



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 November 2020 To 31 October 2021**

**Charity name: Tramway & Light Railway Society**

**Charity registration number: 272961**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education and knowledge or otherwise for the public benefit of all facets of tramways and light railways.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>a) Bring together those interested, professionally or otherwise, in tramways and light railways;</li><li>b) Encourage tramway and light railway modelling and demonstrate such models in museums and other places and promote and participate in exhibitions;</li><li>c) Publish a journal and other literature, photographs and drawings of prototype and model tramway and light railway interest, and to publish the results of research into and study of of all facets of tramways and light railways</li><li>d) Hold meetings to consider matters of tramway and light railway interest and arrange visits to tramways and light railway systems and places connected therewith; and</li><li>e) Collect and collate tramway and light railway archives and other relevant material, and to maintain a library.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Executive Committee of the Tramway & Light railway Society have taken into consideration the guidance issued by the Charity Commission on public benefit when developing their activities.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2021 started with the country in lockdown leading to difficulties in allowing us to meet up. We had not held a committee meeting for over 10 months and local groups were unable to meet. Thanks to the West of England group we were kept entertained by a monthly newsletter. In spite of many difficulties, we were able to continue publishing Tramfare which was, and remains the primary link with the membership.</p> <p>Thanks to Zoom we had started running virtual meetings that allowed us to see other members across the country. Zoom was one of the positive elements that has come out of covid-19. Instead of just meeting in our local groups we were able to meet up as a national organisation regularly rather than just at the AGM.</p> <p>The lack of communication led to the need to review how the society was operating and a report 'TLRS in the 21<sup>st</sup> Century' was produced to consider how we could improve the society.</p> <p>The committee met for the first time in 12 months in February via zoom. This was the first of regular monthly meetings throughout the rest of the year. A Review sub-committee was set up to look at what we were good at, what we could improve and what we needed to change.</p> <p>The immediate priority was the need for a new website. At the end of December the committee appointed a new webmaster. In the interim we also set up a new Facebook page. We now have a means of communicating quickly with the membership.</p> <p>In October we supported the Sky Solent Museum's Tram Weekend. New leaflets promoting the Society are available and local groups have been issued with new pull up banners.</p>

		<p>The Committee has worked extremely hard during 2021 to bring about these changes. Other changes we want to achieve are more local groups and more joint working with other like-minded groups to promote interest in trams and tramway modelling. Our biggest challenge is to reverse the decreasing membership</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	A 5 year plan is being developed that will be considered by the members at the May 2022 AGM.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Society's finances are very healthy with funds of nearly £147K in the bank.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A general reserve is held as recommended by the Charities Commission to cover unforeseen circumstances
Amount of reserves held	Para 1.22	£22K

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Society's main source of income is the members' annual subscription.
A description of the principal risks facing the charity	Para 1.46	The main long term risk to the Society is an ageing and therefore declining membership. We are taking steps to identify ways of attracting more younger members

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Written Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the Executive Committee during the pleasure of the Society.

## Reference and Administrative details

Charity name	Tramway and Light Railway Society
Other name the charity uses	
Registered charity number	272961
Charity's principal address	21 COOLIDGE AVENUE LANCASTER LA1 5ER

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
David Hanger	Chairman		Executive Committee
John Yates	Treasurer		Executive Committee
John Griffiths	Secretary		Executive Committee
John Service	Membership Secretary		Executive Committee

### Corporate trustees - names of the directors at the date the report was approved

Director name		
Peter Davis	Constitutional Trustee	Appointed by Exec Committee
John Prentice	Constitutional Trustee	Appointed by Exec Committee

David Voice	Constitutional Trustee	Appointed by Exec Committee
Geoffrey Claydon	Constitutional Trustee	Appointed by Exec Committee



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

David George Hanger	Brian Leslie Yates
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Position (eg  
Secretary, Chair, etc)

Chairman	Treasurer
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Date

17 March 2022
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**TRAMWAY AND LIGHT RAILWAY SOCIETY ACCOUNT**  
**Registered Charity No 272961**

**STATEMENT OF FINANCIAL ACTIVITIES for the Year ended 31st October 20**

	Note	2021	2021
		£	£
<b>INCOMING RESOURCES:</b>			
<b>Main Account:</b>			
Subscriptions	1	11,455	
Donations	2	7,643	
Revenue from Gift Aid		1,961	
Misc			21,059
<b>Area Accounts:</b>			
	3		
Donations		1,066	
Raffles,Sales,Other		8	1,074
<b>Charitable Trading Sales</b>			
Advertising		665	
Profit from Model Engineering Sales	4	700	
Other Sales (models, badges, books)	5	1,900	3,265
Bank Interest			11
<b>TOTAL INCOMING RESOURCES</b>			<u>25,409</u>
<b>RESOURCES EXPENDED:</b>			
<b>Main Account:</b>			
Tramfare Costs		9,075	
Committee & Admin	6	3,473	
AGM		738	
Misc			13,286
<b>Area Accounts:</b>			
	3		
Room Hire		302	
Misc Admin		703	
Tours/Visits/Exhibitions		576	1,581
<b>Charitable Trading Costs</b>			
Sales Officer	7		601
PDF & Books On Line Sales			25
<b>TOTAL EXPENDITURE</b>			<u>15,493</u>
<b>NET INCOME</b>			<u>9,916</u>
<b>Balance Brought Forward</b>			143,945

**Balance Carried Forward**

153,861

**TRAMWAY AND LIGHT RAILWAY SOCIETY ACCOUNT**

**Registered Charity No 272961**

**STATEMENT OF FINANCIAL AFFAIRS for the Year ended 31 October 2021**

**BALANCE SHEET AS AT 31st OCTOBER 2021**

	<b>Note</b>	<b>2021 £</b>	<b>2021 £</b>
<b>Fixed Assets</b>	8		
Models at Cost		8,518	
Less Depreciation		<u>8,518</u>	-
Haynes Photographic Archive			3,000
Omnibus Soc Photo Coll'n			800
Model Museum Archive			180
Archive Items			309
Trophies			<u>680</u>
<b>Total Fixed Assets</b>			<u>4,969</u>
<b>Current Assets</b>			
Stocks - Model Engineering	4	2,246	
Current Bank Accounts		79,596	
Cash		591	
Investment Bank Accounts		<u>67,110</u>	
<b>Total Current Assets</b>		<u>149,543</u>	
<b>Less Sundry Creditors</b>			
Sundry Creditors	9	<u>651</u>	
<b>Net Current Assets</b>			<u>148,892</u>
<b>TOTAL NET ASSETS</b>			<u>153,861</u>
<b>FUNDS OF THE CHARITY:</b>			
General Reserve Fund			22,000
General Fund B/F	10	121,945	
+ Surplus for year		<u>9,916</u>	
General Fund C/F			<u>131,861</u>
<b>TOTAL FUNDS</b>			<u>153,861</u>
signed B L Yates (Treasurer)			signed M V Balling

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**TRAMWAY AND LIGHT RAILWAY SOCIETY****GENERAL NOTES ON THE SOCIETY'S STATEMENT OF FINANCIAL ACCOUNTS**

The accounts are prepared on a cash basis, and balance back to movement in the year.

1 Subscription income includes the Airmail supplement for non EU members.

2 Donations include legacies from the estates of 2 members:

We are very grateful to receive these sums, which have helped to fund the Society's activities.

**3 SUMMARY OF ACTIVITIES BY AREAS:**

	<b>Total</b>	<b>E Mids</b>	<b>W Mids</b>	<b>Thames Valley</b>
<b>Income</b>				
Donations	1066.00			240.00
Raffle/Sales/Other	7.50			
Interest from Bank	2.85	2.31		
<b>Total Income</b>	<b>1076.35</b>	<b>2.31</b>	<b>0.00</b>	<b>240.00</b>
<b>Expenditure</b>				
Room Hire	301.75	30.00		
Misc & Official Exps	703.17			240.00
Tours/Visits/Exhib etc	575.62		451.89	
<b>Total Expenditure</b>	<b>1580.54</b>	<b>30.00</b>	<b>451.89</b>	<b>240.00</b>
<b>Surplus/Deficit</b>	<b>-504.19</b>	<b>-27.69</b>	<b>-451.89</b>	<b>0.00</b>
<b>BALANCE SHEETS</b>				
Gp Ac Balance b/f	6652.69	1531.51	1260.79	-149.36
Surplus/Deficit	-504.19	-27.69	-451.89	0.00
Total Liabilities	6624.95	1503.82	808.90	-149.36
Bank Balance	5793.55	1499.32	808.90	-149.36
Investment Acct	240.04			
Cash in hand	591.36	4.50		
Total Assets	6624.95	1503.82	808.90	-149.36

**4 Model Engineering Trading Account**

Opening Stock	2261.19	Sales
+ Purchases	995.76	- Cost of Sales
-Closing Stock	<u>-2246.67</u>	- Postage etc

= Cost of Sales

1010.28

= Profit

**5 Other Sales:**

Badge sales  
Book Sales  
PDF Sales  
Models Sales  
Tramfare Sales  
Royalties (Haynes)

**6 Committee and Admin Expenses includes:**

Officers' ad  
Relocation c  
New publici  
Public Liabil  
Examiner's  
Payments to  
Zoom Licen  
Website dev  
Printing blu  
Purchase of

The agreed cost of Pha

**7 Sales Officer Costs**

Incudes £420.84 late claim relating to previous

**8 Fixed Assets**

Fixed Assets are recorded at historic cost. The  
is shown for information. No decision has yet b

**9 Sundry Creditors**

Owing to Sales Officer for Estates transactions  
Owing to Model Engineering Secretary for stoc  
Roundings

**10 General Reserve**

All Charities have to have a Reserves Policy. In  
Reserve ensures that funds are reserved to cov  
assets. It is set at approx 2 years Tramfare and

2020	2020
£	£
11,636	
1,083	
2,006	
<u>55</u>	14,780
1,822	
<u>1,182</u>	3,004
639	
212	
<u>2,567</u>	3,418
	188
	<u>21,390</u>
9,577	
1,756	
<u>11</u>	11,344
1,201	
549	
<u>781</u>	2,531
	276
	<u>14,151</u>
	<u>7,239</u>
	136,706

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143,945

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(continued)

2020  
£

2020  
£

8,518

8,518

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3,000

800

180

309

680

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4,969

2,261

68,782

486

67,447

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138,976

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138,976

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143,945

22,000

114,706

7,239

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121,945

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143,945

er FCA (Examiner)

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January 2022

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**Registered Charity No 272961**

**AFFAIRS FOR THE YEAR ENDED 31st OCTOBER 2021**

ments through the bank accounts.

ers

Roy Draper 1275.00

Leslie Gibson 5000.00

our new website.

<b>N Lancs</b>	<b>Mersey</b>	<b>N Wales</b>	<b>Solent</b>	<b>Sussex</b>	<b>WestEng</b>
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0.00	102.00		0.00	680.00	44.00
					7.50

0.06		0.48			
<b>0.06</b>	<b>102.00</b>	<b>0.48</b>	<b>0.00</b>	<b>680.00</b>	<b>51.50</b>

0.00	161.25			85.00	25.50
	183.19	1.00	20.00	235.33	23.65
	123.73				

<b>0.00</b>	<b>468.17</b>	<b>1.00</b>	<b>20.00</b>	<b>320.33</b>	<b>49.15</b>
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<b>0.06</b>	<b>-366.17</b>	<b>-0.52</b>	<b>-20.00</b>	<b>359.67</b>	<b>2.35</b>
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602.74	825.65	378.12	653.74	1151.97	873.98
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0.06	-366.17	-0.52	-20.00	359.67	2.35
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602.80	459.48	377.60	633.74	1511.64	876.33
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101.19	412.33	344.46	581.63	1318.75	876.33
	47.15			192.89	

501.61		33.14	52.11		
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602.80	459.48	377.60	633.74	1511.64	876.33
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	1765.80				
les	-1010.28				
tc	<u>-55.22</u>				

700.30

112.00
654.05
443.45
417.15
243.60
30.00
<hr/>
1900.25

min expences	382.52
of book stocks	150.07
ty material	470.00
lity Insurance	326.18
fee	250.00
o WorldPay for credit card facilities	326.77
ice	143.88
velopment to date and ongoing costs	748.86
e renewal forms (inc Prev years)	285.00
scanner for Model Engineering	389.98
	<hr/>
	3473.26

se 1 of the Website development is £2000

s year

models have been fully depreciated but the historic value  
een made about depreciation of the other asset categories.

	323.00
k purchases	326.00
	2.00
	<hr/>
	651.00

the event of the Society ceasing to operate, the General  
ver all remaining commitments before final distribution of  
l room hire costs.







Section A

Independent Examiner's Report

Report to the trustees/  
members of

THE TRAMWAY & LIGHT RAILWAY SOCIETY

On accounts for the year  
ended

31 OCT 2021

Charity no  
(if any)

272961

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

M.V. Ballinger

Date:

16/01/2022

Name:

MICHAEL VIVIAN BALLINGER

Relevant professional  
qualification(s) or body

FELLOW OF THE INSTITUTE OF CHARTERED  
ACCOUNTANTS IN ENGLAND AND WALES