

STANWAY VILLAGE HALL
(INCORPORATING THE VICTORY HALL & TOLLGATE HALL)
MANAGEMENT COMMITTEE
(Registered Charity No.272860)
Villa Road, Stanway, Colchester CO3 0RH

Trustees' Annual Report for 01 January 2021 – 31 December 2021

1. Trustees for the year

- Ann Longman (Chair)
- Robert Wopling (Deputy Chair)
- Teresa Baines (Secretary & Treasurer)

There were no changes to the Trustees during the year.

2. Governance

The Charity is governed and managed by a Committee of Management (The Stanway Village Hall Management Committee) consisting of the three trustees, 2 representatives of the Parish Council and up to 10 representatives of hall users.

Ann Longman was Chair throughout the year and Teresa Baines Secretary.

3. Objectives

The organisation is the leaseholder on 3 community halls (Stanway Village Hall, Victory Hall and Tollgate Hall) all situated at the Villa Road site. The ultimate freeholder is Stanway Parish Council and the three halls are on a long lease to Stanway Village Hall at a Peppercorn rent.

The organisation manages, maintains and lets the halls out to community group users and other local hirers on a non-profit basis for the benefit of the local community.

The primary financial aim is to maximise occupation and to ensure a small annual surplus to cover ongoing maintenance, refurbishment and general upkeep of the buildings. The organisation aims to maintain reserved in case of unforeseen maintenance or replacement costs.

4. Chairman's Report for 2021

Good evening.

Apologies for my absence tonight. We are away in the Cotswolds on a holiday that has been booked and rebooked for 3 years!

With the easing of all the regulations the halls are getting busy again. We have lost a few of our regulars and our weekends have not been as busy as we would have liked

but we expect that to pick up again. Childrens parties seem to be our staple for weekends.

Our caretaker manager and the assistant caretaker have been our greatest asset this year. Thank you to Paul and Stuart for everything they have been doing. Paul has taken on board all the contact with contractors when things have not gone as well as they should and has taken a lot of that work off of Teresas shoulders. Stuart has slipped into the job as if he has always been with us. A great team.

Unfortunately, the storm took off some of the guttering on the Victory Hall and exposed the wood behind was rotten. Contractors have already been on site to give us estimates and the job should be done shortly.

We now hope to get on with some of the other refurbishment of Tollgate Hall that we had planned to do before Covid. We still have a problem with the floor and Ann Norton has taken on the task of chasing the supplier to put the damage right.

Teresa and Ann have recently moved the sand bags that were taking up spaces in the Tollgate car park. We await the extension to the car parking as there is often a need for the extra spaces.

As always my sincere thanks must go to Teresa for all of the Secretarial support and Ann Norton for her enthusiastic support to the Halls.

Ann Longman: Chairman, 04 May 2022.

5. Financial Performance

The three halls achieved an overall trading surplus of £12,252 excluding depreciation charges which has been placed into General Reserves. The organisation was still heaving impacted by COVID during the early part of the year and received £39,944 in Coronavirus business help including Job Retention Scheme.

Total reserves as of 31 December 2021 are £63,534 which are all cash and cash equivalents, primarily held in a reserve bank accounts.

General Reserves are held to cover unanticipated costs, losses and longer-term maintenance of the fabric of the buildings.

There were no significant debts or liabilities and there were no reportable serious incidents.

Stanway Village Hall Management Committee
Consolidated Accounts

UNAUDITED ACCOUNTS

for the year ended 31 December 2021

Stanway Village Hall Management Committee Consolidated Accounts

Unaudited Accounts

Year ended 31 December 2021

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Stanway Village Hall Management Committee Consolidated Accounts

Proprietor and Professional Advisers

Year ended 31 December 2021

Proprietor	The Trustees of the Stanway Village Hall Management Committee
Business name	Stanway Village Hall Management Committee Consolidated Accounts
Business address	Stanway Community Centre Villa Road, Stanway Colchester Essex CO3 0RH United Kingdom
Accountant	Colchester Accounting Unit 9, Bell House Farm Church Lane, Stanway Colchester CO3 8LS United Kingdom

Stanway Village Hall Management Committee Consolidated Accounts

Proprietor's Approval Statement

Year ended 31 December 2021

I approve the accounts which comprise the profit and loss account, balance sheet and related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Colchester Accounting with all the information and explanations necessary for their compilation.

The Trustees of the Stanway Village Hall Management Committee

Date: 13 December 2023

Stanway Village Hall Management Committee Consolidated Accounts

Report to the proprietor on the preparation of the unaudited accounts of
Stanway Village Hall Management Committee Consolidated Accounts

Year ended 31 December 2021

In accordance with your instructions, I have compiled the accounts on the following pages from the accounting records and from information and explanations supplied to me.

I have not carried out an audit or any other review, and consequently I do not, therefore, express any opinion on the accounts.

Colchester Accounting

Unit 9, Bell House Farm
Church Lane, Stanway
Colchester
CO3 8LS
United Kingdom

Date: 13 December 2023

Stanway Village Hall Management Committee Consolidated Accounts

Profit and Loss Account

Year ended 31 December 2021

		2021	2020
		£	£
	Note		
Turnover	2	79,291	55,015
Cost of sales	2	32,627	34,211
Gross profit		<u>46,664</u>	<u>20,804</u>
Finance income	2	3	37
Expenditure	2		
Premises costs		26,309	20,970
Office costs		1,086	1,166
Repairs and maintenance		7,020	5,254
Depreciation		4,928	4,926
		<u>39,343</u>	<u>32,316</u>
Profit/(loss) for the year		<u>7,324</u>	<u>(11,475)</u>

Stanway Village Hall Management Committee Consolidated Accounts

Balance Sheet

31 December 2021

		2021	2020
		£	£
	Note		
Fixed assets			
Tangible assets	3	-	4,928
Current assets			
Cash at bank		63,534	51,282
Net current assets		63,534	51,282
Net assets		63,534	56,210
Financed by:			
Capital account	4	63,534	56,210

Stanway Village Hall Management Committee Consolidated Accounts

Notes to the Accounts (continued)

Year ended 31 December 2021

FINANCE INCOME

	2021	2020
	£	£
Bank interest receivable	3	37
	<u>3</u>	<u>37</u>

EXPENDITURE

	2021	2020
	£	£
Premises costs		
Rates	243	75
Light, heating and power	5,887	8,073
Water	782	1,437
Honorium	962	-
Royalties and Licences	1,052	1,671
Other Premises Costs	15,293	8,243
Premises insurance	2,090	1,471
	<u>26,309</u>	<u>20,970</u>

	2021	2020
	£	£
Office costs		
Telephone	1,086	1,166
	<u>1,086</u>	<u>1,166</u>

	2021	2020
	£	£
Repairs and maintenance		
Repairs and maintenance	7,020	5,254
	<u>7,020</u>	<u>5,254</u>

Stanway Village Hall Management Committee Consolidated Accounts

Notes to the Accounts (continued)

Year ended 31 December 2021

	2021	2020
	£	£
Depreciation		
Depreciation	4,928	4,926

3 Tangible assets

	Fixtures and fittings £
Cost	
At 1 January 2021 and 31 December 2021	19,706
Depreciation	
At 1 January 2021	14,778
Charge	4,928
At 31 December 2021	19,706
Net book value	
At 31 December 2021	-
At 31 December 2020	4,928

4 Capital account

	2021	2020
	£	£
At 1 January 2021	56,210	67,685
Net profit/(loss) for the year	7,324	(11,475)
At 31 December 2021	63,534	56,210



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Stanway Village Hall Management Committee

On accounts for the year
ended

31 December 2021

Charity no
(if any)

272860

Set out on pages

1 to 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 22/12/2023

Name:

Paul A Dundas

Relevant professional
qualification(s) or body

MAAT

(if any):

Address: Unit 9 Bellhouse Farm, Church Lane, Stanway, Colchester

Section B

Disclosure

Only complete if the examiner needs to highlight material matters on (see CC32, Independent examination of charity accounts: directions guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.