



HUTTON & SHENFIELD CHORAL SOCIETY

REPORT AND ACCOUNTS FOR THE YEAR

1 AUGUST 2021 – 31 JULY 2022

HUTTON & SHENFIELD CHORAL SOCIETY

Annual report for the year to 31 July 2022

Hutton & Shenfield Choral Society is governed by a Constitution dated 17 January 1972, as subsequently amended on 7 October 1991 and again on 29 October 2001. The Charity is registered with the Charity Commissioners, No 273001. The Charity's postal address is 223 Mundon Road, Maldon, Essex CM9 6PW and its website address is www.hscs.org.uk. A Committee of Officers and ordinary members comprise the trustees of the Charity. The Officers are elected annually and the ordinary committee members are elected for terms of three years.

During the year the Committee was as follows:

Richard Randall (Chairman)
Robert Scott (Vice Chairman)
Esme Burton (Secretary)
John Kelk (Treasurer)
Pat Clark
Jane Davenport
Deborah Gill
Suzanne Kuyser
Jenny Pennick

The Independent Examiner is Christopher Watkins.

Objects, Organisation and Activities

The Society aims to foster the public's knowledge and appreciation of music, particularly choral music, by the study, practice and public performance of such music. In furtherance of these aims, the Society rehearses from September to July and usually stages 4 or 5 concerts each season for which it engages professional soloists and orchestral players. Members of the Society pay an annual subscription fixed at the Annual General Meeting and social events are held during the year for members and friends to help raise some additional funds.

Review of Progress and Achievements

Thinking of last season's music, it now seems a long time ago. In November the new piece by Gjeilo was challenging but fantastic. It was so disappointing to have to cancel the Christmas concert at the last minute because of Covid, but the soiree went ahead and went well despite the absence of the buffet. Haydn's Creation in May was exciting as was the Rossini in July, even though two soloists went down with Covid at the last minute (though ticket sales continued to be disappointing).

I must extend huge thanks to Tim and Steven for their expertise and skills that are so crucial to the choir. Thanks also to all the committee and volunteers who contribute so much in so many ways, too many to single out individually. I must also mention the grant of a thousand pounds that Bob has secured for us from Brentwood Arts Council.

Last Saturday and Sea Symphony at Chelmsford Cathedral was wonderful, with a larger audience than we had expected, and some very welcome sponsorship of soloists and orchestra. Thanks to all who contributed in this way. The efforts on the publicity front obviously paid off.

Looking to the future, Marina is working on developing our website and there will be another newsletter on its way. On the social front, we had one enjoyable and successful quiz night, but we need more social events and other fundraising activities. Ticket sales, as ever, are vital and we need to recruit more members. Please tell your friends about our Come and Sing day on February 25th and encourage them to come along.

Finally, last year was a great pleasure to me and one I much enjoyed. Thanks to all of you and keep singing!

Policy on Reserves

The Committee is well aware of the increasing costs of concerts and challenges of maintaining audience numbers; and the Trustees consider that it is still prudent to maintain a level of reserves on the general unrestricted fund comparable with about half of the annual concert turnover, if at all possible.

Bankers

The Society's bankers were HSBC Bank plc, Brentwood CM14 4RU until 14th April 2022. Since then, the bankers have been The Co-operative Bank, 1 Balloon Street, Manchester, M60 4EP

A handwritten signature in black ink, appearing to read 'Richard Randall', written over the printed name and title.

Richard Randall
Chairman
On behalf of the Trustees of Hutton & Shenfield Choral Society

HUTTON & SHENFIELD CHORAL SOCIETY ANNUAL REPORT

ACCOUNTS FOR THE YEAR 1st AUGUST 2021 to 31st JULY 2022

BALANCE SHEET AS AT 31 JULY 2022

	£	£	2021 £
Fixed Assets		0	0
Current Assets			
Debtors & Prepayments	4,315		176
Deposit with Charities Official Investment Fund	26,187		30,963
Current Account & in hand	4,286		7,372
	<u>34,789</u>		<u>38,510</u>
Liabilities			
PRS Payments due	207		115
Sundry creditors	<u>0</u>		<u>700</u>
	207		815
Net Current Assets		34,581	37,695
Total Assets		<u>34,581</u>	<u>37,695</u>
Represented by:			
FUNDS			
Income Funds			
Unrestricted General Fund		0	0
		<u>0</u>	<u>0</u>

John Clark p3

HUTTON & SHENFIELD CHORAL SOCIETY

Notes to the Accounts for the Year to 31 July 2022

Accounting Policies

General

These accounts have been prepared under the historical cost convention in accordance with applicable accounting standards and the Charities Commissioners Statement of Recommended Practice (SORP 2005) and the Charities Act 2006.

Depreciation

In drawing up these accounts, depreciation has not been provided. The Society's fixed assets comprise equipment (music stands and falls, conductor's podium and a music library) the total costs of which were written off immediately to revenue. The Society's library and keyboard are insured through the Making Music scheme under a property clause with a maximum payment of £50,000 and a limit of £5,000 for any single item.

Trustees' remuneration and expenses

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person known to be connected with any of them.

No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.

1. Grants

No grants were received during the year.

2. Fund raising

Fund raising activities resulted in the following income flows:

	2021/22	2020/21
Functions	1,773	0
Coffee at rehearsals (net)	116	0
"200 Club"	252	0
Other activities	2,001	178
	<u>4,142</u>	<u>178</u>

3. Retiring Collection at Christmas Concert

Traditionally, the Society has made a retiring collection at the end of its Christmas Concert and normally the collectors are from the receiving beneficiary charity. As there was no Christmas concert, no collection was made.

4. Concert Expenses

	2021/22	2020/21
Professional Fees	15,050	3,173
Hire of Instruments	331	0
Cost of Music Hire	1,057	0
Hall Hire (Concerts)	2,467	290
PRS	32	0
MAKING MUSIC subs & insurance	660	750
Printing, publicity & Sundry	739	58
	<u>20,336</u>	<u>4,271</u>

5. Management and Administration of the Charity

	2021/22	2020/21
Postages, phones & stationery	52	0
Newsletter & sundry printing	50	0
Storage of library	480	0
	<u>582</u>	<u>0</u>

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person known to be connected with any of them.

No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.

Grants

No grants were received during the year.

Fund raising

Fund raising activities resulted in the following income flows:

	2021/22	2020/21
Functions	1,773	0
Coffee at rehearsals (net)	116	0
"200 Club"	252	0
Other activities	2,001	178
	<u>4,142</u>	<u>178</u>

Receiving Collection at Christmas Concert

Traditionally, the Society has made a receiving collection at the end of its Christmas Concert and normally the collection are from the receiving beneficiary charity. As there was no Christmas concert, no collection was made.

HUTTON & SHENFIELD CHORAL SOCIETY

Independent Examiner's report to the Trustees of the Hutton & Shenfield Choral Society

I report on the accounts of the Society for the year ended 31 July 2022 which are set out in the pages 1 to 5.

Respective Responsibilities of trustees and the examiner

As charity trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:-



Name:	Christopher Watkins MCSI
Relevant professional qualification or body:	MCSI [Chartered Institute for Securities & Investment]
Address:	170, Brentwood Rd, Herongate, Brentwood, Essex; CM13 3PF

Date:-

22nd August 2022

Statement of Accounts for the year ended 31 July 2022

	2021/2022	2020/2021		2021/2022	2020/2021
CONCERT ACCOUNT					
Conductor	3,000.00	750.00	Sale of Tickets	8,882.10	764.96
Artists	3,050.00	700.00	Programmes	206.31	93.11
Orchestra	9,000.00	1,723.00			
Instrument Hire	331.00	0.00			
Printing - Programmes	525.85	58.00			
Printing - Tickets & Posters	213.28	0.00			
Advertising	0.00	0.00			
Hire of Halls	2,466.50	290.00			
Cost of Music	1,057.39	0.00			
NFMS - Insurance	660.00	750.00			
Performing Rights	31.54	0.00	Deficit	11,247.15	3,412.93
	<u>20,335.56</u>	<u>4,271.00</u>		<u>20,335.56</u>	<u>4,271.00</u>
GENERAL ACCOUNT					
Rehearsal Fees	8,072.00	6,381.25	Members Subs	15,355.00	180.00
Rehearsal Hall Hire	2,415.00	420.00	Tax Refund	3,600.00	0.00
Subscriptions Paid	212.27	162.62	Friends Income	362.50	112.50
Administration	532.16	618.39	Grants (BAC)	0.00	0.00
Equipment	94.95	80.98	Donations	2,555.00	20.00
Music for stock	773.87	87.00	Functions etc	1,773.31	0.00
Brochure	32.57	0.00	Coffee	116.13	0.00
Friends Expenses	295.74	0.00	Music Hire	878.24	17.13
General Advertising	17.00	0.00	Other Fund Raising	1,122.97	161.23
Bank charges	61.50	0.00	Interest	47.75	12.44
Donations to Charity - [MacMillan]	0.00	0.00	200 Club	252.00	0.00
			Recovery Creditor Overprovision	80.00	217.76
Surplus	13,635.84	-7,029.18	Retiring Collection [MacMillan]	0.00	0.00
	<u>26,142.90</u>	<u>721.06</u>		<u>26,142.90</u>	<u>721.06</u>
SUMMARY					
Concert Account Deficit	11,247.15	3,412.93	Balance Brought Forward -		
Balance Carried Forward - CLOSING CAPITAL	<u>34,581.24</u>	<u>32,192.55</u>	OPENING CAPITAL	32,192.55	42,634.66
			General Account Surplus	13,635.84	-7,029.18
	<u>45,828.39</u>	<u>35,605.48</u>		<u>45,828.39</u>	<u>35,605.48</u>
RECONCILIATION					
Bank at 31 July 2022	4,286.07	7,371.74	General account - CAPITAL	<u>34,581.24</u>	<u>37,695.15</u>
Balance COIF at 31 July 2022	26,187.33	30,962.89			
Cash in hand	0.00	0.00			
Debtors & Prepayments	4,315.10	175.82			
	<u>34,788.50</u>	<u>38,510.45</u>			
Creditors - Brentwood Arts	0.00	0.00			
- PRS	207.26	115.30			
- Other	0.00	700.00			
Adjusted Balance	<u>34,581.24</u>	<u>37,695.15</u>			


John E Kelk,
TreasurerI confirm that the above accounts are in accordance
with the records supplied

Christopher Watkins,
Independent Examiner