

STANWAY VILLAGE HALL
(INCORPORATING THE VICTORY HALL & TOLLGATE HALL)
MANAGEMENT COMMITTEE
(Registered Charity No.272860)
Villa Road, Stanway, Colchester CO3 0RH

Trustees' Annual Report for 01 January 2024 – 31 December 2024

1. Trustees for the year

- Ann Longman (Chair)
- Ann Norton (Deputy Chair)
- Teresa Baines (Secretary & Treasurer)

No changes to the Trustees during this year.

2. Governance

The Charity is governed and managed by a Committee of Management (The Stanway Village Hall Management Committee) consisting of the three trustees, 2 representatives of the Parish Council and up to 10 representatives of hall users.

Ann Longman was Chair throughout the year and Teresa Baines Secretary & Treasurer.

3. Objectives

The organisation is the leaseholder on 3 community halls (Stanway Village Hall, Victory Hall and Tollgate Hall) all situated at the Villa Road site. The ultimate freeholder is Stanway Parish Council and the three halls are on a long lease to Stanway Village Hall at a Peppercorn rent.

The organisation manages, maintains and lets the halls out to community group users and other local hirers on a non-profit basis for the benefit of the local community.

The primary financial aim is to maximise occupation and to ensure a small annual surplus to cover ongoing maintenance, refurbishment and general upkeep of the buildings. The organisation aims to maintain reserves in case of unforeseen maintenance or replacement costs.

4. Chairman's Report for 2024

Good evening

I am pleased to present the annual Village Hall Management report to you.

Another year has flown by and this year our major news is the securing of a £50,000 grant for the updating of the Tollgate Hall. This is due to start shortly. We are aiming to renew the ceiling including the insulation, all lights and completely

refurbish the toilets, renew the fire doors and install a fire alarm system. This is the continuation of work we have had done after having the floor replaced, new blinds on the windows, new radiators and updating of the kitchen and bar area. We are still pursuing grants which we would use for solar panels to help with our costs.

Unfortunately, with the continued rise in utility bills etc we reluctantly have had to increase our hire charges slightly for the coming year. Despite this our halls are almost always booked and we have extended our bookings to Sundays in all the halls.

We have been experiencing some problems with youths entering the halls whilst meetings are taking place and have advised our hirers to lock the doors especially in the evening, once they are all in. The Police have also pledged to drive around the halls periodically in the evenings.

We have a great team – Thanks to Stuart, Katie and Paul our caretakers. All our halls are in great decorative order and kept spotlessly clean for hirers. Also to Carol Hardisty who keeps all our bookings in order. Teresa Baines our Secretary and Ann Norton- vice chair who have worked tirelessly, especially with the accts. We have a very small committee who are committed to making the halls the best they can be for all hirers. My thanks go to all of them. We would like to invite anyone with a few hours to spare to join our committee – all organisations are invited to send a delegate but any resident is more than welcome. Thanks also to Donna and Amanda from Parish Council for their help.

Ann Longman: Chairman 07 May 2025

5. Financial Performance

The three halls achieved an overall deficit of £8,223 which has been funded from General Reserves. Although this represents a loss this was primarily due to significant one-off refurbishment and maintenance costs and the day-to-day trading position remains healthy.

Total reserves as of 31 December 2024 are £47,817 which are primarily held in a reserve bank account.

General Reserves are held to cover unanticipated costs, losses and longer-term maintenance of the fabric of the buildings.

There were no significant debts or liabilities and there were no reportable serious incidents.

Stanway Village Hall Management Committee
Consolidated Accounts

Unaudited Accounts

for the year ended 31 December 2024

Stanway Village Hall Management Committee Consolidated Accounts

Unaudited Accounts

Year ended 31 December 2024

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Stanway Village Hall Management Committee Consolidated Accounts

Proprietor and Professional Advisers

Year ended 31 December 2024

Proprietor	The Trustees of the Stanway Village Hall Management Committee
Business name	Stanway Village Hall Management Committee Consolidated Accounts
Business address	Stanway Community Centre Villa Road, Stanway Colchester Essex CO3 0RH United Kingdom
Accountant	Colchester Accounting Unit 9, Bell House Farm Church Lane, Stanway Colchester CO3 8LS United Kingdom

Stanway Village Hall Management Committee Consolidated Accounts

Proprietor's Approval Statement

Year ended 31 December 2024

I approve the accounts which comprise the profit and loss account, balance sheet and related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Colchester Accounting with all the information and explanations necessary for their compilation.

The Trustees of the Stanway Village Hall Management Committee

Date: 30 June 2025

Stanway Village Hall Management Committee Consolidated Accounts

Report to the proprietor on the preparation of the unaudited accounts of
Stanway Village Hall Management Committee Consolidated Accounts

Year ended 31 December 2024

In accordance with your instructions, I have compiled the accounts on the following pages from the accounting records and from information and explanations supplied to me.

I have not carried out an audit or any other review, and consequently I do not, therefore, express any opinion on the accounts.

Colchester Accounting

Unit 9, Bell House Farm
Church Lane, Stanway
Colchester
CO3 8LS
United Kingdom

Date: 30 June 2025

Stanway Village Hall Management Committee Consolidated Accounts

Profit and Loss Account

Year ended 31 December 2024

		2024	2023
		£	£
	Note		
Turnover	2	102,449	87,465
Cost of sales	2	53,854	51,383
Gross profit		<u>48,595</u>	<u>36,082</u>
Finance income	2	593	471
Expenditure	2		
Premises costs		35,119	25,070
Office costs		3,995	3,858
Repairs and maintenance		18,297	8,837
		<u>57,411</u>	<u>37,765</u>
Loss for the year		<u>(8,223)</u>	<u>(1,212)</u>

Stanway Village Hall Management Committee Consolidated Accounts

Balance Sheet

31 December 2024

		2024	2023
		£	£
	Note		
Current assets			
Cash at bank		47,817	56,040
Net current assets		<u>47,817</u>	<u>56,040</u>
Net assets		<u>47,817</u>	<u>56,040</u>
Financed by:			
Capital account	4	<u>47,817</u>	<u>56,040</u>

Stanway Village Hall Management Committee Consolidated Accounts

Notes to the Accounts

Year ended 31 December 2024

1 Accounting policies

BASIS OF PREPARATION

The accounts have been prepared under the historical cost basis and on a basis which enables the profits to be calculated in accordance with United Kingdom Generally Accepted Accounting Practice.

TURNOVER

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

TANGIBLE ASSETS

Tangible assets are measured at cost less accumulated depreciation. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	25% straight line
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2 Profit and loss account analysis

TURNOVER

	2024	2023
	£	£
Hall Hire Income	84,826	79,398
Grants inc COVID and JRS Grants	11,498	2,167
Damage Bond Deposits	6,125	5,900
	<u>102,449</u>	<u>87,465</u>

COST OF SALES

	2024	2023
	£	£
Wages and salaries	46,252	43,677
Refunds and Deposits Returned	7,602	7,706
	<u>53,854</u>	<u>51,383</u>

Stanway Village Hall Management Committee Consolidated Accounts

Notes to the Accounts (continued)

Year ended 31 December 2024

FINANCE INCOME

	2024	2023
	£	£
Bank interest receivable	593	471

EXPENDITURE

	2024	2023
	£	£
Premises costs		
Rates	406	429
Light, heating and power	10,682	11,902
Premises insurance	2,615	2,358
Water	1,651	2,517
Honourium	600	500
Royalties and Licences	1,216	876
Other Premises Costs	17,949	6,488
	35,119	25,070

	2024	2023
	£	£
Office costs		
Telephone	3,995	3,858

	2024	2023
	£	£
Repairs and maintenance		
Repairs and maintenance	18,297	8,837

Stanway Village Hall Management Committee

Consolidated Accounts

Notes to the Accounts (continued)

Year ended 31 December 2024

3 Tangible assets

	Fixtures and fittings £
Cost	
At 1 January 2024 and 31 December 2024	19,706
	<hr/>
Depreciation	
At 1 January 2024 and 31 December 2024	19,706
	<hr/>
Net book value	
At 31 December 2024	-
	<hr/>
At 31 December 2023	-
	<hr/>

4 Capital account

	2024	2023
	£	£
At 1 January 2024	56,040	57,252
Net loss for the year	(8,223)	(1,212)
At 31 December 2024	<hr/> 47,817 <hr/>	<hr/> 56,040 <hr/>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

STANWAY VILLAGE HALL MANAGEMENT

On accounts for the year
ended

31 DECEMBER 2024

Charity no
(if any)

272860

Set out on pages

1 - 10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]] Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

13/8/25

Name:

PAUL DUNNE

Relevant professional
qualification(s) or body

MAAT

(if any):

Address: UNIT 9 BELLHOUSE FARM
COLCHESTER
CO3 8LS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE