



Trustees' Annual Report for the year ended 31 March 2025

Section A Reference and administration details

Charity name	Hurst Green (Surrey) Community Association		
Other names charity is known by			
Registered charity number (if any)	272789		
Charity's principal address	4 Oak Close		
	Hurst Green		
	Surrey		
	Postcode	RH8 0BA	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carmen Lambert Singer			
2	Stephen Hugh Marsden	Chair		
3	Karen Joy Sorensen		Until 5 June 2024	
4	Tara Thomas			

Names of the officers of the charity

Name	Office and dates acted if not for whole year
David William Parker	Secretary and Treasurer – until 5 September 2024 Secretary from 16 January 2025

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Unincorporated Association
Trustee selection methods	Appointed by the Trustees

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- promote the benefit of the inhabitants of Hurst Green and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the inhabitants and local authorities, voluntary and other organisations in a common effort to provide facilities for recreation and leisure-time occupation.
- maintain and manage the community centre (the centre) in furtherance of these objects.
- promote such other charitable purposes as may from time to time be determined.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Association occupies and manages land and a community centre under a repairing lease from Tandridge District Council expiring on 19 August 2029 at a nominal rent.

The centre provides a safe, flexible and welcoming space for use and hire by local people, facilitating a wide and affordable range of community activities with social and educational benefit. A pre-school and youth club, both registered charities themselves, operate within the centre and the centre is hired by local groups and individuals for their activities including exercise, sports, hobbies, parties, meetings, music festivals, shows and social events.

People of all ages and backgrounds are thus enabled to connect with their community for recreation, developing new skills, talking to and meeting others. This reduces social isolation and loneliness amongst local residents and promotes inclusion, a sense of belonging, community spirit and engagement. Individuals make physical and mental health gains as a result. Fostering a greater sense of community makes Hurst Green a safer and enjoyable place to live for its residents.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Section D

Achievements and performance

The centre continues to provide weekday accommodation for Little Oaks Pre School, which has been using the hall for over 40 years, and Mighty Oaks Youth Club, which offers social and networking benefits to younger people at a critical stage in their development.

The hall is regularly hired by local groups for such activities as zumba, badminton, boostfit, taekwondo, and pickleball. It is a popular venue for wedding receptions, wakes, parties and social events of many kinds. It is also a local polling station. The hall's size and domed roof enable it to accommodate larger activities than most other facilities in the area. The adjoining Harling Room is used for meetings, craft and other activities of smaller scope.

Land leased by the Association accommodates an active and well used community garden, providing an attractive and welcoming space for local people, especially those without their own gardens, to visit and use.

A separate charity with a modern charitable structure, Hurst Green Surrey Community CIO ("the CIO"), has been registered with the intention that it will acquire the Association's assets, liabilities, contracts and commitments. Following an advance of £1,000 to the CIO in 2024-25, the Trustees expect the remainder of this transfer to be concluded in the near future. The CIO plans to complete the redevelopment of the centre begun by the Association and now known as The Acorn Project. The Trustees record with sadness the death of Karen Sorensen during the year. Karen was instrumental in advancing the Acorn Project and an inspiration to the many volunteers who worked with her on it.

Section E

Financial review

Brief statement of the charity's policy on reserves

- The Trustees keep under review the amounts of unrestricted designated funds and of the charity's cash and other reserves.
- The principal designated, unrestricted fund which the Trustees maintain is for improvements to the centre.
- The Trustees will maintain cash reserves at a level which they judge sufficient but not excessive, taking into account designated, unrestricted funds and any restricted funds which may be of relevance. Cash reserves are intended to deal with unforeseen interruptions or reductions in income, unforeseen repairs and maintenance and any other event which in the absence of these reserves would threaten the financial position of the charity or the services which it provides. The Trustees have regard to any information available to them to determine and monitor the level of reserves but, in the absence of such information, target cash reserves in a range representing 9 to 18 months of normal estimated outgoings. At 31 March 2025 cash reserves amounted to approximately 10 months of such outgoings.

Details of any funds materially in deficit

All funds were in surplus.

Further financial review details

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

No trustee or officer received remuneration from the Association.

In 2024-25 hall hire income declined by 1.5% on 2023-24. The Trustees are reviewing the level of hire charges for 2025-26.

2023-24 grants receipts included £6,000 expended on a feasibility study and initial design for the redevelopment of the centre. In 2024-25 further expenditure for the redevelopment was incurred by the CIO and will be reported within the CIO's own accounts.

The 2024-25 increase in donations and fundraising reflected an active programme of events during the year. These included musical evenings and quizzes held at the centre which provided both income and social benefit for local people.

In 2024-25 maintenance, repairs & renewals expenditure was held at a lower level than in 2023-24, a year in which significant sums were spent on roof, floor and door repairs & renewals. The centre building continues to show signs of its increasing age. It is hoped that works on the redevelopment can begin in the near future, that being dependent on funding being sought by the CIO.

Payments exceeded receipts during the year by £2,483, reducing bank balances from £63,363 to £60,880.

A review of the Association's fixed assets was conducted and resulted in amendments to the 31 March 2024 amounts shown in the Statement of Assets and Liabilities on page 6.

Section F Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

DW Parker

Full name(s)

DAVID WILLIAM PARKER

Position (eg Secretary, Chair, etc)

SECRETARY

Date

29/5/25



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on
the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Hurst Green (Surrey) Community Association

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

272789

Set out on pages

6

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Act
or

the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Mary E Ryan

Date:

2 / 6 / 2025

Name:

Mary E Ryan for and on behalf of Ark Accountancy Limited

**Relevant professional
qualification(s) or body
(if any):**

FCCA, DChA, CertPFS

Address:

56-58 High Street, Ewell

Epsom

Surrey KT17 1RW

HURST GREEN (SURREY) COMMUNITY ASSOCIATION - Registered Charity 272789
RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

2024-25				
Unrestricted funds			Total funds	
Reserves	Centre Improvement	Total	2024-25	2023-24
Bank balances at 1 April 2024	44215	19148	63363	72492
Receipts and payments 2024-25				
Receipts:				
Hall hire	40637	40637	40637	41241
Hall hire deposits received	1650	1650	1650	2174
Grants	2333	2333	2333	8250
Donations	1561	1561	1561	469
Fundraising	6412	6412	6412	2118
Interest	627	627	627	563
Miscellaneous	507	507	507	1011
Total	53727	0	53727	55826
Payments:				
Rent	50	50	50	50
Hall hire refunds				854
Hall hire deposits repaid	1931	1931	1931	1650
Utilities, website, communications	8279	8279	8279	6294
Insurance	2506	2506	2506	1480
Maintenance, repairs & renewals	6660	6660	6660	11509
Cleaning & waste removal	5572	5572	5572	8735
Licences & legal	1911	1911	1911	1684
Administration & accountancy	20573	20573	20573	19267
Independent examination	600	600	600	
Bank charges	144	144	144	14
Capital expenditure on redevelopment project				10080
Other capital expenditure	4987	4987	4987	1000
Transfer to Hurst Green Surrey Community CIO	1000	1000	1000	
Miscellaneous	1997	1997	1997	2338
Total	56210	0	56210	64955
Excess of payments over receipts	-2483	0	-2483	-9129
Bank balances at 31 March 2025	41732	19148	60880	63363

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2025

Assets:

Bank balances	41732	19148	60880	60880	63363
Hire fees due	3371		3371	3371	5212
Other debtors	1401		1401	1401	
Closed circuit TV cameras		1000	1000	1000	1000
Other leasehold improvements		10080	10080	10080	10080
Furniture and equipment	16837		16837	16837	11850
	63341	30228	93569	93569	91505

Liabilities:

Refundable deposits held	700		700	700	750
Other	2815		2815	2815	3000
	3515	0	3515	3515	3750

In 2023-24 £6,000 of grant income was received on and paid from a restricted fund relating to the redevelopment project.

Signed on behalf of all Trustees: *SH MARSDEN* Chair of Trustees

Date of approval: 29/5/25