups with access to the school's facilities upon application, if practicable to do so.

The school community collected and donated items for the local food bank and school Staff hosted a Macmillan Coffee Morning.

FINANCIAL REVIEW

Our Finances

The financial statements show gross incoming resources for the year on school activities of £1,693,178 (2023: £1,481,718). The principal source of income is school fees accounting for 97.09% of the school's income. The Governors are continuing their strategy of deploying net incoming resources to investing in educational purposes and in the fabric of the school.

However, as an educational charity, we were, until 1 January 2025, unable to claim VAT input tax on our costs as we are exempt for VAT purposes. We also pay tax as an employer through the national insurance contributions we make.

In addition to the very substantial benefits the school brings to our pupils, the local community and society through the education we offer, our bursary programme creates a social asset without cost to the Exchequer.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

Reserves and Financial Health

The Governors regularly review the finances, budgets and actual costs compared with budget as part of the effective stewardship of the school.

The Governors have continued their policy of setting aside substantial sums into improving the facilities of the school and maintaining the fabric to a high standard.

The total reserves of £1,064,565 (2023: £967,795) exceed the book value of the fixed assets, which stand at £517,249 (2023: £548,510), and the charity currently has net current assets of £622,816 (2023: £490,785).

The Governors recognise that the level of General Reserves fluctuates during periods of investment in the school and the arrangements with our bank are in place to provide an adequate 'safety net' should it be required.

Many of the costs associated with the operation of the school are fixed.

Investment Policy and Performance

The majority of our current cash reserves are invested with Virgin Bank, Cambridge & Counties Bank and Scottish Widows. This policy is reviewed regularly and an increased range of investments are considered where appropriate to the school.

FUTURE PLANS

Our future plans are financed primarily from fee income and from our reserves. The Governors need to maintain an equitable balance ensuring our current pupils benefit whilst, at the same time, ensuring that sufficient reserves are set aside to improve facilities for the next generation of pupils in the same way as current pupils benefit from investment made in the past.

The Bursary Fund, which has now been in operation for ten years, will be continually under review by the Governors. Our current aim is to continue to provide sufficient funds to award a new bursary in each school year and to keep the fund at a level of £50,000. The availability of bursaries will continue to be advertised on the school's website. In addition, parents/carers experiencing financial hardship will be made aware of the availability of bursary support and the process of application.

The Governors have reviewed the Repairs Fund and in keeping with their policy of setting aside substantial sums into improving the facilities of the School and maintaining the fabric to a high standard they have agreed to continue the level of the fund at £150,000.

The Board's Five Year Strategic Plan, to be reviewed on an annual basis, sets out the schools key objectives, which are:

- to increase pupil numbers to full capacity
- to implement a Management Development Plan to ensure regular review of leadership and management
- to ensure continuing excellence of teaching by developing and retaining staff with an effective succession planning strategy
- to focus Continued Professional Development for staff and share best practice in challenging all pupils and maximising their learning by personalising learning, developing thinking skills and collaboration
- to continue to raise the profile of co-curricular activities giving equal importance to academic and non-academic talents and developing a more creative curriculum
- to continue a rolling programme of enhancing the school's facilities in order to provide an attractive, stimulating and effective working environment
- to strengthen links and contacts with our feeder schools and take opportunities to promote and encourage discussion on entrance procedures
- to ensure our brand and good reputation is maintained and spread via our website, social media and other publicity including communications with parents
- to develop as an eco-school
- to use ICT effectively to enhance learning, and all areas of school development.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is governed by its Memorandum and Articles, dated 19 January 1977.

The Governors, who are also the Charity Trustees, are responsible for the overall management and control of The Daiglen School Trust Limited and meet at least once a term. The work of implementing most of their policies and formulating new policies for consideration at full Governors' meetings is carried out by the Finance Committee, Academic Committee, Premises, Health & Safety Committee and Staff Contracts Committee, which also normally meet at least once a term. The members of these Committees are also Governors.

The Finance Committee is responsible primarily for setting budgets, fees and salaries and managing the School's finances. The Premises, Health and Safety Committee is responsible primarily for the maintenance of the fabric and grounds and risk management and the Academic Committee is primarily responsible for all educational and staff matters. The Staff Contracts Committee is primarily responsible for reviewing staffing needs and contracts of employment.

Governing Recruitment and Training

The Governing Body requires breadth and depth of experience to carry out its duties effectively and efficiently. Where possible the Governors consider that the skills and experience of the Board should comprise the following:

- Someone with a legal background
- Someone with a financial/accounting background
- Someone with educational experience
- Someone with experience of project management
- Someone with senior management or business experience

The school's elected Governors are appointed at a Meeting of the Board, who take into account personal competence and eligibility, specialist skills and local availability.

New Governors are inducted into the workings of the school and are provided with an information pack outlining Board policy and procedures, and Governors' responsibilities. Governors attend training seminars in various aspects of governance, as appropriate.

Key Management Personnel

The Governors consider that they, together with the head teacher, comprise the Key Management Personnel. All Governors give of their time freely and no remuneration or expenses were paid in the year. No Governor or person connected with a Governor received any benefit from either means-tested bursaries or scholarships awarded to our pupils. Remuneration of the head teacher is reviewed annually as part of the annual performance review by a Group of Governors and is recommended to the Board. A number of criteria are used in setting pay:

- Nature of the role and responsibilities
- Competitor salaries in the region
- The sector pay for a comparable position in the state sector
- Performance against objectives

The Governors intend to ensure that pay for senior roles is competitive in respect of both the independent school and state school sector.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational Management

The Governors determine the general policy of the school. The day to day running of the school is delegated to the head teacher, supported by the deputy head teacher and the senior management team. The head teacher undertakes the key leadership role overseeing educational, pastoral and administrative functions in consultation with the deputy head and senior management team. The day to day administration is undertaken within the policies and procedures approved by the Governors, which provide for only significant expenditure decisions and capital projects to be referred to the Governors for prior approval.

The head teacher oversees the recruitment of all staff and attends Governors' meetings. The financial secretary, who prepares the termly management accounts, attends the finance committee meetings. The school manager attends all premises, health & safety committee meetings.

Risk management

The Governors are responsible for overseeing the risks faced by the school. Detailed consideration of risks is undertaken by all Committees and the full Board. Risks are identified, assessed and controls established throughout the year. A formal review of the school's risk assessment policy is undertaken on an annual basis.

The key controls used by the charity include:

- formal agendas for all Committee and Board activity;
- detailed terms of reference for all committees;
- comprehensive strategic planning, budgeting and management accounting;
- established organisational structure and lines of reporting;
- formal written policies;
- clear authorisation and approval levels; and
- vetting procedures as required by law for the protection of pupils.

Through the risk management processes established for the school, the Governors are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01294875 (England and Wales)

Registered Charity number

273015

Registered office

Essex House
8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

THE DAIGLEN SCHOOL TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Mrs S Barnes
Mrs C J Doughty
Mr N Y White
Mrs S R Stride
Mrs A L Dowling
Mr G E Lee
Mrs C F Bury
Mr M P Clarke (appointed 24.1.24)

Head Teacher

Mrs P Dear

Deputy Head Teacher

Miss S Daltrey

Company Secretary

Mrs S Barnes

Auditors

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

Bankers

Barclays Bank
Loughton & Woodford Branch
33 The Broadway
Woodford Green
Essex
IG8 OHJ

Solicitors

Coldham Shield & Mace
123-127 Station Road
Chingford
London
E4 6AG

Insurance Brokers

Marsh Brokers Ltd
Education Practice
Capital House
1 - 5 Perrymount Road
Haywards Heath
West Sussex
RH16 3SY

Website

www.daiglenschool.co.uk

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Daiglen School Trust Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Caton Fry & Partners Limited (Statutory Auditor), will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 21 May 2025 and signed on its behalf by:

S. A. Barnes.

Mrs S Barnes - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Opinion

We have audited the financial statements of The Daiglen School Trust Limited (the 'charitable company') for the year ended 31 August 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 18 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the nature of the charity and private school sector, control environment and charity performance;
- results of our enquiries of management, about their own identification and assessment of the risks of irregularities;
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the matters discussed among the audit engagement team including how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in relation to revenue. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act legislation.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE DAIGLEN SCHOOL TRUST LIMITED**

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty.

As a result of performing the above, we identified school fees as a key audit area related to the potential risk of fraud. We therefore reviewed and implemented detailed testing of recognition of fees.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Caton Fry & Partners Limited

Caton Fry & Partners Limited (Statutory Auditor)

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Essex House

7-8 The Shrubberies

George Lane

South Woodford

London

E18 1BD

21 May 2025

THE DAIGLEN SCHOOL TRUST LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2024**

	Notes	2024 Unrestricted funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	3		
School		1,693,178	1,481,718
Investment income	2	<u>12,300</u>	<u>6,007</u>
Total		<u>1,705,478</u>	<u>1,487,725</u>
 EXPENDITURE ON			
Charitable activities	4		
School		<u>1,608,708</u>	<u>1,485,954</u>
 NET INCOME		 96,770	 1,771
 RECONCILIATION OF FUNDS			
Total funds brought forward		<u>967,795</u>	<u>966,024</u>
 TOTAL FUNDS CARRIED FORWARD		 <u><u>1,064,565</u></u>	 <u><u>967,795</u></u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**BALANCE SHEET
31 AUGUST 2024**

	Notes	2024 Unrestricted funds £	2023 Total funds £
FIXED ASSETS			
Tangible assets	12	517,249	548,510
CURRENT ASSETS			
Debtors	13	353,831	468,079
Cash at bank and in hand		<u>849,515</u>	<u>591,857</u>
		1,203,346	1,059,936
CREDITORS			
Amounts falling due within one year	14	<u>(580,530)</u>	<u>(569,151)</u>
NET CURRENT ASSETS		<u>622,816</u>	<u>490,785</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,140,065	1,039,295
CREDITORS			
Amounts falling due after more than one year	15	<u>(75,500)</u>	<u>(71,500)</u>
NET ASSETS		<u>1,064,565</u>	<u>967,795</u>
FUNDS	16		
Unrestricted funds:			
General fund		456,050	343,692
Freehold property fund		408,515	424,103
Major repairs fund		150,000	150,000
Bursary fund		<u>50,000</u>	<u>50,000</u>
		<u>1,064,565</u>	<u>967,795</u>
TOTAL FUNDS		<u>1,064,565</u>	<u>967,795</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2024.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

BALANCE SHEET - continued
31 AUGUST 2024

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 May 2025 and were signed on its behalf by:



Mrs S Barnes - Trustee



Mr G E Lee - Trustee

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>259,869</u>	<u>(574)</u>
Net cash provided by/(used in) operating activities		<u>259,869</u>	<u>(574)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(14,511)	(34,927)
Sale of tangible fixed assets		-	521
Interest received		<u>12,300</u>	<u>6,007</u>
Net cash used in investing activities		<u>(2,211)</u>	<u>(28,399)</u>
		<u> </u>	<u> </u>
Change in cash and cash equivalents in the reporting period		257,658	(28,973)
Cash and cash equivalents at the beginning of the reporting period		<u>591,857</u>	<u>620,830</u>
Cash and cash equivalents at the end of the reporting period		<u><u>849,515</u></u>	<u><u>591,857</u></u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2024**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024	2023
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	96,770	1,771
Adjustments for:		
Depreciation charges	45,771	46,011
Interest received	(12,300)	(6,007)
Decrease/(increase) in debtors	114,249	(52,515)
Increase in creditors	<u>15,379</u>	<u>10,166</u>
Net cash provided by/(used in) operations	<u>259,869</u>	<u>(574)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/9/23	Cash flow	At 31/8/24
	£	£	£
Net cash			
Cash at bank and in hand	<u>591,857</u>	<u>257,658</u>	<u>849,515</u>
	<u>591,857</u>	<u>257,658</u>	<u>849,515</u>
Total	<u>591,857</u>	<u>257,658</u>	<u>849,515</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2024

1. ACCOUNTING POLICIES - continued

Fund accounting

Transfers are also made each year from general funds to designated funds to build up a property fund which is maintained at an amount equal to the net book value of freehold property shown in the balance sheet. The purpose of this policy is to reflect the fact that general funds have been used to finance freehold property used for school purposes.

A designated bursary fund has been set-up to provide subsidised tuition fees in the form of bursaries. Funds are transferred from general reserves to designated reserves as allocated by the Trustees. Funds are utilised when bursaries are awarded.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases

Rentals payable under operating leases are charged to the SOFA as incurred over the term of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Charity participates in the Teachers' Pension defined benefit scheme. Pension costs are assessed in accordance with actuarial advice, and based on the most recent actuarial valuation of the scheme. These costs are accounted for on the basis of charging the cost of providing pensions over the period during which the Charity benefits from the employees' services.

Irrecoverable vat

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Trade and other debtors

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the statement of financial activities.

Trade and other creditors

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024**

2. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	<u>12,300</u>	<u>6,007</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2024	2023
	Activity	£	£
School fees	School	1,655,974	1,448,995
Clubs & activities	School	33,504	22,177
Other ancillary income	School	<u>3,700</u>	<u>10,546</u>
		<u>1,693,178</u>	<u>1,481,718</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 5)	Support costs (see note 6)	Totals
	£	£	£
School	<u>1,578,424</u>	<u>30,284</u>	<u>1,608,708</u>

5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024	2023
	£	£
Staff costs	1,066,794	992,993
Other operating leases	13,462	11,610
Donations	3,045	2,910
Other teaching costs	81,695	64,663
Catering	160,131	151,860
Premises costs	112,094	112,591
Administration & finance costs	68,703	63,925
Scholarship award	26,729	22,678
Bad debts written off	-	4,930
Depreciation	<u>45,771</u>	<u>46,011</u>
	<u>1,578,424</u>	<u>1,474,171</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024**

6. SUPPORT COSTS

	Governance costs £ <u>30,284</u>
School	

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	2,355	1,224
Depreciation - owned assets	45,772	46,012
Other operating leases	<u>13,462</u>	<u>11,610</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2024 nor for the year ended 31 August 2023.

9. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	835,264	788,923
Social security costs	83,168	77,041
Other pension costs	<u>148,362</u>	<u>127,029</u>
	<u>1,066,794</u>	<u>992,993</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Teaching	22	22
Other	<u>5</u>	<u>5</u>
	<u>27</u>	<u>27</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024**

9. STAFF COSTS - continued

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2024	2023
£80,001 - £90,000	<u>1</u>	<u>1</u>

Included in higher paid staff the number to whom retirement benefits are accruing under the Teachers' Pension Scheme is 1.

Within Other pension costs the pension costs relating to the defined benefit scheme are £135,449 (2023: 115,351) and to the defined contribution scheme are £12,913 (2023: £11,678).

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
School	1,481,718
Investment income	<u>6,007</u>
Total	<u>1,487,725</u>
EXPENDITURE ON	
Charitable activities	
School	<u>1,485,954</u>
NET INCOME	1,771
RECONCILIATION OF FUNDS	
Total funds brought forward	<u>966,024</u>
TOTAL FUNDS CARRIED FORWARD	<u>967,795</u>

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2024

11. PENSION SCHEME

The following financial note was issued by the Department for Education in October 2020.

INTRODUCTION

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership.

Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

THE TEACHERS' PENSION BUDGETING AND VALUATION ACCOUNT

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

VALUATION OF THE TEACHERS' PENSION SCHEME

As a result of the latest scheme valuation employer contributions were increased in September 2019 from a rate of 16.4% to 23.6%. Employers also pay a charge equivalent to 0.08% of pensionable salary costs to cover administration expenses.

The next valuation is expected to take effect in 2023.

A copy of the latest valuation report can be found by following this link to the Teachers' Pension Scheme website

SCHEME CHANGES

In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, rejected the Government's application for permission to appeal the Court of Appeal's ruling and subsequently referred the case to an Employment Tribunal to determine a remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024**

11. PENSION SCHEME - continued

Since then, claims have also been lodged against the main public service schemes including the TPS. The Department has conceded those in line with the rest of the government. In July 2020 HM Treasury launched a 12-week public consultation which will provide evidence to support the delivery of an appropriate remedy for the affected schemes, including TPS.

A final remedy will be determined once the results of the consultation are established.

In December 2019, a further legal challenge was made against the TPS relating to an identified equalities issue whereby male survivors of opposite-sex marriages and civil partnerships are treated less favourably than survivors in same-sex marriages and civil partnerships. The Secretary of State for Education agreed not to defend the case. In June 2020, the Employment Tribunal recorded its findings in respect of the claimant. DfE is currently working to establish what changes are necessary to address this discrimination.

Any impact of these events will be taken into account when the next scheme valuation is implemented. This is scheduled to be implemented in April 2023, based on April 2020 data.

12. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures & fittings £	Computer equipment £	Totals £
COST					
At 1 September 2023	779,378	62,574	293,643	148,457	1,284,052
Additions	-	-	1,454	13,057	14,511
Disposals	-	<u>(7,220)</u>	-	<u>303</u>	<u>(6,917)</u>
At 31 August 2024	<u>779,378</u>	<u>55,354</u>	<u>295,097</u>	<u>161,817</u>	<u>1,291,646</u>
DEPRECIATION					
At 1 September 2023	355,274	58,661	174,264	147,343	735,542
Charge for year	15,588	1,953	24,049	4,182	45,772
Eliminated on disposal	-	<u>(7,220)</u>	-	<u>303</u>	<u>(6,917)</u>
At 31 August 2024	<u>370,862</u>	<u>53,394</u>	<u>198,313</u>	<u>151,828</u>	<u>774,397</u>
NET BOOK VALUE					
At 31 August 2024	<u>408,516</u>	<u>1,960</u>	<u>96,784</u>	<u>9,989</u>	<u>517,249</u>
At 31 August 2023	<u>424,104</u>	<u>3,913</u>	<u>119,379</u>	<u>1,114</u>	<u>548,510</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024**

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Fees & extras	343,402	455,898
Other debtors	-	390
Prepayments and accrued income	<u>10,429</u>	<u>11,791</u>
	<u>353,831</u>	<u>468,079</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	2,734	1,540
Social security and other taxes	17,098	17,347
Other creditors	28,937	17,152
Fees & extras	514,763	507,488
Fee deposits due within 1 year	4,000	7,000
Accrued expenses	<u>12,998</u>	<u>18,624</u>
	<u>580,530</u>	<u>569,151</u>

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2024	2023
	£	£
Fee deposits repayable	<u>75,500</u>	<u>71,500</u>

16. MOVEMENT IN FUNDS

	At 1/9/23	Net movement in funds	Transfers between funds	At 31/8/24
	£	£	£	£
Unrestricted funds				
General fund	343,692	139,087	(26,729)	456,050
Freehold property fund	424,103	(15,588)	-	408,515
Major repairs fund	150,000	-	-	150,000
Bursary fund	<u>50,000</u>	<u>(26,729)</u>	<u>26,729</u>	<u>50,000</u>
	<u>967,795</u>	<u>96,770</u>	<u>-</u>	<u>1,064,565</u>
TOTAL FUNDS	<u>967,795</u>	<u>96,770</u>	<u>-</u>	<u>1,064,565</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024**

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,705,478	(1,566,391)	139,087
Freehold property fund	-	(15,588)	(15,588)
Bursary fund	-	(26,729)	(26,729)
	<u>1,705,478</u>	<u>(1,608,708)</u>	<u>96,770</u>
TOTAL FUNDS	<u>1,705,478</u>	<u>(1,608,708)</u>	<u>96,770</u>

Comparatives for movement in funds

	At 1/9/22 £	Net movement in funds £	Transfers between funds £	At 31/8/23 £
Unrestricted funds				
General fund	326,333	40,037	(22,678)	343,692
Freehold property fund	439,691	(15,588)	-	424,103
Major repairs fund	150,000	-	-	150,000
Bursary fund	<u>50,000</u>	<u>(22,678)</u>	<u>22,678</u>	<u>50,000</u>
	<u>966,024</u>	<u>1,771</u>	<u>-</u>	<u>967,795</u>
TOTAL FUNDS	<u>966,024</u>	<u>1,771</u>	<u>-</u>	<u>967,795</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,487,725	(1,447,688)	40,037
Freehold property fund	-	(15,588)	(15,588)
Bursary fund	-	(22,678)	(22,678)
	<u>1,487,725</u>	<u>(1,485,954)</u>	<u>1,771</u>
TOTAL FUNDS	<u>1,487,725</u>	<u>(1,485,954)</u>	<u>1,771</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/22 £	Net movement in funds £	Transfers between funds £	At 31/8/24 £
Unrestricted funds				
General fund	326,333	179,124	(49,407)	456,050
Freehold property fund	439,691	(31,176)	-	408,515
Major repairs fund	150,000	-	-	150,000
Bursary fund	<u>50,000</u>	<u>(49,407)</u>	<u>49,407</u>	<u>50,000</u>
	<u>966,024</u>	<u>98,541</u>	<u>-</u>	<u>1,064,565</u>
TOTAL FUNDS	<u>966,024</u>	<u>98,541</u>	<u>-</u>	<u>1,064,565</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	3,193,203	(3,014,079)	179,124
Freehold property fund	-	(31,176)	(31,176)
Bursary fund	<u>-</u>	<u>(49,407)</u>	<u>(49,407)</u>
	<u>3,193,203</u>	<u>(3,094,662)</u>	<u>98,541</u>
TOTAL FUNDS	<u>3,193,203</u>	<u>(3,094,662)</u>	<u>98,541</u>

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2024.

18. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the statutory financial statements, payroll and statutory services.

19. ULTIMATE CONTROLLING PARTY

The charity is under the control of the Trustees.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2024**

20. SHARE CAPITAL

Under the charitable company's Memorandum and Articles of Association the company does not have any share capital, but in the event of winding up, Trustees are required to contribute an amount not exceeding £1.

THE DAIGLEN SCHOOL TRUST LIMITED
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Investment income		
Deposit account interest	12,300	6,007
Charitable activities		
School fees	1,655,974	1,448,995
Clubs & activities	33,504	22,177
Other ancillary income	<u>3,700</u>	<u>10,546</u>
	<u>1,693,178</u>	<u>1,481,718</u>
Total incoming resources	1,705,478	1,487,725
EXPENDITURE		
Charitable activities		
Wages	835,264	788,923
Social security	83,168	77,041
Pensions	148,362	127,029
Other operating leases	13,462	11,610
Donations	3,045	2,910
Other teaching costs	81,695	64,663
Catering	160,131	151,860
Premises costs	112,094	112,591
Administration & finance costs	68,703	63,925
Scholarship award	26,729	22,678
Bad debts written off	-	4,930
Depreciation of tangible fixed assets	<u>45,771</u>	<u>46,011</u>
	1,578,424	1,474,171
Support costs		
Governance costs		
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	2,355	1,224
Legal fees	<u>19,929</u>	<u>2,559</u>
	<u>30,284</u>	<u>11,783</u>
Total resources expended	<u>1,608,708</u>	<u>1,485,954</u>
Net income	<u>96,770</u>	<u>1,771</u>

This page does not form part of the statutory financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

England & Wales - Charity number 273015

Accounts

REGISTERED COMPANY NUMBER: 01294875 (England and Wales)
REGISTERED CHARITY NUMBER: 273015

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023
FOR
THE DAIGLEN SCHOOL TRUST LIMITED**

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

THE DAIGLEN SCHOOL TRUST LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2023**

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THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

The Governors of The Daiglen School present their annual report and audited accounts for the year ended 31st August 2023 and confirm that they comply with the requirements of the Charities Act 2011, the Companies Act 2006, Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the school's governing document.

The Daiglen School Trust Limited was incorporated in 1977. It is a company limited by guarantee; the liability of the members is limited by guarantee, and limited to the amount of £1 in the event of the charitable company being wound up.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Aims

The school operates under a Charitable Trust, incorporated as The Daiglen School Trust Limited, on 19th January 1977.

The objects of the school, as set out in the Memorandum and Articles dated 19th January 1977 are to promote and provide for the advancement of education, and in connection therewith to conduct, carry on, acquire and develop in the United Kingdom any boarding or day school or schools for the education of children of either sex or both sexes.

We aim to provide a first class independent education for boys and girls from the ages of 3 to 11. We aim to achieve this both through strong academic tuition and through developing wider sporting, artistic and social skills in all our pupils. This is intended to provide an environment where each pupil can develop and fulfil his or her potential, thus to help build self-confidence and encourage a desire to contribute to the wider community. We also aim to provide before and after school care for those needing this facility, as well as holiday clubs.

In June 2022, The Independent Schools Inspectorate (ISI) completed an inspection of the school and found the school to be compliant in all areas and 'Excellent' in both assessments of educational quality.

Our objectives

Our objectives are set to reflect our educational aims and the ethos of the school. It is important to us that we maintain and enhance the academic success of the school. This objective is, however, set in the context of the broader goals we set for the school and its pupils.

In setting our objectives and planning our activities our Governors have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education and fee-charging.

Our key objectives for the year were to:

- to extend pupil's achievement by ensuring all planning and teaching offers sufficient challenge and opportunities to engage as create and active learning;
- to implement new summative assessment systems; and
- to increase the number of pupils on roll and reduce the deficit budget.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

Our Strategy

Our Governors are responsible for setting a strategy for achieving the objectives they have set. In taking forward the strategy we:

- Set a Governors' Development Plan;
- Review and benchmark the school's academic syllabus, teaching practices and examination results;
- Invest in technology and the infrastructure of the school;
- Make available our facilities to the local community wherever practical; and
- Continue to review and develop our methods for awarding bursaries and scholarships and ensure that these are adequately funded, in order to ensure wider access to pupils from all backgrounds.

Strategies to achieve the year's objectives

In order to extend pupil's achievement by ensuring all planning and teaching offered sufficient challenge and opportunities to engage as creative and active learners, input from subject leaders was provided at staff meeting and moderation of pupil writing carried out. Governor and Senior Leadership Team's observation of lessons provided evidence of creativity in the curriculum and engagement of all learners. Opportunities were given to allow pupils to access enrichment activities across the curriculum with day trips to enhance learning in foundation subjects.

To implement the new summative assessment systems, training for all teaching staff in respect of the new systems was undertaken and implementation of systems completed. In the final term of the year, new assessment systems were embedded and revisions considered and discussed in order to refine and develop a bespoke system for the school.

In order to increase the number of pupils on roll and reduce the deficit budget, the school continued to host open mornings as well as conducting individual tours. Pupil numbers continued to rise with numbers increasing to the highest level post-pandemic by the final term of the school year.

Our ethos

The Daiglen School is a charitable trust which seeks to benefit the public through the pursuit of its stated aims. Our fees are set at a level to achieve those aims and ensure the financial viability of the school.

The school welcomes applications from all pupils regardless of race, religion sex and disabilities.

Prospective parents of Nursery children are invited to bring their child to meet the Nursery staff during the term before they are due to start at the school at which time new pupils will spend a short while in the Nursery class. Pupils joining the school in the Reception class are invited to join their teacher and the class for a settling in session. Entry higher up the School is subject to an assessment visit day which may include a reading and maths test

The school provides parents with regular information about their children's social and academic progress. Information is provided at parents' evenings and in end-of-term reports. The year-end reports provide greater depth in respect of a child's social and academic progress. During the school year, informal contact is maintained with parents.

The school holds an annual Speech night in which scholastic and co-curriculum achievements are celebrated with awards.

The school is committed to safeguarding and promoting the welfare of our pupils and expects all staff and Governors to share in this commitment.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

The school continued to focus on Wellbeing with events and activities held to mark #HelloYellow Day (young minds), Anti-Bullying week, World Mental Health Day and Children's Mental Health week.

We value the unique talents of every pupil and aim to instil in them a love of learning which prepares them for the opportunities, responsibilities and experiences of life. We believe that nurturing the social and emotional development of our pupils will provide the foundation for their future happiness and success both personally and academically. We aim to enhance and enrich our pupils' personal, social, creative, academic and physical development in order that they become confident, independent and responsible citizens who show kindness and consideration to others and contribute positively to society.

The school is an equal opportunity organisation and is committed to a working environment that is free from any form of discrimination in respect of any of the nine protected characteristics defined within the Equalities Act 2010. The school will make reasonable adjustments to meet the needs of pupils or staff who have disabilities covered by the Disability Discrimination Act 1995.

Our policies

Scholarships and Bursaries Policy

The Governors have agreed to maintain a Bursary reserve of £50,000. Scholarships and bursaries are offered to children aged 7 plus. Financial awards will be given to pupils deemed to have the academic potential to become a scholar and to those whose parents would otherwise not be able to afford a place in order to ensure access to the education we provide is not restricted to those who can afford a fee paying place.

Means Tested Bursaries

The school is a registered charity administered by a Board of Trustees who set aside a bursary fund to help children who are likely to benefit academically from the education offered by the school whose parents have palpable difficulty in meeting the fees. The Bursary fund offers means-tested bursaries, within certain limits, to children whose families require financial assistance. The school is an inclusive community that encourages applications from pupils from a diverse range of backgrounds and cultures. Candidates for a bursary will be expected to sit an internal assessment test to demonstrate their ability to contribute to and thrive in the school's educational environment, and to benefit from the education that the school provides.

Parents of children who are already at the school may apply for a bursary if there is significant change in their circumstances which could not reasonably have been foreseen at the time of entry into the school. In such cases, bursaries would not normally be approved until the pupil has completed two academic years at the school. When considering such applications, account will also be taken of a report on the pupil's contribution to the life of the school and of the pupil's progress as well as the changes in the parents' financial circumstances.

The school recognises that it has a duty to ensure that any financial support offered is well focussed and targeted towards those most in need. All bursary support is therefore means-tested annually and the level of support may reduce, or even end, following a change in financial circumstances. All awards are subject to the school's ability to fund them within the context of its overall budget and cannot therefore be guaranteed.

Scholarships

The school awards an academic scholarship to children deemed to be potential scholars and is not subject to means testing. A scholarship for achievement or potential in the creative arts of drama, music, dance and art may also be awarded to a suitable candidate.

Successful candidates will be expected to complete their preparatory education at the school, uphold the values of the school and be a good example to others. The Governors reserve the right to review the scholarship award if a pupil's conduct or achievement falls short of expected standards.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

The Governors awarded four 25% scholarships, and one 10% scholarship as well as one 100% bursary during the year. This brought the total amount offered by the school in financial awards to £22,678. In addition, we continued to support The Royal National Children's Foundation, with parents donating £10 each per term; a sum which was matched by the school.

The Governors regularly review the bursary and scholarship provision at the school and the availability of the provision is advertised on the School's website and publicised at open mornings held for prospective parents.

The school has engaged the services of a bursary advisory company to carry out independent assessment and make recommendations in respect of bursary applications.

ACHIEVEMENT AND PERFORMANCE

Review of Activities and Achievements

Pupil numbers and fees

Despite the continuing impact of the COVID-19 pandemic and the cost of living crisis, pupil numbers saw further recovery with 130 pupils on roll.

Fees are calculated on budgeted expenditure to ensure the continued successful running of the school.

Given the increased costs associated with the running of the school, the all-inclusive school fees for the academic year 2022/23 were reviewed and increased to £3,675 per term for Nursery and Reception, £3,875 per term for Year 1 and Year 2 and £3,975 per term for Year 3 to Year 6, before the deduction of any bursaries or scholarships.

The school once again participated in competitions. Pupils in Year 6 represented the School in the Forest School Science Competition and in the Quiz Club National Science Competition held via video conferencing. Pupils in Year 6 also competed in the Primary Maths Challenge and the ISA Essay Writing Competition with one pupil achieving a 'highly commended' for her essay writing.

The school was delighted to be shortlisted for a third time in the Small Independent School of the Year category in the Independent Schools of the Year Awards 2023.

Co-curricular activities

In the year under review, the school offered a varied range of extra-curricular clubs.

Sport

The school competed against other schools with pupils given a wide variety of opportunities to represent the school in events such as cross-country, netball, tag rugby, hockey and athletics. Year 2 pupils represented the school in the ISA Multi-Skills Athletics event. The school co-hosted the ISA London North Indoor Athletics meeting with two pupils winning events and one pupil declared overall girls champion. The school's cross country team took part in 'Campion Day' in Havering with some pupils achieving top five places. A team took part in the Forest School Prep Sports Festival and were runners up in the tag rugby and hockey. In addition, pupils represented the school in the ISA regional cross country heats with one pupil qualifying for the national final.

The Arts

The Arts continued to have a high profile within the school with artwork of pupils celebrated within the Year Book. Pupils entered the Chigwell School Art Exhibition and the Epping Forest District Council Christmas card competition.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

In dramatic Arts, pupils enjoyed visits from Perform, the poet, Neal Zetter, Wizard Stories and the Young Shakespeare Company. Year 6 pupils performed Jack and the Beanstalk and Little Red Riding Hood in Spanish and Year 5 and 6 Pupils performed an adaptation of Hercules. In addition, pupils in Years 2 to 6 achieved either merit or distinction in the public LAMDA examinations.

Year 5 and 6 pupils took part in the Young Voices Concert at the 02 and attended a performance by the London Symphony Orchestra at the Barbican.

Residential Trips

Year 5 pupils enjoyed a two day residential trip to Stubbers Outdoor Activity Centre and Year 6 a week at Bawdsey Manor Adventure Centre in Suffolk.

Community Service

The Daiglen pupils, parents and staff continued to raise funds for charitable causes, donating a total of £1,837 to charities with a planned programme of fund-raising events including class fund raising days and a sponsored silence.

The school also made a charitable donation of £2,910 during the year to the Royal National Society for Children towards helping children who have suffered seriously at home or at School, or are at risk in some way, to attend independent Boarding or day Schools, or state Boarding Schools, where they have a real chance of making a new start.

The total amount raised for charity in the year under review was £6,883.

As a small preparatory school set in a period house, the school has limited facilities suitable for use by local community groups. During the year, the School did not receive any applications to use the school's facilities. The Trustees would consider providing local community groups with access to the school's facilities upon application, if practicable to do so.

The school community collected and donated items for the local food bank, school Staff hosted a Macmillan Coffee Morning and Year 6 parents hosted a Christmas fundraiser.

In addition, pupils gained permission from the Buckhurst Hill Parish Council to plant seeds on a local green with all pupils taking part in sowing seeds and planting plug plants as part of Community Plant in March.

FINANCIAL REVIEW

Our Finances

The financial statements show gross incoming resources for the year on school activities of £1,481,718 (2022: £1,294,890). The principal source of income is school fees accounting for 97.79% of the school's income. The Governors are continuing their strategy of deploying net incoming resources to investing in educational purposes and in the fabric of the school.

However, as an educational charity, we are unable to claim VAT input tax on our costs as we are exempt for VAT purposes. We also pay tax as an employer through the national insurance contributions we make.

In addition to the very substantial benefits the school brings to our pupils, the local community and society through the education we offer, our bursary programme creates a social asset without cost to the Exchequer.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

Reserves and Financial Health

The Governors regularly review the finances, budgets and actual costs compared with budget as part of the effective stewardship of the school.

The Governors have continued their policy of setting aside substantial sums into improving the facilities of the school and maintaining the fabric to a high standard.

The total reserves of £967,795 (2022: £966,024) exceed the book value of the fixed assets, which stand at £548,513 (2022: £560,116), and the charity currently has net current assets of £492,285 (2022: £476,908).

The Governors recognise that the level of General Reserves fluctuates during periods of investment in the school and the arrangements with our bank are in place to provide an adequate 'safety net' should it be required.

Many of the costs associated with the operation of the school are fixed.

Investment Policy and Performance

The majority of our current cash reserves are invested with Virgin Bank, Cambridge & Counties Bank and Scottish Widows. This policy is reviewed regularly and an increased range of investments are considered where appropriate to the school.

FUTURE PLANS

Our future plans are financed primarily from fee income and from our reserves. The Governors need to maintain an equitable balance ensuring our current pupils benefit whilst, at the same time, ensuring that sufficient reserves are set aside to improve facilities for the next generation of pupils in the same way as current pupils benefit from investment made in the past.

The Bursary Fund, which has now been in operation for ten years, will be continually under review by the Governors. Our current aim is to continue to provide sufficient funds to award a new bursary in each school year and to keep the fund at a level of £50,000. The availability of bursaries will continue to be advertised on the school's website. In addition, parents/carers experiencing financial hardship will be made aware of the availability of bursary support and the process of application.

The Governors have reviewed the Repairs Fund and in keeping with their policy of setting aside substantial sums into improving the facilities of the School and maintaining the fabric to a high standard they have agreed to continue the level of the fund at £150,000.

The Board's Five Year Strategic Plan, to be reviewed on an annual basis, sets out the schools key objectives, which are:

- to increase pupil numbers to full capacity
- to implement a Management Development Plan to ensure regular review of leadership and management
- to ensure continuing excellence of teaching by developing and retaining staff with an effective succession planning strategy
- to focus Continued Professional Development for staff and share best practice in challenging all pupils and maximising their learning by personalising learning, developing thinking skills and collaboration
- to continue to raise the profile of co-curricular activities giving equal importance to academic and non-academic talents and developing a more creative curriculum
- to continue a rolling programme of enhancing the school's facilities in order to provide an attractive, stimulating and effective working environment
- to strengthen links and contacts with our feeder schools and take opportunities to promote and encourage discussion on entrance procedures

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

- to ensure our brand and good reputation is maintained and spread via our website, social media and other publicity, including communications with parents
- to develop as an eco-school
- to use ICT effectively to enhance learning, and all areas of school development.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is governed by its Memorandum and Articles, dated 19 January 1977.

The Governors, who are also the Charity Trustees, are responsible for the overall management and control of The Daiglen School Trust Limited and meet at least once a term. The work of implementing most of their policies and formulating new policies for consideration at full Governors' meetings is carried out by the Finance Committee, Academic Committee, Premises, Health & Safety Committee and Staff Contracts Committee, which also normally meet at least once a term. The members of these Committees are also Governors.

The Finance Committee is responsible primarily for setting budgets, fees and salaries and managing the School's finances. The Premises, Health and Safety Committee is responsible primarily for the maintenance of the fabric and grounds and risk management and the Academic Committee is primarily responsible for all educational and staff matters. The Staff Contracts Committee is primarily responsible for reviewing staffing needs and contracts of employment.

Governing Recruitment and Training

The Governing Body requires breadth and depth of experience to carry out its duties effectively and efficiently. Where possible the Governors consider that the skills and experience of the Board should comprise the following:

- Someone with a legal background
- Someone with a financial/accounting background
- Someone with educational experience
- Someone with experience of project management
- Someone with senior management or business experience

The school's elected Governors are appointed at a Meeting of the Board, who take into account personal competence and eligibility, specialist skills and local availability.

New Governors are inducted into the workings of the school and are provided with an information pack outlining Board policy and procedures, and Governors' responsibilities. Governors attend training seminars in various aspects of governance, as appropriate. In addition, in 2021, all Governors attended a training session delivered by the Association of Governing Bodies of Independent Schools (AGBIS).

Mr Degen, a Trustee of the school for many years, sadly passed away in September 2022. Mr Degen's valuable service to the school is greatly missed and the Sports Championship Cup is dedicated to his memory and will be awarded each year at Speech Night.

Key Management Personnel

The Governors consider that they, together with the head teacher, comprise the Key Management Personnel. All Governors give of their time freely and no remuneration or expenses were paid in the year. No Governor or person connected with a Governor received any benefit from either means-tested bursaries or scholarships awarded to our pupils. Remuneration of the head teacher is reviewed annually as part of the annual performance review by a Group of Governors and is recommended to the Board. A number of criteria are used in setting pay:

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

- Nature of the role and responsibilities
- Competitor salaries in the region
- The sector pay for a comparable position in the state sector
- Performance against objectives

The Governors intend to ensure that pay for senior roles is competitive in respect of both the independent school and state school sector.

Organisational Management

The Governors determine the general policy of the school. The day to day running of the school is delegated to the head teacher, supported by the deputy head teacher and the senior management team. The head teacher undertakes the key leadership role overseeing educational, pastoral and administrative functions in consultation with the deputy head and senior management team. The day to day administration is undertaken within the policies and procedures approved by the Governors, which provide for only significant expenditure decisions and capital projects to be referred to the Governors for prior approval.

The head teacher oversees the recruitment of all staff and attends Governors' meetings. The financial secretary, who prepares the termly management accounts, attends the finance committee meetings. The school manager attends all premises, health & safety committee meetings.

Risk management

The Governors are responsible for overseeing the risks faced by the school. Detailed consideration of risks is undertaken by all Committees and the full Board. Risks are identified, assessed and controls established throughout the year. A formal review of the school's risk assessment policy is undertaken on an annual basis.

The key controls used by the charity include:

- formal agendas for all Committee and Board activity;
- detailed terms of reference for all committees;
- comprehensive strategic planning, budgeting and management accounting;
- established organisational structure and lines of reporting;
- formal written policies;
- clear authorisation and approval levels; and
- vetting procedures as required by law for the protection of pupils.

Through the risk management processes established for the school, the Governors are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

THE DAIGLEN SCHOOL TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01294875 (England and Wales)

Registered Charity number

273015

Registered office

Essex House
8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

Trustees

Mrs S Barnes
Mr P Degen (deceased 7.9.22)
Mrs C J Doughty
Mrs O R Brown (resigned 31.12.22)
Mr N Y White
Mrs S R Stride
Mrs A L Dowling
Mr G E Lee
Mrs C F Bury (appointed 10.10.22)

Head Teacher

Mrs P Dear

Deputy Head Teacher

Miss S Daltrey

Company Secretary

Mrs S Barnes

Auditors

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

Bankers

Barclays Bank
Loughton & Woodford Branch
33 The Broadway
Woodford Green
Essex
IG8 OHJ

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Solicitors

Coldham Shield & Mace
123-127 Station Road
Chingford
London
E4 6AG

Insurance Brokers

Marsh Brokers Ltd
Education Practice
Capital House
1 - 5 Perrymount Road
Haywards Heath
West Sussex
RH16 3SY

Website

www.daiglenschool.co.uk

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Daiglen School Trust Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

THE DAIGLEN SCHOOL TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023**

AUDITORS

The auditors, Caton Fry & Partners Limited (Statutory Auditor), will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 21 May 2024 and signed on its behalf by:

S. A. Barnes

Mrs S Barnes - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Opinion

We have audited the financial statements of The Daiglen School Trust Limited (the 'charitable company') for the year ended 31 August 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 18 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the nature of the charity and private school sector, control environment and charity performance;
- results of our enquiries of management, about their own identification and assessment of the risks of irregularities;
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the matters discussed among the audit engagement team including how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in relation to revenue. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act legislation.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE DAIGLEN SCHOOL TRUST LIMITED**

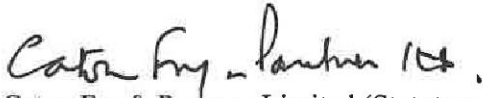
In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty.

As a result of performing the above, we identified school fees as a key audit area related to the potential risk of fraud. We therefore reviewed and implemented detailed testing of recognition of fees.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Caton Fry & Partners Limited (Statutory Auditor)

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Essex House

7-8 The Shrubberies

George Lane

South Woodford

London

E18 1BD

21 May 2024

THE DAIGLEN SCHOOL TRUST LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	2023 Unrestricted funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	3		
School		1,481,718	1,294,890
Investment income	2	<u>6,007</u>	<u>3,029</u>
Total		<u>1,487,725</u>	<u>1,297,919</u>
 EXPENDITURE ON			
Charitable activities	4		
School		<u>1,485,954</u>	<u>1,437,094</u>
NET INCOME/(EXPENDITURE)		1,771	(139,175)
 RECONCILIATION OF FUNDS			
Total funds brought forward		<u>966,024</u>	<u>1,105,199</u>
TOTAL FUNDS CARRIED FORWARD		<u>967,795</u>	<u>966,024</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**BALANCE SHEET
31 AUGUST 2023**

	Notes	2023 Unrestricted funds £	2022 Total funds £
FIXED ASSETS			
Tangible assets	12	548,510	560,116
CURRENT ASSETS			
Debtors	13	468,079	415,565
Cash at bank and in hand		<u>591,857</u>	<u>620,830</u>
		1,059,936	1,036,395
CREDITORS			
Amounts falling due within one year	14	(569,151)	(559,487)
		<u>490,785</u>	<u>476,908</u>
NET CURRENT ASSETS			
		1,039,295	1,037,024
TOTAL ASSETS LESS CURRENT LIABILITIES			
CREDITORS			
Amounts falling due after more than one year	15	(71,500)	(71,000)
		<u>967,795</u>	<u>966,024</u>
NET ASSETS			
FUNDS	16		
Unrestricted funds:			
General fund		343,692	326,333
Freehold property fund		424,103	439,691
Major repairs fund		150,000	150,000
Bursary fund		<u>50,000</u>	<u>50,000</u>
		967,795	966,024
TOTAL FUNDS		<u>967,795</u>	<u>966,024</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2023.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

THE DAIGLEN SCHOOL TRUST LIMITED

BALANCE SHEET - continued
31 AUGUST 2023

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 May 2024 and were signed on its behalf by:

S. A. Barnes,


Mrs S Barnes - Trustee



Mr N Y White - Trustee

THE DAIGLEN SCHOOL TRUST LIMITED

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(574)</u>	<u>(13,290)</u>
Net cash used in operating activities		<u>(574)</u>	<u>(13,290)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(34,927)	(37,750)
Sale of tangible fixed assets		521	1,484
Interest received		<u>6,007</u>	<u>3,029</u>
Net cash used in investing activities		<u>(28,399)</u>	<u>(33,237)</u>
Change in cash and cash equivalents in the reporting period		(28,973)	(46,527)
Cash and cash equivalents at the beginning of the reporting period		<u>620,830</u>	<u>667,357</u>
Cash and cash equivalents at the end of the reporting period		<u>591,857</u>	<u>620,830</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2023**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023	2022
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	1,771	(139,175)
Adjustments for:		
Depreciation charges	46,011	44,919
Interest received	(6,007)	(3,029)
Increase in debtors	(52,515)	(35,969)
Increase in creditors	<u>10,166</u>	<u>119,964</u>
Net cash used in operations	<u>(574)</u>	<u>(13,290)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/9/22	Cash flow	At 31/8/23
	£	£	£
Net cash			
Cash at bank and in hand	<u>620,830</u>	<u>(28,973)</u>	<u>591,857</u>
	<u>620,830</u>	<u>(28,973)</u>	<u>591,857</u>
Total	<u>620,830</u>	<u>(28,973)</u>	<u>591,857</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income, including Grants, is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Improvements to property	- 10% on cost
Fixtures & fittings	- 10% on cost and 10% on reducing balance
Computer equipment	- 33% on cost, 25% on cost and 25% on reducing balance

Fixed assets are shown included at cost less accumulated depreciation. Impairment reviews are undertaken if there are any indicators of impairment.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds which are set aside by the Governors out of unrestricted general funds for specific future purposes or projects. In particular, amounts are set aside to a major repairs fund each year by a transfer from general funds to designated funds on the basis of expected requirements for major repairs to premises. The cost of major repairs may be charged against the fund.

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES - continued

Fund accounting

Transfers are also made each year from general funds to designated funds to build up a property fund which is maintained at an amount equal to the net book value of freehold property shown in the balance sheet. The purpose of this policy is to reflect the fact that general funds have been used to finance freehold property used for school purposes.

A designated bursary fund has been set-up to provide subsidised tuition fees in the form of bursaries. Funds are transferred from general reserves to designated reserves as allocated by the Trustees. Funds are utilised when bursaries are awarded.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases

Rentals payable under operating leases are charged to the SOFA as incurred over the term of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Charity participates in the Teachers' Pension defined benefit scheme. Pension costs are assessed in accordance with actuarial advice, and based on the most recent actuarial valuation of the scheme. These costs are accounted for on the basis of charging the cost of providing pensions over the period during which the Charity benefits from the employees' services.

Irrecoverable vat

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Trade and other debtors

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the statement of financial activities.

Trade and other creditors

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

2. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>6,007</u>	<u>3,029</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
School fees	School	1,448,995	1,267,107
Clubs & activities	School	22,177	25,113
Other ancillary income	School	<u>10,546</u>	<u>2,670</u>
		<u>1,481,718</u>	<u>1,294,890</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 5)	Support costs (see note 6)	Totals
	£	£	£
School	<u>1,474,171</u>	<u>11,783</u>	<u>1,485,954</u>

5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023	2022
	£	£
Staff costs	992,993	971,281
Other operating leases	11,610	18,316
Donations	2,910	2,645
Other teaching costs	64,663	58,132
Catering	151,860	119,381
Premises costs	112,591	122,171
Administration & finance costs	63,925	70,403
Scholarship award	22,678	17,745
Bad debts written off	4,930	-
Depreciation	<u>46,011</u>	<u>44,919</u>
	<u>1,474,171</u>	<u>1,424,993</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

6. SUPPORT COSTS

	Governance costs £ <u>11,783</u>
School	

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	1,224	1,381
Depreciation - owned assets	46,012	44,917
Other operating leases	<u>11,610</u>	<u>18,316</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2023 nor for the year ended 31 August 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2023 nor for the year ended 31 August 2022.

9. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	788,923	770,577
Social security costs	77,041	73,983
Other pension costs	<u>127,029</u>	<u>126,721</u>
	<u>992,993</u>	<u>971,281</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Teaching	22	23
Other	<u>5</u>	<u>5</u>
	<u>27</u>	<u>28</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

9. STAFF COSTS - continued

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2023	2022
£80,001 - £90,000	<u>1</u>	<u>1</u>

Included in higher paid staff the number to whom retirement benefits are accruing under the Teachers' Pension Scheme is 1.

Within Other pension costs the pension costs relating to the defined benefit scheme are £115,351 (2022: £116,892) and to the defined contribution scheme are £11,678 (2022: £9,829).

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
School	1,294,890
Investment income	<u>3,029</u>
Total	<u>1,297,919</u>
EXPENDITURE ON	
Charitable activities	
School	<u>1,437,094</u>
NET INCOME/(EXPENDITURE)	(139,175)
RECONCILIATION OF FUNDS	
Total funds brought forward	<u>1,105,199</u>
TOTAL FUNDS CARRIED FORWARD	<u>966,024</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

11. PENSION SCHEME

The following financial note was issued by the Department for Education in October 2020.

INTRODUCTION

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership.

Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

THE TEACHERS' PENSION BUDGETING AND VALUATION ACCOUNT

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

VALUATION OF THE TEACHERS' PENSION SCHEME

As a result of the latest scheme valuation employer contributions were increased in September 2019 from a rate of 16.4% to 23.6%. Employers also pay a charge equivalent to 0.08% of pensionable salary costs to cover administration expenses.

The next valuation is expected to take effect in 2023.

A copy of the latest valuation report can be found by following this link to the Teachers' Pension Scheme website

SCHEME CHANGES

In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, rejected the Government's application for permission to appeal the Court of Appeal's ruling and subsequently referred the case to an Employment Tribunal to determine a remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

11. PENSION SCHEME - continued

Since then, claims have also been lodged against the main public service schemes including the TPS. The Department has conceded those in line with the rest of the government. In July 2020 HM Treasury launched a 12-week public consultation which will provide evidence to support the delivery of an appropriate remedy for the affected schemes, including TPS.

A final remedy will be determined once the results of the consultation are established.

In December 2019, a further legal challenge was made against the TPS relating to an identified equalities issue whereby male survivors of opposite-sex marriages and civil partnerships are treated less favourably than survivors in same-sex marriages and civil partnerships. The Secretary of State for Education agreed not to defend the case. In June 2020, the Employment Tribunal recorded its findings in respect of the claimant. DfE is currently working to establish what changes are necessary to address this discrimination.

Any impact of these events will be taken into account when the next scheme valuation is implemented. This is scheduled to be implemented in April 2023, based on April 2020 data.

12. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures & fittings £	Computer equipment £	Totals £
COST					
At 1 September 2022	779,378	62,574	261,519	175,588	1,279,059
Additions	-	-	34,927	-	34,927
Disposals	-	-	<u>(2,803)</u>	<u>(27,131)</u>	<u>(29,934)</u>
At 31 August 2023	<u>779,378</u>	<u>62,574</u>	<u>293,643</u>	<u>148,457</u>	<u>1,284,052</u>
DEPRECIATION					
At 1 September 2022	339,686	56,713	149,590	172,954	718,943
Charge for year	15,588	1,948	26,956	1,520	46,012
Eliminated on disposal	-	-	<u>(2,282)</u>	<u>(27,131)</u>	<u>(29,413)</u>
At 31 August 2023	<u>355,274</u>	<u>58,661</u>	<u>174,264</u>	<u>147,343</u>	<u>735,542</u>
NET BOOK VALUE					
At 31 August 2023	<u>424,104</u>	<u>3,913</u>	<u>119,379</u>	<u>1,114</u>	<u>548,510</u>
At 31 August 2022	<u>439,692</u>	<u>5,861</u>	<u>111,929</u>	<u>2,634</u>	<u>560,116</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Fees & extras	455,898	393,260
Other debtors	390	390
Prepayments and accrued income	<u>11,791</u>	<u>21,915</u>
	<u>468,079</u>	<u>415,565</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	1,540	61,659
Social security and other taxes	17,347	17,003
Other creditors	17,152	18,900
Fees & extras	507,488	438,573
Fee deposits due within 1 year	7,000	5,500
Accrued expenses	<u>18,624</u>	<u>17,852</u>
	<u>569,151</u>	<u>559,487</u>

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2023	2022
	£	£
Fee deposits repayable	<u>71,500</u>	<u>71,000</u>

16. MOVEMENT IN FUNDS

	At 1/9/22	Net movement in funds	Transfers between funds	At 31/8/23
	£	£	£	£
Unrestricted funds				
General fund	326,333	40,037	(22,678)	343,692
Freehold property fund	439,691	(15,588)	-	424,103
Major repairs fund	150,000	-	-	150,000
Bursary fund	<u>50,000</u>	<u>(22,678)</u>	<u>22,678</u>	<u>50,000</u>
	<u>966,024</u>	<u>1,771</u>	<u>-</u>	<u>967,795</u>
TOTAL FUNDS	<u>966,024</u>	<u>1,771</u>	<u>-</u>	<u>967,795</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,487,725	(1,447,688)	40,037
Freehold property fund	-	(15,588)	(15,588)
Bursary fund	-	(22,678)	(22,678)
	<u>1,487,725</u>	<u>(1,485,954)</u>	<u>1,771</u>
TOTAL FUNDS	<u>1,487,725</u>	<u>(1,485,954)</u>	<u>1,771</u>

Comparatives for movement in funds

	At 1/9/21 £	Net movement in funds £	Transfers between funds £	At 31/8/22 £
Unrestricted funds				
General fund	449,920	(105,842)	(17,745)	326,333
Freehold property fund	455,279	(15,588)	-	439,691
Major repairs fund	150,000	-	-	150,000
Bursary fund	50,000	(17,745)	17,745	50,000
	<u>1,105,199</u>	<u>(139,175)</u>	<u>-</u>	<u>966,024</u>
TOTAL FUNDS	<u>1,105,199</u>	<u>(139,175)</u>	<u>-</u>	<u>966,024</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,297,919	(1,403,761)	(105,842)
Freehold property fund	-	(15,588)	(15,588)
Bursary fund	-	(17,745)	(17,745)
	<u>1,297,919</u>	<u>(1,437,094)</u>	<u>(139,175)</u>
TOTAL FUNDS	<u>1,297,919</u>	<u>(1,437,094)</u>	<u>(139,175)</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/21 £	Net movement in funds £	Transfers between funds £	At 31/8/23 £
Unrestricted funds				
General fund	449,920	(65,805)	(40,423)	343,692
Freehold property fund	455,279	(31,176)	-	424,103
Major repairs fund	150,000	-	-	150,000
Bursary fund	<u>50,000</u>	<u>(40,423)</u>	<u>40,423</u>	<u>50,000</u>
	<u>1,105,199</u>	<u>(137,404)</u>	<u>-</u>	<u>967,795</u>
TOTAL FUNDS	<u>1,105,199</u>	<u>(137,404)</u>	<u>-</u>	<u>967,795</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,785,644	(2,851,449)	(65,805)
Freehold property fund	-	(31,176)	(31,176)
Bursary fund	<u>-</u>	<u>(40,423)</u>	<u>(40,423)</u>
	<u>2,785,644</u>	<u>(2,923,048)</u>	<u>(137,404)</u>
TOTAL FUNDS	<u>2,785,644</u>	<u>(2,923,048)</u>	<u>(137,404)</u>

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2023.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2023**

18. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the statutory financial statements, payroll and statutory services.

19. ULTIMATE CONTROLLING PARTY

The charity is under the control of the Trustees.

20. SHARE CAPITAL

Under the charitable company's Memorandum and Articles of Association the company does not have any share capital, but in the event of winding up, Trustees are required to contribute an amount not exceeding £1.

THE DAIGLEN SCHOOL TRUST LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Investment income		
Deposit account interest	6,007	3,029
Charitable activities		
School fees	1,448,995	1,267,107
Clubs & activities	22,177	25,113
Other ancillary income	<u>10,546</u>	<u>2,670</u>
	<u>1,481,718</u>	<u>1,294,890</u>
Total incoming resources	1,487,725	1,297,919
EXPENDITURE		
Charitable activities		
Wages	788,923	770,577
Social security	77,041	73,983
Pensions	127,029	126,721
Other operating leases	11,610	18,316
Donations	2,910	2,645
Other teaching costs	64,663	58,132
Catering	151,860	119,381
Premises costs	112,591	122,171
Administration & finance costs	63,925	70,403
Scholarship award	22,678	17,745
Bad debts written off	4,930	-
Depreciation of tangible fixed assets	<u>46,011</u>	<u>44,919</u>
	1,474,171	1,424,993
Support costs		
Governance costs		
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	1,224	1,381
Legal fees	<u>2,559</u>	<u>2,720</u>
	<u>11,783</u>	<u>12,101</u>
Total resources expended	<u>1,485,954</u>	<u>1,437,094</u>
Net income/(expenditure)	<u>1,771</u>	<u>(139,175)</u>

This page does not form part of the statutory financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

England & Wales - Charity number 273015

Accounts

REGISTERED COMPANY NUMBER: 01294875 (England and Wales)
REGISTERED CHARITY NUMBER: 273015

CHARITY COMMISSION

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022
FOR
THE DAIGLEN SCHOOL TRUST LIMITED**

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

THE DAIGLEN SCHOOL TRUST LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2022**

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THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

The Governors of The Daiglen School present their annual report and audited accounts for the year ended 31st August 2021 and confirm that they comply with the requirements of the Charities Act 2011, the Companies Act 2006, Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the school's governing document.

The Daiglen School Trust Limited was incorporated in 1977. It is a company limited by guarantee; the liability of the members is limited by guarantee, and limited to the amount of £1 in the event of the charitable company being wound up.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Aims

The school operates under a Charitable Trust, incorporated as The Daiglen School Trust Limited, on 19th January 1977.

The objects of the school, as set out in the Memorandum and Articles dated 19th January 1977 are to promote and provide for the advancement of education, and in connection therewith to conduct, carry on, acquire and develop in the United Kingdom any boarding or day school or schools for the education of children of either sex or both sexes.

We aim to provide a first class independent education for boys and girls from the ages of 3 to 11. We aim to achieve this both through strong academic tuition and through developing wider sporting, artistic and social skills in all our pupils. This is intended to provide an environment where each pupil can develop and fulfil his or her potential, thus to help build self-confidence and encourage a desire to contribute to the wider community. We also aim to provide before and after school care for those needing this facility, as well as holiday clubs.

During the year, The Independent Schools Inspectorate (ISI) completed an inspection of the School and found the School to be compliant in all areas and '**Excellent**' in both assessments of educational quality.

Our objectives

Our objectives are set to reflect our educational aims and the ethos of the school. It is important to us that we maintain and enhance the academic success of the school. This objective is, however, set in the context of the broader goals we set for the school and its pupils.

In setting our objectives and planning our activities our Governors have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education and fee-charging.

Our key objectives for the year were to:

- successfully manage the full re-opening of the school following partial closure during the COVID-19 pandemic;
- ensure that educational standards for all children remain high and were restored to at least pre-lockdown level; and
- increase the number of pupils on roll and reduce the deficit budget.

Our Strategy

Our Governors are responsible for setting a strategy for achieving the objectives they have set. In taking forward the strategy we:

- Set a Governors' Development Plan;
- Review and benchmark the school's academic syllabus, teaching practices and examination results;
- Invest in technology and the infrastructure of the school:

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

- Make available our facilities to the local community wherever practical: and
- Continue to review and develop our methods for awarding bursaries and scholarships and ensure that these are adequately funded, in order to ensure wider access to pupils from all backgrounds.

Strategies to achieve the year's objectives

To ensure the successful full re-opening of the School with reduced COVID-19 pandemic restrictions, COVID-19 pandemic risk assessments were adapted and edited to ensure compliance with the Department for Education Guidance. A return to pre-pandemic School start times and the re-introduction of after School activities was implemented. PSCH EE lessons concentrated on specific units focusing on a post-pandemic return to support pupils in their return to the School setting. A tiered home learning system was available in the event of a pupil self-isolating due to a positive COVID-19 result while pandemic restrictions remained in place.

In order to ensure the educational standards of all children remained high and were restored to at least pre-lockdown levels, analysis of assessment data was carried out to identify any dips in achievement and to identify any children that required additional support beyond quality first teaching to address any gaps in learning. Planning was adapted to reflect the outcome of assessments and to ensure differentiation of lessons met individual needs. The quality of teaching was monitored by the senior leadership team with teachers able to access peer to peer support.

In order to increase the number of pupils on roll and reduce the deficit budget, open mornings were resumed with prospective parents also offered individual tours during each term as necessary. The School continued to maintain a high profile in local publications as well as on all social media platforms. The School continued with an expanded offering in respect of the nursery accommodating children that were rising age three.

Our ethos

The Daiglen School is a charitable trust which seeks to benefit the public through the pursuit of its stated aims. Our fees are set at a level to achieve those aims and ensure the financial viability of the School.

The School welcomes applications from all pupils regardless of race, religion sex and disabilities.

Prospective parents of Nursery children are invited to bring their child to meet the Nursery staff during the term before they are due to start at the School at which time new pupils will spend a short while in the Nursery class. Pupils joining the School in the Reception class are invited to join their teacher and the class for a settling in session. Entry higher up the School is subject to an assessment visit day which may include a reading and maths test

The School provides parents with regular information about their children's social and academic progress. Information is provided at termly parents' evenings and academic progress in end-of-term reports. The year-end reports provide greater depth in respect of a child's social and academic progress. During the School year, informal contact is maintained with parents.

The School holds an annual Speech night in which scholastic and co-curriculum achievements are celebrated with awards. Due to the restrictions associated with the COVID-19 pandemic, the Annual Speech Night was held for Years 3, 4, 5 and 6 pupils and families only with reduced numbers of attendees. A reception and Year 6 presentation was held for Year 6 pupils and families only. The School hosted a separate celebration assembly for those children in Reception, Year 1 and Year 2 in the playground with reduced numbers of attendees.

The School is committed to safeguarding and promoting the welfare of our pupils and expects all staff and Governors to share in this commitment.

The School continued to focus on Wellbeing with events and activities held to mark, #HelloYellow Day (young minds), Anti-Bullying week and Children's Mental Health week.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

We value the unique talents of every pupil and aim to instil in them a love of learning which prepares them for the opportunities, responsibilities and experiences of life. We believe that nurturing the social and emotional development of our pupils will provide the foundation for their future happiness and success both personally and academically. We aim to enhance and enrich our pupils' personal, social, creative, academic and physical development in order that they become confident, independent and responsible citizens who show kindness and consideration to others and contribute positively to society.

The School is an equal opportunity organisation and is committed to a working environment that is free from any form of discrimination in respect of any of the nine protected characteristics defined within the Equalities Act 2010. The School will make reasonable adjustments to meet the needs of pupils or staff who have disabilities covered by the Disability Discrimination Act 1995.

OBJECTIVES AND ACTIVITIES

Our policies

Scholarships and Bursaries Policy

The Governors have agreed to maintain a Bursary reserve of £50,000. Scholarships and bursaries are offered to children aged 7 plus. Financial awards will be given to pupils deemed to have the academic potential to become a scholar and to those whose parents would otherwise not be able to afford a place in order to ensure access to the education we provide is not restricted to those who can afford a fee paying place.

Means Tested Bursaries

The School is a registered charity administered by a Board of Trustees who set aside a bursary fund to help children who are likely to benefit academically from the education offered by the School whose parents have palpable difficulty in meeting the fees. The Bursary fund offers means-tested bursaries, within certain limits, to children whose families require financial assistance. The School is an inclusive community that encourages applications from pupils from a diverse range of backgrounds and cultures. Candidates for a bursary will be expected to sit an internal assessment test to demonstrate their ability to contribute to and thrive in the School's educational environment, and to benefit from the education that the School provides.

Parents of children who are already at the School may apply for a bursary if there is significant change in their circumstances which could not reasonably have been foreseen at the time of entry into the School. In such cases, bursaries would not normally be approved until the pupil has completed two academic years at the School. When considering such applications, account will also be taken of a report on the pupil's contribution to the life of the School and of the pupil's progress as well as the changes in the parents' financial circumstances.

The School recognises that it has a duty to ensure that any financial support offered is well focussed and targeted towards those most in need. All bursary support is therefore means-tested annually and the level of support may reduce, or even end, following a change in financial circumstances. All awards are subject to the School's ability to fund them within the context of its overall budget and cannot therefore be guaranteed.

Scholarships

The School awards an academic scholarship to children deemed to be potential scholars and is not subject to means testing. A scholarship for achievement or potential in the creative arts of drama, music, dance and art may also be awarded to a suitable candidate.

Successful candidates will be expected to complete their preparatory education at the School, uphold the values of the School and be a good example to others. The Governors reserve the right to review the scholarship award if a pupil's conduct or achievement falls short of expected standards.

The Governors awarded three 25% scholarships, two 12.5% scholarships and one 10% scholarship as well as one 50% bursary during the year. This brought the total amount offered by the School in financial awards to £17,745. In addition, we continued to support The Royal National Children's Foundation, with parents donating £10 each per term; a sum which was matched by the School.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

The Governors regularly review the bursary and scholarship provision at the School and the availability of the provision is advertised on the School's website and publicised at open mornings held for prospective parents.

The School has engaged the services of a bursary advisory company to carry out independent assessment and make recommendations in respect of bursary applications.

ACHIEVEMENT AND PERFORMANCE

Review of Activities and Achievements

Pupil numbers and fees

Despite the recent impact of the COVID-19 pandemic and the cost of living crisis, pupil numbers saw some recovery with 123 pupils on roll.

Fees are calculated on budgeted expenditure to ensure the continued successful running of the School.

Given the increased costs associated with the running of the School, the all-inclusive School fees for the academic year 2021/22 were reviewed and increased for the first time since September 2019 to £3,500 per term for Nursery and Reception, £3,650 per term for Year 1 and Year 2 and £3,750 per term for Year 3 to Year 6, before the deduction of any bursaries or scholarships.

The School once again participated in competitions. Pupils in Year 5 represented the School in the Brentwood School Science Exhibition with two pupils awarded a prize for most fun experiment. A team of pupils from Year 6 took part in the Quiz Club National Science Competition held via video conferencing. Pupils in Year 6 represented the School at the Haileybury School History Mysteries Event with one team winning the History quiz. Pupils also competed in the ISA Steam Competition.

The School was delighted to be shortlisted for a second time in the Small Independent School of the Year category in the Independent Schools of the Year Awards 2022.

Co-curricular activities

In the year under review, the School offered a varied range of extra-curricular clubs including karate, dance and multi-sports clubs.

Sport

The School competed against other Schools with pupils given a wide variety of opportunities to represent the School in events such as triathlon, cross-country, netball, football, cricket, table tennis and athletics. A number of pupils represented the School in the ISA London North multi-sports at Mulberry House School with the team awarded second place. The cross-country team competed in the ISA London North Regional Competition with one pupil qualifying for national finals. The School hosted the ISA regional indoor Athletics meeting.

The Arts

The Arts continued to have a high profile within the School with artwork of pupils celebrated within the Year Book. Pupils entered the Chigwell School Art Exhibition and the Epping Forest District Council Christmas card competition.

In dramatic Arts, pupils enjoyed visits from the Freshwater Theatre Group, the poet, Neal Zetter, Wizard Stories and the Young Shakespeare Company. Year 6 pupils performed Goldilocks and the Three Bears in Spanish and Year 5 and 6 Pupils performed an adaptation of Joseph & His Technicolour Dreamcoat. In addition, pupils in Years 2 to 6 achieved either merit or distinction in the public LAMDA examinations.

Residential Trips

Year 5 pupils enjoyed a two day residential trip to Stubbers Outdoor Activity Centre and Year 6 a week at Bawdsey Manor Adventure Centre in Suffolk.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

Community Service

The Daiglen pupils, parents and staff continued to raise funds for charitable causes, donating a total of £2,645 to charities with a planned programme of fund raising events including cake bakes and sponsored walks. Although funds of £1,333 were raised during the year, the funds were paid to the charities after the financial year-end.

The School also made a charitable donation of £2,645 during the year to the Royal National Society for Children towards helping children who have suffered seriously at home or at School, or are at risk in some way, to attend independent Boarding or day Schools, or state Boarding Schools, where they have a real chance of making a new start.

The total amount raised for charity in the year under review was £6,623.

As a small preparatory School set in a period house, the School has limited facilities suitable for use by local community groups. During the year, the School did not receive any applications to use the School's facilities. The Trustees would consider providing local community groups with access to the School's facilities upon application, if practicable to do so.

The School community collected and donated items for the Ukraine Appeal and continued to collect items for the local food bank.

A sponsored walk also took place as part of the Queen's Jubilee celebrations.

FINANCIAL REVIEW

Our Finances

The financial statements show gross incoming resources for the year on School activities of £1,294,890 (2021: 1,301,897). The principal source of income is School fees accounting for 97.8% of the School's income. The Governors are continuing their strategy of deploying net incoming resources to investing in educational purposes and in the fabric of the School.

However, as an educational charity, we are unable to claim VAT input tax on our costs as we are exempt for VAT purposes. We also pay tax as an employer through the national insurance contributions we make.

In addition to the very substantial benefits the School brings to our pupils, the local community and society through the education we offer, our bursary programme creates a social asset without cost to the Exchequer.

Reserves and Financial Health

The Governors regularly review the finances, budgets and actual costs compared with budget as part of the effective stewardship of the School.

The Governors have continued their policy of setting aside substantial sums into improving the facilities of the School and maintaining the fabric to a high standard.

The total reserves of £966,025 (2021: £1,105,199) exceed the book value of the fixed assets, which stand at £560,116 (2021: £568,767), and the charity currently has net current assets of £476,909 (2021: £598,432).

The Governors recognise that the level of General Reserves fluctuates during periods of investment in the School and the arrangements with our bank are in place to provide an adequate 'safety net' should it be required.

Investment already made in high quality information technology enabled the School to continue to provide first class remote learning to any pupil required to self-isolate due to testing positive for COVID-19.

Many of the costs associated with the operation of the School are fixed.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

Investment Policy and Performance

The majority of our current cash reserves are invested with Virgin Bank, Cambridge & Counties Bank and Scottish Widows. This policy is reviewed regularly and an increased range of investments are considered where appropriate to the School.

FUTURE PLANS

Our future plans are financed primarily from fee income and from our reserves. The Governors need to maintain an equitable balance ensuring our current pupils benefit whilst, at the same time, ensuring that sufficient reserves are set aside to improve facilities for the next generation of pupils in the same way as current pupils benefit from investment made in the past.

The Bursary Fund, which has now been in operation for ten years, will be continually under review by the Governors. Our current aim is to continue to provide sufficient funds to award a new bursary in each School year and to keep the fund at a level of £50,000. The availability of bursaries will continue to be advertised on the School's website. In addition, parents/carers experiencing financial hardship will be made aware of the availability of bursary support and the process of application.

The Governors have reviewed the Repairs Fund and in keeping with their policy of setting aside substantial sums into improving the facilities of the School and maintaining the fabric to a high standard they have agreed to continue the level of the fund at £150,000.

The Board's Five Year Strategic Plan, to be reviewed on an annual basis, sets out the Schools key objectives, which are:

- to increase pupil numbers to full capacity
- to implement a Management Development Plan to ensure regular review of leadership and management
- to ensure continuing excellence of teaching by developing and retaining staff with an effective succession planning strategy
- to focus Continued Professional Development for staff and share best practice in challenging all pupils and maximising their learning by personalising learning, developing thinking skills and collaboration
- to continue to raise the profile of co-curricular activities giving equal importance to academic and non-academic talents and developing a more creative curriculum
- to continue a rolling programme of enhancing the School's facilities in order to provide an attractive, stimulating and effective working environment
- to strengthen links and contacts with our feeder Schools and take opportunities to promote and encourage discussion on entrance procedures
- to ensure our brand and good reputation is maintained and spread via our website, social media and other publicity, including communications with parents
- to develop as an eco-School
- to use ICT effectively to enhance learning, and all areas of School development.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is governed by its Memorandum and Articles, dated 19 January 1977.

The Governors, who are also the Charity Trustees, are responsible for the overall management and control of The Daiglen School Trust Limited and meet at least once a term. The work of implementing most of their policies and formulating new policies for consideration at full Governors' meetings is carried out by the Finance Committee, Academic Committee, Premises, Health & Safety Committee and Staff Contracts Committee, which also normally meet at least once a term. The members of these Committees are also Governors.

The Finance Committee is responsible primarily for setting budgets, fees and salaries and managing the School's finances. The Premises, Health and Safety Committee is responsible primarily for the maintenance of the fabric and grounds and risk management and the Academic Committee is primarily responsible for all

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

educational and staff matters. The Staff Contracts Committee is primarily responsible for reviewing staffing needs and contracts of employment.

Given the recent challenges of the COVID-19 pandemic, a number of additional Governors' meetings were held, a number via video conferencing, to ensure that Governors supported the head teacher and senior management team and continued to meet their responsibilities in respect of the overall management and control of the School.

Governing Recruitment and Training

The Governing Body requires breadth and depth of experience to carry out its duties effectively and efficiently. Where possible the Governors consider that the skills and experience of the Board should comprise the following:

- Someone with a legal background
- Someone with a financial/accounting background
- Someone with educational experience
- Someone with experience of project management
- Someone with senior management or business experience

The School's elected Governors are appointed at a Meeting of the Board, who take into account personal competence and eligibility, specialist skills and local availability.

New Governors are inducted into the workings of the School and are provided with an information pack outlining Board policy and procedures, and Governors' responsibilities. Governors attend training seminars in various aspects of governance, as appropriate. In addition, during the year, all Governors attended a training session delivered by the Association of Governing Bodies of Independent Schools (AGBIS).

Key Management Personnel

The Governors consider that they, together with the head teacher, comprise the Key Management Personnel. All Governors give of their time freely and no remuneration or expenses were paid in the year. No Governor or person connected with a Governor received any benefit from either means-tested bursaries or scholarships awarded to our pupils. Remuneration of the head teacher is reviewed annually as part of the annual performance review by a Group of Governors and is recommended to the Board. A number of criteria are used in setting pay:

- Nature of the role and responsibilities
- Competitor salaries in the region
- The sector pay for a comparable position in the state sector
- Performance against objectives

The Governors intend to ensure that pay for senior roles is competitive in respect of both the independent School and state school sector.

Organisational Management

The Governors determine the general policy of the School. The day to day running of the School is delegated to the head teacher, supported by the deputy head teacher and the senior management team. The head teacher undertakes the key leadership role overseeing educational, pastoral and administrative functions in consultation with the deputy head and senior management team. The day to day administration is undertaken within the policies and procedures approved by the Governors, which provide for only significant expenditure decisions and capital projects to be referred to the Governors for prior approval.

The head teacher oversees the recruitment of all staff and attends Governors' meetings. The financial secretary, who prepares the termly management accounts, attends the finance committee meetings. The School manager attends all premises, health & safety committee meetings.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Governors are responsible for overseeing the risks faced by the School. Detailed consideration of risks is undertaken by all Committees and the full Board. Risks are identified, assessed and controls established throughout the year. A formal review of the School's risk assessment policy is undertaken on an annual basis.

The key controls used by the charity include:

- formal agendas for all Committee and Board activity;
- detailed terms of reference for all committees;
- comprehensive strategic planning, budgeting and management accounting;
- established organisational structure and lines of reporting;
- formal written policies;
- clear authorisation and approval levels; and
- vetting procedures as required by law for the protection of pupils.

The School completed additional risk assessments in respect of the COVID-19 pandemic which were revised and updated as necessary to take account of regulatory changes.

Through the risk management processes established for the School, the Governors are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01294875 (England and Wales)

Registered Charity number

273015

Registered office

Essex House
8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

Trustees

Mrs S Barnes
Mr P Degen (deceased 7.9.22)
Mrs C J Doughty
Mrs O R Brown (resigned 31.12.22)
Mr N Y White
Mrs S R Stride
Mrs A L Dowling
Mrs D R Petrie (appointed 12.1.22) (resigned 20.4.22)
Mr G E Lee (appointed 18.5.22)
Mrs C F Bury (appointed 10.10.22)

Head Teacher

Mrs P Dear

THE DAIGLEN SCHOOL TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2022**

Deputy Head Teacher

Miss S Daltrey

Company Secretary

Mrs S Barnes

Auditors

Caton Fry & Partners Limited (Statutory Auditor)

Essex House

7-8 The Shrubberies

George Lane

South Woodford

London

E18 1BD

Bankers

Barclays Bank

Loughton & Woodford Branch

33 The Broadway

Woodford Green

Essex

IG8 OHJ

Solicitors

Coldham Shield & Mace

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Chingford

London

E4 6AG

Insurance Brokers

Marsh Brokers Ltd

Education Practice

Capital House

1 - 5 Perrymount Road

Haywards Heath

West Sussex

RH16 3SY

Website

www.daiglenschool.co.uk

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Daiglen School Trust Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Caton Fry & Partners Limited (Statutory Auditor), will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 17 May 2023 and signed on its behalf by:

S. A. Barnes

Mrs S Barnes - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Opinion

We have audited the financial statements of The Daiglen School Trust Limited (the 'charitable company') for the year ended 31 August 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 18 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the nature of the charity and private school sector, control environment and charity performance;
- results of our enquiries of management, about their own identification and assessment of the risks of irregularities;
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the matters discussed among the audit engagement team including how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in relation to revenue. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act legislation.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE DAIGLEN SCHOOL TRUST LIMITED**

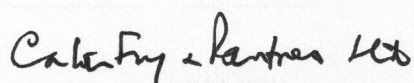
In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty.

As a result of performing the above, we identified school fees as a key audit area related to the potential risk of fraud. We therefore reviewed and implemented detailed testing of recognition of fees.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Caton Fry & Partners Limited (Statutory Auditor)
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

17 May 2023

THE DAIGLEN SCHOOL TRUST LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2022**

		2022	2021
		Unrestricted	Total
		funds	funds
		£	£
INCOME AND ENDOWMENTS FROM	Notes		
Charitable activities	3		
School		1,294,890	1,301,897
Investment income	2	<u>3,029</u>	<u>4,612</u>
Total		<u>1,297,919</u>	<u>1,306,509</u>
EXPENDITURE ON			
Charitable activities	4		
School		<u>1,437,094</u>	<u>1,400,374</u>
NET INCOME/(EXPENDITURE)		(139,175)	(93,865)
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>1,105,199</u>	<u>1,199,064</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>966,024</u></u>	<u><u>1,105,199</u></u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**BALANCE SHEET
31 AUGUST 2022**

	Notes	2022 Unrestricted funds £	2021 Total funds £
FIXED ASSETS			
Tangible assets	12	560,116	568,767
CURRENT ASSETS			
Debtors	13	415,565	379,596
Cash at bank and in hand		<u>620,830</u>	<u>667,357</u>
		1,036,395	1,046,953
CREDITORS			
Amounts falling due within one year	14	<u>(559,487)</u>	<u>(448,521)</u>
NET CURRENT ASSETS		<u>476,908</u>	<u>598,432</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		1,037,024	1,167,199
CREDITORS			
Amounts falling due after more than one year	15	<u>(71,000)</u>	<u>(62,000)</u>
NET ASSETS		<u>966,024</u>	<u>1,105,199</u>
FUNDS			
Unrestricted funds:	16		
General fund		326,333	449,920
Freehold property fund		439,691	455,279
Major repairs fund		150,000	150,000
Bursary fund		<u>50,000</u>	<u>50,000</u>
		<u>966,024</u>	<u>1,105,199</u>
TOTAL FUNDS		<u>966,024</u>	<u>1,105,199</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2022.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**BALANCE SHEET - continued
31 AUGUST 2022**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17 May 2023 and were signed on its behalf by:



Mrs S Barnes - Trustee



Mr N Y White - Trustee

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(13,290)</u>	<u>(147,986)</u>
Net cash used in operating activities		<u>(13,290)</u>	<u>(147,986)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(37,750)	(6,234)
Sale of tangible fixed assets		1,484	-
Interest received		<u>3,029</u>	<u>4,612</u>
Net cash used in investing activities		<u>(33,237)</u>	<u>(1,622)</u>
Change in cash and cash equivalents in the reporting period			
		(46,527)	(149,608)
Cash and cash equivalents at the beginning of the reporting period		<u>667,357</u>	<u>816,965</u>
Cash and cash equivalents at the end of the reporting period		<u>620,830</u>	<u>667,357</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2022**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	2021
	£	£
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(139,175)	(93,865)
Adjustments for:		
Depreciation charges	44,919	43,409
Interest received	(3,029)	(4,612)
(Increase)/decrease in debtors	(35,969)	55,810
Increase/(decrease) in creditors	<u>119,964</u>	<u>(148,728)</u>
Net cash used in operations	<u>(13,290)</u>	<u>(147,986)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/9/21	Cash flow	At 31/8/22
	£	£	£
Net cash			
Cash at bank and in hand	<u>667,357</u>	<u>(46,527)</u>	<u>620,830</u>
	<u>667,357</u>	<u>(46,527)</u>	<u>620,830</u>
Total	<u>667,357</u>	<u>(46,527)</u>	<u>620,830</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income, including Grants, is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Improvements to property	- 10% on cost
Fixtures & fittings	- 10% on cost
Computer equipment	- 33% on cost and 25% on cost

Fixed assets are shown included at cost less accumulated depreciation. Impairment reviews are undertaken if there are any indicators of impairment.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds which are set aside by the Governors out of unrestricted general funds for specific future purposes or projects. In particular, amounts are set aside to a major repairs fund each year by a transfer from general funds to designated funds on the basis of expected requirements for major repairs to premises. The cost of major repairs may be charged against the fund.

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES - continued

Fund accounting

Transfers are also made each year from general funds to designated funds to build up a property fund which is maintained at an amount equal to the net book value of freehold property shown in the balance sheet. The purpose of this policy is to reflect the fact that general funds have been used to finance freehold property used for school purposes.

A designated bursary fund has been set-up to provide subsidised tuition fees in the form of bursaries. Funds are transferred from general reserves to designated reserves as allocated by the Trustees. Funds are utilised when bursaries are awarded.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases

Rentals payable under operating leases are charged to the SOFA as incurred over the term of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Charity participates in the Teachers' Pension defined benefit scheme. Pension costs are assessed in accordance with actuarial advice, and based on the most recent actuarial valuation of the scheme. These costs are accounted for on the basis of charging the cost of providing pensions over the period during which the Charity benefits from the employees' services.

Irrecoverable vat

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Trade and other debtors

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the statement of financial activities.

Trade and other creditors

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022**

2. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>3,029</u>	<u>4,612</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2022	2021
	Activity	£	£
School fees	School	1,267,107	1,277,982
Clubs & activities	School	25,113	17,682
Other ancillary income	School	<u>2,670</u>	<u>6,233</u>
		<u>1,294,890</u>	<u>1,301,897</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 5) £	Support costs (see note 6) £	Totals £
School	<u>1,424,993</u>	<u>12,101</u>	<u>1,437,094</u>

5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Staff costs	971,281	1,002,331
Other operating leases	18,316	21,263
Donations	2,645	2,940
Other teaching costs	58,132	42,178
Catering	119,381	96,093
Premises costs	122,171	95,170
Administration & finance costs	70,403	76,625
Scholarship award	17,745	7,904
Depreciation	<u>44,919</u>	<u>43,409</u>
	<u>1,424,993</u>	<u>1,387,913</u>

6. SUPPORT COSTS

	Governance costs £
School	<u>12,101</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022**

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	1,381	581
Depreciation - owned assets	44,917	43,409
Other operating leases	<u>18,316</u>	<u>21,263</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2022 nor for the year ended 31 August 2021.

9. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	770,577	797,586
Social security costs	73,983	74,466
Other pension costs	<u>126,721</u>	<u>130,279</u>
	<u>971,281</u>	<u>1,002,331</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Teaching	23	28
Other	<u>5</u>	<u>5</u>
	<u>28</u>	<u>33</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2022	2021
£80,001 - £90,000	<u>1</u>	<u>1</u>

Included in higher paid staff the number to whom retirement benefits are accruing under the Teachers' Pension Scheme is 1.

Within Other pension costs the pension costs relating to the defined benefit scheme are £116,892 (2021: £120,435) and to the defined contribution scheme are £9,829 (2021: £9,844).

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2022

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
School	1,301,897
Investment income	<u>4,612</u>
Total	<u><u>1,306,509</u></u>
EXPENDITURE ON	
Charitable activities	
School	<u>1,400,374</u>
NET INCOME/(EXPENDITURE)	(93,865)
RECONCILIATION OF FUNDS	
Total funds brought forward	<u>1,199,064</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>1,105,199</u></u>

11. PENSION SCHEME

The following financial note was issued by the Department for Education in October 2020.

INTRODUCTION

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership.

Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

THE TEACHERS' PENSION BUDGETING AND VALUATION ACCOUNT

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2022**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/20 £	Net movement in funds £	Transfers between funds £	At 31/8/22 £
Unrestricted funds				
General fund	528,197	(176,215)	(25,649)	326,333
Freehold property fund	470,867	(31,176)	-	439,691
Major repairs fund	150,000	-	-	150,000
Bursary fund	<u>50,000</u>	<u>(25,649)</u>	<u>25,649</u>	<u>50,000</u>
	<u>1,199,064</u>	<u>(233,040)</u>	<u>-</u>	<u>966,024</u>
TOTAL FUNDS	<u>1,199,064</u>	<u>(233,040)</u>	<u>-</u>	<u>966,024</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,604,428	(2,780,643)	(176,215)
Freehold property fund	-	(31,176)	(31,176)
Bursary fund	<u>-</u>	<u>(25,649)</u>	<u>(25,649)</u>
	<u>2,604,428</u>	<u>(2,837,468)</u>	<u>(233,040)</u>
TOTAL FUNDS	<u>2,604,428</u>	<u>(2,837,468)</u>	<u>(233,040)</u>

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2022.

18. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the statutory financial statements, payroll and statutory services.

19. ULTIMATE CONTROLLING PARTY

The charity is under the control of the Trustees.

20. SHARE CAPITAL

Under the charitable company's Memorandum and Articles of Association the company does not have any share capital, but in the event of winding up, Trustees are required to contribute an amount not exceeding £1.

THE DAIGLEN SCHOOL TRUST LIMITED
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Investment income		
Deposit account interest	3,029	4,612
Charitable activities		
School fees	1,267,107	1,277,982
Clubs & activities	25,113	17,682
Other ancillary income	<u>2,670</u>	<u>6,233</u>
	<u>1,294,890</u>	<u>1,301,897</u>
Total incoming resources	1,297,919	1,306,509
EXPENDITURE		
Charitable activities		
Wages	770,577	797,586
Social security	73,983	74,466
Pensions	126,721	130,279
Other operating leases	18,316	21,263
Donations	2,645	2,940
Other teaching costs	58,132	42,178
Catering	119,381	96,093
Premises costs	122,171	95,170
Administration & finance costs	70,403	76,625
Scholarship award	17,745	7,904
Depreciation of tangible fixed assets	<u>44,919</u>	<u>43,409</u>
	<u>1,424,993</u>	<u>1,387,913</u>
Support costs		
Governance costs		
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	1,381	581
Legal fees	<u>2,720</u>	<u>3,880</u>
	<u>12,101</u>	<u>12,461</u>
Total resources expended	<u>1,437,094</u>	<u>1,400,374</u>
Net expenditure	<u>(139,175)</u>	<u>(93,865)</u>

This page does not form part of the statutory financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

England & Wales - Charity number 273015

Accounts

REGISTERED COMPANY NUMBER: 01294875 (England and Wales)
REGISTERED CHARITY NUMBER: 273015

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021
FOR
THE DAIGLEN SCHOOL TRUST LIMITED**

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

THE DAIGLEN SCHOOL TRUST LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2021**

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Detailed Statement of Financial Activities	30

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

The Governors of The Daiglen School present their annual report and audited accounts for the year ended 31st August 2021 and confirm that they comply with the requirements of the Charities Act 2011, the Companies Act 2006, Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the school's governing document.

The Daiglen School Trust Limited was incorporated in 1977. It is a company limited by guarantee; the liability of the members is limited by guarantee, and limited to the amount of £1 in the event of the charitable company being wound up.

COVID-19 PANDEMIC

The report reflects the challenges resulting from the enforced closure of schools from January 2021 during the period of Tier 4 restrictions and lockdown. Commentary in this regard is included in this report and specifically under the headings Strategies to Achieve the Year's Objectives, Our Ethos, Review of Activities and Achievements, Reserves and Financial Health, Future Plans and Structure, Governance and Management.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Aims

The school operates under a Charitable Trust, incorporated as The Daiglen School Trust Limited, on 19th January 1977.

The objects of the school, as set out in the Memorandum and Articles dated 19th January 1977 are to promote and provide for the advancement of education, and in connection therewith to conduct, carry on, acquire and develop in the United Kingdom any boarding or day school or schools for the education of children of either sex or both sexes.

We aim to provide a first class independent education for boys and girls from the ages of 3 to 11. We aim to achieve this both through strong academic tuition and through developing wider sporting, artistic and social skills in all our pupils. This is intended to provide an environment where each pupil can develop and fulfil his or her potential, thus to help build self-confidence and encourage a desire to contribute to the wider community. We also aim to provide before and after school care for those needing this facility, as well as holiday clubs.

Our objectives

Our objectives are set to reflect our educational aims and the ethos of the school. It is important to us that we maintain and enhance the academic success of the school. This objective is, however, set in the context of the broader goals we set for the school and its pupils.

In setting our objectives and planning our activities our Governors have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education and fee-charging.

Our key objectives for the year were to:

- successfully manage the full re-opening of the school following partial closure during the COVID-19 pandemic;
- ensure that educational standards for all children remain high and were restored to at least pre-lockdown level; and
- increase the number of pupils on roll and reduce the deficit budget.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Our Strategy

Our Governors are responsible for setting a strategy for achieving the objectives they have set. In taking forward the strategy we:

- Set a Governors' Development Plan;
- Review and benchmark the school's academic syllabus, teaching practices and examination results;
- Invest in technology and the infrastructure of the school;
- Make available our facilities to the local community wherever practical: and
- Continue to review and develop our methods for awarding bursaries and scholarships and ensure that these are adequately funded, in order to ensure wider access to pupils from all backgrounds.

Strategies to achieve the year's objectives

To ensure the successful full re-opening of the school following the partial closure during the COVID-19 pandemic, risk assessments were adapted and edited to ensure compliance with the Department for Education Guidance in place at the time. Staggered arrival and departure times for 'bubbles' as well as changes in configuration of classrooms, to ensure Years 1 to Year 6 pupils faced forward, were implemented as well as enhanced cleaning throughout the day. PSCHEE lessons focused on specific units to support pupils in their return to the school setting. A tiered home learning system was implemented to support pupils or 'bubbles' during any period of self-isolation and enforced closure of schools.

In order to ensure the educational standards of all children remained high and were restored to at least pre-lockdown levels, assessments were carried out, planning was adapted to reflect outcomes of assessments and provision was made for any pupil requiring additional support beyond quality first teaching. During the period of lockdown, planning was adapted to enable delivery of the curriculum remotely.

In order to increase the number of pupils on roll and reduce deficit budget, alternative arrangements were made for inviting prospective parents in to view the school once the majority of pupils were off site. The updated website including a virtual tour of the school was launched in early January 2021 and the school's social media pages were developed and updated on a regular basis. The offering in respect of the nursery was extended to accommodate nursery children that were rising age three.

Our ethos

The Daiglen School is a charitable trust which seeks to benefit the public through the pursuit of its stated aims. Our fees are set at a level to achieve those aims and ensure the financial viability of the school.

The school welcomes pupils from all backgrounds. Interviews and assessments are conducted both with the prospective pupils and parents in order to ensure that the school will be able to educate and develop the prospective pupils to the best of their potential and to satisfy ourselves that prospective pupils will be able to cope with the pace of learning and benefit from the education we provide.

Prospective nursery parents are encouraged to visit the school. The head teacher shows prospective nursery parents around the school and discusses the type of education that the school can offer their child.

Prospective parents with children wishing to join the school in the reception class have a short interview with the reception teacher and those that are offered a place are invited to spend a morning with their teacher and reception class. Entry from Years 1 to 6 is subject to an interview and prospective pupils are invited to spend a day at the school with their prospective class and form teacher and are assessed during the day via reading and maths tests to ensure the school is able to educate and develop the prospective pupils to the best of their potential. The school provides parents with regular information about their children's social and academic progress. Information is provided at termly parents' evenings and academic progress in end-of-term reports. The year-end reports provide greater depth in respect of a child's social and academic progress. During the school year, informal contact is maintained with parents.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

The school holds an annual Speech night in which scholastic and sports achievements are celebrated with awards. Due to the restrictions associated with the COVID-19 pandemic, the Annual Speech Night was held for Year 6 pupils only with reduced numbers of attendees. A separate assembly was held for Year 5 in which prefect roles were awarded.

The school is committed to safeguarding and promoting the welfare of our pupils and expects all staff and Governors to share in this commitment.

An individual's economic status, gender, ethnicity, race, religion or disability do not form part of our assessment process.

We value the unique talents of every pupil and aim to instil in them a love of learning which prepares them for the opportunities, responsibilities and experiences of life. We believe that nurturing the social and emotional development of our pupils will provide the foundation for their future happiness and success both personally and academically. We aim to enhance and enrich our pupils' personal, social, creative, academic and physical development in order that they become confident, independent and responsible citizens who show kindness and consideration to others and contribute positively to society.

In 2021, the school was delighted to be shortlisted in the Independent School's magazine Independent Schools of the Year awards programme in the category 'Independent School of the Year for Student Wellbeing'.

The school is an equal opportunity organisation and is committed to a working environment that is free from any form of discrimination in respect of any of the nine protected characteristics defined within the Equalities Act 2010. The school will make reasonable adjustments to meet the needs of pupils or staff who are or have become disabled.

Our policies

Scholarships and Bursaries Policy

The Governors have agreed to maintain a Bursary reserve of £50,000.

Scholarships and bursaries are offered to children aged 7 plus. Financial awards will be given to pupils deemed to have the academic potential to become a scholar and to those whose parents would otherwise not be able to afford a place to ensure access to the education we provide is not restricted to those who can afford a fee paying place.

Means Tested Bursaries

The school is a registered charity administered by a board of trustees who set aside a bursary fund to help children who are likely to benefit academically from the education offered by the school whose parents have palpable difficulty in meeting the fees. The Bursary fund offers means-tested bursaries, within certain limits, to children whose families require financial assistance. The school is an inclusive community that encourages applications from pupils from a diverse range of backgrounds and cultures. Candidates for a bursary will be expected to sit an internal assessment test to demonstrate their ability to contribute to and thrive in the school's educational environment, and to benefit from the education that the school provides.

Parents of children who are already at the school may apply for a bursary if there is significant change in their circumstances which could not reasonably have been foreseen at the time of entry into the school. In such cases, bursaries would not normally be approved until the pupil has completed two academic years at the school. When considering such applications, account will also be taken of a report on the pupil's contribution to the life of the school and of the pupil's progress as well as the changes in the parents' financial circumstances.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

The school recognises that it has a duty to ensure that any financial support offered is well focussed and targeted towards those most in need. All bursary support is therefore means-tested annually and the level of support may reduce, or even end, following a change in financial circumstances. All awards are subject to the school's ability to fund them within the context of its overall budget and cannot therefore be guaranteed.

Scholarships

The school awards an academic scholarship to children deemed to be potential scholars and is not subject to means testing. A scholarship for achievement or potential in the creative arts of drama, music, dance and art may also be awarded to a suitable candidate.

Successful candidates will be expected to complete their preparatory education at the school, uphold the values of the school and be a good example to others. The governors reserve the right to review the scholarship award if a pupil's conduct or achievement falls short of expected standards.

The Governors awarded two 25% scholarships and two 12.5% bursaries during the year. This brought the total amount offered by the school in financial awards to £7,706. In addition, we continued to support The Royal National Children's Foundation, with parents donating £10 each per term; a sum which was matched by the school.

The Governors regularly review the bursary and scholarship provision at the school and the availability of the provision is advertised on the school's website and publicised at open mornings held for prospective parents.

The school has engaged the services of a bursary advisory company to carry out independent assessment and make recommendations in respect of bursary applications.

ACHIEVEMENT AND PERFORMANCE

Review of Activities and Achievements

Pupil numbers and fees

With the continuing challenges of the COVID-19 pandemic, pupil numbers saw some further decline, with 118 pupils on roll.

As a charitable trust, the trustees are committed to doing all they can to support the families of pupils through the challenges of the COVID-19 pandemic. In recognition of those challenges, the all-inclusive school fees for the year under review were frozen at the level of fees charged in respect of 2019/20 at £3,375 per term for nursery to Year 2 and £3,425 per term for Year 3 to Year 6, before the deduction of any bursaries or scholarships. Following the government announcement made on 30 December 2020, in order to contain the community transmission of COVID-19, some restrictions to primary education settings were required in certain areas. As the school was located within one of the affected Local Authorities, the school was unable to open to pupils unless those pupils qualified under the Critical Worker/Vulnerable Children provisioning and only the nursery children were able to return at the beginning of the spring term.

Following a review of actual expenditure during the first half of the spring term in which the school was unable to open for pupils other than those that qualified under the Critical Worker/Vulnerable Children provisioning, the Trustees agreed that a rebate of £145 for the first half of the spring term would be made in respect of fees paid per child for the term.

Daiglen once again participated in competitions. One Year 6 pupil received a 'Highly Commended' award for her entry in the Felsted School STEM competition and one was awarded runner up.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Co-curricular activities

In the year under review, the school offered a varied range of extra-curricular clubs other than during the period of enforced closure of the school.

Sport

The school was unable to compete against other schools due to the restrictions associated with the COVID-19 pandemic. A qualified coach from a local cricket club supported the school's cricket club during the summer term.

The Arts

The Arts continued to have a high profile within the school with artwork of pupils celebrated within the year book. One Year 6 pupil won the Haileybury Art Competition

In dramatic Arts, 34 pupils achieved a distinction and six pupils a merit in the Lamda examinations.

Year 6 Activities Week

Year 6 pupils enjoyed two days of activities, in place of a residential trip, at Stubbers Adventure Park.

Community Service

The Daiglen pupils, parents and staff continued to raise funds for charitable causes, donating a total of £5,044 to charities.

The school also made a charitable donation of £2,940 during the year to the Royal National Society for Children towards helping children who have suffered seriously at home or at school, or are at risk in some way, to attend independent boarding or day schools, or state boarding schools, where they have a real chance of making a new start.

The total amount raised for charity in the year under review was £7,984.

The planned programme of fundraising events included: Remembrance Day, a whole school Christmas Jumper Day, Disney Day, Red Nose Day and Mad Hair Day.

As a small preparatory school set in a period house, the school has limited facilities suitable for use by local community groups. During the year, the school did not receive any applications to use the school's facilities. The Trustees would consider providing local community groups with access to the school's facilities upon application, if practicable to do so.

FINANCIAL REVIEW

Our Finances

The financial statements show gross incoming resources for the year on school activities of £1,301,897 (2020 £1,302,392). The principal source of income is School fees accounting for 99.6% of the school's income. The governors are continuing their strategy of deploying net incoming resources to investing in educational purposes and fabric of the school.

However, as an educational charity, we are unable to claim VAT input tax on our costs as we are exempt for VAT purposes. We also pay tax as an employer through the national insurance contributions we make.

In addition to the very substantial benefits the school brings to our pupils, the local community and society through the education we offer, our bursary programme creates a social asset without cost to the Exchequer.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Reserves and Financial Health

The Governors regularly review the finances, budgets and actual costs compared with budget as part of the effective stewardship of the school.

The Governors have continued their policy of setting aside substantial sums into improving the facilities of the school and maintaining the fabric to a high standard.

The total reserves of £1,105,199 (2020: £1,199,064) exceed the book value of the fixed assets, which stand at £568,767 (2020: £605,942), and the charity currently has net current assets of £598,432 (2020: £674,622).

The Governors recognise that the level of General Reserves fluctuates during periods of investment in the school and the arrangements with our bank are in place to provide an adequate 'safety net' should it be required.

The Trustees agreed to freeze school fees at the 2019/20 levels by drawing down on cash reserves.

The school remained open for the full academic year to provide full-time education for pupils that were the children of parents whose work was critical to the COVID-19 response and for nursery children.

Investment already made in high quality information technology enabled the school to achieve a seamless transition to first class remote learning during the partial closure of schools at the beginning of the spring term, without further investment or training.

Many of the costs associated with the operation of the school are fixed and fixed costs remained stable for the year under review.

Investment Policy and Performance

The majority of our current cash reserves are invested with Virgin Bank, Cambridge & Counties Bank and Scottish Widows. This policy is reviewed regularly and an increased range of investments are considered where appropriate to the school.

The Bursary Fund, which has now been in operation for ten years, will be continually under review by the Governors. Our current aim is to continue to provide sufficient funds to award a new bursary in each school year and to keep the fund at a level of £50,000. The availability of bursaries will continue to be advertised on the school's website. In addition, parents/carers experiencing financial hardship will be made aware of the availability of bursary support and the process of application.

The Governors have reviewed the Repairs Fund and in keeping with their policy of setting aside substantial sums into improving the facilities of the school and maintaining the fabric to a high standard they have agreed to continue the level of the fund at £150,000.

The Board's Five Year Strategic Plan, to be reviewed on an annual basis, sets out the schools key objectives, which are:

- to maintain pupil numbers at full capacity
- to implement a Management Development Plan to ensure regular review of leadership and management
- to ensure continuing excellence of teaching by developing and retaining staff with an effective succession planning strategy
- to focus Continued Professional Development for staff and share best practice in challenging all pupils and maximising their learning by personalising learning, developing thinking skills and collaboration
- to continue to raise the profile of co-curricular activities giving equal importance to academic and non-academic talents and developing a more creative curriculum
- to continue a rolling programme of enhancing the school's facilities in order to provide an attractive, stimulating and effective working environment

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

- to strengthen links and contacts with our feeder schools and take opportunities to promote and encourage discussion on entrance procedures
- to ensure our good name is maintained and spread via our website and other publicity, including communications with parents
- to develop as an eco-school
- to use ICT effectively to enhance learning, and all areas of school development.

Given the challenges associated with the ongoing COVID-19 pandemic, since the year end, investment has been made in a virtual tour of the school to allow prospective parents to view the school in a manner that is COVID-19 secure. Further investment has and continues to be made in marketing efforts to promote the school and attract new pupils.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is governed by its Memorandum and Articles, dated 19 January 1977.

The Governors, who are also the charity trustees, are responsible for the overall management and control of The Daiglen School Trust Limited and meet at least once a term. The work of implementing most of their policies and formulating new policies for consideration at full Governors' meetings is carried out by the Finance Committee, Academic Committee, Premises, Health & Safety Committee and Staff Contracts Committee, which also normally meet at least once a term. The members of these committees are also Governors.

The Finance Committee is responsible primarily for setting budgets, fees and salaries and managing the school's finances. The Premises, Health and Safety Committee is responsible primarily for the maintenance of the fabric and grounds and risk management and the Academic Committee is primarily responsible for all educational and staff matters. The Staff Contracts Committee is primarily responsible for reviewing staffing needs and contracts of employment.

Given the continuing challenges of the COVID-19 pandemic, a number of additional Governors' meetings were held via video conferencing to ensure that Governors supported the head teacher and senior management team and continued to meet their responsibilities in respect of the overall management and control of the school.

Governing Recruitment and Training

The governing body requires breadth and depth of experience to carry out its duties effectively and efficiently. Where possible the Governors consider that the skills and experience of the Board should comprise the following:

- Someone with a legal background
- Someone with a financial/accounting background
- Someone with educational experience
- Someone with experience of project management
- Someone with senior management or business experience

The school's elected Governors are appointed at a Meeting of the Board, who take into account personal competence and eligibility, specialist skills and local availability.

New Governors are inducted into the workings of the school and are provided with an information pack outlining Board policy and procedures, and Governors' responsibilities. Governors attend training seminars in various aspects of governance, as appropriate. In addition, during the year, all Governors attended a training and development day.

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Key Management Personnel

The Governors consider that they, together with the head teacher, comprise the Key Management Personnel. All Governors give of their time freely and no remuneration or expenses were paid in the year. No Governor or person connected with a Governor received any benefit from either means-tested bursaries or scholarships awarded to our pupils. Remuneration of the head teacher is reviewed annually as part of the annual performance review by a Group of Governors and is recommended to the Board. A number of criteria are used in setting pay:

- Nature of the role and responsibilities
- Competitor salaries in the region
- The sector pay for a comparable position in the state sector
- Performance against objectives

The Governors intend to ensure that pay for senior roles is competitive in respect of both the independent school and state school sector.

Organisational Management

The Governors determine the general policy of the school. The day to day running of the school is delegated to the head teacher, supported by the deputy head teacher and the senior management team. The head teacher undertakes the key leadership role overseeing educational, pastoral and administrative functions in consultation with the deputy head and senior management team. The day to day administration is undertaken within the policies and procedures approved by the Governors, which provide for only significant expenditure decisions and capital projects to be referred to the Governors for prior approval.

The head teacher oversees the recruitment of all staff and attends Governors' meetings. The financial secretary, who prepares the termly management accounts, attends the finance committee meetings. The school manager attends all premises, health & safety committee meetings.

Risk management

The Governors are responsible for overseeing the risks faced by the school. Detailed consideration of risks is undertaken by all Committees and the full Board. Risks are identified, assessed and controls established throughout the year. A formal review of the school's risk assessment policy is undertaken on an annual basis.

The key controls used by the charity include:

- formal agendas for all Committee and Board activity;
- detailed terms of reference for all committees;
- comprehensive strategic planning, budgeting and management accounting;
- established organisational structure and lines of reporting;
- formal written policies;
- clear authorisation and approval levels; and
- vetting procedures as required by law for the protection of pupils.

The school completed additional risk assessments in respect of the COVID-19 pandemic which were revised and updated as necessary to take account of regulatory changes. The school was randomly selected for a COVID-19 Health and Safety Inspection by the Health and Safety Executive in the autumn term and was found to be fully compliant.

Through the risk management processes established for the school, the Governors are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

THE DAIGLEN SCHOOL TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01294875 (England and Wales)

Registered Charity number

273015

Registered office

Essex House
8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

Trustees

Mrs S Barnes
Mr P Degen
Mrs C J Doughty
Mrs O R Brown
Mr N Y White
Mrs S R Stride
Mrs A L Dowling
Mr I M Rabey (resigned 24.3.21)
Mrs D R Petrie (appointed 12.1.22) (resigned 20.4.22)

Head Teacher

Mrs P Dear

Deputy Head Teacher

Miss S Daltrey

Company Secretary

Mrs S Barnes

Auditors

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

Bankers

Barclays Bank
Loughton & Woodford Branch
33 The Broadway
Woodford Green
Essex
IG8 OHJ

THE DAIGLEN SCHOOL TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021**

Solicitors

Coldham Shield & Mace
123-127 Station Road
Chingford
London
E4 6AG

Insurance Brokers

Marsh Brokers Ltd
Education Practice
Capital House
1 - 5 Perrymount Road
Haywards Heath
West Sussex
RH16 3SY

Website

www.daiglenschool.co.uk

THE DAIGLEN SCHOOL TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2021**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Daiglen School Trust Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Caton Fry & Partners Limited (Statutory Auditor), will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 18 May 2022 and signed on its behalf by:

S. A. Barnes.



Mrs S Barnes - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Opinion

We have audited the financial statements of The Daiglen School Trust Limited (the 'charitable company') for the year ended 31 August 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 18 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the nature of the charity and private school sector, control environment and charity performance;
- results of our enquiries of management, about their own identification and assessment of the risks of irregularities;
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the matters discussed among the audit engagement team including how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in relation to revenue. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act legislation.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE DAIGLEN SCHOOL TRUST LIMITED**

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty.

As a result of performing the above, we identified school fees as a key audit area related to the potential risk of fraud. We therefore reviewed and implemented detailed testing of recognition of fees.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Caton Fry & Partners Limited (Statutory Auditor)

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Essex House

7-8 The Shrubberies

George Lane

South Woodford

London

E18 1BD

18 May 2022

THE DAIGLEN SCHOOL TRUST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	2021 Unrestricted funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	3		
School		1,301,897	1,302,392
Investment income	2	4,612	8,008
Total		1,306,509	1,310,400
EXPENDITURE ON			
Charitable activities	4		
School		1,400,374	1,518,306
NET INCOME/(EXPENDITURE)		(93,865)	(207,906)
RECONCILIATION OF FUNDS			
Total funds brought forward		1,199,064	1,406,970
TOTAL FUNDS CARRIED FORWARD		<u>1,105,199</u>	<u>1,199,064</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**BALANCE SHEET
31 AUGUST 2021**

	Notes	2021 Unrestricted funds £	2020 Total funds £
FIXED ASSETS			
Tangible assets	12	568,767	605,942
CURRENT ASSETS			
Debtors	13	379,596	435,406
Cash at bank and in hand		<u>667,357</u>	<u>816,965</u>
		1,046,953	1,252,371
CREDITORS			
Amounts falling due within one year	14	(448,521)	(577,749)
		<u>598,432</u>	<u>674,622</u>
NET CURRENT ASSETS			
		1,167,199	1,280,564
TOTAL ASSETS LESS CURRENT LIABILITIES			
CREDITORS			
Amounts falling due after more than one year	15	(62,000)	(81,500)
		<u>1,105,199</u>	<u>1,199,064</u>
NET ASSETS			
FUNDS	16		
Unrestricted funds:			
General fund		449,920	528,197
Freehold property fund		455,279	470,867
Major repairs fund		150,000	150,000
Bursary fund		<u>50,000</u>	<u>50,000</u>
		1,105,199	1,199,064
TOTAL FUNDS		<u>1,105,199</u>	<u>1,199,064</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

BALANCE SHEET - continued
31 AUGUST 2021

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18 May 2022 and were signed on its behalf by:



Mrs S Barnes - Trustee



Mrs A L Dowling - Trustee

THE DAIGLEN SCHOOL TRUST LIMITED

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2021**

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(147,986)</u>	<u>(598,780)</u>
Net cash used in operating activities		<u>(147,986)</u>	<u>(598,780)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(6,234)</u>	<u>(22,932)</u>
Interest received		<u>4,612</u>	<u>8,008</u>
Net cash used in investing activities		<u>(1,622)</u>	<u>(14,924)</u>
Change in cash and cash equivalents in the reporting period		(149,608)	(613,704)
Cash and cash equivalents at the beginning of the reporting period		<u>816,965</u>	<u>1,430,669</u>
Cash and cash equivalents at the end of the reporting period		<u><u>667,357</u></u>	<u><u>816,965</u></u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2021**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021	2020
	£	£
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(93,865)	(207,906)
Adjustments for:		
Depreciation charges	43,409	54,076
Interest received	(4,612)	(8,008)
Decrease/(increase) in debtors	55,810	(337,075)
Decrease in creditors	<u>(148,728)</u>	<u>(99,867)</u>
Net cash used in operations	<u>(147,986)</u>	<u>(598,780)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/9/20	Cash flow	At 31/8/21
	£	£	£
Net cash			
Cash at bank and in hand	<u>816,965</u>	<u>(149,608)</u>	<u>667,357</u>
	<u>816,965</u>	<u>(149,608)</u>	<u>667,357</u>
Total	<u>816,965</u>	<u>(149,608)</u>	<u>667,357</u>

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income, including Grants, is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Improvements to property	- 10% on cost
Fixtures & fittings	- 10% on cost
Computer equipment	- 33% on cost and 25% on cost

Fixed assets are shown included at cost less accumulated depreciation. Impairment reviews are undertaken if there are any indicators of impairment.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds which are set aside by the Governors out of unrestricted general funds for specific future purposes or projects. In particular, amounts are set aside to a major repairs fund each year by a transfer from general funds to designated funds on the basis of expected requirements for major repairs to premises. The cost of major repairs may be charged against the fund.

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES - continued

Fund accounting

Transfers are also made each year from general funds to designated funds to build up a property fund which is maintained at an amount equal to the net book value of freehold property shown in the balance sheet. The purpose of this policy is to reflect the fact that general funds have been used to finance freehold property used for school purposes.

A designated bursary fund has been set-up to provide subsidised tuition fees in the form of bursaries. Funds are transferred from general reserves to designated reserves as allocated by the Trustees. Funds are utilised when bursaries are awarded.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases

Rentals payable under operating leases are charged to the SOFA as incurred over the term of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Charity participates in the Teachers' Pension defined benefit scheme. Pension costs are assessed in accordance with actuarial advice, and based on the most recent actuarial valuation of the scheme. These costs are accounted for on the basis of charging the cost of providing pensions over the period during which the Charity benefits from the employees' services.

Irrecoverable vat

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Trade and other debtors

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the statement of financial activities.

Trade and other creditors

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021**

2. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	<u>4,612</u>	<u>8,008</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
	Activity	£	£
School fees	School	1,277,982	1,262,298
Clubs & activities	School	17,682	17,737
Other ancillary income	School	6,233	3,953
Grants	School	-	18,404
		<u>1,301,897</u>	<u>1,302,392</u>

Grants relate to those amounts claimed to pay salaries, Employers National Insurance Contributions and Employers Pension Contributions under the Government Coronavirus Job Retention Scheme for those staff members who were placed on furlough during the ongoing pandemic.

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 5)	Support costs (see note 6)	Totals
	£	£	£
School	<u>1,387,913</u>	<u>12,461</u>	<u>1,400,374</u>

5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021	2020
	£	£
Staff costs	1,002,331	985,747
Other operating leases	21,263	12,204
Donations	2,940	2,033
Other teaching costs	42,178	72,885
Catering	96,093	72,089
Premises costs	95,170	224,181
Administration & finance costs	76,625	64,990
Scholarship award	7,904	12,752
Depreciation	<u>43,409</u>	<u>54,076</u>
	<u>1,387,913</u>	<u>1,500,957</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021**

6. SUPPORT COSTS

	Governance costs
School	£ <u>12,461</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	581	8,574
Depreciation - owned assets	43,409	54,076
Other operating leases	<u>21,263</u>	<u>12,204</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2021 nor for the year ended 31 August 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2021 nor for the year ended 31 August 2020.

9. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	797,586	784,521
Social security costs	74,466	71,260
Other pension costs	<u>130,279</u>	<u>129,966</u>
	<u>1,002,331</u>	<u>985,747</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Teaching	28	29
Other	<u>5</u>	<u>5</u>
	<u>33</u>	<u>34</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021**

9. STAFF COSTS - continued

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021	2020
£70,001 - £80,000	-	1
£80,001 - £90,000	<u>1</u>	<u>-</u>
	<u><u>1</u></u>	<u><u>1</u></u>

Included in higher paid staff the number to whom retirement benefits are accruing under the Teachers' Pension Scheme is 1.

Within Other pension costs the pension costs relating to the defined benefit scheme are £120,475 (2020: £121,101) and to the defined contribution scheme are £9,804 (2020: £8,865).

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
School	1,302,392
Investment income	<u>8,008</u>
Total	1,310,400
EXPENDITURE ON	
Charitable activities	
School	1,518,306
	<u> </u>
NET INCOME/(EXPENDITURE)	(207,906)
RECONCILIATION OF FUNDS	
Total funds brought forward	1,406,970
	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u><u>1,199,064</u></u>

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2021

11. PENSION SCHEME

The following financial note was issued by the Department for Education in October 2020.

INTRODUCTION

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership.

Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

THE TEACHERS' PENSION BUDGETING AND VALUATION ACCOUNT

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

VALUATION OF THE TEACHERS' PENSION SCHEME

As a result of the latest scheme valuation employer contributions were increased in September 2019 from a rate of 16.4% to 23.6%. Employers also pay a charge equivalent to 0.08% of pensionable salary costs to cover administration expenses.

The next valuation is expected to take effect in 2023.

A copy of the latest valuation report can be found by following this link to the Teachers' Pension Scheme website

SCHEME CHANGES

In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, rejected the Government's application for permission to appeal the Court of Appeal's ruling and subsequently referred the case to an Employment Tribunal to determine a remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

THE DAIGLEN SCHOOL TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

11. PENSION SCHEME - continued

Since then, claims have also been lodged against the main public service schemes including the TPS. The Department has conceded those in line with the rest of the government. In July 2020 HM Treasury launched a 12-week public consultation which will provide evidence to support the delivery of an appropriate remedy for the affected schemes, including TPS.

A final remedy will be determined once the results of the consultation are established.

In December 2019, a further legal challenge was made against the TPS relating to an identified equalities issue whereby male survivors of opposite-sex marriages and civil partnerships are treated less favourably than survivors in same-sex marriages and civil partnerships. The Secretary of State for Education agreed not to defend the case. In June 2020, the Employment Tribunal recorded its findings in respect of the claimant. DfE is currently working to establish what changes are necessary to address this discrimination.

Any impact of these events will be taken into account when the next scheme valuation is implemented. This is scheduled to be implemented in April 2023, based on April 2020 data.

12. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures & fittings £	Computer equipment £	Totals £
COST					
At 1 September 2020	779,378	62,574	273,454	182,893	1,298,299
Additions	<u>-</u>	<u>-</u>	<u>5,696</u>	<u>538</u>	<u>6,234</u>
At 31 August 2021	<u>779,378</u>	<u>62,574</u>	<u>279,150</u>	<u>183,431</u>	<u>1,304,533</u>
DEPRECIATION					
At 1 September 2020	308,510	52,806	154,005	177,036	692,357
Charge for year	<u>15,588</u>	<u>1,954</u>	<u>21,691</u>	<u>4,176</u>	<u>43,409</u>
At 31 August 2021	<u>324,098</u>	<u>54,760</u>	<u>175,696</u>	<u>181,212</u>	<u>735,766</u>
NET BOOK VALUE					
At 31 August 2021	<u>455,280</u>	<u>7,814</u>	<u>103,454</u>	<u>2,219</u>	<u>568,767</u>
At 31 August 2020	<u>470,868</u>	<u>9,768</u>	<u>119,449</u>	<u>5,857</u>	<u>605,942</u>

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Fees & extras	358,106	411,405
Other debtors	1,690	694
Prepayments and accrued income	<u>19,800</u>	<u>23,307</u>
	<u>379,596</u>	<u>435,406</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	21,020	87,022
Social security and other taxes	17,084	16,226
Other creditors	18,941	19,086
Fees & extras	372,335	426,602
Fee deposits due within 1 year	5,000	7,500
Accrued expenses	<u>14,141</u>	<u>21,313</u>
	<u>448,521</u>	<u>577,749</u>

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Fee deposits repayable	<u>62,000</u>	<u>81,500</u>

16. MOVEMENT IN FUNDS

	At 1/9/20	Net movement in funds	Transfers between funds	At 31/8/21
	£	£	£	£
Unrestricted funds				
General fund	528,197	(70,373)	(7,904)	449,920
Freehold property fund	470,867	(15,588)	-	455,279
Major repairs fund	150,000	-	-	150,000
Bursary fund	<u>50,000</u>	<u>(7,904)</u>	<u>7,904</u>	<u>50,000</u>
	<u>1,199,064</u>	<u>(93,865)</u>	-	<u>1,105,199</u>
TOTAL FUNDS	<u>1,199,064</u>	<u>(93,865)</u>	-	<u>1,105,199</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021**

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,306,509	(1,376,882)	(70,373)
Freehold property fund	-	(15,588)	(15,588)
Bursary fund	-	(7,904)	(7,904)
	<u>1,306,509</u>	<u>(1,400,374)</u>	<u>(93,865)</u>
TOTAL FUNDS	<u><u>1,306,509</u></u>	<u><u>(1,400,374)</u></u>	<u><u>(93,865)</u></u>

Comparatives for movement in funds

	At 1/9/19 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
Unrestricted funds				
General fund	720,515	(46,988)	(145,330)	528,197
Freehold property fund	486,455	(15,588)	-	470,867
Major repairs fund	150,000	(132,578)	132,578	150,000
Bursary fund	50,000	(12,752)	12,752	50,000
	<u>1,406,970</u>	<u>(207,906)</u>	<u>-</u>	<u>1,199,064</u>
TOTAL FUNDS	<u><u>1,406,970</u></u>	<u><u>(207,906)</u></u>	<u><u>-</u></u>	<u><u>1,199,064</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,310,400	(1,357,388)	(46,988)
Freehold property fund	-	(15,588)	(15,588)
Major repairs fund	-	(132,578)	(132,578)
Bursary fund	-	(12,752)	(12,752)
	<u>1,310,400</u>	<u>(1,518,306)</u>	<u>(207,906)</u>
TOTAL FUNDS	<u><u>1,310,400</u></u>	<u><u>(1,518,306)</u></u>	<u><u>(207,906)</u></u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2021**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/19 £	Net movement in funds £	Transfers between funds £	At 31/8/21 £
Unrestricted funds				
General fund	720,515	(117,361)	(153,234)	449,920
Freehold property fund	486,455	(31,176)	-	455,279
Major repairs fund	150,000	(132,578)	132,578	150,000
Bursary fund	<u>50,000</u>	<u>(20,656)</u>	<u>20,656</u>	<u>50,000</u>
	<u>1,406,970</u>	<u>(301,771)</u>	<u>-</u>	<u>1,105,199</u>
TOTAL FUNDS	<u>1,406,970</u>	<u>(301,771)</u>	<u>-</u>	<u>1,105,199</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,616,909	(2,734,270)	(117,361)
Freehold property fund	-	(31,176)	(31,176)
Major repairs fund	-	(132,578)	(132,578)
Bursary fund	<u>-</u>	<u>(20,656)</u>	<u>(20,656)</u>
	<u>2,616,909</u>	<u>(2,918,680)</u>	<u>(301,771)</u>
TOTAL FUNDS	<u>2,616,909</u>	<u>(2,918,680)</u>	<u>(301,771)</u>

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2021

18. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the statutory financial statements, payroll and statutory services.

19. ULTIMATE CONTROLLING PARTY

The charity is under the control of the Trustees.

20. SHARE CAPITAL

Under the charitable company's Memorandum and Articles of Association the company does not have any share capital, but in the event of winding up, Trustees are required to contribute an amount not exceeding £1.

THE DAIGLEN SCHOOL TRUST LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2021**

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Investment income		
Deposit account interest	4,612	8,008
Charitable activities		
School fees	1,277,982	1,262,298
Clubs & activities	17,682	17,737
Other ancillary income	6,233	3,953
Grants	-	18,404
	<u>1,301,897</u>	<u>1,302,392</u>
Total incoming resources	1,306,509	1,310,400
EXPENDITURE		
Charitable activities		
Wages	797,586	784,521
Social security	74,466	71,260
Pensions	130,279	129,966
Other operating leases	21,263	12,204
Donations	2,940	2,033
Other teaching costs	42,178	72,885
Catering	96,093	72,089
Premises costs	95,170	224,181
Administration & finance costs	76,625	64,990
Scholarship award	7,904	12,752
Depreciation of tangible fixed assets	43,409	54,076
	<u>1,387,913</u>	<u>1,500,957</u>
Support costs		
Governance costs		
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	581	8,574
Legal fees	3,880	775
	<u>12,461</u>	<u>17,349</u>
Total resources expended	<u>1,400,374</u>	<u>1,518,306</u>
Net expenditure	<u>(93,865)</u>	<u>(207,906)</u>

THE DAIGLEN SCHOOL TRUST LIMITED

England & Wales - Charity number 273015

Accounts

REGISTERED COMPANY NUMBER: 01294875 (England and Wales)
REGISTERED CHARITY NUMBER: 273015

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020
FOR
THE DAIGLEN SCHOOL TRUST LIMITED**

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

THE DAIGLEN SCHOOL TRUST LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2020**

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THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

The Governors of The Daiglen School present their annual report and audited accounts for the year ended 31st August 2020 and confirm that they comply with the requirements of the Charities Act 2011, the Companies Act 2006, Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the school's governing document.

The Daiglen School Trust Limited was incorporated in 1977. It is a company limited by guarantee; the liability of the members is limited by guarantee, and limited to the amount of £1 in the event of the charitable company being wound up.

COVID-19 PANDEMIC

The report reflects the challenges resulting from the enforced closure of schools from March 2020. Commentary in this regard is included in this report and specifically under the headings Strategies to Achieve the Year's Objectives, Our Ethos, Review of Activities and Achievements, Reserves and Financial Health, Future Plans and Structure, Governance and Management.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Aims

The school operates under a Charitable Trust, incorporated as The Daiglen School Trust Limited, on 19th January 1977.

The objects of the school, as set out in the Memorandum and Articles dated 19th January 1977 are to promote and provide for the advancement of education, and in connection therewith to conduct, carry on, acquire and develop in the United Kingdom any boarding or day school or schools for the education of children of either sex or both sexes.

We aim to provide a first class independent education for boys and girls from the ages of 3 to 11. We aim to achieve this both through strong academic tuition and through developing wider sporting, artistic and social skills in all our pupils. This is intended to provide an environment where each pupil can develop and fulfil his or her potential, thus to help build self-confidence and encourage a desire to contribute to the wider community. We also aim to provide before and after school care for those needing this facility, as well as holiday clubs.

Our objectives

Our objectives are set to reflect our educational aims and the ethos of the school. It is important to us that we maintain and enhance the academic success of the school. This objective is, however, set in the context of the broader goals we set for the school and its pupils.

In setting our objectives and planning our activities our Governors have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education and fee-charging.

Our key objectives for the year were to:

- improve outcome for all pupils in Maths;
- improve outcome for pupils at end of KS2;
- provide high quality facilities, accommodation and resources;
- build a strong and stable leadership structure; and
- maintain healthy pupil numbers and attract new students.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

Our Strategy

Our Governors are responsible for setting a strategy for achieving the objectives they have set. In taking forward the strategy we:

- Review and benchmark the school's academic syllabus, teaching practices and examination results:
- Invest in technology and the infrastructure of the school:
- Make available our facilities to the local community wherever practical: and
- Continue to review and develop our methods for awarding bursaries and scholarships and ensure that these are adequately funded, in order to ensure wider access to pupils from all backgrounds.

Strategies to achieve the year's

In order to continue to improve outcome for all pupils in mathematics, a new maths scheme was implemented at the school and the impact of the new materials monitored. In addition, teachers were deployed to enable smaller tuition groups during maths lessons as appropriate. Resources were utilised to full effect and fully supported all pupils' maths learning.

To ensure best outcome of pupils at the end of Key Stage 2, a comprehensive programme of examination and interview preparation was provided for pupils with a view to enabling pupils to attain the best outcome. In addition, teachers continued to work with parents regarding expectations and aspirations in respect of pupils to ensure leavers achieved places at preferred/suitable secondary schools.

The quality of facilities, accommodation and resources at the School were improved with refurbishment and upgrade of two classrooms and the group teaching room. In addition, works to create an additional meeting and medical room were carried out as well as improvements and re-decoration of the dining room and other classrooms.

To ensure high quality lessons leading to positive exam results, focus was placed on ensuring that teaching continued to be fun, creative, engaging and inspiring to ensure that children were enthusiastic to learn and encouraged to reach their individual potential. In addition, peer coaching continued to support and maintain consistently high-quality teaching, encouraging the development of qualities including resilience, responsibility, reasoning and reflection. Focus was placed on ensuring cross curricular links where appropriate and that the needs of pupils at all levels were met.

In order to build a strong and stable leadership structure focus was placed on developing the leadership team to ensure relevant staff had the experience and training to lead and deliver on all aspects of school management. During the year, the Board of Governors attended a Governor Training and Development Day to ensure continued confidence in roles and responsibilities.

In order to maintain healthy pupil numbers and attract new students, focus was placed on maintaining the high profile of the school in the local area including maximisation of advertising space and feature articles in local publications. In addition, additional tours and visits outside scheduled Open Mornings were offered (prior to enforced closure of schools in March 2020 due to the COVID-19 pandemic) and focus was placed on the small class sizes, high ratio of staff to pupils and broad and balanced curriculum.

Our ethos

The Daiglen School is a charitable trust which seeks to benefit the public through the pursuit of its stated aims. Our fees are set at a level to achieve those aims and ensure the financial viability of the school.

The school welcomes pupils from all backgrounds. Interviews and assessments are conducted both with the prospective pupils and parents in order to ensure that the school will be able to educate and develop the

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

prospective pupils to the best of their potential and to satisfy ourselves that prospective pupils will be able to cope with the pace of learning and benefit from the education we provide.

Prospective nursery parents are encouraged to visit the school. The head teacher shows prospective nursery parents around the school and discusses the type of education that the school can offer their child.

Prospective parents with children wishing to join the school in the reception class have a short interview with the reception teacher and those that are offered a place are invited to spend a morning with their teacher and reception class. Entry from Years 1 to 6 is subject to an interview and prospective pupils are invited to spend a day at the school with their prospective class and form teacher and are assessed during the day via reading and maths tests to ensure the school is able to educate and develop the prospective pupils to the best of their potential. The school provides parents with regular information about their children's social and academic progress. Information is provided at termly parents' evenings and academic progress in end-of-term reports. The year-end reports provide greater depth in respect of a child's social and academic progress. During the school year, informal contact is maintained with parents.

The school holds an annual Speech night in which scholastic and sports achievements are celebrated with awards. The annual Speech night could not be held during the year, due to the restrictions associated with the COVID-19 pandemic and scholastic and sports achievements were instead celebrated in the year book and in a Year 6 assembly.

The school is committed to safeguarding and promoting the welfare of our pupils and expects all staff and Governors to share in this commitment.

An individual's economic status, gender, ethnicity, race, religion or disability do not form part of our assessment process.

We value the unique talents of every pupil and aim to instil in them a love of learning which prepares them for the opportunities, responsibilities and experiences of life. We believe that nurturing the social and emotional development of our pupils will provide the foundation for their future happiness and success both personally and academically. We aim to enhance and enrich our pupils' personal, social, creative, academic and physical development in order that they become confident, independent and responsible citizens who show kindness and consideration to others and contribute positively to society.

The school is an equal opportunity organisation and is committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, gender, sexual orientation or disability. The school will make reasonable adjustments to meet the needs of pupils or staff who are or have become disabled.

Our policies

Scholarships and Bursaries Policy

The Governors have agreed to maintain a Bursary reserve of £50,000.

Scholarships and bursaries are offered to children aged 7 plus. Financial awards will be given to pupils deemed to have the academic potential to become a scholar and to those whose parents would otherwise not be able to afford a place to ensure access to the education we provide is not restricted to those who can afford a fee paying place.

Means Tested Bursaries

The school is a registered charity administered by a board of trustees who set aside a bursary fund to help children who are likely to benefit academically from the education offered by the school whose parents have palpable difficulty in meeting the fees. The Bursary fund offers means-tested bursaries, within certain limits, to children whose families require financial assistance. The school is an inclusive community that

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encourages applications from pupils from a diverse range of backgrounds and cultures. Candidates for a bursary will be expected to sit an internal assessment test to demonstrate their ability to contribute to and thrive in the school's educational environment, and to benefit from the education that the school provides.

Parents of children who are already at the school may apply for a bursary if there is significant change in their circumstances which could not reasonably have been foreseen at the time of entry into the school. In such cases, bursaries would not normally be approved until the pupil has completed two academic years at the school. When considering such applications, account will also be taken of a report on the pupil's contribution to the life of the school and of the pupil's progress as well as the changes in the parents' financial circumstances.

The school recognises that it has a duty to ensure that any financial support offered is well focussed and targeted towards those most in need. All bursary support is therefore means-tested annually and the level of support may reduce, or even end, following a change in financial circumstances. All awards are subject to the school's ability to fund them within the context of its overall budget and cannot therefore be guaranteed.

Scholarships

The school awards an academic scholarship to children deemed to be potential scholars and is not subject to means testing. A scholarship for achievement or potential in the creative arts of drama, music, dance and art may also be awarded to a suitable candidate.

Successful candidates will be expected to complete their preparatory education at the school, uphold the values of the school and be a good example to others. The governors reserve the right to review the scholarship award if a pupil's conduct or achievement falls short of expected standards.

The Governors awarded three 25% scholarships during the year and a bursary. This brought the total amount offered by the school in financial awards to £12,752. In addition, we continued to support The Royal National Children's Foundation, with parents donating £10 each per term; a sum which was matched by the school.

The Governors regularly review the bursary and scholarship provision at the school and the availability of the provision is advertised on the school's website and publicised at open mornings held for prospective parents.

The school has engaged the services of a bursary advisory company to carry out independent assessment and make recommendations in respect of bursary applications.

Family Discount Policy

To underline the value we place on continuity for families, during the year we offered discounts where parents had more than one child in the school.

Assistance to our teaching staff

The school offers a staff discount if members of staff choose to educate their children at the school.

ACHIEVEMENT AND PERFORMANCE

Review of Activities and Achievements

Pupil numbers and fees

Pupil numbers saw some decline, with 141 pupils on roll.

The all-inclusive school fees for the year under review were set as £3,375 per term (2019: £3,200) for nursery to Year 2 and £3,425 per term (2019: £3,250) for Year 3 to Year 6, before the deduction of any bursaries or scholarships.

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Following the enforced closure of schools in March 2020 due to the COVID-19 pandemic, to all but the children of critical workers, the Trustees agreed a reduction in fees in respect of the summer term as follows:-

Nursery and Reception 50% discount (total fee of £1,688)

Years 1 and 2 40% discount (total fee of £2,025)

Years 3, 4 and 5 40% discount (total fee of £2,055)

Year 6 50% discount (total fee of £1,713)

Academic

High standards of pupil attainment were maintained and entrance exam results were once again very pleasing. Eleven children sat entrance exams to selective independent secondary schools and twenty four offers were made which included the offer of two scholarships. In addition three Grammar School places were offered.

Other activities which enhanced pupils' learning included visits and workshops in school from the Freshwater Theatre Company, Wizard Stories, the Young Shakespeare Company and the poet, Neal Zetter. In addition, school visits were made to St John's Church, Queen Elizabeth's Hunting Lodge and Year 6 children participated in the Bancroft's School Science Fair.

Daiglen once again participated in inter-school quizzes and competitions. The Year 6 pupils participated in the Primary Maths Challenge, with two pupils achieving bronze certificates, three pupils a silver certificate and one a gold certificate. Three Year 6 pupils also participated in the Forest School Maths Challenge.

Co-curricular activities

In the year under review, the school offered a varied range of extra-curricular clubs until enforced closure of schools in March 2020.

Sport

The school continued to enter tournaments and galas, competing against other local preparatory schools. Pupils took part in the Cross Country WG&EL League and Champion Day. The school's football team reached the plate semi-final in the ISA North Championships and pupils took part in Tag Rugby and swimming events at both Forest and Bancroft's School. In addition, one pupil won a bronze medal representing the ISA North in the national swimming championships, one pupil reached the top 5 of the ISA North Table Tennis Championship and one pupil won the ISA under 13 Girls National Champion Table Tennis finals.

The Arts

The Arts continued to have a high profile within the school with artwork of pupils celebrated within the year book.

In dramatic Arts, pupils took part in in-school productions. Children in Early Years and Key Stage One performed in a Christmas concert for their parents at St James' Church Hall and Year 4 pupils performed in a Harvest assembly. Year 6 attended a workshop based on Shakespeare's 'the Tempest' at Forest School and sang carols in Buckhurst Hill for the Residents' Association's Annual Christmas in Queen Road event.

All year groups attended a pantomime performance.

Residentials

Year 5 pupils once again enjoyed a camping weekend at Gilwell Park.

Community Service

The Daiglen pupils, parents and staff continued to raise funds for charitable causes, donating a total of

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

£2,270 to charities.

The school also made a charitable donation of £2,033 during the year to the Royal National Society for Children towards helping children who have suffered seriously at home or at school, or are at risk in some way, to attend independent boarding or day schools, or state boarding schools, where they have a real chance of making a new start.

The total amount raised for charity in the year under review was £4,303.

The planned programme of fundraising events included: Remembrance Day, a whole school Christmas Jumper Day and a Year 6 Christmas Bazaar.

As a small preparatory school set in a house, the school has limited facilities suitable for use by local community groups. During the year, the school did not receive any applications to use the school's facilities. The Trustees would consider providing local community groups with access to the school's facilities upon application, if practicable to do so.

FINANCIAL REVIEW

Our finances

The financial statements show gross incoming resources for the year on school activities of £1,302,392 (2019 £1,525,973). The principal source of income is School fees accounting for 96.32% of the school's income. The governors are continuing their strategy of deploying net incoming resources to investing in educational purposes and fabric of the school.

As a charity the parents of our pupils have the assurance that all the income of the school must be applied for educational purposes. As an educational charity we enjoy tax exemption on our educational activities and on our investment income provided these are applied to charitable aims. As a charity we are entitled to an 80% reduction on our business rates. The financial benefits we receive from these tax exemptions are all applied for educational purposes and indirectly help us to set aside funds for bursaries.

However, as an educational charity, we are unable to claim VAT input tax on our costs as we are exempt for VAT purposes. We also pay tax as an employer through the national insurance contributions we make.

In addition to the very substantial benefits the school brings to our pupils, the local community and society through the education we offer, our bursary programme creates a social asset without cost to the Exchequer.

Reserves and Financial Health

The Governors regularly review the finances, budgets and actual costs compared with budget as part of the effective stewardship of the school.

The Governors have continued their policy of setting aside substantial sums into improving the facilities of the school and maintaining the fabric to a high standard.

The total reserves of £1,199,064 (2019: 1,406,970) exceed the book value of the fixed assets, which stand at £605,942 (2019: £637,086), and the charity currently has net current assets of £674,622 (2019: £862,384).

The Governors recognise that the level of General Reserves fluctuates during periods of investment in the school and the arrangements with our bank are in place to provide an adequate 'safety net' should it be required.

The Trustees agreed a reduction in school fees for the summer term funded from cost savings identified and

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made following enforced closure of schools in March 2020 and by drawing down on cash reserves.

The school remained open for the full academic year to provide full-time education for pupils that were the children of parents whose work was critical to the COVID-19 response.

Although a few of the staff were furloughed via the Coronavirus Job Retention Scheme, the majority of staff returned as Early Years, Key Stage 1, Year 5 and Year 6 pupils returned to School in phases in June 2020.

Investment already made in high quality information technology enabled the school to achieve a seamless transition to first class remote learning during the partial closure of schools from March 2020, without further investment or training.

Many of the costs associated with the operation of the school are fixed and fixed costs remained stable for the year under review.

Investment policy and performance

The majority of our current cash reserves are invested with Virgin Bank, Cambridge & Counties Bank and Scottish Widows. This policy is reviewed regularly and an increased range of investments are considered where appropriate to the school.

FUTURE PLANS

Our future plans are financed primarily from fee income and from our reserves. The Governors need to maintain an equitable balance ensuring our current pupils benefit whilst, at the same time, ensuring that sufficient reserves are set aside to improve facilities for the next generation of pupils in the same way as current pupils benefit from investment made in the past.

The Bursary Fund, which has now been in operation for nine years, will be continually under review by the Governors. Our current aim is to continue to provide sufficient funds to award a new bursary in each school year and to keep the fund at a level of £50,000. The availability of bursaries will continue to be advertised on the school's website. In addition, parents/carers experiencing financial hardship will be made aware of the availability of bursary support and the process of application.

The Governors have reviewed the Repairs Fund and in keeping with their policy of setting aside substantial sums into improving the facilities of the school and maintaining the fabric to a high standard they have agreed to continue the level of the fund at £150,000.

The Board's Five Year Strategic Plan, to be reviewed on an annual basis, sets out the schools key objectives, which are:

- to maintain pupil numbers at full capacity
- to maintain a gender-balanced intake
- to implement a Management Development Plan to ensure regular review of leadership and management
- to ensure continuing excellence of teaching by developing and retaining staff with an effective succession planning strategy
- to focus Continued Professional Development for staff and share best practice in challenging all pupils and maximising their learning by personalising learning, developing thinking skills and collaboration
- to continue to raise the profile of co-curricular activities giving equal importance to academic and non-academic talents and developing a more creative curriculum
- to continue a rolling programme of enhancing the school's facilities in order to provide an attractive, stimulating and effective working environment
- to strengthen links and contacts with our feeder schools and take opportunities to promote and encourage discussion on entrance procedures
- to ensure our good name is maintained and spread via our website and other publicity, including communications with parents

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

- to develop as an eco-school
- to use ICT effectively to enhance learning, and all areas of school development.

Given the challenges associated with the ongoing COVID-19 pandemic, since the year end, investment has been made in a virtual tour of the school to allow prospective parents to view the school in a manner that is COVID-19 secure. Further investment has and continues to be made in marketing efforts to promote the school and attract new pupils.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is governed by its Memorandum and Articles, dated 19 January 1977.

The Governors, who are also the charity trustees, are responsible for the overall management and control of The Daiglen School Trust Limited and meet at least once a term. The work of implementing most of their policies and formulating new policies for consideration at full Governors' meetings is carried out by the Finance Committee, Academic Committee, Premises, Health & Safety Committee and Staff Contracts Committee, which also normally meet at least once a term. The members of these committees are also Governors.

The Finance Committee is responsible primarily for setting budgets, fees and salaries and managing the school's finances. The Premises, Health and Safety Committee is responsible primarily for the maintenance of the fabric and grounds and risk management and the Academic Committee is primarily responsible for all educational and staff matters. The Staff Contracts Committee is primarily responsible for reviewing staffing needs and contracts of employment.

Following the enforced closure of schools in March due to the COVID-19 pandemic, a number of additional Governors' meetings were held via video conferencing to ensure that Governors supported the head teacher and senior management team and continued to meet their responsibilities in respect of the overall management and control of the school.

Governing Recruitment and Training

The governing body requires breadth and depth of experience to carry out its duties effectively and efficiently. Where possible the Governors consider that the skills and experience of the Board should comprise the following:

- Someone with a legal background
- Someone with a financial/accounting background
- Someone with educational experience
- Someone with experience of project management
- Someone with senior management or business experience

The school's elected Governors are appointed at a Meeting of the Board, who take into account personal competence and eligibility, specialist skills and local availability.

New Governors are inducted into the workings of the school and are provided with an information pack outlining Board policy and procedures, and Governors' responsibilities. Governors attend training seminars in various aspects of governance, as appropriate. In addition, during the year, all Governors attended a training and development day.

Key Management Personnel

The Governors consider that they, together with the head teacher, comprise the Key Management Personnel. All Governors give of their time freely and no remuneration or expenses were paid in the year. No Governor or person connected with a Governor received any benefit from either means-tested bursaries or scholarships

THE DAIGLEN SCHOOL TRUST LIMITED

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awarded to our pupils. Remuneration of the head teacher is reviewed annually as part of the annual performance review by a Group of Governors and is recommended to the Board. A number of criteria are used in setting pay:

- Nature of the role and responsibilities
- Competitor salaries in the region
- The sector pay for a comparable position in the state sector
- Performance against objectives

The Governors intend to ensure that pay for senior roles is competitive in respect of both the independent school and state school sector.

Organisational Management

The Governors determine the general policy of the school. The day to day running of the school is delegated to the head teacher, supported by the deputy head teacher and the senior management team. The head teacher undertakes the key leadership role overseeing educational, pastoral and administrative functions in consultation with the deputy head and senior management team. The day to day administration is undertaken within the policies and procedures approved by the Governors, which provide for only significant expenditure decisions and capital projects to be referred to the Governors for prior approval.

The head teacher oversees the recruitment of all staff and attends Governors' meetings. The financial secretary, who prepares the termly management accounts, attends the finance committee meetings. The school manager attends all premises, health & safety committee meetings.

During the year, a number of employees were furloughed and an application for a grant to cover a portion of their usual monthly wage costs was made and approved via the Coronavirus Job Retention Scheme.

Risk management

The Governors are responsible for overseeing the risks faced by the school. Detailed consideration of risks is undertaken by all Committees and the full Board. Risks are identified, assessed and controls established throughout the year. A formal review of the school's risk assessment policy is undertaken on an annual basis.

The key controls used by the charity include:

- formal agendas for all Committee and Board activity;
- detailed terms of reference for all committees;
- comprehensive strategic planning, budgeting and management accounting;
- established organisational structure and lines of reporting;
- formal written policies;
- clear authorisation and approval levels; and
- vetting procedures as required by law for the protection of pupils.

The school completed additional risk assessments in respect of the COVID-19 pandemic which were revised and updated as necessary to take account of regulatory changes.

Through the risk management processes established for the school, the Governors are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

provide reasonable but not absolute assurance that major risks have been adequately managed.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01294875 (England and Wales)

Registered Charity number

273015

Registered office

Essex House
8 The Shrubberies
George Lane
South Woodford
London
E18

Trustees

Mrs S Barnes
P Degen
Mrs C J Doughty
Mrs O R Brown
N Y White
Mrs S R Stride
Mrs A L Dowling
I M Rabey (resigned 24.3.21)

Head Teacher

P Dear

Deputy Head Teacher

S Daltrey

Company Secretary

Mrs S Barnes

Auditors

Caton Fry & Partners Limited (Statutory Auditor)
Essex House
7-8 The Shrubberies
George Lane
South Woodford
London
E18 1BD

Bankers

Barclays Bank
Loughton & Woodford Branch
33 The Broadway
Woodford Green
Essex
IG8 OHJ

THE DAIGLEN SCHOOL TRUST LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

Solicitors

Coldham Shield & Mace
123-127 Station Road
Chingford
London
E4 6AG

Insurance Brokers

Marsh Brokers Ltd
Education Practice
Capital House
1 - 5 Perrymount Road
Haywards Heath
West Sussex
RH16 3SY

Website

www.daiglenschool.co.uk

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Daiglen School Trust Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS


The auditors, Caton Fry & Partners Limited (Statutory Auditor), will be proposed for re-appointment at the forthcoming Annual General Meeting.

THE DAIGLEN SCHOOL TRUST LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2020**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 18 May 2021 and signed on its behalf by:

S. A. Barnes


Mrs S Barnes - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Opinion

We have audited the financial statements of The Daiglen School Trust Limited (the 'charitable company') for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 19 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE DAIGLEN SCHOOL TRUST LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

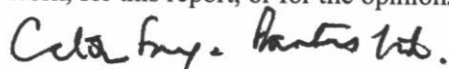
We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Caton Fry & Partners Limited (Statutory Auditor)

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Essex House

7-8 The Shrubberies

George Lane

South Woodford

London E18 1BD

18 May 2021

THE DAIGLEN SCHOOL TRUST LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2020**

	Notes	2020 Unrestricted funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities	3		
School		1,302,392	1,525,973
Investment income	2	<u>8,008</u>	<u>7,953</u>
Total		1,310,400	1,533,926
 EXPENDITURE ON			
Charitable activities	4		
School		<u>1,518,306</u>	<u>1,512,084</u>
NET INCOME/(EXPENDITURE)		(207,906)	21,842
 RECONCILIATION OF FUNDS			
Total funds brought forward		<u>1,406,970</u>	<u>1,385,128</u>
TOTAL FUNDS CARRIED FORWARD		<u>1,199,064</u>	<u>1,406,970</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**BALANCE SHEET
31 AUGUST 2020**

	Notes	2020 Unrestricted funds £	2019 Total funds £
FIXED ASSETS			
Tangible assets	12	605,942	637,086
CURRENT ASSETS			
Debtors	13	435,406	98,331
Cash at bank and in hand		<u>816,965</u>	<u>1,430,669</u>
		1,252,371	1,529,000
CREDITORS			
Amounts falling due within one year	14	<u>(577,749)</u>	<u>(666,616)</u>
NET CURRENT ASSETS		<u>674,622</u>	<u>862,384</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,280,564	1,499,470
CREDITORS			
Amounts falling due after more than one year	15	<u>(81,500)</u>	<u>(92,500)</u>
NET ASSETS		<u>1,199,064</u>	<u>1,406,970</u>
FUNDS	17		
Unrestricted funds:			
General fund		528,197	720,515
Freehold property fund		470,867	486,455
Major repairs fund		150,000	150,000
Bursary fund		<u>50,000</u>	<u>50,000</u>
		<u>1,199,064</u>	<u>1,406,970</u>
TOTAL FUNDS		<u>1,199,064</u>	<u>1,406,970</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2020.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

BALANCE SHEET - continued
31 AUGUST 2020

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18 May 2021 and were signed on its behalf by:

S. A. Barnes



S Barnes - Trustee



P Degen - Trustee



A L Dowling - Trustee

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2020**

	Notes	2020 £	2019 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(598,780)</u>	<u>112,686</u>
Net cash (used in)/provided by operating activities		<u>(598,780)</u>	<u>112,686</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(22,932)</u>	<u>(31,571)</u>
Interest received		<u>8,008</u>	<u>7,953</u>
Net cash used in investing activities		<u>(14,924)</u>	<u>(23,618)</u>
Change in cash and cash equivalents in the reporting period		(613,704)	89,068
Cash and cash equivalents at the beginning of the reporting period		<u>1,430,669</u>	<u>1,341,601</u>
Cash and cash equivalents at the end of the reporting period		<u>816,965</u>	<u>1,430,669</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2020**

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(207,906)	21,842
Adjustments for:		
Depreciation charges	54,076	58,892
Interest received	(8,008)	(7,953)
Increase in debtors	(337,075)	(8,936)
(Decrease)/increase in creditors	<u>(99,867)</u>	<u>48,841</u>
Net cash (used in)/provided by operations	<u>(598,780)</u>	<u>112,686</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/9/19 £	Cash flow £	At 31/8/20 £
Net cash			
Cash at bank and in hand	<u>1,430,669</u>	<u>(613,704)</u>	<u>816,965</u>
	<u>1,430,669</u>	<u>(613,704)</u>	<u>816,965</u>
Total	<u>1,430,669</u>	<u>(613,704)</u>	<u>816,965</u>

The notes form part of these financial statements

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income, including Grants, is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Improvements to property	- 10% on cost
Fixtures & fittings	- 10% on cost
Computer equipment	- 33% on cost and 25% on cost

Fixed assets are shown included at cost less accumulated depreciation. Impairment reviews are undertaken if there are any indicators of impairment.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are funds which are set aside by the Governors out of unrestricted general funds for specific future purposes or projects. In particular, amounts are set aside to a major repairs fund each year by a transfer from general funds to designated funds on the basis of expected requirements for major repairs to premises. The cost of major repairs may be charged against the fund.

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES - continued

Fund accounting

Transfers are also made each year from general funds to designated funds to build up a property fund which is maintained at an amount equal to the net book value of freehold property shown in the balance sheet. The purpose of this policy is to reflect the fact that general funds have been used to finance freehold property used for school purposes.

A designated bursary fund has been set-up to provide subsidised tuition fees in the form of bursaries. Funds are transferred from general reserves to designated reserves as allocated by the Trustees. Funds are utilised when bursaries are awarded.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Operating leases

Rentals payable under operating leases are charged to the SOFA as incurred over the term of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The Charity participates in the Teachers' Pension defined benefit scheme. Pension costs are assessed in accordance with actuarial advice, and based on the most recent actuarial valuation of the scheme. These costs are accounted for on the basis of charging the cost of providing pensions over the period during which the Charity benefits from the employees' services.

Irrecoverable vat

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Trade and other debtors

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the statement of financial activities.

Trade and other creditors

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

2. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	<u>8,008</u>	<u>7,953</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2020	2019
	Activity	£	£
School fees	School	1,262,298	1,500,766
Clubs & activities	School	17,737	19,048
Other ancillary income	School	3,953	6,159
Grants	School	<u>18,404</u>	-
		<u>1,302,392</u>	<u>1,525,973</u>

Grants relate to those amounts claimed to pay salaries, Employers National Insurance Contributions and Employers Pension Contributions under the Government Coronavirus Job Retention Scheme for those staff members who were placed on furlough during the ongoing pandemic.

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 5) £	Support costs (see note 6) £	Totals £
School	<u>1,500,957</u>	<u>17,349</u>	<u>1,518,306</u>

5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2020	2019
	£	£
Staff costs	985,747	938,832
Other operating leases	12,204	11,619
Donations	2,033	3,887
Other teaching costs	72,885	79,913
Catering	72,089	119,143
Premises costs	224,181	221,159
Administration & finance costs	64,990	60,050
Scholarship award	12,752	7,313
Provision for bad debts	-	(3,316)
Depreciation	<u>54,076</u>	<u>58,892</u>
	<u>1,500,957</u>	<u>1,497,492</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

6. SUPPORT COSTS

	Governance costs £ <u>17,349</u>
School	

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	8,574	5,564
Depreciation - owned assets	54,076	58,892
Other operating leases	<u>12,204</u>	<u>11,619</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31 August 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2020 nor for the year ended 31 August 2019.

9. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	784,521	776,759
Social security costs	71,260	67,832
Other pension costs	<u>129,966</u>	<u>94,241</u>
	<u>985,747</u>	<u>938,832</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Teaching	29	28
Other	<u>5</u>	<u>5</u>
	<u>34</u>	<u>33</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

9. STAFF COSTS - continued

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020	2019
£70,001 - £80,000	<u>1</u>	<u>1</u>

Included in higher paid staff the number to whom retirement benefits are accruing under the Teachers' Pension Scheme is 1.

Within Other pension costs the pension costs relating to the defined benefit scheme are £121,101 (2019: £86,975) and to the defined contribution scheme are £8,865 (2019: £7,266).

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Charitable activities	
School	1,525,973
Investment income	<u>7,953</u>
Total	1,533,926
 EXPENDITURE ON	
Charitable activities	
School	1,512,084
 NET INCOME	 <u>21,842</u>
 RECONCILIATION OF FUNDS	
Total funds brought forward	 <u>1,385,128</u>
 TOTAL FUNDS CARRIED FORWARD	 <u><u>1,406,970</u></u>

THE DAIGLEN SCHOOL TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2020

11. PENSION SCHEME

The following note was issued by the Department for Education in August 2019.

INTRODUCTION

The Teachers' Pension Scheme (TPS or scheme) is a statutory, unfunded, defined benefit occupational scheme, governed by the Teachers' Pensions Regulations 2010 (as amended), and the Teachers' Pension Scheme Regulations 2014 (as amended). These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership. Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

THE TEACHERS' PENSION BUDGETING AND VALUATION ACCOUNT

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act (1972) and Public Service Pensions Act (2013) and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - contributions from members, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Acts.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

VALUATION OF THE TEACHERS' PENSION SCHEME

The latest valuation of the Teachers' Pension Scheme has now taken place, in line with directions issued by HM Treasury and using membership data as at 31 March 2016. As a result of this valuation TPS employers will pay an increased contribution rate of 23.68% from September 2019 (this includes the administration levy of 0.8%). The timing of the implementation is to align its introduction with employers' budget planning cycles. Until then, employers will pay the current rate of 16.48%.

A copy of the latest valuation report can be found by on the Teachers' Pension Scheme website

SCHEME CHANGES

The arrangements for a reformed Teachers' Pension Scheme, in line with the recommendations made by Lord Hutton, in particular the introduction of a Career Average Revalued Earnings (CARE) scheme, were implemented from 1 April 2015.

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

11. PENSION SCHEME - continued

In December 2018, the Court of Appeal held that transitional protection provisions contained in the reformed judicial and firefighter pension schemes, introduced as part of public service pension reforms in 2015, gave rise to direct age discrimination and were therefore unlawful. The Supreme Court, in a decision made in June 2019, have rejected the Government's application for permission to appeal the Court of Appeal's ruling. The case will now be referred to an Employment Tribunal for a decision regarding the remedy which will need to be offered to those members of the two schemes who were subject of the age discrimination.

HM Treasury are clear that the ruling has implications for the other public service schemes, including the Teachers' Pension Scheme. Those implications are currently being considered and any impact on scheme costs is expected to be looked at within the next scheme valuation, which is currently scheduled to be based on April 2020 data and implemented in April 2023.

12. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures & fittings £	Computer equipment £	Totals £
COST					
At 1 September 2019	779,378	62,574	256,100	177,315	1,275,367
Additions	<u>-</u>	<u>-</u>	<u>17,354</u>	<u>5,578</u>	<u>22,932</u>
At 31 August 2020	<u>779,378</u>	<u>62,574</u>	<u>273,454</u>	<u>182,893</u>	<u>1,298,299</u>
DEPRECIATION					
At 1 September 2019	292,922	50,852	131,977	162,530	638,281
Charge for year	<u>15,588</u>	<u>1,954</u>	<u>22,028</u>	<u>14,506</u>	<u>54,076</u>
At 31 August 2020	<u>308,510</u>	<u>52,806</u>	<u>154,005</u>	<u>177,036</u>	<u>692,357</u>
NET BOOK VALUE					
At 31 August 2020	<u>470,868</u>	<u>9,768</u>	<u>119,449</u>	<u>5,857</u>	<u>605,942</u>
At 31 August 2019	<u>486,456</u>	<u>11,722</u>	<u>124,123</u>	<u>14,785</u>	<u>637,086</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Fees & extras	411,405	85,625
Other debtors	694	637
Prepayments and accrued income	<u>23,307</u>	<u>12,069</u>
	<u>435,406</u>	<u>98,331</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	87,022	58,362
Social security and other taxes	16,226	19,047
Other creditors	19,086	20,033
Fees & extras	426,602	485,109
Fee deposits due within 1 year	7,500	6,000
Accrued expenses	<u>21,313</u>	<u>78,065</u>
	<u>577,749</u>	<u>666,616</u>

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020	2019
	£	£
Fee deposits repayable	<u>81,500</u>	<u>92,500</u>

16. SECURED DEBTS

The bank overdraft held with Barclays Bank PLC is secured by a charge over the property at 68 Palmerston Road.

17. MOVEMENT IN FUNDS

	At 1/9/19	Net movement in funds	Transfers between funds	At 31/8/20
	£	£	£	£
Unrestricted funds				
General fund	720,515	(46,988)	(145,330)	528,197
Freehold property fund	486,455	(15,588)	-	470,867
Major repairs fund	150,000	(132,578)	132,578	150,000
Bursary fund	<u>50,000</u>	<u>(12,752)</u>	<u>12,752</u>	<u>50,000</u>
	<u>1,406,970</u>	<u>(207,906)</u>	<u>-</u>	<u>1,199,064</u>
TOTAL FUNDS	<u>1,406,970</u>	<u>(207,906)</u>	<u>-</u>	<u>1,199,064</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,310,400	(1,357,388)	(46,988)
Freehold property fund	-	(15,588)	(15,588)
Major repairs fund	-	(132,578)	(132,578)
Bursary fund	-	(12,752)	(12,752)
	<u>1,310,400</u>	<u>(1,518,306)</u>	<u>(207,906)</u>
TOTAL FUNDS	<u>1,310,400</u>	<u>(1,518,306)</u>	<u>(207,906)</u>

Comparatives for movement in funds

	At 1/9/18 £	Net movement in funds £	Transfers between funds £	At 31/8/19 £
Unrestricted funds				
General fund	683,085	169,737	(132,307)	720,515
Freehold property fund	502,043	(15,588)	-	486,455
Major repairs fund	150,000	(124,994)	124,994	150,000
Bursary fund	50,000	(7,313)	7,313	50,000
	<u>1,385,128</u>	<u>21,842</u>	<u>-</u>	<u>1,406,970</u>
TOTAL FUNDS	<u>1,385,128</u>	<u>21,842</u>	<u>-</u>	<u>1,406,970</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,533,926	(1,364,189)	169,737
Freehold property fund	-	(15,588)	(15,588)
Major repairs fund	-	(124,994)	(124,994)
Bursary fund	-	(7,313)	(7,313)
	<u>1,533,926</u>	<u>(1,512,084)</u>	<u>21,842</u>
TOTAL FUNDS	<u>1,533,926</u>	<u>(1,512,084)</u>	<u>21,842</u>

THE DAIGLEN SCHOOL TRUST LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 AUGUST 2020**

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/18 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
Unrestricted funds				
General fund	683,085	122,749	(277,637)	528,197
Freehold property fund	502,043	(31,176)	-	470,867
Major repairs fund	150,000	(257,572)	257,572	150,000
Bursary fund	<u>50,000</u>	<u>(20,065)</u>	<u>20,065</u>	<u>50,000</u>
	<u>1,385,128</u>	<u>(186,064)</u>	<u>-</u>	<u>1,199,064</u>
TOTAL FUNDS	<u>1,385,128</u>	<u>(186,064)</u>	<u>-</u>	<u>1,199,064</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,844,326	(2,721,577)	122,749
Freehold property fund	-	(31,176)	(31,176)
Major repairs fund	-	(257,572)	(257,572)
Bursary fund	<u>-</u>	<u>(20,065)</u>	<u>(20,065)</u>
	<u>2,844,326</u>	<u>(3,030,390)</u>	<u>(186,064)</u>
TOTAL FUNDS	<u>2,844,326</u>	<u>(3,030,390)</u>	<u>(186,064)</u>

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2020.

19. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the statutory financial statements, payroll and statutory services.

20. ULTIMATE CONTROLLING PARTY

The charity is under the control of the Trustees.

21. SHARE CAPITAL

Under the charitable company's Memorandum and Articles of Association the company does not have any share capital, but in the event of winding up, Trustees are required to contribute an amount not exceeding £1.

THE DAIGLEN SCHOOL TRUST LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2020**

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Investment income		
Deposit account interest	8,008	7,953
Charitable activities		
School fees	1,262,298	1,500,766
Clubs & activities	17,737	19,048
Other ancillary income	3,953	6,159
Grants	<u>18,404</u>	<u>-</u>
	<u>1,302,392</u>	<u>1,525,973</u>
Total incoming resources	1,310,400	1,533,926
EXPENDITURE		
Charitable activities		
Wages	784,521	776,759
Social security	71,260	67,832
Pensions	129,966	94,241
Other operating leases	12,204	11,619
Donations	2,033	3,887
Other teaching costs	72,885	79,913
Catering	72,089	119,143
Premises costs	224,181	221,159
Administration & finance costs	64,990	60,050
Scholarship award	12,752	7,313
Provision for bad debts	-	(3,316)
Depreciation of tangible fixed assets	<u>54,076</u>	<u>58,892</u>
	1,500,957	1,497,492
Support costs		
Governance costs		
Auditors' remuneration	8,000	8,000
Auditors' remuneration for non audit work	8,574	5,564
Legal fees	<u>775</u>	<u>1,028</u>
	<u>17,349</u>	<u>14,592</u>
Total resources expended	<u>1,518,306</u>	<u>1,512,084</u>
Net (expenditure)/income	<u>(207,906)</u>	<u>21,842</u>

This page does not form part of the statutory financial statements