

Annabelle Smith
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Watford Grammar School for Girls Parents Association
Watford Grammar School for Girls
Ladys Close
Watford
Hertfordshire
WD18 0AE

13 October 2024

Dear Virgininia,

Financial Year 1 August 2023 to 31 July 2024

I have completed my audit of both the Fundraising Draw account and the Watford Grammar School for Girls Parents Association account.

I can confirm that both sets of accounts represent a fair and true reflection of transactions during the financial year to 31 July 2024.

If you have any questions, please do not hesitate to contact me.

Kind regards

A handwritten signature in black ink, appearing to read 'A Smith', followed by a horizontal line.

Annabelle Smith
Chartered Institute of Management Accountants

Income Main PA account	35,428.03	Excluding float line as that is just to show that there is £100 out of the bank in float as at year end
Income Fundraising draw account	2,953.97	
Combined income Aug 23 - Jul 24	38,382.00	It needs independent review as over £25K combined

Main PA account - Treasurer's Report for Year to 31 July 2024

Activity	Payments	Receipts	Surplus/ (Deficit)	
			£	
Xmas fair and Xmas Concert	(2,556.06)	20,237.57	17,681.51	(Includes £5,963 fund matching)
Misc	(973.37)	2,431.87	1,458.50	
Year 7 bingo and Family bingo	(868.15)	3,789.34	2,921.19	(Includes £1,450 fund matching)
Year 7 social	(393.77)	3,154.30	2,760.53	
Spring Concert	(731.48)	2,484.88	1,753.40	
Quiz Night	(611.73)	3,330.07	2,718.34	(Includes 1K match funding)
WGGS Contributions	(8,044.12)	0.00	(8,044.12)	
Float	(1,800.00)	1,700.00	(100.00)	Float out
Total	(15,978.68)	37,128.03	21,149.35	
Opening Balance			17,070.46	
Cash movement in year			21,149.35	
Closing Balance			38,219.81	

Represented by:		
Bank Account per bank statement to 31 July 2024	38,219.81	
Total	38,219.81	0.00

Watford Grammar School For Girls Fundraising Draw Accounts
1 August 2023 - 31 July 2024

Sort Code	30-99-21
Account No.	01071063

OPENING BALANCE PER STATEMENT £6,320.89

CHEQUES BROUGHT FORWARD		
	1365	£ 2,800.39
	1366	£ 25.00
	1368	£ 15.00
	TOTAL	£ 2,840.39

BROUGHT FORWARD £3,480.50

EXPENDITURE		INCOME	
Prizes	£820.00	Subscriptions	£2,711.97
Donation to school	£2,630.91	Payment taken in error	£212.00
Expenses	£18.00	Bank refund for 2022 error	£30.00
Reimbursements	£212.00		
Transfer to PA Account	£115.00		
TOTAL	£3,795.91	TOTAL	£2,953.97

BALANCE PER STATEMENT £2,920.56 £2,638.56

CHEQUES NOT CASHED		
	1372	£ 12.00
	1374	£ 25.00
	1375	£ 20.00
	1378	£ 20.00
	1379	£ 15.00
	1385	£ 15.00
	1390	£ 20.00
	1391	£ 15.00
	1395	£ 25.00
	1400	£ 15.00
	1403	£ 20.00
	1406	£ 20.00
	1409	£ 25.00
	1410	£ 20.00
	1411	£ 15.00
	TOTAL	£ 282.00

CARRY FORWARD £2,638.56