

SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

England & Wales · Charity number 272899

Details

Other names FRIENDS OF WESTMINSTER CATHEDRAL

Status Registered

Legal form Other

Registered 1977-02-10

Register [View on the Charity Commission register](#)

Contact

Address Westminster Cathedral
Clergy House
42 Francis Street
London
SW1P 1QW

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Website <https://westminstercathedral.org.uk/the-cathedral-community/the-society-of-friends-of-westminster-cathedral/>

Activities

Objects: THE ADVANCEMENT OF THE CHRISTIAN RELIGION AND IN PARTICULAR BUT WITHOUT PREJUDICE TO THE GENERALITY OF THE FOREGOING THE MAINTENANCE, REPAIR AND EMBELLISHMENT OF WESTMINSTER CATHEDRAL AND ITS PRECINCTS INCLUDING THE CLERGY HOUSE (ALL HEREINAFTER REFERRED TO AS 'THE CATHEDRAL') AND THE SUPPORT OF CHARITABLE PURPOSES CONNECTED WITH WESTMINSTER CATHEDRAL.

Activities: The principal object of the Society is to support the activities of Westminster Cathedral. Funds are raised to further this object from membership subscriptions, donations and by means of events approved and monitored by the trustees

Classification

- **How:** Makes Grants To Organisations
- **What:** Religious Activities
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- **Area of benefit:** CITY OF WESTMINSTER
- City Of Westminster

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£202,192	£119,239	-	-
2023-12-31	£119,297	£388,512	-	-
2022-12-31	£94,248	£37,296	-	-
2021-12-31	£270,199	£67,044	-	-
2020-12-31	£110,710	£141,814	-	-

Trustees

Name	Role	Appointed
BRIAN ANDREW HOLLINGSWORTH		
Cliona Howell		2024-06-12
Elizabeth Margaret Gibson MBE		2020-09-30
Evan WJ McNamara		2025-07-01
JOHN FRANCIS GREEN		2023-06-20
Monica Nkechi Mbanefo		2022-09-22
Monica Patricia Whyte		2025-07-01
Peter Sheppard		2024-06-12
Simon Marmont Johnson		2020-09-30

Accounts

Charity Registration No 272899

**THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

DRAFT

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

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THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

LEGAL AND ADMINISTRATIVE INFORMATION

President	Cardinal Vincent Nichols
Vice President	Father Slawomir Witoń
Trustees as at 31 December 2024	Andrew Hollingsworth(Chairman) Simon Johnson (Vice-Chairman) Elizabeth Gibson (Treasurer) John Green Benedict Jennings Monica Mbanefo Sandra McNally Cliona Howell Peter Sheppard
Co-ordinator	Joseph Allen
Charity number	272899
Principal address	42 Francis Street London SW1P 1QW
Independent Examiner	Gibson Appleby 1-3 Ship Street Shoreham - by-sea West Sussex BN43 5DH

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their report together with the accounts of the Society for the year ended 31 December 2024 which have been prepared in accordance with the Society's governing document, Statute and Statements of Recommended Practice.

Objects of the charity

Constitution: The Society's governing document is contained in the Objects and Rules, which were most recently updated in September 2021. The Society is registered under the Charities Act 1993, number 272899.

Objects of the Society: The principal object of the Society is to support the activities of Westminster Cathedral. Funds are raised to further this objective from membership subscriptions, donations, legacies and by means of a number of events approved and monitored by members of the Council, all of whom give their services on a voluntary basis.

Trustees: The Trustees, who are members of the Council, are listed below. The Society in Annual General Meeting (AGM) elects, from its members, Officers to hold the positions of Chairman, Vice Chairman and Honorary Treasurer, except if the administrator of the Cathedral is elected as Chairman he then has the right to appoint the vice chairman rather than that office being elected. The other members of the Council are also elected at the AGM. One third of the number of the Council, excluding the Officers and co-opted members, retire from office at each AGM. The members to retire are those who have been longest in office.

Review of activities

2024 saw the Friends run eleven events in addition to the AGM. The year started quietly with an early Easter and Lent starting on 14 February. Our events resumed on 25 April with a quiz night and fish and chip supper hosted by Fr Mike Maguire.

As spring took hold we ventured out in May with two walking tours lead by Joanna Bogle. The first on 3 May was from St Paul's Cathedral to St Mary Moorfields taking in many interesting historic churches within the city. On 31 May we ventured further afield visiting the Rosary Shrine on Haverstock Hill and walking on to Hamstead Heath.

June saw a return to Westminster Cathedral Hall with a quiz night and fish and chip supper hosted by Andrew Sanders. The following week we gathered for the AGM. Our events in Cathedral Hall finished for the summer on 26 June with a wine and beer tasting evening organised by Monastic Order. We enjoyed a selection of wines and beers produced in monastic houses across Western Europe with a light supper. This new event for the Friends attracted a large crowd many of whom were new to the Friends. The raffle was interesting with Monastic Order bringing in a number of unusual prizes which caused a spirit of competition and a record number of raffle tickets sold. Our pre summer holiday events concluded the following day with a visit and tour of Corpus Christi Maiden Lane courtesy of Fr Alan Robinson.

Our autumn season commenced on 17 October with Joanna Bogle leading a Catholic History Walk from Richmond upon Thames to Ham. On 21 October we were grateful to be welcomed to The Immaculate Conception Church, Farm Street by Fr Dominic Robinson SJ for a private tour of the church and their 175 anniversary exhibition.

During lockdown the Friends remained active through frequent online events. We reverted to that format for the first time since 2021 on 6 November with an online talk Music-making from the world to the cloister (and back again). The following day we returned to Westminster Cathedral Hall for our last quix with fish and chip supper of the year. Our events year finished on 16 November for a fascinating tour of St James's Spanish Place led by Monsignor Philip Whitmore

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

Fundraising

Our major fundraising activity of the year was through the Big Give. We have for many years raised money through the Christmas Big Give Challenge. For 2024 we were asked to raise £125,000, to fund the restoration of the parquet flooring in Westminster Cathedral. This seemed too high a target for the Christmas Big Give Challenge. We engaged with Big Give to make an initial appeal at Easter 2024 and completed the appeal through the Christmas Big Give Challenge 2024.

Trustees

The trustees, who are members of the Council, are listed below: -

Richard Collyer-Hamlin
(resigned 12 June 2024)
Elizabeth Furness
(resigned 12 June 2024)
Elizabeth Gibson
Andrew Hollingsworth

Cliona Howell (appointed 12 June 2024)
John Green
Benedict Jennings
Simon Johnson
Sandra McNally
Monica Nkechi Mbanefo
Peter Sheppard (appointed 12 June 2024)

Review of the financial position

During the year the Society generated income of £202,192 (2023-£119,297) and have incurred expenses of £19,660 (2023 - £18,512), thus generating £182,532 (2023 - £100,785) from operations in the year to support the work of Westminster Cathedral. Grants falling due in the year amounted to £99,579 (2023-£370,000) resulting in a net increase in funds of £82,593 (2023-£269,215 decrease). The accumulated fund has decreased by £666 (2023 -£665 increase) to stand at £53,606 (2023 - £54,272). The Society is successful in raising funds for specific projects within the Cathedral; raising funds to meet its own running costs has proved more difficult. The position has been balanced by reducing expenditure in particular replacing the full time director with a part time coordinator. Although the trustees consider the present position to be satisfactory, they continue to look at fundraising and measures to increase the membership of the Society to increase the unrestricted income.

Reserves

In order to continue to meet the running costs of the Society the trustees have set a policy of maintaining the accumulated fund at more than 12 months of administrative expenditure. At 31 December 2024 the accumulated fund of £53,606 represented 32 months of administrative expenditure.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

Public benefit statement

The trustees confirm that they have complied with their duty under section 17 of The Charities Act 2011 to have regard to public benefit guidance published by The Charity Commission. The Council has referred to the guidance contained in the Charity Commission's guidance on public benefit and has planned The Friends' activities to avoid the granting of any private benefit other than a private benefit which is purely incidental to carrying out The Friends' objectives. The Council believes it has followed the Charity Commission's guidance in this area.

Westminster Cathedral is a very popular building attracting large numbers of visitors every day. Although its primary purpose is as the Cathedral for Westminster Diocese and as a busy city centre parish, many people from further afield and from other Christian denominations, other faith communities and of no faith use the Cathedral. It is an oasis of prayer, calm and spirituality in our busy city as well as an attraction due to the art and architecture of the building and the quality of its music. In supporting Westminster Cathedral the Friends help to provide a valued facility to the wider public.

Key management personnel

The trustees consider themselves as trustees and the director to comprise the key management personnel of the charity in charge of directing and controlling, running and operating The Friends on a day to day basis. All trustees give of their time freely and no trustee received remuneration or reimbursement of expenses in the year.

The pay of the employee is reviewed annually and normally increased in accordance with the cost of living increases awarded to employees of the Archdiocese of Westminster.

Risk factors

The trustees have considered the major risks to which the Charity is exposed. These include a reduction in income, a drop in membership and the loss of records. The concerns are being addressed by fundraising, the programme of events, the campaign to recruit new members and procedures to back up computerised records. There is a particular risk of breach of data protection laws particularly with the introduction of the General Data Protection Regulations (GDPR). The trustees consider they have adequately assessed this risk and taken the necessary steps to protect data and obtain consent to use data where the use is not justified by legitimate commercial interest.

Going Concern

The trustees have considered the future of the operation of the Friends. By the very nature of the operations most of the income of the Friends is raised from fresh initiatives each year. However, the trustees believe that all definite funding commitments are covered by designated and restricted funds held at 31 December 2024, On that basis the trustees have concluded that the Society of Friends of Westminster Cathedral is a going concern.

A final thank you

I should like to conclude with my personal thanks to all those volunteers who make the work of the Society a success, to those members of the Council who now retire by rotation and to all Council members for the contribution they have made to the work of the Society and to Joseph Allen whose unstinting work makes so much of what we do possible.

On behalf of the trustees

Trustee Andrew Hollingsworth
Dated July 2025

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

STATEMENT OF TRUSTES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the society and of the incoming resources and application of resources of the society for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

I report to the trustees on my examination of the accounts of the Society of Friends of Westminster Cathedral (the Charity) for the year ended 31 December 2024, which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Johnson FCCA ACA

Gibson Appleby
Chartered Accountants
1-3 Ship Street
Shoreham by Sea
West Sussex
BN43 5DH

Date: July 2025

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted funds Accumulated £	Designated £	Restricted funds £	Total 2024 £	Total 2023 £
<u>Incoming resources from generated funds</u>						
Donations received	2	1,519	-	161,573	163,092	82,682
Interest receivable		2,448	-	1,272	3,720	3,540
		3,967		162,845	166,812	86,222
Incoming resources from charitable activity	3	15,027	-	20,353	35,380	33,075
Total incoming resources		18,994	-	183,198	202,192	119,297
<u>Resources expended</u>						
Cost of generating funds						
Cost of generating donations and legacies		35	-	-	35	35
		35	-	-	35	35
Net incoming resources available		18,959	-	183,198	202,157	119,262
Charitable activities						
Operating costs		13,819	-	-	13,819	12,959
Grants to Westminster Cathedral		-	-	99,579	99,579	370,000
Total charitable expenditure		13,819	-	99,579	113,398	382,959
Governance costs		5,806	-	-	5,806	5,518
Total resources expended	4	19,660	-	99,579	119,239	388,512
Net income for the year		(666)	-	83,619	82,953	(269,215)
Net movement in funds						
Fund balances at 1 January 2024		54,272	17,078	229,056	300,406	569,621
Fund balances at 31 December 2024		£53,606	£17,078	£312,675	£383,359	£300,406

An analysis of the above individual fund columns with prior year comparatives is provided in note 16

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
BALANCE SHEET
AS AT 31 DECEMBER 2024

	Notes	2024		2023	
		£	£	£	£
Current assets					
Stock	9	962		962	
Debtors	10	102,915		60,061	
Cash at bank and in hand		286,461		245,624	
		<u>390,338</u>		<u>306,647</u>	
Creditors: amounts falling due within one year	11	<u>(6,979)</u>		<u>(6,241)</u>	
Net current assets					
Total net assets			£383,359		£300,406
Representing:-					
Restricted funds	12		312,675		229,056
Unrestricted funds	13				
Accumulated fund		53,606		54,272	
Designated fund		17,078		17,078	
			<u>70,684</u>		<u>71,350</u>
			£383,359		£300,406

The accounts were approved by the Trustees on July 2025

Trustee

Trustee

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued by the Charity Commission Charities SORP (FRS 102)), (October 2019 (2nd edition)) and the Charities Act 2011.

1.2 Stock

Stock is valued at the lower of cost and net realisable value.

1.3 Life subscriptions

Life subscriptions are credited to the Statement of Financial Activities in seven equal annual instalments.

1.4 Unrestricted funds

Unrestricted funds comprise:-

1.4.a Accumulated fund

Being subscriptions and other income generated for the objects of the Society and are available as general funds.

1.4.b Designated funds

being amounts set aside and designated for specific purposes.

1.5 Restricted funds

being amounts received from donors or raised for specific purposes, where the restriction is legally binding on the society.

2 Donations received

	Unrestricted funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£
Donations and gifts	1,519	119,334	120,853	82,682
Legacies receivable	-	42,239	42,239	-
	1,519	161,573	163,092	82,682

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

3 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Subscriptions	10,806	-	10,806	11,756
Net income from events	3,221	-	3,221	3,498
Income tax recoverable	<u>1,000</u>	<u>20,353</u>	<u>21,353</u>	<u>17,821</u>
	<u>15,027</u>	<u>20,353</u>	<u>35,380</u>	<u>33,075</u>

4 Total resources expended

	Staff costs £	Other costs £	Grant funding £	Total 2024 £	Total 2023 £
Cost of generating funds					
Cost of generating donations and legacies	-	35	-	35	35
	-	35	-	35	35
Charitable activities					
<u>Operating costs</u>					
Support costs	11,822	1,977	-	13,819	12,959
<u>Grants to the Cathedral</u>					
Grant funding of activities	-		99,579	99,579	370,000
					382,959
<u>Governance costs</u>					
Support costs	3,940	1,866	-	5,806	5,518
	<u>15,762</u>	<u>3,863</u>	<u>99,579</u>	<u>119,204</u>	<u>388,477</u>
<i>Total 2023</i>	14,850	3,627	370,000	388,477	

Management and administration costs includes payments to the accountants of £1,200 (2023 - £1,200) for independent examination.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

5 Grants approved and paid or due

	Total 2024	Total 2023
	£	£
Grants to institutions Westminster Cathedral		
Mosaic St Augustine	17,753	-
Cathedral Floor Refurbishment	26,406	-
Lighting Cathedral Sanctuary	-	300,000
Refurbishment Cathedral Hall Kitchen	55,420	70,000
	<u>99,579</u>	<u>370,000</u>

6 Support costs

	Charitable Activities	Governance	Total 2024	Total 2023
	£	£	£	£
Other operating costs	1,997	666	2,663	2,427
Independent examination	-	1,200	1,200	1,200
Staff costs	<u>11,822</u>	<u>3,940</u>	<u>15,762</u>	<u>14,850</u>
	<u>13,819</u>	<u>5,806</u>	<u>19,625</u>	18,477

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or expenses during the year.

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2024 Number		2023 Number
Co-ordinator	<u>1</u>	-	<u>1</u>
	<u>1</u>	=	<u>1</u>

Employment costs

	2023 £		2023 £
Wages and salaries	<u>15,762</u>	=	<u>14,850</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

9 Stock

	2024	2023
	£	£
Commemorative Silver Eagles	531	531
Broach on sale in Cathedral Bookshop	185	185
Prize for future raffle	25	25
Wine glasses	194	194
Drinks for use at future events	26	26
	<u>961</u>	<u>961</u>

10 Debtors

	2024	2023
	£	£
Income tax recoverable	61,617	40,264
Other debtors	41,298	19,797
	<u>102,915</u>	<u>60,061</u>

11 Creditors

	2023	2023
	£	£
Life Subscriptions creditor	100	200
Accruals and deferred income	6,879	6,041
	<u>6,979</u>	<u>6,241</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

12 Restricted funds

The income funds of the charity include the following restricted fund, representing donations given for a specific purpose which have not been spent by the end of the year:

	Movement in funds					
	Balance at 1 January 2024	Donations received & fundraising	(Utilised)/ Realised	Transfers In / (Out)	Interest Allocation	Balance at 31 December 2024
	£	£	£		£	£
<i>Mosaics Fund</i>						
General appeal fund	33,264	-	(657)	29,317	333	62,257
St Patrick's Chapel	56,444	-	-	-	564	57,008
St George's Chapel	29,317	-	-	(29,317)		-
	119,025	-	-	-	897	119,265
Cathedral Hall Refurbishment	55,420	-	(55,420)	-	-	-
Winter Night Shelter	1,021	-	-	-	10	1,031
Cathedral Fabric Appeal	1,619	-	-	-	16	1,635
Cathedral Communications	23,612	-	-	-	236	23,848
Cathedral Floor Refurbishment		139,687	(26,406)			113,281
Barry Lock Legacy Fund	-	42,239	-			42,239
<i>Memorial funds</i>						
Canon Christopher Tuckwell	17,096	-	(17,096)	-		-
Altar Frontals	11,263	-	-	-	113	11,376
	229,056	181,926	(99,579)	-	1,272	312,675

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

13 Unrestricted funds

	Movement in funds			
	Balance at 1 January 2024	Increase in funds during the year	Transfers	Balance at 31 December 2024
	£	£	£	£
<u>Accumulated fund</u>	54,272	(666)	-	53,606
<u>Designated funds</u>				
Cathedral Lighting	17,078	-	-	17,078
	71,350	(666)	-	70,684

14 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total £
Fund balances at 31 December 2024 are represented by			
Current assets	77,663	312,675	390,338
Creditors amounts falling due within one year	(6,979)	-	(6,979)
	70,684	312,675	383,359

15 Related Party Transactions

The members of the Council, who are trustees of the charity, are related parties. The members of the council have all attended Friends events during the year. They have purchased tickets on the same basis as other members of the Friends.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONCLUDED) FOR THE YEAR ENDED 31 DECEMBER 2023

16 Statement of Financial Activities Prior Year Comparatives by individual type of fund

	Unrestricted funds				Restricted funds	
	Accumulated 2024 £	2023 £	Designated 2024 £	2023 £	2024 £	2023 £
<u>Incoming resources from generated funds</u>						
Donations received	1,519	2,657	-	-	161,573	80,025
Interest receivable	2,448	266	-	-	1,272	3,274
	3,967	2,923	-	-	162,845	83,299
Incoming resources from charitable activity	15,027	16,254	-	-	20,353	16,821
Total incoming resources	18,944	19,177	-	-	183,198	100,120
Resources expended						
Cost of generating funds						
Cost of generating donations and legacies	35	35	-	-	-	-
	35	35	-	-	-	-
Net incoming resources available	18,909	19,142	-	-	183,198	100,120
Charitable activities						
Operating costs	13,819	12,959	-	-	-	-
Grants to Westminster Cathedral	-	-	-	(132,922)	99,579	237,078
Total charitable expenditure	13,819	12,959	-	(132,922)	99,579	237,078
Governance costs	5,806	5,518	-	-	-	-
Total resources expended	19,660	18,512	-	(132,922)	99,579	237,078
Net income for the year	(666)	665	-	-	83,619	(136,958)
Net movement in funds						
Transfer	-	-	-	-	-	-
Fund balances at 1 January 2023	54,272	53,607	17,078	150,000	229,056	366,014
Fund balances at 31 December 2023	£53,606	£54,272	£17,078	£17,078	£312,675	£229,056

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

SCHEDULE OF EXPENSES FOR THE YEAR ENDED 31 DECEMBER 2024

	31 December 2024 £	31 December 2023 £
Cost of generating funds		
General fundraising	35	35
	<u>£35</u>	<u>£35</u>
Support and governance costs		
Salaries	15,762	14,850
Postage	320	752
Printing & Stationary	1,195	571
Telephone	448	446
Independent examination and accountancy	1,200	1,200
Insurance	487	438
Bank charges	213	220
	<u>19,625</u>	<u>18,477</u>

Accounts

Charity Registration No 272899

**THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

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THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

LEGAL AND ADMINISTRATIVE INFORMATION

President	Cardinal Vincent Nichols
Vice President	Father Slawomir Witoń
Trustees as at 31 December 2023	Andrew Hollingsworth(Chairman) Simon Johnson (Vice-Chairman) Elizabeth Gibson (Treasurer) Richard Collyer-Hamlin Elizabeth Furness John Green Benedict Jennings Monica Mbanefo Sandra McNally
Co-ordinator	Joseph Allen
Charity number	272899
Principal address	42 Francis Street London SW1P 1QW
Independent Examiner	Gibson Appleby 1-3 Ship Street Shoreham - by-sea West Sussex BN43 5DH

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their report together with the accounts of the Society for the year ended 31 December 2023 which have been prepared in accordance with the Society's governing document, Statute and Statements of Recommended Practice.

Objects of the charity

Constitution: The Society's governing document is contained in the Objects and Rules, which were most recently updated in September 2021. The Society is registered under the Charities Act 1993, number 272899.

Objects of the Society: The principal object of the Society is to support the activities of Westminster Cathedral. Funds are raised to further this objective from membership subscriptions, donations, legacies and by means of a number of events approved and monitored by members of the Council, all of whom give their services on a voluntary basis.

Trustees: The Trustees, who are members of the Council, are listed below. The Society in Annual General Meeting (AGM) elects, from its members, Officers to hold the positions of Chairman, Vice Chairman and Honorary Treasurer, except if the administrator of the Cathedral is elected as Chairman he then has the right to appoint the vice chairman rather than that office being elected. The other members of the Council are also elected at the AGM. One third of the number of the Council, excluding the Officers and co-opted members, retire from office at each AGM. The members to retire are those who have been longest in office.

Review of activities

Immediately following the last AGM in June 2023, The Friends hosted an event entitled 'Coronation Reflections', which drew together a panel comprising Catherine Pepinster (Former Editor, The Tablet), Peter Stevens (Assistant Master of Music, Westminster Cathedral), Richard Hawker (Head Sacristan, Westminster Cathedral) and Fr Paul McCourt (Royal Army Chaplains Department) to reflect on the Coronation of HM King Charles III. Facilitated by Simon M Johnson (Vice Chair of The Friends) and introduced by His Eminence Vincent Cardinal Nichols, this event was attended by over 60 people and well-received.

After the customary summer break from events, The Friends returned with three events in the autumn. We were pleased to welcome Adrian Waddingham to introduce his book *Breakspear: The English Pope* (History Press, 2022), where around 15 people gathered for the talk followed by Q&A refreshments and book sale. We also had a Quiz Night with Fish & Chip Supper led by Fr John Scott. As ever, these events remain very well-attended and enjoyed by all and we are very grateful to all who make these nights possible, especially our volunteers. In a particular way, Lee Alexander with his assistance with these events and Barbara Smith in her quiz setting and support on the night have been indispensable to the successful running of these events in the past year. Finally, we had a St John Henry Newman Walking Tour with acclaimed guide and writer Joanna Bogle guiding us through the City of London. Come rain or shine these walks go ahead, and we were delighted to have over 15 people once again. In all, these three events attracted over 80 unique participants – surely a sign of vitality in the life of the Friends.

In and amongst the usual round of Christmas Big Give management and welcoming donors to the Cathedral during Advent for the Christmas Celebration Concerts, as well as another round of fundraising during Lent and Easter, the Friends have enjoyed two further quizzes, one led by Fr Mike Maguire and the other ably deputised by Andrew Sanders. We are very grateful to both for their continued support of The Friends. As the days have become brighter and warmer we have also had another two Catholic History Walks with Joanna Bogle, one from St Paul's Cathedral to St Mary Moorfields and the other from The Rosary Shrine, Haverstock Hill to Hampstead Heath. These days are very much enjoyed by all who partake, and I hope they will serve in time as a precursor to the reinstatement of trips further afield.

Last but not least, in the weeks following the 2024 AGM there will be a Monastic Beer and Wine Taster Evening in the Cathedral Hall, led by London-based Catholic family business Monastic Order. There

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

will also be a visit to Corpus Christi Maiden Lane at the end of June – which will offer the chance to learn more about the Blessed Sacrament Shrine, and also to visit the Shrine to Blessed Carlo Acutis – a topical feature given that a second miracle was recently attributed to him and therefore the road to sainthood advanced. Details of both of these events have been mailed out to all members with the AGM papers.

Looking ahead to autumn and beyond, we will have a day trip to Richmond in October which will be our first event outside central London in some time. Thereafter, we are busy planning a range of trips and events, and expect that the coming year will offer the chance to arrange events on a wider range of days and times, as well as possibly hybrid/online participation opportunities. We hope to publish these events by mid-August with the expectation that events will begin in mid to late September.

Fundraising

Our major fundraising activity of the year was the Christmas Big Give 2023. We set out to raise £80,000 to complete a fundraising target of £300,000 towards the new lighting in Westminster Cathedral Sanctuary. We raised £80,0025 before Gift Aid but with Gift Aid over £95,000. We were able to grant £300,000 to Westminster Cathedral as our contribution to the lighting.

Trustees

The trustees, who are members of the Council, are listed below: -

Richard Collyer-Hamlin

Elizabeth Furness

Elizabeth Gibson

Andrew Hollingsworth

John Green (appointed 20 June 2023)

Benedict Jennings

Simon Johnson

Sandra McNally

Monica Nkechi Mbanefo

Father Slawomir Witoń (resigned 20 June 2023)

Review of the financial position

During the year the Society generated income of £119,297 (2022-£94,248) and have incurred expenses of £18,512 (2022- £8,855), thus generating £100,785 (2022 - £85,913) from operations in the year to support the work of Westminster Cathedral. Grants falling due in the year amounted to £370,000 (2022-£28,441) resulting in a net decrease in funds of £269,215 (2022-£ 56,952 increase). The accumulated fund has increased by £665 (2022 -£15,073) to stand at £54,272 (2022 - £53,607). The Society is successful in raising funds for specific projects within the Cathedral; raising funds to meet its own running costs has proved more difficult. The position has been balanced by reducing expenditure in particular replacing the full time director with a part time coordinator. During 2022 there were no employed staff for just over eight months. Although the trustees consider the present position to be satisfactory, they continue to look at fundraising and measures to increase the membership of the Society to increase the unrestricted income.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

Public benefit statement

The trustees confirm that they have complied with their duty under section 17 of The Charities Act 2011 to have regard to public benefit guidance published by The Charity Commission. The Council has referred to the guidance contained in the Charity Commission's guidance on public benefit and has planned The Friends' activities to avoid the granting of any private benefit other than a private benefit which is purely incidental to carrying out The Friend's objectives. The Council believes it has followed the Charity Commission's guidance in this area.

Westminster Cathedral is a very popular building attracting large numbers of visitors every day. Although its primary purpose is as the Cathedral for Westminster Diocese and as a busy city centre parish, many people from further afield and from other Christian denominations, other faith communities and of no faith use the Cathedral. It is an oasis of prayer, calm and spirituality in our busy city as well as an attraction due to the art and architecture of the building and the quality of its music. In supporting Westminster Cathedral the Friends help to provide a valued facility to the wider public.

Key management personnel

The trustees consider themselves as trustees and the co-ordinator to comprise the key management personnel of the charity in charge of directing and controlling, running and operating The Friends on a day to day basis. All trustees give of their time freely and no trustee received remuneration or reimbursement of expenses in the year.

The pay of the employee is reviewed annually and normally increased in accordance with the cost of living increases awarded to employees of the Archdiocese of Westminster.

Risk factors

The trustees have considered the major risks to which the Charity is exposed. These include a reduction in income, a drop in membership and the loss of records. The concerns are being addressed by fundraising, the programme of events, the campaign to recruit new members and procedures to back up computerised records. There is a particular risk of breach of data protection laws particularly with the introduction of the General Data Protection Regulations (GDPR). The trustees consider they have adequately assessed this risk and taken the necessary steps to protect data and obtain consent to use data where the use is not justified by legitimate commercial interest.

Going Concern

The trustees have considered the future of the operation of the Friends. By the very nature of the operations most of the income of the Friends is raised from fresh initiatives each year. However, the trustees believe that all definite funding commitments are covered by designated and restricted funds held at 31 December 2023, On that basis the trustees have concluded that the Society of Friends of Westminster Cathedral is a going concern.

A final thank you

I should like to conclude with my personal thanks to all those volunteers who make the work of the Society a success, to those members of the Council who now retire by rotation and to all Council members for the contribution they have made to the work of the Society and to Joseph Allen whose unstinting work makes so much of what we do possible.

On behalf of the trustees

Trustee Andrew Hollingsworth
Dated July 2024

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

STATEMENT OF TRUSTES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the society and of the incoming resources and application of resources of the society for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

I report to the trustees on my examination of the accounts of the Society of Friends of Westminster Cathedral (the Charity) for the year ended 31 December 2023, which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Johnson FCCA ACA

Gibson Appleby
Chartered Accountants
1-3 Ship Street
Shoreham by Sea
West Sussex
BN43 5DH

Date: July 2024

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted funds Accumulated £	Designated £	Restricted funds £	Total 2023 £	Total 2022 £
<u>Incoming resources from generated funds</u>						
Donations received	2	2,657	-	80,025	82,682	66,458
Interest receivable		266	-	3,274	3,540	267
		2,923	-	83,299	86,222	66,725
Incoming resources from charitable activity	3	16,254	-	16,821	33,075	27,523
Total incoming resources		19,177	-	100,120	119,297	94,248
<u>Resources expended</u>						
Cost of generating funds						
Cost of generating donations and legacies		35	-	-	35	35
		35	-	-	35	35
Net incoming resources available		19,142	-	100,120	119,262	94,213
Charitable activities						
Operating costs		12,959	-	-	12,959	5,715
Grants to Westminster Cathedral		-	132,922	237,078	370,000	28,441
Total charitable expenditure		12,959	132,922	237,078	382,959	34,156
Governance costs		5,518	-	-	5,518	3,105
Total resources expended	4	18,512	132,922	237,078	388,512	37,296
Net income for the year		665	(132,922)	(136,958)	(269,215)	56,952
Net movement in funds						
Fund balances at 1 January 2023		53,607	150,000	366,014	569,621	512,669
Fund balances at 31 December 2023		£54,272	£17,078	£229,056	£300,406	£569,621

An analysis of the above individual fund columns with prior year comparatives is provided in note 16

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
BALANCE SHEET
AS AT 31 DECEMBER 2023

	Notes	£	2023 £	£	2022 £
Current assets					
Stock	9	962		962	
Debtors	10	60,061		78,472	
Cash at bank and in hand		245,624		495,648	
		<u>306,647</u>		<u>575,082</u>	
Creditors: amounts falling due within one year	11	<u>(6,241)</u>		<u>(5,461)</u>	
Net current assets					
Total net assets			£300,406		£569,621
Representing:-					
Restricted funds	12		229,056		366,014
Unrestricted funds	13				
Accumulated fund		54,272		53,607	
Designated fund		17,078		150,000	
		<u>71,350</u>		<u>203,607</u>	
			£300,406		£569,621

The accounts were approved by the Trustees on July 2024

Trustee

Trustee

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued by the Charity Commission Charities SORP (FRS 102)), (October 2019 (2nd edition)) and the Charities Act 2011.

1.2 Stock

Stock is valued at the lower of cost and net realisable value.

1.3 Life subscriptions

Life subscriptions are credited to the Statement of Financial Activities in seven equal annual instalments.

1.4 Unrestricted funds

Unrestricted funds comprise:-

1.4.a Accumulated fund

Being subscriptions and other income generated for the objects of the Society and are available as general funds.

1.4.b Designated funds

being amounts set aside and designated for specific purposes.

1.5 Restricted funds

being amounts received from donors or raised for specific purposes, where the restriction is legally binding on the society.

2 Donations received

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Donations and gifts	2,657	80,025	82,682	66,185
Legacies receivable	-	-	-	273
	2,657	80,025	82,682	66,458

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

3 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Subscriptions	11,756	-	11,756	15,702
Net income from events	3,498	-	3,498	521
Income tax recoverable	1,000	16,821	17,821	11,300
	16,254	16,821	33,075	27,523

4 Total resources expended

	Staff costs £	Other costs £	Grant funding £	Total 2023 £	Total 2022 £
Cost of generating funds					
Cost of generating donations and legacies	-	35	-	35	35
	-	35	-	35	35
Charitable activities					
<u>Operating costs</u>					
Support costs	11,138	1,821	-	12,959	5,715
<u>Grants to the Cathedral</u>					
Grant funding of activities	-	-	370,000	370,000	28,441
	11,138	1,821	370,000	382,959	34,156
<u>Governance costs</u>					
Support costs	3,712	1,806	-	5,518	3,105
	3,712	1,806	28,441	388,477	37,261
<i>Total 2021</i>	5,083	3,782	28,441	37,621	

Management and administration costs includes payments to the accountants of £1,200 (2021 - £1,200) for independent examination.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

5 Grants approved and paid or due

	Total 2023	Total 2022
	£	£
Grants to institutions Westminster Cathedral		
Lighting Cathedral Sanctuary	300,000	-
Refurbishment Cathedral Hall Kitchen	70,000	-
St George's Chapel Mosaics	-	28,441
	<u>370,000</u>	<u>28,441</u>

6 Support costs

	Charitable Activities	Governance	Total 2023	Total 2022
	£	£	£	£
Other operating costs	1,821	606	2,427	2,582
Independent examination	-	1,200	1,200	1,200
Staff costs	<u>11,138</u>	<u>3,712</u>	<u>14,850</u>	<u>5,038</u>
	<u>12,959</u>	<u>5,518</u>	<u>18,477</u>	<u>8,820</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or expenses during the year.

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2023 Number		2022 Number
Co-ordinator	<u>1</u>	-	<u>0</u>
	<u>1</u>	=	<u>0</u>

Employment costs

	2023 £	2022 £
Wages and salaries	<u>14,850</u>	<u>5,038</u>

There were no employees from January 2022 until part way through September 2022, since when a part time coordinator has been employed.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

9 Stock

	2023	2022
	£	£
Commemorative Silver Eagles	531	531
Broach on sale in Cathedral Bookshop	185	185
Prize for future raffle	25	25
Wine glasses	194	194
Drinks for use at future events	26	26
	<u>961</u>	<u>961</u>

10 Debtors

	2023	2022
	£	£
Income tax recoverable	40,264	41,500
Other debtors	19,797	36,972
	<u>60,061</u>	<u>78,472</u>

11 Creditors

	2023	2022
	£	£
Life Subscriptions creditor	200	465
Accruals and deferred income	6,041	4,996
	<u>6,241</u>	<u>5,461</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

12 Restricted funds

The income funds of the charity include the following restricted fund, representing donations given for a specific purpose which have not been spent by the end of the year:

	Movement in funds					
	Balance at 1 January 2023	Donations received & fundraising	(Utilised)/ Realised	Transfers In / (Out)	Interest Allocation	Balance at 31 December 2023
	£	£	£		£	£
<i>Mosaics Fund</i>						
General appeal fund	33,039	-	-	-	225	33,264
St Patrick's Chapel	56,219	-	-	-	398	56,444
St George's Chapel	28,919	-	-	-	225	29,317
	118,177	-	-	-	848	119,025
Cathedral Hall Refurbishment	123,537	-	(70,000)	-	1,883	55,420
Winter Night Shelter	1,008	-	-	-	13	1,021
Cathedral Fabric Appeal	1,606	-	-	-	13	1,619
Cathedral Communications	23,453	-	-	-	159	23,612
Cathedral Lighting	70,073	96,846	(167,078)	-	159	-
<i>Memorial funds</i>						
Canon Christopher Tuckwell	16,977	-	-	-	119	17,096
Altar Frontals	11,183	-	-	-	80	11,263
	366,014	96,846	(28,441)	-	247	229,056

The Cathedral lighting fund represents funds raised specifically to fund the replacement of the sanctuary lighting and some elements of the naive lighting.

The Mosaics general appeal fund is for Mosaic work within the Cathedral. There have been two aspects to the appeal in memory of Canon Tuckwell being to raise funds to improve Cathedral Communications and to create a mosaic in his memory. The memorial funds for Bishop Patrick O'Donoghue and Monsignor Mark Langham are to fund new altar frontals and lectern drops in green and in white respectively in their memories.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

13 Unrestricted funds

	Movement in funds			
	Balance at 1 January 2023	Increase in funds during the year	Grant paid	Balance at 31 December 2023
	£	£	£	£
<u>Accumulated fund</u>	53,607	665		54,272
<u>Designated funds</u>				
Cathedral Lighting	150,000	-	(132,922)	17,078
	203,607	665	(132,922)	71,350

14 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total £
Fund balances at 31 December 2023 are represented by			
Current assets	77,591	229,056	306,647
Creditors amounts falling due within one year	(6,241)	-	(6,241)
	71,350	229,056	300,406

15 Related Party Transactions

The members of the Council, who are trustees of the charity, are related parties. The members of the council have all attended Friends events during the year. They have purchased tickets on the same basis as other members of the Friends.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONCLUDED) FOR THE YEAR ENDED 31 DECEMBER 2023

16 Statement of Financial Activities Prior Year Comparatives by individual type of fund

	Unrestricted funds		Designated		Restricted funds	
	Accumulated 2023 £	2022 £	2023 £	2022 £	2023 £	2022 £
<u>Incoming resources from generated funds</u>						
Donations received	2,657	6,685	-	-	80,025	59,773
Interest receivable	266	20	-	-	3,274	247
	2,923	6,705	-	-	83,299	60,020
Incoming resources from charitable activity	16,254	17,223	-	-	16,821	10,300
Total incoming resources	19,177	23,298	-	-	100,120	70,320
Resources expended						
Cost of generating funds						
Cost of generating donations and legacies	35	35	-	-	-	-
	35	35	-	-	-	-
Net incoming resources available	19,142	23,893	-	-	100,120	70,320
Charitable activities						
Operating costs	12,959	5,715	-	-	-	-
Grants to Westminster Cathedral	-	-	(132,922)	-	237,078	28,441
Total charitable expenditure	12,959	5,715	(132,922)	-	237,078	28,441
Governance costs	5,518	3,105	-	-	-	-
Total resources expended	18,512	8,855	(132,922)	-	237,078	28,441
Net income for the year	665	15,073	-	-	(136,958)	41,879
Net movement in funds	-	-	-	-	-	-
Transfer	-	-	-	-	-	-
Fund balances at 1 January 2023	53,607	38,534	150,000	150,000	366,014	324,135
Fund balances at 31 December 2023	£54,272	£53,607	£17,078	£150,000	£229,056	£366,014

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

SCHEDULE OF EXPENSES FOR THE YEAR ENDED 31 DECEMBER 2023

	31 December 2023 £	31 December 2022 £
Cost of generating funds		
General fundraising	35	35
	<u>£35</u>	<u>£35</u>
Support and governance costs		
Salaries	14,850	5,038
Postage	752	300
Printing & Stationary	571	651
Telephone	446	344
Independent examination and accountancy	1,200	1,200
		0
Insurance	438	488
Bank charges	220	799
	<u>18,477</u>	<u>8,820</u>

Accounts

Charity Registration No 272899

**THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

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THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

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THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees
as at 31 December 2022

Father Slawomir Witoń (Chairman)
Andrew Hollingsworth (Vice-Chairman)
Elizabeth Gibson (Treasurer)
Richard Collyer-Hamlin
Elizabeth Furness
Benedict Jennings
Simon Johnson
Monica Mbanefo
Sandra McNally

Co-ordinator

Joseph Allen

Charity number

272899

Principal address

42 Francis Street
London
SW1P 1QW

Independent Examiner

Gibson Appleby
1-3 Ship Street
Shoreham - by-sea
West Sussex
BN43 5DH

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their report together with the accounts of the Society for the year ended 31 December 2022 which have been prepared in accordance with the Society's governing document, Statute and Statements of Recommended Practice.

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Review of activities

During the year only three events were held being two quizzes and a talk all held in Cathedral Hall. We carried out a successful appeal through Big Give to raise funds towards the Cathedral lighting project raising just over £70,000 including Gift Aid.

We commenced a series of tours of Westminster Cathedral in the early evening for prospective new members. This has created a lot of interest and has continued in 2023.

Since the year end events have been held on a much more regular basis.

Trustees

The trustees, who are members of the Council, are listed below: -

Richard Collyer-Hamlin	Simon Johnson
Elizabeth Furness	Sandra McNally (appointed 27 September 2022)
Elizabeth Gibson	Monica Nkechi Mbanefo (appointed 27 September 2022)
Zoe Goodway (resigned 27 September 2022)	Andrew Sanders (resigned 27 September 2022)
Patrick Gormley (resigned 27 September 2022)	Father Slawomir Witoń
Andrew Hollingsworth	
Benedict Jennings (appointed 27 September 2022)	

Review of the financial position

During the year the Society generated income of £94,248 (2021-£270,199) and have incurred expenses of £8,855 (2021- £59,078), thus generating £85,393 (2021 - £211,121) from operations in the year to support the work of Westminster Cathedral. Grants falling due in the year amounted to £28,441 (2021-£17,456) resulting in a net increase in funds of £56,952 (2021-£ 193,655). The accumulated fund has increased by £15,073 (2021 - £12,073) to stand at £53,607 (2021 - £38,534). The Society is successful in raising funds for specific projects within the Cathedral; raising funds to meet its own running costs has proved more difficult. The position has been balanced by reducing expenditure in particular replacing the full time director with a part time coordinator. During 2022 there were no employed staff for just over eight months. Although the trustees consider the present position to be satisfactory, the development sub-committee continues to look at fundraising and measures to increase the membership of the Society to increase the unrestricted income.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

Public benefit statement

The trustees confirm that they have complied with their duty under section 17 of The Charities Act 2011 to have regard to public benefit guidance published by The Charity Commission. The Council has referred to the guidance contained in the Charity Commission's guidance on public benefit and has planned The Friends' activities to avoid the granting of any private benefit other than a private benefit which is purely incidental to carrying out The Friend's objectives. The Council believes it has followed the Charity Commission's guidance in this area.

Westminster Cathedral is a very popular building attracting large numbers of visitors every day. Although its primary purpose is as the Cathedral for Westminster Diocese and as a busy city centre parish, many people from further afield and from other Christian denominations, other faith communities and of no faith use the Cathedral. It is an oasis of prayer, calm and spirituality in our busy city as well as an attraction due to the art and architecture of the building and the quality of its music. In supporting Westminster Cathedral the Friends help to provide a valued facility to the wider public.

Key management personnel

The trustees consider themselves as trustees and the director to comprise the key management personnel of the charity in charge of directing and controlling, running and operating The Friends on a day to day basis. All trustees give of their time freely and no trustee received remuneration or reimbursement of expenses in the year.

The pay of the employee is reviewed annually and normally increased in accordance with the cost of living increases awarded to employees of the Archdiocese of Westminster.

Risk factors

The trustees have considered the major risks to which the Charity is exposed. These include a reduction in income, a drop in membership and the loss of records. The concerns are being addressed by fundraising, the programme of events, the campaign to recruit new members and procedures to back up computerised records. There is a particular risk of breach of data protection laws particularly with the introduction of the General Data Protection Regulations (GDPR). The trustees consider they have adequately assessed this risk and taken the necessary steps to protect data and obtain consent to use data where the use is not justified by legitimate commercial interest.

Going Concern

The trustees have considered the future of the operation of the Friends. By the very nature of the operations most of the income of the Friends is raised from fresh initiatives each year. However, the trustees believe that all definite funding commitments are covered by designated and restricted funds held at 31 December 2021, On that basis the trustees have concluded that the Society of Friends of Westminster Cathedral is a going concern.

A final thank you

I should like to conclude with my personal thanks to all those volunteers who make the work of the Society a success, to those members of the Council who now retire by rotation and to all Council members for the contribution they have made to the work of the Society and to Christina White whose unstinting work makes so much of what we do possible.

On behalf of the trustees

Trustee Father Slawomir Witoń
Dated 21 July 2023

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

STATEMENT OF TRUSTES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the society and of the incoming resources and application of resources of the society for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

I report to the trustees on my examination of the accounts of the Society of Friends of Westminster Cathedral (the Charity) for the year ended 31 December 2022, which are set out on pages 8 to 16.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Johnson FCCA ACA

Gibson Appleby
Chartered Accountants
1-3 Ship Street
Shoreham by Sea
West Sussex
BN43 5DH

Date:

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds Accumulated £	Designated £	Restricted funds £	Total 2022 £	Total 2021 £
<u>Incoming resources from generated funds</u>						
Donations received	2	6,685	-	59,773	66,458	240,544
Interest receivable		20	-	247	267	24
		6,705	-	60,020	66,725	240,568
Incoming resources from charitable activity	3	17,223	-	10,300	27,523	29,631
Total incoming resources		23,928	-	70,320	94,248	270,199
<u>Resources expended</u>						
Cost of generating funds						
Cost of generating donations and legacies		35	-	-	35	547
		35	-	-	35	5,372
Net incoming resources available		23,893	-	70,320	94,213	269,652
Charitable activities						
Operating costs		5,715	-	-	5,715	49,588
Grants to Westminster Cathedral		-	-	28,441	28,441	17,456
Total charitable expenditure		5,715		28,441	34,156	67,044
Governance costs		3,105	-	-	3,105	8,943
Total resources expended	4	8,855	-	28,441	37,296	76,534
Net income for the year		15,073	-	41,879	56,952	193,665
Net movement in funds						
Fund balances at 1 January 2022		38,534	150,000	324,135	512,669	319,004
Fund balances at 31 December 2022		£53,607	£150,000	£366,014	£569,621	£512,669

An analysis of the above individual fund columns with prior year comparatives is provided in note 16

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
BALANCE SHEET
AS AT 31 DECEMBER 2022

	Notes	£	2022 £	£	2021 £
Current assets					
Stock	9	962		962	
Debtors	10	78,472		218,858	
Cash at bank and in hand		495,648		297,141	
		<u>575,082</u>		<u>516,961</u>	
Creditors: amounts falling due within one year	11	<u>(5,461)</u>		<u>(4,292)</u>	
Net current assets					
Total net assets			£569,621		£512,669
Representing:-					
Restricted funds	12		366,014		324,135
Unrestricted funds	13				
Accumulated fund		53,607		38,534	
Designated fund		150,000		150,000	
		<u>203,607</u>		<u>188,534</u>	
			£569,621		£512,669

The accounts were approved by the Trustees on 21 July 2023

Father Slawomir Witoń
Trustee

Andrew Hollingsworth
Trustee

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued by the Charity Commission Charities SORP (FRS 102)), (October 2019 (2nd edition)) and the Charities Act 2011.

1.2 Stock

Stock is valued at the lower of cost and net realisable value.

1.3 Life subscriptions

Life subscriptions are credited to the Statement of Financial Activities in seven equal annual instalments.

1.4 Unrestricted funds

Unrestricted funds comprise:-

1.4.a Accumulated fund

Being subscriptions and other income generated for the objects of the Society and are available as general funds.

1.4.b Designated funds

being amounts set aside and designated for specific purposes.

1.5 Restricted funds

being amounts received from donors or raised for specific purposes, where the restriction is legally binding on the society.

2 Donations received

	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Donations and gifts	6,412	59,773	66,185	70,544
Legacies receivable	<u>273</u>	<u>-</u>	<u>273</u>	<u>170,000</u>
	<u>6,685</u>	<u>59,773</u>	<u>66,458</u>	<u>240,544</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Subscriptions	15,702	-	15,702	15,355
Net income from events	521	-	521	7,276
Income tax recoverable	<u>1,000</u>	<u>10,300</u>	<u>11,300</u>	<u>7,000</u>
	<u>17,223</u>	<u>10,300</u>	<u>27,523</u>	<u>29,631</u>

4 Total resources expended

	Staff costs £	Other costs £	Grant funding £	Total 2022 £	Total 2021 £
Cost of generating funds					
Cost of generating donations and legacies	-	35	-	35	547
	-	35	-	35	547
Charitable activities					
<u>Operating costs</u>					
Support costs	3,778	1,937	-	5,715	49,588
<u>Grants to the Cathedral</u>					
Grant funding of activities	-	-	28,441	28,441	17,456
	3,778	1,937	28,441	34,156	67,044
<u>Governance costs</u>					
Support costs	1,260	1,845	-	3,105	8,943
	5,038	3,782	28,441	37,261	76,534
<i>Total 2021</i>	44,854	14,224	17,456	76,534	

Management and administration costs includes payments to the accountants of £1,200 (2021 - £1,200) for independent examination.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

5 Grants approved and paid or due

	Total 2022 £	Total 2021 £
Grants to institutions Westminster Cathedral		
St George's Chapel Mosaics	28,441	-
Tower improvements	-	17,456
	<u>28,441</u>	<u>17,456</u>

6 Support costs

	Charitable Activities £	Governance £	Total 2022 £	Total 2021 £
Other operating costs	1,937	645	2,582	12,477
Independent examination	-	1,200	1,200	1,200
Staff costs	<u>3,778</u>	<u>1,260</u>	<u>5,038</u>	<u>44,854</u>
	<u>5,715</u>	<u>3,105</u>	<u>8,820</u>	<u>58,531</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or expenses during the year.

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Director	<u>0</u>	-
	<u>0</u>	-

Employment costs

	2022 £	2021 £
Wages and salaries	<u>5,038</u>	<u>44,854</u>

A full time director was employed until 31 December 2021. There were no employees from January 2022 until part way through September 2022, since when a part time coordinator has been employed.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

9 Stock

	2022	2021
	£	£
Commemorative Silver Eagles	531	531
Broach on sale in Cathedral Bookshop	185	185
Prize for future raffle	25	25
Wine glasses	194	194
Drinks for use at future events	26	26
	<u>961</u>	<u>961</u>

10 Debtors

	2022	2021
	£	£
Income tax recoverable	41,500	48,618
Legacies receivable	-	169,000
Other debtors	36,972	1,240
	<u>78,472</u>	<u>218,858</u>

11 Creditors

	2022	2021
	£	£
Life Subscriptions creditor	465	1,000
Accruals and deferred income	4,996	3,292
	<u>5,461</u>	<u>4,292</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

12 Restricted funds

The income funds of the charity include the following restricted fund, representing donations given for a specific purpose which have not been spent by the end of the year:

	Movement in funds					
	Balance at 1 January 2022	Donations received & fundraising	(Utilised)/ Realised	Transfers In / (Out)	Interest Allocation	Balance at 31 December 2022
	£	£	£		£	£
<i>Mosaics Fund</i>						
General appeal fund	33,022	-	-	-	17	33,039
St Patrick's Chapel	56,202	-	-	-	17	56,219
St George's Chapel	57,330	-	(28,441)	-	30	28,919
	146,554	-	(28,441)	-	64	118,177
Cathedral Hall Refurbishment	123,395	-	-	-	142	123,537
Winter Night Shelter	1,007	-	-	-	1	1,008
Cathedral Fabric Appeal	1,605	-	-	-	1	1,606
Cathedral Communications	23,429	-	-	-	24	23,453
Cathedral Lighting	-	70,073	-	-	-	70,073
<i>Memorial funds</i>						
Canon Christopher Tuckwell	16,968	-	-	-	9	16,977
Altar Frontals	11,177	-	-	-	6	11,183
	324,135	70,073	(28,441)	-	247	366,014

The Cathedral lighting fund represents funds raised specifically to fund the replacement of the sanctuary lighting and some elements of the nave lighting. The Friends are committed to provide £300,000 in funding and at the year end held £70,073 in restricted funds and £150,000 in designated funds for this purpose and will raise an additional £80,000 during 2023.

The Mosaics general appeal fund is for Mosaic work within the Cathedral. There have been two aspects to the appeal in memory of Canon Tuckwell being to raise funds to improve Cathedral Communications and to create a mosaic in his memory. The memorial funds for Bishop Patrick O'Donoghue and Monsignor Mark Langham are to fund new altar frontals and lectern drops in green and in white respectively in their memories.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

13 Unrestricted funds

	Movement in funds			
	Balance at 1 January 2022	Increase in funds during the year	Transfers	Balance at 31 December 2022
	£	£	£	£
<u>Accumulated fund</u>	38,534	15,073		53,607
<u>Designated funds</u>				
Cathedral Lighting	150,000	-		150,000
	188,534	15,073	-	203,607

14 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total £
Fund balances at 31 December 2022 are represented by			
Current assets	209,068	366,014	575,082
Creditors amounts falling due within one year	(5,461)	-	(5,461)
	203,607	366,014	569,621

15 Related Party Transactions

The members of the Council, who are trustees of the charity, are related parties. The members of the council have all attended Friends events during the year. They have purchased tickets on the same basis as other members of the Friends.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONCLUDED) FOR THE YEAR ENDED 31 DECEMBER 2022

16 Statement of Financial Activities Prior Year Comparatives by individual type of fund

	Unrestricted funds		Designated		Restricted funds	
	Accumulated 2022 £	2021 £	2022 £	2021 £	2022 £	2021 £
<u>Incoming resources from generated funds</u>						
Donations received	6,685	181,365	-	-	59,773	59,179
Interest receivable	20	4	-	-	247	20
	6,705	181,369	-	-	60,020	59,199
Incoming resources from charitable activity	17,223	24,631	-	-	10,300	5,000
Total incoming resources	23,298	206,000	-	-	70,320	64,199
Resources expended						
Cost of generating funds						
Cost of generating donations and legacies	35	547	-	-	-	-
	35	547	-	-	-	-
Net incoming resources available	23,893	205,453	-	-	70,320	64,199
Charitable activities						
Operating costs	5,715	22,908	-	-	-	26,680
Grants to Westminster Cathedral	-	11,529			28,441	5,927
Total charitable expenditure	5,715	34,437	-	-	28,441	32,607
Governance costs	3,105	8,943	-	-	-	-
Total resources expended	8,855	43,927	-	-	28,441	32,607
Net income for the year	15,073	162,073	-	-	41,879	31,592
Net movement in funds						
Transfer	-	(150,000)	-	150,000	-	-
Fund balances at 1 January 2022	38,534	26,461	150,000		324,135	292,543
Fund balances at 31 December 2022	£53,607	£38,534	£150,000	£150,000	£366,014	£324,135

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

SCHEDULE OF EXPENSES FOR THE YEAR ENDED 31 DECEMBER 2022

	31 December 2022 £	31 December 2021 £
Cost of generating funds		
General fundraising	35	547
Photography & mosaics book	-	-
	<u>£35</u>	<u>£547</u>
Support and governance costs		
Salaries	5,038	44,854
Postage	-	4,406
Printing & Stationary	651	5,783
Telephone	344	481
Independent examination and accountancy	1,200	1,200
Insurance	488	566
Bank charges	799	1,241
	<u>8,820</u>	<u>58,531</u>

Accounts

Charity Registration No 272899

**THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

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THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees
as at 31 December 2021

Father Slawomir Witoń (Chairman)
Andrew Sanders (Vice-Chairman)
Andrew Hollingsworth (Treasurer)
Richard Collyer-Hamlin
Elizabeth Furness
Elizabeth Gibson
Zoe Goodway
Patrick Gormley
Simon Johnson

Director

Christina White (till December 2021)

Charity number

272899

Principal address

42 Francis Street
London
SW1P 1QW

Independent Examiner

Gibson Appleby
1-3 Ship Street
Shoreham - by-sea
West Sussex
BN43 5DH

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their report together with the accounts of the Society for the year ended 31 December 2021 which have been prepared in accordance with the Society's governing document, Statute and Statements of Recommended Practice.

Objects of the charity

Constitution: The Society's governing document is contained in the Objects and Rules, which were most recently updated in September 2021. The Society is registered under the Charities Act 1993, number 272899.

Objects of the Society: The principal object of the Society is to support the activities of Westminster Cathedral. Funds are raised to further this objective from membership subscriptions, donations, legacies and by means of a number of events approved and monitored by members of the Council, all of whom give their services on a voluntary basis.

Trustees: The Trustees, who are members of the Council, are listed below. The Society in Annual General Meeting (AGM) elects, from its members, Officers to hold the positions of Chairman, Vice Chairman and Honorary Treasurer, except if the administrator of the Cathedral is elected as Chairman he then has the right to appoint the vice chairman rather than that office being elected. The other members of the Council are also elected at the AGM. One third of the number of the Council, excluding the Officers and co-opted members, retire from office at each AGM. The members to retire are those who have been longest in office.

Membership

During 2021 23 (2020 - 66) new members joined, and sadly the deaths of 15 (2020 -20) members were reported, 8 (2020-9) members resigned their membership. A further 10 (2020- 21) members are no longer in touch with the Society. At the end of the year, there were 1,423 (2020 - 1,435) members.

We are grateful to Gillian Burke who has worked hard to maintain our database.

Review of activities

The Friends Society usually offers a full programme of events. The events programme has been severely curtailed since March 2020 due to the COVID pandemic. Apart from brief periods when physical events were possible, most events from April 2020 through to the end of 2021 have been online.

2021 began with Dr Rory O'Donnell giving an talk on Catholic Churches in England from 1685-1829. This was followed by an online talk by Joanna Bogle on the Marian Shrines of England.

Alison Weir started a busy season of March online talks and events with her 5th annual talk on the wives of Henry VIII with a talk on Katherine Howard. Later in March Dr Rory O'Donnell gave a talk on our Catholic architectural heritage in the first 100 years of Catholic emancipation from 1829 to 1929. The Assistant Master of Music Peter Stevens gave an online concert featuring music for Lent and Holy Week. To complete this online season Paul Pickering joined us in Holy Week for an art history talk.

After Easter activities continued online. The British Museum was hosting an exhibition of the Treasurers of Sutton Hoo. We were very fortunate to secure the archaeologist Martin Carver to give an online talk on the finds at Sutton Hoo. Fr Andrew Gallagher was quiz master for an online in April. In May Professor Sarah Foot of Christ Church College Oxford delivered an online talk on the missionary saints of the Early English Church drawing on depictions of these saints within the Cathedral. Felicity Surridge gave a well-illustrated talk on Mary Gardens based on both the beautiful Mary Garden in new Malden Parish and the English tradition of Mary Gardens. Our online summer finished with a talk by Dr Nick Holder on London's medieval monasteries.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

June saw a return to a physical gathering as Cardinal Vincent offered a Year's Mind Mass for the repose of the soul of Canon Christopher Tuckwell. Fr Alexander Masters delivered a very moving homily. We had hoped to gather socially after Mass but ongoing COVID restrictions prevented this.

In September we welcomed local Government lawyer Bryan Boese to give online talks on the history of Green Park and Victoria. Fr Ambrose Henley OSB to gave an online talk Who Do you say I am – Praying with Scripture. We resumed our coach trips with a visit to Kingscote Vineyard for a tour and wine tasting, Standen House and Sackville College (Alms-houses).

In October, we held an evening music recital in the Cathedral Hall with soprano Claire Ormslow accompanied by Carl Penlington-Williams on the piano. Our second coach trip was to Salisbury Cathedral. Fr John Scott celebrated Mass in the Cathedral. Later in the afternoon, we visited the Catholic church of St Osmund. Paul Pickering lead an art history tour at the National Gallery 'A Walk Through Landscape.'

November saw a return to Cathedral Hall for our ever popular Quiz accompanied by a Fish and Chip supper. Paul Pickering delivered an art history talk online. Dr Rory O'Donnell delivered an online talk on Buckfast Abbey, its archaeology to 1539 and resurrection from 1882.

In the years up to 2019, a high light of the year would normally be the Christmas Fair. The preparations for this event in the Hall would be going on in the background for many months. With the uncertainty of COVID, we ran a stall as part of the SVP book sale on 28 November, rather than holding our own event, which proved popular. Again, we held a Christmas raffle not only on the day but promoted through the autumn newsletter.

The Friends' increased online presence meant that there was a much wider and more immediate contact with over 1000+ people via the Facebook page and Instagram. This benefited the Christmas online giving campaign Big Give, and the target was exceeded by £720. Full illustrated reports on our events are available in the Friends' newsletters available from the Friends Office.

Tribute to Christina White

Sadly, the end of 2021 marked the end of Christina White's time as director of the Friends. She has moved on to take up a new job in Oxford. Christina completed 15 years of service with the Friends having joined in 2007. It is difficult to list Christina's many positive skills and qualities, which have contributed so much to the life of the Friends over the last 15 years. Her eye to detail and sheer hard work have made the Friends events possible and her ideas and imagination have inspired many of the events. Her individual contact and support with friends has contributed much to the Friends being friendly.

Many major fundraising campaigns were completed during Christina's tenure and whilst chairmen and other members of the Council led some of these campaigns, Christina made the campaigns possible by carrying through the detailed work. Christina was the main force behind other fundraising campaigns. The Friends will miss Christina and find it hard to replace her.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Trustees

The trustees, who are members of the Council, are listed below: -

Richard Collyer-Hamlin (appointed 15 September 2021)	Simon Johnson
Elizabeth Furness (appointed 15 September 2021)	Geraldine Kay (resigned 15 September 2021)
Elizabeth Gibson	Linda McHugh (resigned 15 September 2021)
Zoe Goodway (resigned 27 September 2022)	Sandra McNally (appointed 27 September 2022)
Patrick Gormley (resigned 27 September 2022)	Monica Nkechi Mbanefo (appointed 27 September 2022)
Andrew Hollingsworth	Andrew Sanders (resigned 27 September 2022)
Benedict Jennings (appointed 27 September 2022)	Father Slawomir Witoń

Review of the financial position

During the year the Society generated income of £270,199 (2020-£116,082) and have incurred expenses of £59,078 (2020-£58,268), thus generating £211,121 (2020 - £57,814) from operations in the year to support the work of Westminster Cathedral. In 2021 the director spent most of the year working part time directly on the Cathedral website project. £26,680 of employment costs have been charged against the Cathedral communications restricted fund. Grants falling due in the year amounted to £17,546 (2020-£83,546) resulting in a net increase in funds of £193,655 (2020-£25,732 decrease). The accumulated fund has increased by £12,073 (2020 - £23,164 decrease) to stand at £38,534 (2020 - £26,461). The Society is successful in raising funds for specific projects within the Cathedral; raising funds to meet its own running costs has proved more difficult. Although the trustees consider the present position to be satisfactory, the development sub-committee continues to look at fundraising and measures to increase the membership of the Society to increase the unrestricted income.

Effect of COVID Pandemic on Operations in 2021

A major part of the Friends operations is the holding of various events all of which have been curtailed since early March 2020. Christina White has kept in touch with Friends by various means including telephone, email and Royal Mail. Most particularly the regular use of Facebook and Instagram has increased the membership of the Friends and kept us in touch on a daily basis with many members.

Our events income for both 2020 and 2021 is a small fraction of the amount generated in earlier years. The trustees are confident that the measures in place including the work of the new development sub-committee will secure the future of the Friends and redevelop it into a major fundraising force for the future of Westminster Cathedral.

Public benefit statement

The trustees confirm that they have complied with their duty under section 17 of The Charities Act 2011 to have regard to public benefit guidance published by The Charity Commission. The Council has referred to the guidance contained in the Charity Commission's guidance on public benefit and has planned The Friends' activities to avoid the granting of any private benefit other than a private benefit which is purely incidental to carrying out The Friends' objectives. The Council believes it has followed the Charity Commission's guidance in this area.

Westminster Cathedral is a very popular building attracting large numbers of visitors every day. Although its primary purpose is as the Cathedral for Westminster Diocese and as a busy city centre parish, many people from further afield and from other Christian denominations, other faith communities and of no faith use the Cathedral. It is an oasis of prayer, calm and spirituality in our busy city as well as an attraction due to the art and architecture of the building and the quality of its music. In supporting Westminster Cathedral the Friends help to provide a valued facility to the wider public.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT (CONCLUDED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Key management personnel

The trustees consider themselves as trustees and the director to comprise the key management personnel of the charity in charge of directing and controlling, running and operating The Friends on a day to day basis. All trustees give of their time freely and no trustee received remuneration or reimbursement of expenses in the year.

The pay of the director is reviewed annually and normally increased in accordance with the cost of living increases awarded to employees of the Archdiocese of Westminster.

Risk factors

The trustees have considered the major risks to which the Charity is exposed. These include a reduction in income, a drop in membership and the loss of records. The concerns are being addressed by fundraising, the programme of events, the campaign to recruit new members and procedures to back up computerised records. There is a particular risk of breach of data protection laws particularly with the introduction of the General Data Protection Regulations (GDPR). The trustees consider they have adequately assessed this risk and taken the necessary steps to protect data and obtain consent to use data where the use is not justified by legitimate commercial interest.

Going Concern

The trustees have considered the future of the operation of the Friends. By the very nature of the operations most of the income of the Friends is raised from fresh initiatives each year. However, the trustees believe that all definite funding commitments are covered by designated and restricted funds held at 31 December 2021, On that basis the trustees have concluded that the Society of Friends of Westminster Cathedral is a going concern.

A final thank you

I should like to conclude with my personal thanks to all those volunteers who make the work of the Society a success, to those members of the Council who now retire by rotation and to all Council members for the contribution they have made to the work of the Society and to Christina White whose unstinting work makes so much of what we do possible.

On behalf of the trustees

Trustee Father Slawomir Witoń
Dated 28 October 2022

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

STATEMENT OF TRUSTES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the society and of the incoming resources and application of resources of the society for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

I report to the trustees on my examination of the accounts of the Society of Friends of Westminster Cathedral (the Charity) for the year ended 31 December 2021, which are set out on pages 8 to 16.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Johnson FCCA ACA

Gibson Appleby
Chartered Accountants
1-3 Ship Street
Shoreham by Sea
West Sussex
BN43 5DH

Date: 31 October 2022

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds Accumulated £	Designated £	Restricted funds £	Total 2021 £	Total 2020 £
<u>Incoming resources from generated funds</u>						
Donations received	2	181,365	-	59,179	240,544	75,318
Interest receivable		4	-	20	24	288
		181,369	-	59,199	240,568	75,606
Incoming resources from charitable activity	3	24,631	-	5,000	29,631	40,476
Total incoming resources		206,000	-	64,199	270,199	116,082
<u>Resources expended</u>						
Cost of generating funds						
Cost of generating donations and legacies		547	-	-	547	5,372
		547	-	-	547	5,372
Net incoming resources available		205,453	-	64,199	269,652	110,710
Charitable activities						
Operating costs		22,908	-	26,680	49,588	38,322
Grants to Westminster Cathedral		11,529	-	5,927	17,456	83,546
Total charitable expenditure		34,437		32,607	67,044	121,868
Governance costs		8,943	-	-	8,943	14,574
Total resources expended	4	43,927	-	32,607	76,534	141,814
Net income / (expenditure) for the year						
Net movement in funds		162,073	-	31,592	193,665	(25,732)
Transfers		(150,000)	150,000	-	-	-
Fund balances at 1 January 2021		26,461	-	292,543	319,004	344,736
Fund balances at 31 December 2021		£38,534	£150,000	£324,135	£512,669	£319,004

An analysis of the above individual fund columns with prior year comparatives is provided in note 16

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
BALANCE SHEET
AS AT 31 DECEMBER 2021

	Notes	£	2021 £	£	2020 £
Current assets					
Stock	9	962		1,087	
Debtors	10	218,858		74,019	
Cash at bank and in hand		297,141		249,488	
		<u>516,961</u>		<u>324,594</u>	
Creditors : amounts falling due within one year	11	<u>(4,292)</u>		<u>(5,590)</u>	
Net current assets					
Total net assets			<u>£512,669</u>		<u>£ 319,004</u>
Representing:-					
Restricted funds	12		324,135		292,543
Unrestricted funds	13				
Accumulated fund		38,534		26,461	
Designated fund		150,000		-	
		<u>188,534</u>		<u>26,461</u>	
			<u>£512,669</u>		<u>£319,004</u>

The accounts were approved by the Trustees on 28 October 2022

Father Slawomir Witoń
Trustee

Andrew Hollingsworth
Trustee

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued by the Charity Commission Charities SORP (FRS 102)), (October 2019 (2nd edition)) and the Charities Act 2011.

1.2 Stock

Stock is valued at the lower of cost and net realisable value.

1.3 Life subscriptions

Life subscriptions are credited to the Statement of Financial Activities in seven equal annual instalments.

1.4 Unrestricted funds

Unrestricted funds comprise:-

1.4.a Accumulated fund

Being subscriptions and other income generated for the objects of the Society and are available as general funds.

1.4.b Designated funds

being amounts set aside and designated for specific purposes.

1.5 Restricted funds

being amounts received from donors or raised for specific purposes, where the restriction is legally binding on the society.

2 Donations received

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Donations and gifts	11,365	59,179	70,544	74,318
Legacies receivable	170,000	-	170,000	1,000
	<u>181,365</u>	<u>59,179</u>	<u>240,544</u>	<u>75,318</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

3 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Subscriptions	15,355	-	15,355	17,233
Net income from events	7,276	-	7,276	7,442
Income tax recoverable	2,000	5,000	7,000	15,801
	24,631	5,000	29,631	40,476

4 Total resources expended

	Staff costs £	Other costs £	Grant funding £	Total 2021 £	Total 2020 £
Cost of generating funds					
Cost of generating donations and legacies	-	547	-	547	5,372
	-	547	-	547	5,372
Charitable activities					
<u>Operating costs</u>					
Support costs	40,310	9,278	-	49,588	38,322
<u>Grants to the Cathedral</u>					
Grant funding of activities	-	-	17,456	17,456	83,546
	40,310	9,278	17,456	67,044	121,868
<u>Governance costs</u>					
Support costs	4,544	4,399	-	8,943	14,574
	44,854	14,224	17,456	76,534	141,814
<i>Total 2020</i>	<i>41,589</i>	<i>16,679</i>	<i>83,546</i>	<i>141,814</i>	

Management and administration costs includes payments to the accountants of £1,200 (2020 - £1,800) for independent examination.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

5 Grants approved and paid or due

	Total 2021	Total 2020
	£	£
Grants to institutions		
Tower improvements	17,456	83,546
	<u>17,456</u>	<u>83,546</u>

6 Support costs

	Charitable Activities	Governance	Total 2021	Total 2020
	£	£	£	£
Other operating costs	9,278	3,199	12,477	9,507
Independent examination	-	1,200	1,200	1,800
Staff costs	<u>40,310</u>	<u>4,544</u>	<u>44,854</u>	<u>41,589</u>
	<u>49,588</u>	<u>8,943</u>	<u>58,531</u>	<u>52,896</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or expenses during the year.

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Director	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>

Employment costs

	2021 £	2020 £
Wages and salaries	<u>44,854</u>	<u>41,589</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

9 Stock

	2021	2020
	£	£
Commemorative Silver Eagles	531	531
Broach on sale in Cathedral Bookshop	185	185
Prize for future raffle	25	25
Wine glasses	194	220
Drinks for use at future events	26	126
	<u>961</u>	<u>1,087</u>

10 Debtors

	2021	2020
	£	£
Income tax recoverable	48,618	42,312
Legacies receivable	169,000	-
Other debtors	1,240	31,707
	<u>218,858</u>	<u>74,019</u>

11 Creditors

	2021	2020
	£	£
Life Subscriptions creditor	1,000	1,536
Accruals and deferred income	3,292	4,053
	<u>4,292</u>	<u>5,589</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

12 Restricted funds

The income funds of the charity include the following restricted fund, representing donations given for a specific purpose which have not been spent by the end of the year:

	Balance at 1 January 2021	Donations received & fundraising	Movement in funds (Utilised)/ Realised	Transfers In / (Out)	Interest Allocation	Balance at 31 December 2021
	£	£	£		£	£
<i>Mosaics Fund</i>						
General appeal fund	33,020	-	-	-	2	33,022
St Patrick's Chapel	40,345	15,854	-	-	3	56,202
St George's Chapel	57,326	-	-	-	4	57,330
	130,691	15,854	-	-	9	146,554
Cathedral Hall Refurbishment	88,103	35,286	-	-	6	123,395
Winter Night Shelter	1,006	-	-	-	1	1,007
Tower Refurbishment	5,927	-	(5,927)	-	-	-
Cathedral Fabric Appeal	1,604	-	-	-	1	1,605
Cathedral Communications	50,106	-	(26,680)	-	3	23,429
<i>Memorial funds</i>						
Canon Christopher Tuckwell	15,106	1,862	-	-	-	16,968
Altar Frontals	-	11,177	-	-	-	11,177
	292,543	59,179	(32,607)	-	20	324,135

The Mosaics general appeal fund is for Mosaic work within the Cathedral. There have been two aspects to the appeal in memory of Canon Tuckwell being to raise funds to improve Cathedral Communications and to create a mosaic in his memory. The memorial funds for Bishop Patrick O'Donoghue and Monsignor Mark Langham are to fund new altar frontals and lectern drops in green and in white respectively in their memories.

The utilisation of the Cathedral Communications grant during the year represents the cost of the Director's time spent working on the Cathedral Communications project during the year. No grant was paid to the Cathedral in respect of Cathedral Communications.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

13 Unrestricted funds

	Balance at 1 January 2021	Movement in funds		Balance at 31 December 2021
	£	Increase in funds during the year	Transfers	£
<u>Accumulated fund</u>	26,461	162,073	(150,000)	38,534
<u>Designated funds</u>				
Cathedral Lighting	-	-	150,000	150,000
	26,461	162,073	-	188,534

14 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total £
Fund balances at 31 December 2021 are represented by			
Current assets	192,825	324,136	516,961
Creditors amounts falling due within one year	(4,292)	-	(4,292)
	188,533	324,136	512,699

15 Related Party Transactions

The members of the Council, who are trustees of the charity, are related parties. The members of the council have all attended Friends events during the year. They have purchased tickets on the same basis as other members of the Friends.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONCLUDED) FOR THE YEAR ENDED 31 DECEMBER 2021

16 Statement of Financial Activities Prior Year Comparatives by individual type of fund

	Unrestricted funds		Designated		Restricted funds	
	Accumulated 2021 £	2020 £	2021 £	2020 £	2021 £	2020 £
<u>Incoming resources from generated funds</u>						
Donations received	181,365	2,081	-	-	59,179	73,327
Interest receivable	4	29	-	-	20	259
	181,369	2,110	-	-	59,199	73,496
Incoming resources from charitable activity	24,631	33,055	-	-	5,000	7,421
Total incoming resources	206,000	35,165	-	-	64,199	80,917
Resources expended						
Cost of generating funds						
Cost of generating donations and legacies	547	5,372	-	-	-	-
	547	5,372	-	-	-	-
Net incoming resources available	205,453	29,793	-	-	64,199	80,917
Charitable activities						
Operating costs	22,908	38,322	-	-	26,680	-
Grants to Westminster Cathedral	11,529	61		51,104	5,927	32,381
Total charitable expenditure	34,437	38,383	-	51,104	32,607	32,381
Governance costs	8,943	14,574	-	-	-	-
Total resources expended	43,927	58,329	-	51,104	32,607	32,381
Net (expenditure) / income for the year	162,073	(23,164)	-	(51,104)	31,592	48,536
Net movement in funds						
Transfer	(150,000)	-	150,000	-	-	-
Fund balances at 1 January 2021	26,461	49,625		51,104	292,543	244,007
Fund balances at 31 December 2021	£38,534	£26,461	£150,000	£-	£324,135	£292,543

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

SCHEDULE OF EXPENSES FOR THE YEAR ENDED 31 DECEMBER 2021

	31 December 2021 £	31 December 2020 £
Cost of generating funds		
General fundraising	547	477
Photography & mosaics book	-	4,895
	<u>£547</u>	<u>£5,372</u>
 Support and governance costs		
Salaries	44,854	41,589
Postage	4,406	1,879
Printing & Stationary	5,783	5,705
Telephone	481	534
Independent examination and accountancy	1,200	1,800
Insurance	566	410
Bank charges	1,241	979
	<u>58,531</u>	<u>£52,896</u>

SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

England & Wales - Charity number 272899

Accounts

Charity Registration No 272899

**THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

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THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Father Slawomir Witoń (Chairman)
Andrew Sanders (Vice-Chairman)
Andrew Hollingsworth (Treasurer)
Elizabeth Gibson
Zoe Goodway
Patrick Gormley
Simon Johnson
Geraldine Kay
Linda McHugh

Director

Christina White

Charity number

272899

Principal address

42 Francis Street
London
SW1P 1QW

Independent Examiner

Moorgate Accountancy Services Ltd
Chartered Accountants
Crosspoint House, 1st Floor
28 Stafford Road
Wallington
Surrey
SM6 9AA

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report together with the accounts of the Society for the year ended 31 December 2020 which have been prepared in accordance with the Society's governing document, Statute and Statements of Recommended Practice.

Objects of the charity

Constitution: The Society's governing document is contained in the Objects and Rules, which were most recently updated in June 2009. The Society is registered under the Charities Act 1993, number 272899.

Objects of the Society: The principal object of the Society is to support the activities of Westminster Cathedral. Funds are raised to further this objective from membership subscriptions, donations, legacies and by means of a number of events approved and monitored by members of the Council, all of whom give their services on a voluntary basis.

Trustees: The Trustees, who are members of the Council, are listed below. The Society in Annual General Meeting (AGM) elects, from its members, Officers to hold the positions of Chairman, Vice Chairman and Honorary Treasurer, except if the administrator of the Cathedral is elected as Chairman he then has the right to appoint the vice chairman rather than that office being elected. The other members of the Council are also elected at the AGM. One third of the number of the Council, excluding the Officers and co-opted members, retire from office at each AGM. The members to retire are those who have been longest in office.

Tribute to Former Administrators

In our last report we paid tribute to Canon Christopher Tuckwell who died on 26 June 2020. Unfortunately, in January 2021 two former administrators also passed away.

It is with great sadness that we report the death of Monsignor Mark Langham who died on 15 January 2021. Father Mark was only 60 when he died having been a priest for just over 30 years almost half of which had been spent at Westminster Cathedral in a variety of roles. Fr Mark was ordained in September 1990 and his first appointment was as a chaplain at Westminster Cathedral. In 1993 he was appointed as precentor and from 1994 to 1996 as sub-administrator. He then moved to St Mary of the Angels Bayswater as assistant to Fr Michael Hollins who he succeeded as parish priest the following year. In the summer of 2001, he succeeded Monsignor George Stack, who had been appointed as a bishop, as Administrator. He served as Administrator for seven years until the summer of 2008. His time as administrator saw the installation of a number of Mosaics and the alterations to the steps to the West Door to make it wheelchair accessible.

It is with great sadness that we also report the death of Bishop Patrick O'Donoghue on 24 January 2021. As Fr Patrick O'Donoghue he was sub-administrator of Westminster Cathedral from 1978 to 1985. This was a period of change and development with the Cornerstone Centre in the space now occupied by St Paul's bookshop and the creation of The Passage and the Cardinal Hume Centre both within the parish. From 1985 to 1990 he was Rector of Allen Hall Seminary and returned as Monsignor O'Donoghue to be Administrator of Westminster Cathedral from 1990 to 1993 before his appointment as a bishop. In his brief period back at the Cathedral there were considerable financial challenges. Cornerstone was repurposed as St Paul's bookshop a valuable resource in its own right and also a source of rental income. He worked closely with the Friends on fundraising. Both as Administrator and sub-administrator he was the force behind interesting events and initiatives.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Membership

During 2020 66 (2019 - 18) new members joined, and sadly the deaths of 20 (2019 -17) members were reported, 9 (2019-25) members resigned their membership. A further 21 (2019- 195) members are no longer in touch with the Society. At the end of the year there were 1,435 (2019 - 1,423) members.

We are grateful to Gillian Burke who has worked hard to sort out our database glitches and move us on to a system fit for purpose.

Review of activities

The Friends Society usually offers a full programme of events for spring and autumn. The events programme for spring/summer 2020 had to be pulled because of the Covid pandemic. In the spring, just two in-person events took place: a walking tour of Clerkenwell, led by Dr Anthony Weaver, and a talk in the Clergy House Library by Prof. Diane Purkiss of Keble College, Oxford.

It was clear that none of the planned tours could go ahead, but the Friends felt it was essential to maintain an online programme so that the Society could continue to be a support to the wider membership. A trial quiz, with Fr Humphreys as quizmaster, was held via the Friends' Facebook page. The Friends took out a Zoom subscription to enable the better transmission of talks and further quizzes and set up an online payment system via Virgin Money Giving. Where possible, the planned programme was put online with speakers delivering their talks via Zoom. Two filmed events were held. A tour of the sacristy with the Sacristan in conversation with our Vice-Chairman, and a Christmas organ recital which was live to the Friends and then subsequently available on YouTube.

Our speakers during the year included: Prof. Martin Dubois of Durham University who spoke on the Jesuit poet Gerard Manley Hopkins; Fr Nicholas Schofield – the Diocesan Archivist – who spoke on the Papal Zouaves; Prof. Caroline Barron who spoke on St Thomas Becket (notably, his links with London); Dr John Harvey on the Catholic painter Peter Paul Rubens and Peter Howell on the Cathedral architect, John Francis Bentley. This latter talk was offered free as a thank-you to the Facebook Community and will be planned in-person in the coming months. Paul Pickering also presented online art history talks throughout the year.

With the slight easing of restrictions, the Friends arranged two walking tours: one with Joanna Bogle, and one with Paul Pickering. However, the very late notification of further Covid restrictions meant that these were severely restricted in number. The Friends continued to send out the newsletters in 2020 and in the autumn, we also sent out a special Memorial Booklet in honour of Canon Christopher Tuckwell RIP. The Canon Christopher Tuckwell Memorial Appeal was also launched.

The Covid pandemic meant that there could be no Christmas Fair in 2020, but a Christmas Raffle was held, with tickets sent to all members with the autumn mailing.

The Friends' increased online presence meant that there was a much wider and more immediate contact with over 1000+ people via the Facebook page and Instagram. This benefited the Christmas online giving campaign Big Give, and the target was exceeded by £8000. Full illustrated reports on our events are available in the Friends' newsletters available from the Friends Office.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Trustees

The trustees, who are members of the Council, are listed below. The trustees who served during the year were:-

Richard Collyer-Hamlin (appointed 15 September 2021)	Geraldine Kay (resigned 15 September 2021)
Elizabeth Furness (appointed 15 September 2021)	Linda McHugh (resigned 15 September 2021)
Elizabeth Gibson (appointed 30 September 2020)	Nicholas Morrell (resigned 4 May 2020)
Zoe Goodway	Euphrasie Mundeke-Kilolo (resigned 30 September 2020)
Patrick Gormley	Andrew Sanders
Andrew Hollingsworth	Canon Christopher Tuckwell (resigned 13 June 2020)
Father Daniel Humphreys (appointed 13 June 2020) (resigned 1 November 2020)	Father Slawomir Witoń (appointed 1 November 2020)
Simon Johnson (appointed 30 September 2020)	

Due to the COVID-19 situation the AGM was deferred from June when the meeting is normally required under the objects and rules to 15 September in accordance with Charity Commission guidance.

Review of the financial position

During the year the Society generated income of £116,082 (2019-£86,810) and have incurred expenses of £58,268 (2019- £66,771) which included professional fees in relation to Westminster Cathedral Hall of £7,607 in 2019, thus generating £57,814 (2019 - £20,039) from operations in the year to support the work of Westminster Cathedral. Grants falling due in the year amounted to £83,546 (2019-£9,147) resulting in a net decrease in funds of £25,732 (2019-£ 10,892 increase). The accumulated fund has declined by £23,164 (2019 - £30,584) to stand at £26,461 (2019 - £49,625). The Society is successful in raising funds for specific projects within the Cathedral; raising funds to meet its own running costs has proved more difficult. Although the trustees consider the present position to be satisfactory, the development sub-committee continues to look at fundraising and measures to increase the membership of the Society to increase the unrestricted income.

Effect of COVID Pandemic on Operations in 2020

A major part of the Friends operations is the holding of various events all of which have not proved possible since early March 2020. Christina White has kept in touch with Friends by various means including telephone, email and Royal Mail. Most particularly the regular use of Facebook and Instagram has increased the membership of the Friends and kept us in touch on a daily basis with many members.

Our events income for both 2020 and 2021 is a small fraction of the amount generated in earlier years. No further grants will be made to the Cathedral from the accumulated fund for the time being. The trustees are confident that the measures in place including the work of the new development sub-committee will secure the future of the Friends and redevelop it into a major fundraising force for the future of Westminster Cathedral.

Public benefit statement

The trustees confirm that they have complied with their duty under section 17 of The Charities Act 2011 to have regard to public benefit guidance published by The Charity Commission. The Council has referred to the guidance contained in the Charity Commission's guidance on

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

TRUSTEES' REPORT (CONCLUDED) FOR THE YEAR ENDED 31 DECEMBER 2020

public benefit and has planned The Friends' activities to avoid the granting of any private benefit other than a private benefit which is purely incidental to carrying out The Friend's objectives. The Council believes it has followed the Charity Commission's guidance in this area.

Westminster Cathedral is a very popular building attracting large numbers of visitors every day. Although its primary purpose is as the Cathedral for Westminster Diocese and as a busy city centre parish, many people from further afield and from other Christian denominations, other faith communities and of no faith use the Cathedral. It is an oasis of prayer, calm and spirituality in our busy city as well as an attraction due to the art and architecture of the building and the quality of its music. In supporting Westminster Cathedral the Friends help to provide a valued facility to the wider public.

Key management personnel

The trustees consider themselves as trustees and the director to comprise the key management personnel of the charity in charge of directing and controlling, running and operating The Friends on a day to day basis. All trustees give of their time freely and no trustee received remuneration or reimbursement of expenses in the year.

The pay of the director is reviewed annually and normally increased in accordance with the cost of living increases awarded to employees of the Archdiocese of Westminster.

Risk factors

The trustees have considered the major risks to which the Charity is exposed. These include a reduction in income, a drop in membership and the loss of records. The concerns are being addressed by fundraising, the programme of events, the campaign to recruit new members and procedures to back up computerised records. There is a particular risk of breach of data protection laws particularly with the introduction of the General Data Protection Regulations (GDPR). The trustees consider they have adequately assessed this risk and taken the necessary steps to protect data and obtain consent to use data where the use is not justified by legitimate commercial interest.

Going Concern

The trustees have considered the future of the operation of the Friends. By the very nature of the operations most of the income of the Friends is raised from fresh initiatives each year. However, the trustees believe that all definite funding commitments are covered by designated and restricted funds held at 31 December 2020, apart from some outstanding obligations relating to the refurbishment of the Cathedral Tower and Lift project. At 31 December 2020 £17,456 was outstanding, has been paid £5,894 from restricted funds and £11,562 from the accumulated fund in 2021. On that basis the trustees have concluded that the Society of Friends of Westminster Cathedral is a going concern.

A final thank you

I should like to conclude with my personal thanks to all those volunteers who make the work of the Society a success, to those members of the Council who now retire by rotation and to all Council members for the contribution they have made to the work of the Society and to Christina White whose unstinting work makes so much of what we do possible.

On behalf of the trustees

Trustee Father Slawomir Witoń
25 October 2021

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

STATEMENT OF TRUSTES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the society and of the incoming resources and application of resources of the society for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

I report to the trustees on my examination of the accounts of the Society of Friends of Westminster Cathedral (the Charity) for the year ended 31 December 2020, which are set out on pages 8 to 16.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Seed FCA, Chartered Accountant

Moorgate Accountancy Services Ltd
Chartered Certified Accountants
Crosspoint House, 1st Floor
28 Stafford Road
Wallington
Surrey SM6 9AA

27 October 2021

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds Accumulated £	Designated £	Restricted funds £	Total 2020 £	Total 2019 £
<u>Incoming resources from generated funds</u>						
Donations received	2	2,081	-	73,327	75,318	47,105
Interest receivable		29	-	259	288	953
		2,110	-	73,496	75,606	48,058
Incoming resources from charitable activity	3	33,055	-	7,421	40,476	38,752
Total incoming resources		35,165	-	80,917	116,082	86,810
<u>Resources expended</u>						
Cost of generating funds						
Cost of generating donations and legacies		5,372	-	-	5,372	2,103
		5,372	-	-	5,372	2,103
Net incoming resources available		29,793	-	80,917	110,710	84,707
Charitable activities						
Operating costs		38,322	-	-	38,322	49,053
Grants to Westminster Cathedral		61	51,104	32,381	83,546	9,147
Total charitable expenditure		38,383	51,104	32,381	121,868	58,200
Governance costs		14,574	-	-	14,574	15,615
Total resources expended	4	58,329	51,104	32,381	141,814	75,918
Net (expenditure) / for the year		(23,164)	(51,104)	48,536	(25,732)	10,892
Net movement in funds						
Fund balances at 1 January 2020		49,625	51,104	244,007	344,736	333,844
Fund balances at 31 December 2020		£26,461	£-	£292,543	£319,004	£344,736

An analysis of the above individual fund columns with prior year comparatives is provided in note 16

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL
BALANCE SHEET
AS AT 31 DECEMBER 2020

	Notes	£	2020 £	£	2019 £
Current assets					
Stock	9	1,087		1,021	
Debtors	10	74,019		60,777	
Cash at bank and in hand		249,488		290,005	
		<u>324,594</u>		<u>351,803</u>	
Creditors : amounts falling due within one year	11	<u>(5,590)</u>		<u>(7,067)</u>	
Net current assets					
Total net assets			<u>£319,004</u>		<u>£ 344,736</u>
Representing:-					
Restricted funds	12		292,543		244,007
Unrestricted funds	13				
Accumulated fund		26,461		49,625	
Designated fund		-		51,104	
		<u>26,461</u>		<u>100,729</u>	
			<u>£319,004</u>		<u>£344,736</u>

The accounts were approved by the Trustees on 25 October 2021

Father Slawomir Witoń
Trustee

Andrew Hollingsworth
Trustee

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" issued by the Charity Commission Charities SORP (FRS 102)), (effective 1 January 2015) and the Charities Act 2011.

1.2 Tangible Fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fitting and equipment	25 % on cost
Computer equipment	20% on cost

1.3 Stock

Stock is valued at the lower of cost and net realisable value.

1.4 Life subscriptions

Life subscriptions are credited to the Statement of Financial Activities in seven equal annual instalments.

1.5 Unrestricted funds

Unrestricted funds comprise:-

1.5.a Accumulated fund

Being subscriptions and other income generated for the objects of the Society and are available as general funds.

1.5.b Designated funds

being amounts set aside and designated for specific purposes.

1.6 Restricted funds

being amounts received from donors or raised for specific purposes, where the restriction is legally binding on the society.

2 Donations received

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Donations and gifts	1,081	73,237	74,318	47,105
Legacies receivable	1,000	-	1,000	-
	<u>2,081</u>	<u>73,327</u>	<u>75,318</u>	<u>47,105</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

3 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Subscriptions	17,233	-	17,233	16,894
Net income from events	7,442	-	7,442	17,493
Income tax recoverable	8,380	7,421	15,801	4,365
	33,055	7,421	40,476	38,752

Net Income from Events

	Total 2020 £	Total 2019 £
Pre pandemic talks	545	-
Walking tours	135	-
Online events	1,170	-
Tour Westminster Abbey	-	2,893
Somerville Talk Ships of Heaven	-	951
Visit to Leighton House	-	84
Trip to Winchester College and the Hospital of St Cross	-	388
Trip to Ingestone and Old Thorndon Hall	-	656
Trip to Aylesford Priory	-	27
Sacristy Tour	-	432
Henry VIII talk	-	212
Cathedral Tour	-	391
Halo Party	-	294
Newman Talk	-	258
Visit Mithrus temple and Guildhall Art Gallery	-	250
Talk Alison Weir	-	494
Visit National Gallery	-	174
Quizzes	-	2,119
Raffle / Christmas fair	5,592	8,041
Events overheads	-	(171)
	7,442	17,493

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

4 Total resources expended

	Staff costs £	Other costs	Grant funding £	Total 2020 £	Total 2019 £
Cost of generating funds					
Cost of generating donations and legacies	-	5,372	-	5,372	2,103
	-	5,372	-	5,372	2,103
Charitable activities					
<u>Operating costs</u>					
Support costs	31,192	7,130	-	38,322	49,053
<u>Grants to the Cathedral</u>					
Grant funding of activities	-	-	83,546	83,546	9,147
	31,192	7,130	83,546	121,868	58,200
<u>Governance costs</u>					
Support costs	10,397	4,177	-	14,574	15,615
	45,112	21,659	9,147	141,814	75,918
<i>Total 2019</i>	45,112	21,659	9,147	75,918	

Management and administration costs includes payments to the accountants of £1,800 (2019 - £1,800) for independent examination.

5 Grants approved and paid or due

	Total 2020 £	Total 2019 £
Grants to institutions		
Tower improvements	83,546	-
Sunday missals	-	4,000
Cathedral archives project	-	512
Clergy House dining room renovation	-	4,635
	83,546	9,147

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

6 Support costs

	Charitable Activities	Governance	Total 2020	Total 2019
	£	£	£	£
Other operating costs	7,130	2,377	9,507	10,149
Independent examination	-	1,800	1,800	1,800
Fees re Cathedral Hall	-	-	-	7,607
Staff costs	31,192	10,397	41,589	45,112
	<u>38,322</u>	<u>14,574</u>	<u>52,896</u>	<u>64,668</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or expenses during the year.

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
Director	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>

Employment costs

	2020 £	2019 £
Wages and salaries	<u>41,589</u>	<u>45,112</u>

9 Stock

	2020 £	2019 £
Commemorative Silver Eagles	531	531
Broach on sale in Cathedral Bookshop	185	185
Prize for future raffle	25	25
Wine glasses	220	220
Drinks for use at future events	126	60
	<u>1,087</u>	<u>1,021</u>

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

10 Debtors

	2020 £	2019 £
Income tax recoverable	42,312	22,772
Other debtors	31,707	38,005
	<u>74,019</u>	<u>60,777</u>

11 Creditors

	2020 £	2019 £
Life Subscriptions creditor	1,536	2,263
Accruals and deferred income	4,053	4,804
	<u>5,589</u>	<u>7,067</u>

12 Restricted funds

The income funds of the charity include the following restricted fund, representing donations given for a specific purpose which have not been spent by the end of the year:

	Balance at 1 January 2020 £	Donations received & fundraising £	Movement in funds (Utilised)/ Realised £	Transfers In / (Out)	Interest Allocation £	Balance at 31 December 2020 £
<i>Mosaics Fund</i>						
General appeal fund	32,985	-	-	-	35	33,020
St Patrick's Chapel	31,758	8,553	-	-	34	40,345
St George's Chapel	57,265	-	-	-	61	57,326
	<u>122,008</u>	<u>16,558</u>	<u>-</u>	<u>-</u>	<u>130</u>	<u>130,691</u>
Cathedral Hall Refurbishment	88,010	-	-	-	93	88,103
Winter Night Shelter	1,005	-	-	-	1	1,006
Tower Refurbishment	31,381	6,894	(32,381)	-	33	5,927
Cathedral Fabric Appeal	1,603	-	-	-	2	1,605
Canon Tuckwell Memorial	-	15,106	-	-	-	15,106
Cathedral Communications	-	50,106	-	-	-	50,106
	<u>244,007</u>	<u>49,440</u>	<u>(32,381)</u>	<u>-</u>	<u>259</u>	<u>292,544</u>

The Mosaics general appeal fund is for Mosaic work within the Cathedral. There have been two aspects to the appeal in memory of Canon Tuckwell being to raise funds to improve Cathedral Communications and to create a physical memorial.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

13 Unrestricted funds

	Balance at 1 January 2020 £	Movement in funds (Decrease) / Increase in funds during the year £	Transfers £	Balance at 31 December 2020 £
<u>Accumulated fund</u>	49,625	(23,164)	-	26,461
<u>Designated funds</u>				
Cathedral Hall Refurbishment	-	-	-	-
Tower Refurbishment	51,104	(51,104)	-	-
	100,729	(74,268)	-	26,461

14 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total £
Fund balances at 31 December 2020 are represented by			
Current assets	32,051	292,543	324,594
Creditors amounts falling due within one year	(5,590)	-	(5,590)
	<u>26,461</u>	<u>292,543</u>	<u>319,004</u>

15 Related Party Transactions

The members of the Council, who are trustees of the charity, are related parties. The members of the council have all attended Friends events during the year. They have purchased tickets on the same basis as other members of the Friends.

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

NOTES TO THE ACCOUNTS (CONCLUDED) FOR THE YEAR ENDED 31 DECEMBER 2020

16 Statement of Financial Activities Prior Year Comparatives by individual type of fund

	Unrestricted funds		Designated		Restricted funds	
	Accumulated	2019	2020	2019	2020	2019
	2020	2019	2020	2019	2020	2019
	£	£	£	£	£	£
<u>Incoming resources from generated funds</u>						
Donations received	2,081	1,030	-	-	75,318	46,075
Interest receivable	29	382	-	-	259	571
	2,110	1,412	-	-	73,496	46,646
Incoming resources from charitable activity	33,055	35,387	-	-	7,421	3,365
Total incoming resources	35,165	36,799	-	-	80,917	50,011
Resources expended						
Cost of generating funds						
Cost of generating donations and legacies	5,372	1,175	-	-	-	928
	5,372	1,175	-	-	-	928
Net incoming resources available	29,793	35,624	-	-	80,917	49,083
Charitable activities						
Operating costs	38,322	41,446	-	-	-	7,607
Grants to Westminster Cathedral	61	9,147	51,104	-	32,381	-
Total charitable expenditure	38,383	50,593	51,104	-	32,381	7,607
Governance costs	14,574	15,615	-	-	-	-
Total resources expended	58,329	67,383	51,104	-	32,381	8,535
Net (expenditure) / income for the year	(23,164)	(30,584)	(51,104)	-	48,536	41,476
Net movement in funds						
Transfer	-	-	-	-	-	-
Fund balances at 1 January 2020	49,625	80,209	51,104	51,104	244,007	202,531
Fund balances at 31 December 2020	£26,461	£49,625	£-	£51,104	£292,543	£244,007

THE SOCIETY OF FRIENDS OF WESTMINSTER CATHEDRAL

SCHEDULE OF EXPENSES FOR THE YEAR ENDED 31 DECEMBER 2020

	31 December 2020 £	31 December 2019 £
Cost of generating funds		
General fundraising	477	1,175
Tower refurbishment Appeal Costs	-	928
Photography & mosaics book	4,895	-
	<u>£5,372</u>	<u>£2,103</u>
Support and governance costs		
Salaries	41,589	45,112
Postage	1,879	2,646
Printing & Stationary	5,705	4,871
Telephone	534	542
Independent examination and accountancy	1,800	1,800
AGM	-	477
National conference of Societies of Friends of Cathedrals	-	85
Fees re Cathedral Hall refurbishment plan	-	7,607
Insurance	410	390
Bank charges	979	1,138
	<u>£52,896</u>	<u>£64,668</u>