

# ANNUAL REPORT

## 2024

### Chipping Barnet Seniors Day Centre (CBSDC) (Charity Reg No:- 272847)

Preventing loneliness and social isolation of vulnerable older people in Chipping Barnet.

## ROLE AND AIMS

Our main role and aims are:

- Prevention of loneliness and social isolation
- Health, Wellbeing and Social Care
- Advice and Information

## OBJECTIVES AND ACTIVITIES

Our objective is to provide a club like atmosphere where elderly housebound people can enjoy a day out in a safe, friendly, relaxed and cheerful environment where they can meet and make friends, be entertained and provided with a hot two course lunch and refreshments throughout the day.

Additionally, the centre provides respite for those who daily commit their lives to the care of aged loved ones.

## MANAGEMENT OF THE DAY CENTRE

The Day Centre opens to its members for two days a week (Mondays & Fridays) between the hours of 9.30am and 3.00pm. The centre has 19 members with capacity for 20 each day, currently there are 5 vacancies for Mondays and 4 for Fridays. The Organiser consistently strives to maintain full membership of 20 each day and takes referrals and enquiries, generated from the Website and Springwell.

The Centre is run by one paid organiser and 29 volunteers, all of whom are vital to the success of the Day Centre. Average ages of our members is currently nearer 90 than 80 and a high level of practical and compassionate support is essential. The Open Door Centre has proved to be an ideal location with a warm ambience. The minibus is fully equipped for disabled passengers and those who drive/escort. It is a key and necessary asset for the Charity in delivering its aims.

The volunteers undertake various roles from general daily help to transport/escort and kitchen duties. Important jobs that the volunteers undertake are listed below, this list is by no means exhaustive.

- Setting up and clearing down the room
- Serving tea/coffee and lunch
- Facilitating Exercises
- Minibus driving/escorting and car pickups/drop offs
- Kitchen duties
- Engaging and stimulating conversations with the members
- Playing board or card games with the members
- Running quizzes/taking part in entertainment

Activities held for the members are as below -

- Escorted transport is provided where necessary(limited numbers)
- Chair based exercise classes adapted to the average age group.
- Refreshments provided in the morning and afternoon
- A two course hot meal at lunchtime
- Bingo and board games played in the afternoons
- Information and advice is available and regularly given
- Musical entertainment is enjoyed
- Intergenerational activities have recently recommenced with a local pre school group, which is of great benefit to both groups.
- Annual outings are arranged to a local Garden Centre and also the Seaside.
- Tea parties.
- A Christmas and Summer Events are held with entertainment.

Unfortunately no outings took place in the year to March 2024, due to the frailty of most of the members however special events have been held at the Open Door throughout the year for example - A Day at the Seaside 5<sup>th</sup> July 2024

## **BOARD OF TRUSTEES AND STAFF**

David Williams	Chair
Mick Printemps (Resigned July 2024)	Vice Chair/Transport Representative
John Ireton (Appointed July 2024)	Vice Chair/Transport Representative
Susan Francis	Honorary Treasurer
Amanda Skitt	Honorary Secretary
Gillian Van Blankenstein	Organiser
Bridget Sawyer	Trustee

Steven Hart	Trustee
Linda Lanham	Trustee
Brigid Horgan	Trustee (Resigned July 2024)
Susan Stemson	Trustee
Ursula Dae	Trustee (Appointed May 2023)

Gwen Childs	Member Representative.
Gwen Knights	Member Representative (Appointed July 2024)

## MANAGEMENT MEETINGS

These are held 3 times a year. The AGM was held on the 1st July 2024, Minutes of the 2023 AGM held on the 24th July 2023 were approved and Audited Accounts for the year to March 2024 were presented and also approved. Updates with regards to changes in name and officers/Trustees were provided to the Charity Commission in a timely manner.

## FINANCIAL REPORT (YEAR ENDING MARCH 2024)

The audited accounts together with the Independent Examiner's report follow. The headline figures are:-

Receipts -	£58075
Payments -	£59341
Deficit for year -	£ 1265


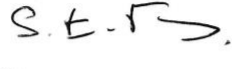
Signed  
Amanda Skitt (Honorary Secretary)

Date :- 28/11/2024

CHIPPING BARNET SENIORS DAY CENTRE CHARITY NUMBER 272847		
RECEIPTS AND PAYMENTS FOR THE YEAR ENDING 31ST MARCH 2024		
Year to 31.03.23		Year to 31.03.24 Total
<b>RECEIPTS</b>		
795	Friends Donations	820
33,088	Clients' Contributions	45,340
6,000	Grants received Jesus Charity	0
3,400	Age UK	3,117
	Grant - Valentine Pool	2,200
489	Donations	615
2,350	Fund Raising	2,335
1,000	Thomas Watson use of Minibus	1,000
0	IR Gift Aid Tax Refund	498
448	Deposit Interest	2,051
0	Sundries	100
<b>47,570</b>	<b>Total Incoming Resources</b>	<b>58,075</b>
<b>PAYMENTS</b>		
14,991	Staff & Volunteer costs	17,773
844	Jubilee etc buffets	1,021
9,683	Meals/Refreshments	12,280
450	Exercise Class Costs	425
941	Sundries	461
11,133	Rent of Premises	13,878
235	Insurance/licences	1,218
4,102	Transport Maintenance Costs	3,889
878	Transport Diesel	632
487	Office Expenses/Telephone/Cleaning	938
82	Bank Charges	0
558	Activities/entertainment	703
1,222	Equipment Purchases	187
450	Payroll costs	575
5,781	Depreciation of Assets	5,360
<b>51,836</b>	<b>Total Resources expended</b>	<b>59,341</b>
<b>(4,266)</b>	<b>SURPLUS / (DEFICIT ) for the year</b>	<b>(1,265)</b>

**CHIPPING BARNET SENIORS DAY CENTRE  
CHARITY NUMBER 272847**

**BALANCE SHEET AS AT 31st MARCH 2024**

as at 31.03.23		as at 31.03.24
	<b>ASSETS</b>	
21,440	Charity's Minibus- residual value (Note 1)	16,080
0	Day centre furniture	0
21,440		16,080
63,759	Deposit Accounts	69,810
10,719	Current Account	5,866
40	Petty Cash	40
-2,898	Less: Accruals	
<b>93,061</b>		<b>91,796</b>
Note 1 - the minibus is being depreciated over 5 years		
	<b>FUNDS</b>	
		Minbus    Reserves    Total
63,759	Capital Reserves at 1.4.2023:	
	Reserves for general use	34,200    29,559    63,759
	Add Transfer from General Fund	4,000    2,051    6,051
		<u>38,200    31,610    69,810</u>
		69,810
29,302	General Fund at 1.4.2023	29,302
	Less transfer to Reserves	(6,051)
	Add Surplus/(Deficit) for the year	<u>(1,265)</u>
		21,986
<b>93,061</b>		<b>91,796</b>
<div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;"> D Williams Chairman </div> <div style="text-align: center;">   18/06/24 </div> <div style="text-align: center;"> S E Francis Hon. Treasurer </div> <div style="text-align: center;">   17/6/24 </div> </div>		

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CHIPPING BARNET SENIORS DAY CENTRE  
YEAR ENDED 31st March 2024**

I report on the accounts of the Charity for the year ended 31st March 2024 which are set out on pages 1 and 2

**Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts and report. The Trustees consider that an audit is not required for this year {under section 144(2) of the Charities Act 2011}, and that an independent examination is needed. The Charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- i Examine the accounts under section 145 of the Charities Act 2011.
- ii To follow the procedures laid down in general directions given by the Charities Commissioners under section 145(5)(b) of the 2011 Act.
- iii To state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**


My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, seeking explanation from the Trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view". The report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

I have completed my examination and confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- i the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- ii the accounts did not accord with the accounting records; or
- iii the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reporting) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

  
**Mrs M P Dye, FCA**  
**Independent Examiner**  
10 Salisbury Road  
Barnet  
Hertfordshire  
EN5 4JP

**Date:** 19th June 2024.