

# THE STEEPLE VILLAGE HALL TRUST

England & Wales · Charity number 272990

## Details

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Other names	THE STEEPLE VILLAGE HALL AND COMMUNITY ASSOCIATION, THE STEEPLE VILLAGE TRUST
Status	Registered
Legal form	Other
Registered	1977-03-23
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	5 Batts Road Steeple Southminster Essex CM0 7LE
Phone	07803173285
Email	<a href="mailto:villagehallsteeple@gmail.com">villagehallsteeple@gmail.com</a>

## Activities

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**Objects:** THE PROVISION AND MAINTENANCE A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF STEEPLE WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS INCLUDING THE USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

**Activities:** To maintain and manage Steeple Village Hall. To provide and encourage social, educational and health related activities within the community.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Defined Groups

## Geography

- **Area of benefit:** THE PARISH OF STEEPLE
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£8,632	£15,827	-	-
2024-09-30	£14,031	£12,005	-	-
2023-09-30	£12,700	£13,499	-	-
2022-09-30	£32,531	£28,664	-	-
2021-09-30	£31,723	£15,182	-	-

## Trustees

Name	Role	Appointed
<b>Philippa Anderson</b>	Chair	2021-08-01
Denise Allington		2021-08-01
Julie Belverstone		2020-03-01
Rebecca Rothwell		2021-11-17
Sue Lowe		2020-03-01

**THE STEEPLE VILLAGE HALL TRUST**

England & Wales - Charity number 272990

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# Accounts

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Registered charity number  
272990

The Steeple Village Hall Trust

Report and Accounts

30 September 2022

**The Steeple Village Hall Trust**  
**Trustees' Annual Report for the year ended 30 September 2022**

The Management Committee present its annual report and the financial statements for the year ended 30 September 2022.

**Reference and Administration Information**

**Principal address:**

Garden Fields  
Steeple  
CM0 7JY

**Registered Charity Number:**

272990

**Trustees**

Julie Belverstone (Treasurer)  
Philippa Anderson (Chairperson)  
Sue Lowe  
Debbie Down  
Denise Allington  
Tracey Townsend  
Su Brown  
Rebecca Rothwell

**Senior officer:**

Julie Belverstone

**Independent examiners**

Michael Adamson and Co  
21 The Drive  
Hullbridge  
Hockley  
Essex  
SS5 6LZ

## **The Steeple Village Hall Trust**

**Registered Charity number: 272990**

### **Structure, Governance and management**

Steeple Village Hall Trust is governed by its constitution Adopted 24th January 1977, amended on 9th November 1983, amended on 21st October 1998 and amended on 6th March 2020.

The Trustees are elected annually by the membership at the Annual General Meeting of the Charity not less than 4 members and not more than 15 members by the Trustees as required until the next AGM.

The Charity continually monitors major risks, and these are referred to the financial and personnel subgroup committee for consideration. The decisions on how to manage the risks are taken at the Management Committee Meetings and a risk register is in place.

### **Objectives and Activities**

The Charity's aim is to provide the community with a hall for social and recreational events for people of all ages and abilities, to raise funds to maintain this objective via events held by volunteers.

When reviewing the activities of the Charity, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Achievements and Performance**

The following events have been held during the year:

Craft Fayre on Saturday 13th Oct '21

Queen's Jubilee on Friday 3rd June '22

Kids Zone on Thursday 18th August '22

Macmillan Coffee Morning on Friday 30th Sept '22

### **Financial Review**

The results for the year are as shown on page 4

The trustees has carried out an annual review of mandatory funds and determined that a minimum of £15,000 is required in the Charity's bank account to cover winding up expenses.

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This report was approved by the board on

and signed on its behalf

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Philippa Anderson  
Chairperson

## **The Steeple Village Hall Trust Accountants' Report**

### **Report of the Independent Examiners to the Members The Steeple Village Hall Trust**

We have examined the financial statements on pages 4 to 8 for the year ended 30 September 2022, which have been prepared under the accounting policies set out on page 7

#### **Respective responsibilities of the trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- \* examine the accounts under section 145 of the Charities Act,;
- \* to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- \* to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with section 130 of the Charities Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Adamson and Co  
Chartered Accountants

21 The Drive  
Hullbridge  
Hockley  
Essex  
SS5 6LZ

Date :

**The Steeple Village Hall Trust**  
**Statement of Financial Activities for the year ended 30 September 2022**

	Notes	Unrestricted fund £	Total 2022 £	Total 2021 £
<b>Incoming resources:</b>				
<b>Incoming resources from generated funds:</b>				
Voluntary income		1,352	1,352	2,336
<b>Incoming resources from charitable activities</b>		31,179	31,179	29,207
		<hr/>	<hr/>	<hr/>
<b>Total incoming resources</b>	2	32,531	32,531	31,543
<b>Resources expended:</b>				
<b>Cost of generating funds</b>				
Costs of generating voluntary income		-	-	-
Charitable activities		28,664	28,664	15,074
Governance costs		-	-	-
		<hr/>	<hr/>	<hr/>
<b>Total resources expended</b>	3	28,664	28,664	15,074
<b>Net income for the year</b>		3,867	3,867	16,469
Transfer between funds		-	-	-
Funds brought forward		31,235	31,235	14,766
		<hr/>	<hr/>	<hr/>
<b>Funds carried forward</b>		35,102	35,102	31,235

The attached notes for part of these accounts

**The Steeple Village Hall Trust**  
**Balance Sheet as at 30 September 2022**

Notes	Unrestricted Funds 2022	Total 2022	Total 2021 £
<b>Current assets</b>			
Cash at bank and in hand	35,102	35,102	31,235
	<u>35,102</u>	<u>35,102</u>	<u>31,235</u>
<b>Net assets</b>			
	<u>35,102</u>	<u>35,102</u>	<u>31,235</u>
<b>Funds carried forward</b>			
Unrestricted funds	35,102	35,102	31,235
	<u>35,102</u>	<u>35,102</u>	<u>31,235</u>
<b>Total funds</b>	<u>35,102</u>	<u>35,102</u>	<u>31,235</u>

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended.

In preparing these financial statements, the Trustees are required to select suitable accounting policies, as described on page 8 and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

These accounts were approved by the Board of Trustees on  
and signed on its behalf by

\_\_\_\_\_  
Julie Belverstone  
Treasurer

\_\_\_\_\_  
Philippa Anderson  
Chairperson

The attached notes for part of these accounts

**The Steeple Village Hall Trust**  
**Cash Flow Statement**  
**for the year ended 30 September 2022**

	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
<b>Net cash used in operating activities</b>	3,867	16,469
Cash and cash equivalents brought forward	<u>31,235</u>	<u>14,766</u>
<b>Cash at bank and in hand less overdrafts at 31 March</b>	<u>35,102</u>	<u>31,235</u>
Consisting of:		
Cash at bank and in hand	<u>35,102</u>	<u>31,235</u>

The attached notes for part of these accounts

**The Steeple Village Hall Trust**  
**Notes to the Accounts for the year ended 30 September 2022**

**1 ACCOUNTING POLICIES**

***Basis of preparation***

The financial statements have been prepared under the historical cost convention, and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

***INCOMING RESOURCES***

***Recognition of incoming resources***

These are included in the Statement of Financial Activities when:

- \* The charity becomes entitled to the resources;
- \* The trustees are virtually certain that they will receive the resources; and
- \* The monetary value can be measured with sufficient reliability.
- \* Where grants are received in advance, the income is spread over the period of the grant and any funds received which relate to future accounting periods are treated as deferred income and released in the period to which they relate.

***Incoming resources with related expenditure***

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

***Volunteer help***

The value of any volunteer help is not included in the accounts.

***EXPENDITURE AND LIABILITIES***

***Liability recognition***

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**2 Analysis of incoming resources**

	<b>2022</b>	<b>2021</b>
	£	£
<b>Voluntary income:</b>		
<b>Unrestricted funds</b>		
Sundry donations	1,352	2,336
	<u>1,352</u>	<u>2,336</u>
 <b>Income from charitable activities:</b>		
	<b>2022</b>	<b>2021</b>
	£	£
<b>Unrestricted funds:</b>		
Maldon District Council; COVID support	12,656	19,403
Fees and other income	18,523	9,804
	<u>31,179</u>	<u>29,207</u>
 <b>Total incoming resources</b>	<u><u>32,531</u></u>	<u><u>31,543</u></u>

**The Steeple Village Hall Trust**  
**Notes to the Accounts for the year ended 30 September 2022**

**3 Analysis of resources expended**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted charitable activities</b>		
Direct costs	23,019	12,641
Premises costs	3,501	2,119
Office expenses	991	110
Other costs	1,153	204
	<u>28,664</u>	<u>15,074</u>

**4 Trustees expenses**

Trustees expenses for the year amounted to £Nil (2021: Nil)

No member of the Board of Trustees nor any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds.

**5 Taxation**

The charity is exempt from Corporation Tax on its charitable activities.

**THE STEEPLE VILLAGE HALL TRUST**

England & Wales - Charity number 272990

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# Accounts

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Registered charity number  
272990

The Steeple Village Hall Trust

Report and Accounts

30 September 2021

**The Steeple Village Hall Trust**  
**Trustees' Annual Report for the year ended 30 September 2021**

The Management Committee present its annual report and the financial statements for the year ended 30 September 2021.

**Reference and Administration Information**

**Principal address:**

Garden Fields  
Steeple  
CM0 7JY

**Registered Charity Number:**

272990

**Trustees**

Julie Belverstone (Treasurer)	Appointed January 2021
Chantelle Poulter	Appointed January 2021
Alison Coombes	Appointed January 2021
Gina Lamb	Appointed January 2021
Malcolm Davy-Barnes	Appointed January 2021
Sue Lowe	Appointed January 2021
Debbie Down	Appointed January 2021
Mark Bradbury	Appointed April 2021
Xanthe Glynn	Appointed April 2021
Philippa Anderson (Chairperson)	Appointed April 2021
Denise Allington	Appointed April 2021
Geraldine Rolls	Appointed April 2021
Suzie Lamb	Co-opted

**Senior officer:**

Julie Belverstone

**Independent examiners**

Michael Adamson and Co  
21 The Drive  
Hullbridge  
Hockley  
Essex  
SS5 6LZ

## **The Steeple Village Hall Trust**

**Registered Charity number: 272990**

### **Structure, Governance and management**

Steeple Village Hall Trust is governed by its constitution Adopted 24th January 1977, amended on 9th November 1983, amended on 21st October 1998 and amended on 6th March 2020.

The Trustees are elected annually by the membership at the Annual General Meeting of the Charity not less than 4 members and not more than 15 members by the Trustees as required until the next AGM.

The Charity continually monitors major risks, and these are referred to the financial and personnel subgroup committee for consideration. The decisions on how to manage the risks are taken at the Management Committee Meetings and a risk register is in place.

### **Objectives and Activities**

The Charity's aim is to provide the community with a hall for social and recreational events for people of all ages and abilities, to raise funds to maintain this objective via events held by volunteers.

When reviewing the activities of the Charity, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Achievements and Performance**

Essex County Council awarded our lovely village hall the COVID safe grant, we have been able to do a lot more because of this grant which improved the hall for the local community and hirers feel safe knowing that our hall is COVID Safe.

For example:

Purchased projector and screen, bluetooth portable speaker, installation CCTV cameras.

Pergola for outdoor area along with security/wall lighting and picnic benches.

Industrial weekly cleaning.

Purchase and install of 6 wall mounted hand sanitizer units.

Purchase high-grade hand sanitizer bottles

Purchase paper towels z-fold for hand washing.

Purchase and supply of face masks.

### **Financial Review**

The results for the year are as shown on page 4

The trustees has carried out an annual review of mandatory funds and determined that a minimum of £10,000 is required in the Charity's bank account to cover winding up expenses.

This report was approved by the board on

and signed on its behalf



Philippa Anderson

Chairperson

## **The Steeple Village Hall Trust Accountants' Report**

### **Report of the Independent Examiners to the Members The Steeple Village Hall Trust**

We have examined the financial statements on pages 4 to 8 for the year ended 30 September 2021, which have been prepared under the accounting policies set out on page 7

#### **Respective responsibilities of the trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- \* examine the accounts under section 145 of the Charities Act,;
- \* to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- \* to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with section 130 of the Charities Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Adamson and Co  
Chartered Accountants

21 The Drive  
Hullbridge  
Hockley  
Essex  
SS5 6LZ

Date :

**The Steeple Village Hall Trust**  
**Statement of Financial Activities for the year ended 30 September 2021**

	Notes	Unrestricted fund £	Total 2021 £	Total 2020 £
<b>Incoming resources:</b>				
<b>Incoming resources from generated funds:</b>				
Voluntary income		2,336	2,336	-
<b>Incoming resources from charitable activities</b>		29,207	29,207	16,557
		<hr/>	<hr/>	<hr/>
<b>Total incoming resources</b>	2	31,543	31,543	16,557
<b>Resources expended:</b>				
<b>Cost of generating funds</b>				
Costs of generating voluntary income		-	-	-
Charitable activities		15,074	15,074	5,401
Governance costs		-	-	-
		<hr/>	<hr/>	<hr/>
<b>Total resources expended</b>	3	15,074	15,074	5,401
<b>Net income for the year</b>		16,469	16,469	11,156
Transfer between funds		-	-	-
Funds brought forward		14,766	14,766	3,610
		<hr/>	<hr/>	<hr/>
<b>Funds carried forward</b>		31,235	31,235	14,766

The attached notes for part of these accounts

**The Steeple Village Hall Trust**  
**Balance Sheet as at 30 September 2021**

Notes	Unrestricted Funds 2021	Total 2021	Total 2020 £
<b>Current assets</b>			
Cash at bank and in hand	31,235	31,235	14,766
	31,235	31,235	14,766
<b>Net assets</b>			
	31,235	31,235	14,766
<b>Funds carried forward</b>			
Unrestricted funds	31,235	31,235	14,766
	31,235	31,235	14,766
<b>Total funds</b>			

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended.

In preparing these financial statements, the Trustees are required to select suitable accounting policies, as described on page 8 and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

These accounts were approved by the Board of Trustees on  
and signed on its behalf by

  
Julie Belverstone  
Treasurer

  
Philippa Anderson  
Chairperson

The attached notes for part of these accounts

**The Steeple Village Hall Trust**  
**Cash Flow Statement**  
**for the year ended 30 September 2021**

	<b>Total funds 2021 £</b>	<b>Total funds 2020 £</b>
<b>Net cash used in operating activities</b>	16,469	11,156
Cash and cash equivalents brought forward	<u>14,766</u>	<u>3,610</u>
<b>Cash at bank and in hand less overdrafts at 31 March</b>	<u>31,235</u>	<u>14,766</u>
Consisting of:		
Cash at bank and in hand	<u>31,235</u>	<u>14,766</u>

The attached notes for part of these accounts

## The Steeple Village Hall Trust

### Notes to the Accounts for the year ended 30 September 2021

#### 1 ACCOUNTING POLICIES

##### ***Basis of preparation***

The financial statements have been prepared under the historical cost convention, and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

##### ***INCOMING RESOURCES***

##### ***Recognition of incoming resources***

These are included in the Statement of Financial Activities when:

- \* The charity becomes entitled to the resources;
- \* The trustees are virtually certain that they will receive the resources; and
- \* The monetary value can be measured with sufficient reliability.
- \* Where grants are received in advance, the income is spread over the period of the grant and any funds received which relate to future accounting periods are treated as deferred income and released in the period to which they relate.

##### ***Incoming resources with related expenditure***

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

##### ***Volunteer help***

The value of any volunteer help is not included in the accounts.

##### ***EXPENDITURE AND LIABILITIES***

##### ***Liability recognition***

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

#### 2 Analysis of incoming resources

	2021 £	2020 £
<b>Voluntary income:</b>		
<b>Unrestricted funds</b>		
Sundry donations	2,336	-
	<u>2,336</u>	<u>-</u>
<b>Income from charitable activities:</b>		
	2021 £	2020 £
<b>Unrestricted funds:</b>		
Maldon District Council; COVID support	19,403	10,000
Fees and other income	9,804	6,557
	<u>29,207</u>	<u>16,557</u>
<b>Total incoming resources</b>	<u><u>31,543</u></u>	<u><u>16,557</u></u>

**The Steeple Village Hall Trust**  
**Notes to the Accounts for the year ended 30 September 2021**

**3 Analysis of resources expended**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Unrestricted charitable activities</b>		
Direct costs	12,641	2,544
Premises costs	2,119	2,763
Office expenses	110	-
Other costs	204	94
	<u>15,074</u>	<u>5,401</u>

**4 Trustees expenses**

Trustees expenses for the year amounted to £Nil (2020: Nil)

No member of the Board of Trustees nor any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds.

**5 Taxation**

The charity is exempt from Corporation Tax on its charitable activities.