



HUTTON & SHENFIELD CHORAL SOCIETY

REPORT AND ACCOUNTS FOR THE YEAR

1 AUGUST 2022 – 31 JULY 2023

HUTTON & SHENFIELD CHORAL SOCIETY

Annual report for the year to 31 July 2022

Hutton & Shenfield Choral Society is governed by a Constitution dated 17 January 1972, as subsequently amended on 7 October 1991 and again on 29 October 2001. The Charity is registered with the Charity Commissioners, No 273001. The Charity's postal address is 223 Mundon Road, Maldon, Essex CM9 6PW and its website address is www.hscs.org.uk. A Committee of Officers and ordinary members comprise the trustees of the Charity. The Officers are elected annually and the ordinary committee members are elected for terms of three years.

During the year the Committee was as follows:

Richard Randall (Chairman)
Robert Scott (Vice Chairman)
Esme Burton (Secretary)
John Kelk (Treasurer)
Pat Clark
Jane Davenport
Deborah Gill
Suzanne Kuyser
Jenny Pennick

The Independent Examiner is Christopher Watkins.

Objects, Organisation and Activities

The Society aims to foster the public's knowledge and appreciation of music, particularly choral music, by the study, practice and public performance of such music. In furtherance of these aims, the Society rehearses from September to July and usually stages 4 or 5 concerts each season for which it engages professional soloists and orchestral players. Members of the Society pay an annual subscription fixed at the Annual General Meeting and social events are held during the year for members and friends to help raise some additional funds.

Review of Progress and Achievements

Looking back at last season, for me the Sea Symphony was remarkable, especially the size of the choir and orchestra! Christmas was emotional for being the first for two years thanks to Covid. Parking was difficult and the bad weather meant attendance was down, but the singing by the young Ukrainian girl was exceptional. The February Come and Sing attracted a lot of singers (though very cold in the church!) The G & S evening, though not profitable, went very well, as did the Nelson Mass. The July concert was fantastic, though very difficult in rehearsal. And now we know that it was the last performance for our dear Angela Harris, who had been a member of the choir almost since its inception. Altogether a great season and well done everyone.

We are so fortunate to have two amazing musicians in our Choir Director and Accompanist, working so hard with us. I am very grateful to both. The people

on the committee are very talented and contribute so much, as do others in many ways, resourcing music scores, running the lending library, making coffee and fund raising etc. I would especially like to thank David, who has put in so much work to obtain the £8K grant that will enable us to put on the big Christmas concert in the Brentwood Centre this year. I must also give thanks to Suzanne and Jenny who are stepping down from the committee this year but have contributed so much during their time on it.

We still need help with publicity, so if anyone feels they can contribute in this way, please speak to me.

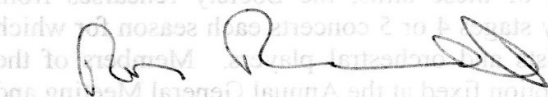
We must all put great effort into selling tickets for our concerts, especially the two big and expensive ones of this season, Verdi Requiem and the Christmas celebration with the Chelmsford Ballet and a primary school choir. Everyone can play their part here and help ensure our choir continues to thrive and deliver our high standard of musical performance.

Policy on Reserves

The Committee is well aware of the increasing costs of concerts and challenges of maintaining audience numbers; and the Trustees consider that it is still prudent to maintain a level of reserves on the general unrestricted fund comparable with about half of the annual concert turnover, if at all possible.

Bankers

The Society's bankers are The Co-operative Bank, 1 Balloon Street, Manchester, M60 4EP



Richard Randall

Chairman

On behalf of the Trustees of Hutton & Shenfield Choral Society

HUTTON & SHENFIELD CHORAL SOCIETY ANNUAL REPORT

ACCOUNTS FOR THE YEAR 1st AUGUST 2022 to 31st JULY 2023

BALANCE SHEET AS AT 31 JULY 2023

		2022
Fixed Assets	£	£
	0	0
Current Assets		
Debtors & Prepayments	-8,205	176
Deposit with Charities Official Investment Fund	26,883	30,963
Current Account & in hand	20,378	7,372
	39,056	38,510
Liabilities		
PRS Payments due	347	115
Sundry creditors	0	700
	347	815
Net Current Assets	38,709	37,695
Total Assets	38,709	37,695
Represented by:		
FUNDS		
Income Funds	0	0
Unrestricted General Fund	0	0

[Signature]
Chair

HUTTON & SHENFIELD CHORAL SOCIETY

Notes to the Accounts for the Year to 31 July 2023

Accounting Policies

General

These accounts have been prepared under the historical cost convention in accordance with applicable accounting standards and the Charities Commissioners Statement of Recommended Practice (SORP 2005) and the Charities Act 2006.

Depreciation

In drawing up these accounts, depreciation has not been provided. The Society's fixed assets comprise equipment (music stands and falls, conductor's podium and a music library) the total costs of which were written off immediately to revenue. The Society's library and keyboard are insured through the Making Music scheme under a property clause with a maximum payment of £50,000 and a limit of £5,000 for any single item.

Trustees' remuneration and expenses

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person known to be connected with any of them.

No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.

1. Grants

A grant of £1,000 was received during the year from Brentwood Arts Council. [Note also that a sum of £8,160 was received from Brentwood Borough Council in respect of a Levelling-Up Grant for the Christmas concert next season.]

2. Fund raising

Fund raising activities resulted in the following income flows:

	2022/23	2021/22
Functions	-269	1,773
Coffee at rehearsals (net)	964	116
"200 Club"	180	252
Other activities	3,533	2,001
	<u>4,409</u>	<u>4,142</u>

3. Retiring Collection at Christmas Concert

Traditionally, the Society has made a retiring collection at the end of its Christmas Concert. For this season, the nominated charity was SNAP and an amount of £381 was collected.

4. Concert Expenses

	2022/23	2021/22
Professional Fees	5,300	15,050
Hire of Instruments	0	331
Cost of Music Hire	1,784	1,057
Hall Hire (Concerts)	3,469	2,467
PRS	732	32
MAKING MUSIC subs & insurance	660	660
Printing, publicity & Sundry		739
	1,205	
	<u>13,150</u>	<u>20,336</u>

5. Management and Administration of the Charity

	2022/23	2021/22
Postages, phones & stationery	14	52
Newsletter & sundry printing	0	50
Storage of library	660	480
	<u>674</u>	<u>582</u>

HUTTON & SHENFIELD CHORAL SOCIETY

Independent Examiner's report to the Trustees of the Hutton & Shenfield Choral Society

I report on the accounts of the Society for the year ended 31 July 2023 which are set out in the pages 1 to 5.

Respective Responsibilities of trustees and the examiner

As charity trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

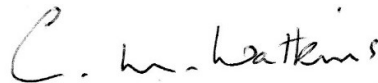
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:-



Name:

Christopher Watkins MCSI

Relevant professional qualification or body:

MCSI [Chartered Institute for Securities & Investment]

Address:

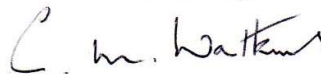
170, Brentwood Rd,
Herongate,
Brentwood,
Essex;
CM13 3PF

Date:-

4th September 2023

Statement of Accounts for the year ended 31 July 2023

	2022/2023	2021/2022		2022/2023	2021/2022
CONCERT ACCOUNT					
Conductor and artistes	5,300.00	6,050.00	Sale of Tickets	16,514.98	8,882.10
Orchestra	13,685.00	9,000.00	Programmes	393.97	206.31
Instrument Hire	0.00	331.00			
Printing - Programmes	500.56	525.85			
Printing - Tickets & Posters	349.68	213.28			
Advertising	355.04	0.00			
Hire of Halls	3,468.50	2,466.50			
Cost of Music	1,783.51	1,057.39			
NFMS - Insurance	660.00	660.00			
Performing Rights	732.41	31.54	Deficit	9,925.75	11,247.15
	<u>26,834.70</u>	<u>20,335.56</u>		<u>26,834.70</u>	<u>20,335.56</u>
GENERAL ACCOUNT					
Rehearsal Fees	9,981.64	8,072.00	Members Subs	16,665.00	15,355.00
Rehearsal Hall Hire	2,870.00	2,415.00	Tax Refund	3,227.96	3,744.79
Subscriptions Paid	149.90	212.27	Friends Income	452.50	362.50
Administration	674.23	532.16	Grants (BAC)	1,000.00	0.00
Equipment	92.19	94.95	Donations	2,005.27	2,555.00
Music for stock	216.98	773.87	Functions etc	-268.87	1,773.31
Brochure	33.00	32.57	Coffee	964.24	116.13
Friends Expenses	383.85	295.74	Music Hire	1379.64	878.24
General Advertising	0.00	17.00	Other Fund Raising	2,153.68	1122.97
Bank charges	0.00	61.50	Interest	695.84	47.75
Donations to Charity - [SNAP]	380.75	0.00	200 Club	180.00	252.00
			Recovery Creditor Overprovision	0.00	80.00
Surplus	14,053.47	13,780.63	Retiring Collection [SNAP]	380.75	0.00
	<u>28,836.01</u>	<u>26,287.69</u>		<u>28,836.01</u>	<u>26,287.69</u>
SUMMARY					
Concert Account Deficit	9,925.75	11,247.15	Balance Brought Forward -		
Balance Carried Forward - CLOSING CAPITAL	<u>38,708.96</u>	<u>34,581.24</u>	OPENING CAPITAL	<u>34,581.24</u>	<u>32,192.55</u>
			General Account Surplus	14,053.47	13,635.84
	<u>48,634.71</u>	<u>45,828.39</u>		<u>48,634.71</u>	<u>45,828.39</u>
RECONCILIATION					
Bank at 31 July 2023	20,377.84	7,371.74	General account - CAPITAL	<u>38,708.96</u>	<u>37,695.15</u>
Balance COIF at 31 July 2023	26,883.17	30,962.89			
Cash in hand	0.00	0.00			
Debtors & Prepayments	-8,204.79	175.82			
	<u>39,056.22</u>	<u>38,510.45</u>			
Creditors - Brentwood Arts	0.00	0.00			
- PRS	347.26	115.30			
- Other	0.00	700.00			
Adjusted Balance	<u>38,708.96</u>	<u>37,695.15</u>			


John E Kelk,
TreasurerI confirm that the above accounts are in accordance
with the records supplied

Christopher Watkins,
Independent Examiner