

RIVERSIDE ARTS CENTRE



SUNBURY ON THAMES

[www.riversidearts.co.uk](http://www.riversidearts.co.uk)

RIVERSIDE ARTS CENTRE (THE), 57-59 THAMES STREET,  
SUNBURY ON THAMES, MIDDLESEX, TW16 5QF

## **ANNUAL REPORT AND ACCOUNTS FOR YEAR ENDING 31<sup>ST</sup> MARCH 2024**

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RIVERSIDE ARTS CENTRE (THE) - A COMPANY LIMITED BY GUARANTEE  
REGISTERED IN ENGLAND NO. 1296007      REGISTERED CHARITY: 272929

**RIVERSIDE ARTS CENTRE (THE) (LIMITED BY GUARANTEE)**  
**REPORT OF THE DIRECTORS AND TRUSTEES YEAR ENDED 31<sup>st</sup> MARCH 2024**

The Trustees and Directors are pleased to present their report with the financial statements of the charitable Company for the year ended 31st March 2024.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**COMPANY NUMBER:** 1296007

**CHARITY NUMBER:** 272929

**REGISTERED OFFICE:** 59 Thames Street  
Sunbury on Thames Middlesex  
TW16 5QF

**INDEPENDENT EXAMINER:** Jeremy C. Edwards, Chartered Accountant

**BANKERS**

Our Current Bank Account is held with Santander Bank, Bootle.  
Our Deposit Accounts are in the COIF Charities Deposit fund with CCLA Investment Management Ltd.  
Senator House, 85 Queen Victoria Street, London, EC4V 4ET

**SOLICITORS**

Julian Philip - Consultant Solicitor  
Meadows Ryan Solicitors Ltd. of Weybridge has acted for the Company when a solicitor's services have been required.

**DIRECTORS & TRUSTEES**

The directors of the charitable company (the Charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.  
The trustees serving during the year and since the year-end were as follows:

James K. Ford-Bannister	Hon. Chairman
Marian Richards	Hon. Treasurer
Carole Dow	Hon. Secretary (until 06/03)
Catherine Black	Hon. Secretary (from 06/03)
Pat Petch	Hon. Arts Director
Eric J. Champion	Hon. Technical Director

**COMPANY SECRETARY:** Mrs. Carole Dow / Mrs. Catherine Black (Co-opted)

**OFFICERS**

In addition to the trustees, there are three officers who are co-opted on to the Management Committee.  
The officers serving during the year and since the year-end were as follows:

Nesli Ziler	Hon. Booking Secretary
Christine Norgate	Hon. Newsletter Editor
David Young	Hon. Communications Officer / Chairman of RAC Club

**GOVERNING DOCUMENT**

Riverside Arts Centre (The) ("RAC") is a Company limited by guarantee, governed by its Memorandum of Association dated 27th November 1976. It is registered as a Charity with the Charity Commission. Membership is open to anyone over the age of 18, either as a member of an affiliated organisation or as an associate member. There are currently 475 members, 305 of whom have registered as full members (guarantors) and have agreed to contribute £10 in the event of the Company winding up and there being a deficit.

**APPOINTMENT OF TRUSTEES**

As set out in the Memorandum of Association, trustees are elected at the Annual General Meeting. Each year, one third of the elected members of the Committee shall retire and may offer themselves for re-election. Those retiring shall be the longest in office since their last election. The trustees have the power to co-opt further members to fill specialist roles. Only full members are eligible for appointment to the Committee. All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and requesting nominations for the AGM. The Arts Director and trustee is nominated by the Sunbury and Shepperton Arts Association and is normally the chairman of that body.

In accordance with the Memorandum of Association Mrs. Marian Richards (Hon. Treasurer) retires and Hon. Secretary is vacant. Both Marian and Catherine Black (currently co-opted as Secretary) are willing to re-stand.

**ORGANISATION**

A Management Committee, as defined in the Memorandum of Association, runs the affairs of the Company. The Management Committee is made up as follows:

- 5 Directors and Trustees
- 3 Officers
- 1 Chairman of the Riverside Arts Centre Club
- 1 Member from each of the Affiliated Bodies.

The Management Committee administers the Company and manages the day-to-day operation of the buildings. The Management Committee meets approximately every two months. Decisions are made by a simple majority of the Management Committee.

Affiliated Bodies are the societies or clubs who are the principal users of the RAC. They pay an annual affiliation fee and play an important role in furthering the charity's aims and objectives.

There are 7 Affiliated Bodies as follows:

- KH Dance Academy (inc. Ladies Keep Fit) (closed August 2023)
- Mariya Kaloferova Dance (from September 2023)
- Prodigy Dance (from September 2023)
- Riverside Players of Sunbury
- Riverside Youth Theatre
- Sunbury and Shepperton Arts Association
- Sunbury Book Circle
- Sunbury Flower Club
- Zodiac Musical Society

**RELATED PARTIES**

The Charity has a close relationship with the Sunbury and Shepperton Arts Association, which sponsored the formation of the Charity and the Company in 1976. Spelthorne Borough Council provides essential sponsorship and support by providing our main premises on a 21-year lease, for which we express our gratitude. The Riverside Arts Centre Club was established, with common membership, to operate the bar at the Riverside Arts Centre. The Committee of the RAC Club has undertaken to donate its profits to the charity.

The Trustees confirm that the major risks, to which the Charity may be exposed, have been reviewed and systems have been established to mitigate these risks. The Company carries a Commercial Combined Insurance Policy with Zurich Insurance PLC covering Buildings, Contents, Stock and Public and Employee

Liability. The Company also carries an Amateur Theatrical Insurance Policy covering the liabilities of the Company when sponsoring an event which includes material damage, employers' liability, public/product liability, cancellation, and personal accident. The Company ensures that all appropriate testing and inspection of facilities and equipment are carried out and logged on a regular basis in accordance with current regulations.

## **SERIOUS INCIDENTS**

There have been no serious incidents which could cause significant loss of funds or risk to the charity's property, work, beneficiaries, or reputation during the year.

The Trustees are aware that serious incidents should be reported to The Charities Commission and where appropriate, to other Authorities when they occur.

## **OBJECTS AND ACTIVITIES**

The objects of the charity are to:

Foster and promote the maintenance, improvement, and development of artistic taste & knowledge, understanding, and appreciation of the arts among the inhabitants of Spelthorne. As ancillary to the foregoing objects but not otherwise:

- a) to act as a co-coordinating body for the individuals and organisations, both amateur and professional, in the furtherance of activities which promote the objects of the RAC in the area of benefit and to provide the means of liaison between such individuals and organisations and the appropriate committee or committees of the local authority or authorities.
- b) to establish or further the work of charitable institutions to be formed or already existing for the promotion of the said objects.
- c) to present or assist in presenting public concerts, dramatic performances, recitals, arts exhibitions, lectures, arts festivals, and other arts events.
- d) to provide a means for bringing the benefits of the work of creative artists, in all fields of the arts, to the attention of the inhabitants of the area.
- e) to do all such things as are necessary to the attainment of the foregoing objects.

The main objective of the charity is to continue to successfully operate and manage the Riverside Arts Centre at 59 & 57 Thames Street, Sunbury. The Company acquired the lease of the premises at number 59 in 1978 from the Freeholders, the Borough of Spelthorne. The current lease is for a term of 21 years from 1st April 2020. The RAC has now been operating successfully for over 40 years and has earned a good deal of respect as a Centre for the Arts in the Borough of Spelthorne.

The RAC is run entirely by volunteers and provides extensive facilities for a wide range of arts activities for the local community including Art, Performing Arts, Music, Dancing, Literature, Poetry, Pottery, Meetings, and Cultural events.

The major centre for activities is the "Main Hall" which features a large stage, fully equipped with stage lighting and sound equipment, and is fully licensed for public performance for an audience of 160. The hall is designed to provide for multi-purpose use, with a large area of flat floor for meetings, rehearsals, art exhibitions and cultural events. Alternatively, it can be used to accommodate a close seated audience with raked seating.

A small bar lounge, also run by volunteers, provides a social centre during events, and also provides some income towards the cost of running the facility.

On the first floor, which is easily accessible by staircase and a lift for the disabled, two rooms are available, both of which can be used by small groups for a variety of activities.

In the Craft Centre, a small Art Studio is used by several groups. Again, it is designed to be multi-purpose and additionally provides for Pilates, Yoga, and a small rehearsal facility. The Craft Centre also accommodates

two 'resident' artist studios and a small pottery.

To satisfy the increasing demand, the Charity purchased the Freehold of the adjoining premises at 57 Thames Street (formerly Barclays Bank) on 31st October 2003 with the help of a grant of £100,000 from the Borough of Spelthorne, the balance being raised from donations and fundraising activities. After further fundraising to cover the cost of conversion of the building for our use, volunteers and, where appropriate, professional contractors, completed the necessary work in September 2007. The new premises provide a second smaller hall (the "Studio") and associated support facilities, including a platform lift for the disabled to first floor level. The Studio is fully licensed for public entertainment, with a maximum audience of 80, and plays a major role in the Arts Centre business, having quickly become the most popular bookable space.

The main source of finance for the centre comes from the user-groups who pay a "hire charge" for the accommodation and facilities used. This, together with income from the Bar and other donations, provides funds for utilities, services, maintenance, and further development.

The RAC continues to provide a vibrant centre for the Arts, hosting a wide variety of Arts events including theatre performances, art exhibitions, concerts, social events, flower arranging, demonstrations, exhibitions, and meetings. In addition, the RAC is used by the Associated Board of the Royal Schools of Music as a centre for music exams. In addition to the Affiliated Groups, the RAC provides facilities for an increasing number of local organisations, including a number of youth performing arts groups, music schools, local residents' groups, and other local organisations raising money for charities.

## **ACHIEVEMENTS AND PERFORMANCE**

Audience levels appear to be returning to normal, this was particularly noticeable at the Pantomime which had a potential record break box office at RAC. Some of the groups who temporarily migrated to RAC due to the Magna Carta School Theatre closure have found more permanent homes but we continue to have more demand than supply for desirable performance weeks and for regular slots in the Studio.

Riverside Players of Sunbury received an Accolade of Excellence from NODA for their production of The 39 Steps in their October performance slot.

The planned refurbishment of The Coffee Bar and associated Toilet Facilities has been completed within Budget. The project included new LED Lighting, replacing the fluorescent units in place in the Coffee Bar and adjoining Toilets, achieving a total saving of 65% in our electricity consumption for illumination in this area. In addition, we now have new highly efficient electric Hand Dryers in the Ladies and Gents Toilets, bespoke Upholstered Banquette seating in the main area and new carpet – giving users a refreshed place to relax before, after, and during meetings/rehearsals.

It is estimated that over 8000 local residents are normally involved in or directly benefit from the organisation.

## **FINANCIAL REVIEW**

The financial affairs of the charity are divided into two funds. The first is an unrestricted fund, which is used for the general purposes of the Charity's objectives in running the Riverside Arts Centre premises. The second is a restricted fund set up for specific fundraising purposes. During the year under review, no specific fund-raising projects were undertaken.

The principal income sources for the unrestricted general fund are the fees for the use of the premises and equipment, members' subscriptions, donations from the Bar Club and deposit account interest. The total income this year was £83,365 compared to £62,640 last year. £53,530 of this was in room and studio hire and £24,178 in grants & donations.

Expenditure from the general fund has been analysed in two categories; resources expended on our charitable objectives and on governance (administrative costs). In the first category are the costs of running and maintaining the premises, including insurance, utilities, cleaning, maintenance and depreciation of equipment. Governance costs include stationery and postage, publication of the newsletter and professional fees. The expenditure on the premises was £60,004 excluding depreciation on restricted funds (2023/24: £94,527). Our biggest costs were those of heat and light at £19,236 (2022/23: £14,454) and insurance at £12,913 (2022/23: £11,937). We spent £9,902 on building maintenance and refurbishments this year. (2022/23 £6,339). Our administrative costs amounted to £3,146 (2022/23 £6,055).

The surplus in 2023/24 was £26,112 (2022/23: £12,580), with the unrestricted accumulated fund currently at £97,653. This is happily well in excess of the minimum reserves required of £70,000 (see Notes to the Accounts, no. 10).

## PLANS FOR FUTURE PERIODS

Our primary expenditure will be on maintenance and replacement of ageing equipment for more modern and energy efficient equivalents. The majority of the lighting rig has been converted to LED and both performance spaces now have an appropriate lighting console for operations. Over the next year, it is our ambition to replace the Sound System at cost of around £10,000 to £20,000. Whilst a large outlay, this should allow us to incorporate some time saving devices for our users – including recorded safety announcements and backstage paging from the Stage Management area. It also would provide an update to the aging 'Dalek' sound system for temporary use; replacing it with a plug and play microphone system and connectivity to phones/laptops for convenience.

We will also be investigating updating the lighting offering in the Studio as well as our performance seating solution.

Away from the performance spaces, our programme of work to replace all of our Fluorescent Lighting fixtures must continue as replacement tubes are no longer available. We plan to replace the fittings in the Main Hall during the month of August. After that, we shall be turning our attention to the Studio Complex and the Craft Centre. The Estimated cost for this work during the new financial year will be £3,000.

With the cost-of-living crisis having an unrestricted impact on business, in terms of energy costs, we will continue to work with "Utility Aid" (energy broker) to maintain the best possible deal for Riverside at our renewal dates. They specialise in providing services for charities and not for profit businesses.



James Ford-Bannister  
Chairman

Date: 08.07.24

**RIVERSIDE ARTS CENTRE (THE) (LIMITED BY GUARANTEE)**  
**Registered Charity No. 272929**

**ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2024**

**STATEMENT OF FINANCIAL ACTIVITIES**

The Directors and Trustees submit their report and the independently examined financial statements of the Company for the year ended 31st March 2024.

**STATEMENT OF DIRECTORS' AND TRUSTEES' RESPONSIBILITIES**

The Directors and Trustees are required, under company law, to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the results for that period. In preparing those financial statements, the Directors and Trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgments and estimates that are reasonable and prudent;
- c) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors and Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors and Trustees confirm that they have complied with these requirements, and, having a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future, continue to adopt the going concern basis in preparing the accounts.


**AUDITORS/INDEPENDENT EXAMINER**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The directors and management committee considered the implications of this Act and they resolved that the Company is exempt from an audit and that the requirements of this Act could be met by the appointment of Jeremy Edwards F.C.A. as Independent Examiner.

A resolution proposing his re-appointment will be submitted to the Annual General Meeting.

By Order of the Board



Catherine Black  
Hon. Secretary

Date: 10/7/24

# RIVERSIDE ARTS CENTRE (THE) (LIMITED BY GUARANTEE)

## STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDING 31ST MARCH 2024

	Year 2023/2024				Year 2022/2023 FULL YEAR		
	Unrestricted Funds	Restricted Funds	Total		Unrestricted Funds	Restricted Funds	Total
INCOMING RESOURCES							
OPERATING INCOME							
Membership Fees	£78.00		£78		£683	£0	£683
Affiliation Fees	£300.00		£300				£0
Studios Rent	£4,480.00		£4,480				£0
Piano Rents	£872.50		£873		£1,221		£1,221
Hire Income	£49,050.00		£49,050		£50,884	£0	£50,884
OTHER INCOME							
Grants	£0.00		£0		£1,000	£0	£1,000
Sales on behalf SSAA			£0		£1,464	£0	£1,464
Donations	£24,177.95		£24,178		£7,388	£0	£7,388
Fund Raising	£0.00		£0				£0
Bank interest	£4,406.15		£4,406		£1,122		
TOTAL INCOME	£83,364.60		£83,365		£63,762	£0	£60,736
RESOURCES EXPENDED							
OPERATING COSTS							
Rubbish Collection	£1,584.48		£1,584		£1,179	£0	£1,179
Water Rates	£1,422.36		£1,422		£807	£0	£807
Light and Heat	£19,235.68		£19,236		£14,454	£0	£14,454
Insurance.	£12,913.19		£12,913		£11,937	£0	£11,937
Building Maintenance/Work	£4,493.31		£4,493		£4,834	£0	£4,834
Technical Maintenance/Work	£1,601.29		£1,601				£0
Refurbishments/Projects	£3,807.60		£3,808		£1,505	£0	£1,505
Telephone	£529.97		£530		£784	£0	£784



Cleaning and Domestic Expenses	£2,040.34		£2,040		£2,196	£0	£2,196
PRS	£549.13		£549		£791		£791
Depreciation	£5,919.00	£5,908	£11,827		£5,176	£5,908	£11,084
	<b>£54,096.35</b>	<b>£5,908</b>	<b>£60,004</b>		<b>£43,663</b>	<b>£5,908</b>	<b>£49,571</b>
<b>ADMINISTRATIVE EXPENSES</b>							
Administrative Expenses	£579.98		£580		£389		£389
Fundraising Expenses	£0.00		£0		£0		£0
Centre Newsletter	£557.99		£558		£1,002		£1,002
Remittances Paid to SSAA			£0		£1,464		£1,464
Training Costs	£0.00		£0		£0		£0
Publicity	£1,973.00		£1,973		£3,479		£3,479
Professional Fees - ICO?	£35.00		£35		£1,185		£1,185
	£3,145.97		£3,146		£7,519	£0	£7,519
<b>TOTAL EXPENDITURE</b>	<b>£57,242.32</b>	<b>£5,908</b>	<b>£63,150</b>		<b>£51,182</b>	<b>£5,908</b>	<b>£57,090</b>
<b>NET SURPLUS or DEFICIT of INCOME OVER EXPENDITURE</b>	£26,122.28	-£5,908	£20,214		£12,580	-£5,908	£6,672
<b>TRANSFER to CAPITAL RESERVE</b>							
<b>Carried to Balance Sheet</b>	<b>£26,122.28</b>	<b>-£5,908</b>	<b>£20,214</b>		<b>£12,580</b>	<b>-£5,908</b>	<b>£6,672</b>

# RIVERSIDE ARTS CENTRE (THE) (LIMITED BY GUARANTEE)

## BALANCE SHEET FOR YEAR ENDING 31<sup>ST</sup> MARCH 2024

	Yr 2023/2024				Yr 2022/2023		
	Unrestricted Funds	Restricted Funds	Total		Unrestricted Funds	Restricted Funds	Total
FIXED TANGIBLE ASSETS							
Freehold Property		£295,390	£295,390			£295,390	£295,390
Less Depreciation - 2% pa		£94,527	£94,527			£88,619	£88,619
Furniture and Equipment - 20% pa.	£55,009		£55,009		£46,639		£46,639
Less Depreciation	£47,058		£47,058		£42,396		£42,396
	£7,951	£200,863	£208,814		£4,243	£206,771	£211,014
CURRENT ASSETS							
Provision for Donation	£0		£0		£0		£0
Debt							£0
Rents outstanding	£6,448				£9,224		£9,224
Other Debtors and prepayments	£8,788				£6,173		£6,173
Cash at Bank							£0
Current Account	£32,940		£32,940		£112,667	£0	£112,667
CCLA	£97,653		£97,653				£0
	£145,830		£145,830		£128,064		£128,064
CURRENT LIABILITIES							
Creditors and Accrued Charges	£3,643		£3,643		£5,292		£5,292
Loan from Riverside Players					£3,000		£3,000
	£3,643		£3,643		£8,292		£8,292
NET CURRENT ASSETS	£142,186	£200,863	£343,049		£124,015	£206,771	£330,786

<b>TOTAL</b>	<b>£150,137</b>						
<b>ACCUMULATED FUND</b>							
Balance as at 31 March 2023	£124,015	-£88,619			£111,435	-£82,711	
Surplus of Deficit or income over expenditure	£26,122	-£5,908			£12,580	-£5,908	
Redevelopment Fund/Capital reserve		£295,390				£295,390	
	<b>£150,137</b>	<b>£200,863</b>			<b>£124,015</b>	<b>£206,771</b>	

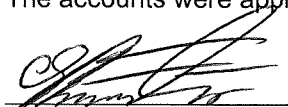
For the year ending 31st March 2024, the Company was entitled to exemption from audit under Section 477 of the Companies Act 2006.

The members have not required the Company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirement of the Act, with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The accounts were approved by the Management Committee on: 11.06.24



James Ford-Bannister  
Hon. Chairman



Marian Richards  
Hon. Treasurer

# RIVERSIDE ARTS CENTRE (THE) (LIMITED BY GUARANTEE)

## NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDING 31ST MARCH 2024

### ACCOUNTING POLICIES

These accounts have been prepared under the historical cost convention on the accruals basis and in accordance with the Financial Reporting Standards for Smaller Entities.

#### Depreciation

Furniture and equipment shown at cost, £7,951 (2022/23 - £25,881) covers only those items purchased in the last 5 years by the Company, with 2 new purchases within the year. Older items have been eliminated from the accounts as fully depreciated.

No value has been placed on donated items which are considered to be fully depreciated.

Provision has been made for depreciation at 20% per annum on cost of equipment and furniture and at 2% per annum on the freehold property. (£5,908 per annum)

#### Unrestricted Funds

These are funds which can be used for any general purposes.

#### Restricted Funds

These are funds which can only be applied for particular purposes in accordance with the wishes of the donor.

### DONATIONS AND FUNDRAISING

	2024 Unrestricted Fund	2024 Restricted Fund	2023 Unrestricted Fund	2023 Restricted Fund
Riverside Arts Centre Club	£24,000	£0	£6,000	£0
Fundraising Events	£0	£0	£0	£0
Other Donations	£178	£0	£1,388	£0
	<b>£24,178</b>	<b>£0</b>	<b>£7,388</b>	<b>£0</b>

#### Grants

These are funds which can be used for any general purposes.

### RESTRICTED FUND

At the start of the year, there were no funds in the Company's bank balances which were allocated to the restricted fund. Currently the restricted fund only reflects the donation by Surrey County Council toward a new protruding sign on the front of building and the cost of the Studio extension, subject to annual depreciation charges.

### VOLUNTARY EFFORT

The Riverside Arts Centre benefits, in many ways, from work done by volunteers contributing their efforts for no payment. This work has been estimated to be worth the following amount:

Maintenance Projects: 1000 hours at £25ph                      £25,000

Committee members' hours were considerable but have not been recorded.

## **COST OF INDEPENDENT EXAMINATION**

Jeremy Edwards makes no charge for his examination.

In recognition of his voluntary services, the Trustees have authorised the expenditure of up to £75 on a gift to the Examiner.

## **FREEHOLD AND LEASEHOLD PROPERTY**

### **Leasehold Property**

In respect of the Riverside Arts Centre (at 59 Thames Street) and the Craft Centre (to the rear of 53 Thames Street), Spelthorne Borough Council has granted a lease for a term of 21 years from 1st April 2020 at a rent of £44,000 p.a initially. This rent is subject to review every five years. Spelthorne Borough Council have undertaken to provide funding equivalent to the rent for a period of five years and will give not less than five years notice of any intention to withdraw funding. Under these conditions the Company has rights to surrender the lease at one month's notice. The current lease expires on 31st March 2041

### **Freehold Property**

No account has been taken of volunteer labour, estimated to have saved £22800. (2023: £22,800)

Provision has been made for depreciation at 2% per annum on cost. (2023/24: £5,908; 2022/23: £5,908)

The Company, as a charity also benefits from rate relief on the Arts Centre premises. The mandatory 80% relief plus the discretionary relief of the remaining 20% is worth c. £20,000 to the Company each year.

## **EMPLOYEE EMOLUMENTS**

The Company has no paid employees and the Trustee Directors receive no remuneration, fees or expenses, and no pension contributions have been made for any Trustee. No Indemnity Insurance has been purchased for any Trustee/Director.

## **CAPITAL COMMITMENTS**

As of 31st March 2024, the Company had no capital commitments.

## **RESERVES POLICY**

Apart from the "Studio" complex, which is accommodated in No. 57 Thames Street, (Freehold property fully owned by the Company) the premises are held on a 21-year full repairing lease from Spelthorne Borough Council (see Note 7).

The Company currently has cash reserves equivalent to about one typical year's gross expenditure. In view of the above, the Directors have determined that it is prudent to maintain reserves, of a minimum of £70,000, to enable the Company to meet its obligations in maintaining the premises leased from the Spelthorne Borough Council in tenantable condition and repair, and properly decorated. In addition, the company needs to have sufficient funding available to address any unforeseen problems which may occur within the Freehold property at No. 57 Thames Street.

## **INVESTMENT POWERS**

The Company may, as laid down by its Memorandum of Association (clause 3E), invest the moneys of the Company, not immediately required for its purposes, in or upon such investments, securities or property as may be thought fit, subject to such conditions and consents as may be imposed by law.

## **TAXATION**

The Company is a non-profit making charitable organisation and is not liable to pay any income or corporation taxes.

**RIVERSIDE ARTS CENTRE (THE) (LIMITED BY GUARANTEE)**  
**Registered Charity No. 272929**

**ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2024**

**EXAMINER'S REPORT TO THE TRUSTEES AND MEMBERS OF RIVERSIDE ARTS CENTRE  
(LIMITED BY GUARANTEE)**

**Respective Responsibilities of Directors and Trustees and Examiner**

As the charity's Trustees and Directors of the Company, you are responsible for the preparation of accounts as set out on pages 8 to 11. You consider that the Company is exempt from audit in accordance with Section 477 of the Companies Act 2006 and that the audit requirement of Section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the general directions given by the Charity Commissioners under Section 144(7) (b) of the Act, whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

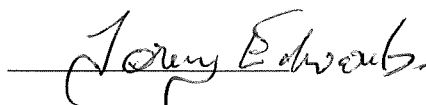
In my opinion, the accounts are in agreement with the accounting records kept by the Company under Sections 386 and 387 of the Companies Act 2006.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the Charities Act 2011
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act 2011

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jeremy C. Edwards  
Chartered Accountant  
Flat 50 - Manor Place  
8 Bridge Street  
Walton-on-Thames  
Surrey, KT12 1AB

Date: 10 July 2024