

Registered charity number
272990

The Steeple Village Hall Trust

Report and Accounts

30 September 2021

The Steeple Village Hall Trust
Trustees' Annual Report for the year ended 30 September 2021

The Management Committee present its annual report and the financial statements for the year ended 30 September 2021.

Reference and Administration Information

Principal address:

Garden Fields
Steeple
CM0 7JY

Registered Charity Number:

272990

Trustees

Julie Belverstone (Treasurer)	Appointed January 2021
Chantelle Poulter	Appointed January 2021
Alison Coombes	Appointed January 2021
Gina Lamb	Appointed January 2021
Malcolm Davy-Barnes	Appointed January 2021
Sue Lowe	Appointed January 2021
Debbie Down	Appointed January 2021
Mark Bradbury	Appointed April 2021
Xanthe Glynn	Appointed April 2021
Philippa Anderson (Chairperson)	Appointed April 2021
Denise Allington	Appointed April 2021
Geraldine Rolls	Appointed April 2021
Suzie Lamb	Co-opted

Senior officer:

Julie Belverstone

Independent examiners

Michael Adamson and Co
21 The Drive
Hullbridge
Hockley
Essex
SS5 6LZ

The Steeple Village Hall Trust

Registered Charity number: 272990

Structure, Governance and management

Steeple Village Hall Trust is governed by its constitution Adopted 24th January 1977, amended on 9th November 1983, amended on 21st October 1998 and amended on 6th March 2020.

The Trustees are elected annually by the membership at the Annual General Meeting of the Charity not less than 4 members and not more than 15 members by the Trustees as required until the next AGM.

The Charity continually monitors major risks, and these are referred to the financial and personnel subgroup committee for consideration. The decisions on how to manage the risks are taken at the Management Committee Meetings and a risk register is in place.

Objectives and Activities

The Charity's aim is to provide the community with a hall for social and recreational events for people of all ages and abilities, to raise funds to maintain this objective via events held by volunteers.

When reviewing the activities of the Charity, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

Essex County Council awarded our lovely village hall the COVID safe grant, we have been able to do a lot more because of this grant which improved the hall for the local community and hirers feel safe knowing that our hall is COVID Safe.

For example:

Purchased projector and screen, bluetooth portable speaker, installation CCTV cameras.

Pergola for outdoor area along with security/wall lighting and picnic benches.

Industrial weekly cleaning.

Purchase and install of 6 wall mounted hand sanitizer units.

Purchase high-grade hand sanitizer bottles

Purchase paper towels z-fold for hand washing.

Purchase and supply of face masks.

Financial Review

The results for the year are as shown on page 4

The trustees has carried out an annual review of mandatory funds and determined that a minimum of £10,000 is required in the Charity's bank account to cover winding up expenses.

This report was approved by the board on

and signed on its behalf



Philippa Anderson

Chairperson

The Steeple Village Hall Trust Accountants' Report

Report of the Independent Examiners to the Members The Steeple Village Hall Trust

We have examined the financial statements on pages 4 to 8 for the year ended 30 September 2021, which have been prepared under the accounting policies set out on page 7

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- * examine the accounts under section 145 of the Charities Act,;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Adamson and Co
Chartered Accountants

21 The Drive
Hullbridge
Hockley
Essex
SS5 6LZ

Date :

The Steeple Village Hall Trust
Statement of Financial Activities for the year ended 30 September 2021

	Notes	Unrestricted fund £	Total 2021 £	Total 2020 £
Incoming resources:				
Incoming resources from generated funds:				
Voluntary income		2,336	2,336	-
Incoming resources from charitable activities		29,207	29,207	16,557
<hr/>				
Total incoming resources	2	31,543	31,543	16,557
<hr/>				
Resources expended:				
Cost of generating funds				
Costs of generating voluntary income		-	-	-
Charitable activities		15,074	15,074	5,401
Governance costs		-	-	-
<hr/>				
Total resources expended	3	15,074	15,074	5,401
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Net income for the year		16,469	16,469	11,156
Transfer between funds		-	-	-
Funds brought forward		14,766	14,766	3,610
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Funds carried forward		31,235	31,235	14,766

The attached notes for part of these accounts

The Steeple Village Hall Trust
Balance Sheet as at 30 September 2021

Notes	Unrestricted Funds 2021	Total 2021	Total 2020 £
Current assets			
Cash at bank and in hand	31,235	31,235	14,766
	<u>31,235</u>	<u>31,235</u>	<u>14,766</u>
Net assets	<u>31,235</u>	<u>31,235</u>	<u>14,766</u>
Funds carried forward			
Unrestricted funds	31,235	31,235	14,766
Total funds	<u>31,235</u>	<u>31,235</u>	<u>14,766</u>

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended.

In preparing these financial statements, the Trustees are required to select suitable accounting policies, as described on page 8 and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

These accounts were approved by the Board of Trustees on
and signed on its behalf by


Julie Belverstone
Treasurer


Philippa Anderson
Chairperson

The attached notes form part of these accounts

The Steeple Village Hall Trust
Cash Flow Statement
for the year ended 30 September 2021

	Total funds 2021 £	Total funds 2020 £
Net cash used in operating activities	16,469	11,156
Cash and cash equivalents brought forward	<u>14,766</u>	<u>3,610</u>
Cash at bank and in hand less overdrafts at 31 March	<u>31,235</u>	<u>14,766</u>
Consisting of:		
Cash at bank and in hand	<u>31,235</u>	<u>14,766</u>

The attached notes for part of these accounts

The Steeple Village Hall Trust
Notes to the Accounts for the year ended 30 September 2021

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historical cost convention, and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- * The charity becomes entitled to the resources;
- * The trustees are virtually certain that they will receive the resources; and
- * The monetary value can be measured with sufficient reliability.
- * Where grants are received in advance, the income is spread over the period of the grant and any funds received which relate to future accounting periods are treated as deferred income and released in the period to which they relate.

Incoming resources with related expenditure

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Volunteer help

The value of any volunteer help is not included in the accounts.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

2 Analysis of incoming resources

	2021	2020
	£	£
Voluntary income:		
Unrestricted funds		
Sundry donations	2,336	-
	<u>2,336</u>	<u>-</u>
Income from charitable activities:		
	2021	2020
	£	£
Unrestricted funds:		
Maldon District Council; COVID support	19,403	10,000
Fees and other income	9,804	6,557
	<u>29,207</u>	<u>16,557</u>
Total incoming resources	<u><u>31,543</u></u>	<u><u>16,557</u></u>

The Steeple Village Hall Trust
Notes to the Accounts for the year ended 30 September 2021

3 Analysis of resources expended

	2021	2020
	£	£
Unrestricted charitable activities		
Direct costs	12,641	2,544
Premises costs	2,119	2,763
Office expenses	110	-
Other costs	204	94
	<u>15,074</u>	<u>5,401</u>

4 Trustees expenses

Trustees expenses for the year amounted to £Nil (2020: Nil)

No member of the Board of Trustees nor any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds.

5 Taxation

The charity is exempt from Corporation Tax on its charitable activities.