



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: Hurst Green (Surrey) Community Association

Charity registration number: 272789

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the benefit of the inhabitants of Hurst Green and the neighbourhood without distinction of sex or of political religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare, for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Provides and manages a Community Centre building and open space/community garden</p> <ul style="list-style-type: none">- in order to deliver facilities for general charitable purposes, pre-school education, leisure facilities, training and amateur sport- For children/young people, elderly/old people, people with disabilities, other charities or voluntary bodies, the general public.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees of the Hurst Green (Surrey) Community Association confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	With the exception of a part time centre manager, book keeper and handyman, all of the six Trustees, members of the management committee, sub committees, community gardeners and other roles are all unpaid volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As a charity, our key charitable objectives are to provide and maintain a facility for use by the people of the Hurst Green Area for social, recreation and a variety of leisure activities.</p> <p>The continued availability of a low-cost centre for groups and families to hire for leisure and other activities contributes to the economic and social recovery from lockdown and the impact of its restrictions.</p> <p>Little Oaks Pre-school Nursery (daily weekdays) is a long-term client (they have been using the hall for over 40 years) and are the only preschool nursery for Under 5s in Hurst Green.</p> <p>Mighty Oaks Youth Club offers educational benefits through encouraging and improving social and networking skills for this group at a critical stage in their development towards adulthood.</p> <p>Outside groups can attend the youth club to help educate young people via art and craft activities or talks about different topics. Both outside and current hirers have attended the youth club to encourage and educate young people, including local police officers.</p> <p>The centre provides a range of exercise and sports opportunities.</p> <p>The main hall is hired weekly by local groups and individuals for group exercise activities such as Zumba, badminton, Boostfit, yoga, Taekwon-do and other classes like Kammeo (singing), as well as for weddings, wakes, parties and social</p>

		<p>events. Voting for elections is held at the hall.</p> <p>We have a larger venue than most in the area, with a domed ceiling, and so are able to accommodate larger sized activities such as weddings and indoor markets, as well as allowing indoor football and badminton to be played.</p> <p>The smaller Harling Room is used for meetings, craft and other activities.</p> <p>We have developed an active and well used community garden around the centre, in addition to the secure space which the nursery and youth club use at the rear of the main hall. We are growing fruit and vegetables for the local Community Fridge as well as providing an attractive and welcoming accessible space for local people, especially those without their own gardens, to visit and use.</p> <p>We estimate that about 400 people currently use the hall on an average week. This number includes 35 children daily at the nursery and 30 or so teenagers at the youth club weekly as well as weekly attendance at exercise and other groups.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>In the 12 month period ending 31/3/2023, receipts increased to £36,160 (from £34,672 in the previous year). Outgoings increased to £37,360 (see notes below) which resulted in a deficit of £1,200 for the period.</p> <p>Total funds stood at £72,492 at 31/3/2023, which is considered satisfactory by the committee, as it exceeds the charity's reserve policy (to maintain a minimum of one year's operating expenses).</p> <p>Outgoings increased due to a mixture of inflation, the cost of maintaining an ageing community centre building and the employment of a part time manager to run the 'community centre', which replaced the previous administrator role.</p> <p>Community centre hall hire for the period increased to £34,898 (from £27,371), which is attributed to appointment of the centre manager.</p> <p>In the period (ending 31/3/2023), grant income of £640 was received. In the previous year, grants totalling £5,434 were secured, however, most of this was awarded for 'Covid interruption' to assist with the costs of operating the community centre building.</p> <p>Fundraising increased to £651 (from £180 in the previous year) and the charity received £148 in donations.</p> <p>With the assistance of grant funding, the charity plans to redevelop the community centre building in the medium term, in order to continue to meet the charity's objectives for the community in the long term.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees' policy is to hold a minimum of one year's operating expenses in reserves to deal with possible interruptions in income and unexpected costs arising, in part, from the age and condition of the Community Centre building.
Amount of reserves held	Para 1.22	Total funds stood at £72,492 at 31/3/2023
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		n/a
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Registered Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees selected on the basis of skills required, through local search or advertising through Tandridge Voluntary Association. Elected at Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider	Para 1.51	

network with which the charity works		
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hurst Green (Surrey) Community Association
Other name the charity uses	
Registered charity number	272789
Charity's principal address	4 Oak Close, Hurst Green, Oxted, Surrey, RH8 0BA United Kingdom

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
The following persons were trustees at the date of this report and throughout the year ended 31 March 2023 unless otherwise shown.			
1 Stephen Hugh Marsden	Chair	From 5 th July 2023	
2 James Leonard Kent	Treasurer	From 1 st July 2022	
3 Karen Sorensen		From 5 th July 2023	
4 Carmen Lambert Singer		From 1 st December 2014	
5 Robin Peter Lambert Singer		From 5 th November 2018	
6 Tara Thomas		From 1 st December 2014	
Trustees at 1 April 2022 but have since resigned.			
7 Sheila Shaw		Until 5 th July 2023	
8 Abi Chapman		Until December 2022	
9 Paul Sturges		Until November 2022	
10 Zoe Milanovic		Until 6 th October 2022	
11 Alan Shiner-Feesey		Until September 2022	
Barbara Harling		Until July 2022	

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

James Leonard Kent	
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Position

Treasurer	
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Date

28 th January 2024

HURST GREEN COMMUNITY ASSOCIATION
(Registered Charity No. 272789)

Statement of Balances for the year to 31 March 2023

31 March 2022			31 March 2023	
£	£		£	£
		GENERAL FUND		
44968		Balance as at 31 March 2022	49578	
4605		Add Surplus for the year	(1373)	
5		Interest received for the year	111	
	49578	Balance as at 31 March 2023		48316
		PORTER/FOSTER LEGACY FUND		
22208		Balance as at 31 March 2022	22210	
2		Interest received for the year	58	
22210		Balance as at 31 March 2023	22268	
0		Less Improvement expenditure	0	
	22210	Balance as at 31 March 2023		22268
		MANN LEGACY FUND		
1904		Balance as at 31 March 2022	1904	
0		Interest received for the year	4	
1904			1908	
0		Less expenditure	0	
	1904	Balance as at 31 March 2023		1908
	<u>73692</u>	Total		<u>72492</u>

Represented by: -

BANK BALANCES

1075	Lloyds Bank Current Account	3979
20241	Lloyds Bank Deposit Account	16000
52376	Santander Business Bond	52513
<u>73692</u>		<u>72492</u>
250	Deposits held (returnable) b/f	900
650	Movement during the year	(350)
<u>900</u>	Deposits held (returnable) c/f	<u>550</u>
<u>2385</u>	Hire fees outstanding at year end	<u>4573</u>

Signed on behalf of the Trustees

Name: 

Date: 28/1/2024

HURST GREEN COMMUNITY ASSOCIATION
(Registered Charity No. 272789)

Receipts and Payments Accounts for the year to 31 March 2023

31 March 2022				31 March 2023		
£	£			£	£	
27371		Receipts		34898		
5434		Hall hire		640		
1030		Grants		148		
180		Donations		651		
0		Fundraising		0		
	34015	Misc			36337	
	7	Interest received			173	
	34022				36510	
	650	Movement on deposits held			(350)	
	34672	TOTAL RECEIPTS			36160	
		Payments				
50		Ground rent		50		
4005		Council tax, utilities, phone		5287		
1485		Insurance		1671		
4123		Maintenance, repairs & renewals		6286		
10959		Cleaning and waste removal		11863		
457		Licences & legal		1071		
5733		Administrator		9750		
0		Bank charges		0		
3248		Miscellaneous		1382		
30060				37360		
0		Improvements charged to the Porter Fu		0		
	30060	TOTAL PAYMENTS			37360	
	4612	NET OF RECEIPTS/(PAYMENTS)			(1200)	
		Relating to:				
4610		General Fund		(1262)		
2		Porter/Foster Legacy Fund		58		
0		Mann Legacy Fund		4		
	4612				(1200)	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Hurst Green Community Association

On accounts for the year
ended

31 March 2023

Charity no
(if any)

272789

Set out on pages

1-9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

28/1/2024

Name:

Jane Hilson

Relevant professional
qualification(s) or body
(if any):

ICAEW, Chartered Accountant

Address:

35 Tanhouse Road,
Oxted, Surrey RH8 9PE