

# WEST BYFLEET COUNTY JUNIOR SCHOOL PARENT TEACHER ASSOCIATION

England & Wales · Charity number 272757

## Details

---

**Other names** WEST BYFLEET JUNIOR SCHOOL PTA

**Status** Registered

**Legal form** Other

**Registered** 1977-02-08

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** West Byfleet Junior School  
Camphill Road  
West Byfleet  
KT14 6EF

**Phone** 01932348961

**Email** [wbspta@west-byfleet-junior.surrey.sch.uk](mailto:wbspta@west-byfleet-junior.surrey.sch.uk)

**Website** [www.westbyfleetjunior.org.uk](http://www.westbyfleetjunior.org.uk)

## Activities

---

**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS AT THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY

**Activities:** To advance the education of pupils in the school in particular by: - developing effective relationships between the staff, parents and others associated with the school- engaging in activities and providing facilities/equipment which support the school and advance the education of pupils.

## Classification

---

- **How:** Makes Grants To Organisations, Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£59,902	£47,476	-	-
2023-08-31	£70,681	£33,334	-	-
2022-08-31	£67,294	£36,639	-	-
2021-08-31	£13,423	£2,263	-	-
2020-08-31	£44,321	£18,170	-	-

## Trustees

Name	Role	Appointed
Katy Lanaway	Chair	2022-10-11
Anne-Marie Mallard		2022-10-11
LESLEY ANN LAWRENCE		
Morna McColl		2022-10-11

**WEST BYFLEET COUNTY JUNIOR SCHOOL PARENT TEACHER ASSOCIATION**

England & Wales - Charity number 272757

---

# Accounts

---

## Chairs Report - 07 December 2020

Firstly, a warm welcome to the PTA AGM, we are pleased to see you here, on our new Zoom Agm platform from hopefully the comfort of your own home, taking an interest in what we have achieved as a PTA this school year.

The 2019 AGM saw the formation of the new PTA Committee, 3 of whom were new members. Mandy Griffiths-Penn stood down from her role as Co-Chair at the end of January, and Emma Martinez stood down from her role as Co-Chair at the end of May, we really want to take this opportunity to thank both Mandy and Emma for all the time and effort they both put into the PTA, it is really appreciated. Maxine Harris then stepped up to fill the role of Co-Chair with myself, Tammy Stoltz.

Once again, the start of the year was very busy for the PTA, then as we all know due to coronavirus everything ground to a very fast halt. Not only did we have to stop our events, but we also had to be very mindful of all the families within our school community who were now struggling more than ever due to no longer working and earning.

Obviously at the heart of what we do is the raising of money for the school and we have still managed to raise a substantial amount this year. But just as importantly the PTA is also committed to engaging the school community through the events we put on and engaging the wider community through supporting the school for example getting the community to come to the big events like the fireworks and fairs or donating services or prizes for auctions and raffles. It is this building of relationships which keeps the PTA going. Without the support of these groups, we would not be able to do the work we do. We are very grateful.

Normally I would now detail the events we had run throughout the year with the amounts we have raised, but as mentioned above, we only had a few events before schools closed for lockdown. We held a very successful and our best ever fireworks evening, a great Christmas Fair, and Christmas market night which was a learning curve for all future market nights and the idea behind our very successful Virtual market night which you can find on facebook as we speak.

- We also held our very popular tuck on a Friday after school, some children seem to only like donuts from us.
- School discos a great event loved by all the children, we tried to encourage parents to reduce the amount of tuck money they gave their children and started a stamp system to reduce the amount of sweets and drinks children were buying.
- Bags2school a great event that helps our families get rid of their excess clothes and shoes, we get a good amount of money raised and the clothes are sent to be reused elsewhere.
- We were still able to hold our mother's day sale and those children who were already self-isolating and still wanted to be involved had their gift hand delivered, socially distanced of course.
- Our chocolate bingo night sadly had to be cancelled, but we already had the chocolate donated from a mufti day, so we set up a virtual easter raffle and

some families were able to win easter hampers which they collected in a socially distanced way.

- We have now started selling our raffle tickets for our Big Christmas Raffle if you haven't bought yours yet, there should have been a flyer sent home with your child and details in the newsletter, The AMAZING prizes incl a Nintendo switch, kindly donated by John Martinez from Options FM Ltd and a £300 amazon voucher kindly donated by Rose design and build, and not forgetting a £200 Halfords voucher for a bicycle which Miss Lawrence has kindly donated. Along with these, we also have lots of amazing Hampers which the Angela has made up from all the goodies the children donated for mufti day.

In addition to these events our other fundraising efforts include:

- Organising personalised Christmas Cards
- Funds from Coop, Waitrose community, Amazon Smile etc
- Selling secondhand uniform
- And yearly subscriptions

We also have a whole community event happening at the moment called Winter Window Wanderland. There have been details in newsletter, on West Byfleet families and on our PTA facebook page. Please get involved if you can, the idea is to decorate your window or house and to have the whole community looking festive, we will then run a vote for the best decorated and the winner will win a £25 amazon voucher. It's a free community event, so please get your street involved.

As you can appreciate, there is much more to raising money than just a couple of events and a tuck shop here and there. In fact the PTA does not stop year round, including during a global pandemic and a national lockdown when our meetings had to move to the new Zoom platform.

The money raised this past year has enabled us to fund many school requests, which benefit all our children - our main funding goal for the following year is the biodome, which will be an amazing outdoor learning space for all our children. We are keeping an eye on fundraising and grants that could help struggling families within the school but also all our children.

Maxine and I would like to thank all the committee members for their hard work and support this year. Thank you Angela, Sabrina, Valerie, Sylvia and Sam and once again thank you to Mandy and Emma.

We would also like to thank all the staff and teachers at the school for your support and help. In particular Miss Lawrence for working with us in ensuring we all did the best for the school. To Fenella and the office team for putting up with our endless emails and requests and to Khurum Durani for helping us whenever he can.

I would now like to hand over to Angela Brown for the Treasurers report.

West Byfleet Junior School PTA  
Academic year 2019/20  
Profit and Loss Account

Date	Event	Entrance & donations	Sales	Less: Floats	Sponsorship	Less: WBIS Share	INCOME	Cost	Add: WBIS share	EXPENSES	PROFIT
<i>Various</i>	Subs	£2,679.00					£2,679.00			-	£2,679.00
<i>October</i>	Theatre tickets - Horrible Histories	£120.00	£1,180.00				£1,300.00	(£1,200.00)		(£1,200.00)	£100.00
<i>December</i>	Theatre tickets - Panto	£1,652.13	£4,497.00			(£3,074.56)	£3,074.56	(£4,497.00)	£2,248.50	(£2,248.50)	£826.06
<i>November</i>	Fireworks		£21,973.79	(£1,915.00)	£1,100.00		£21,158.79	(£8,138.67)		(£8,138.67)	£13,020.13
<i>December</i>	Fab Bricks		£291.25				£291.25	(£247.50)		(£247.50)	£43.75
<i>December</i>	Christmas	£808.16	£11,431.35	(£3,350.00)	£500.00	(£4,494.77)	£4,894.74	(£1,496.91)	£748.46	(£748.46)	£4,146.29
<i>December</i>	Xmas disco		£673.00				£673.00	(£481.60)		(£481.60)	£191.40
<i>February</i>	Feb Disco		£949.34				£949.34	(£467.32)		(£467.32)	£482.02
<i>Cancelled</i>	Locked in the Case		£41.45				£41.45	(£90.00)		(£90.00)	(£48.55)
<i>December</i>	Christmas cards		£334.00				£334.00	(£286.00)		(£286.00)	£48.00
<i>Cancelled</i>	Chocolate Bingo		£292.97				£292.97	(£78.26)		(£78.26)	£214.71
<i>All year</i>	5p challenge	£242.65					£242.65			-	£242.65
	Gift Aid		£901.57				£901.57	(£319.72)		(£319.72)	£581.85
<i>March</i>	Mothers day		£419.48				£419.48	(£524.11)		(£524.11)	(£104.63)
<i>Various</i>	Tuck		£899.01				£899.01	(£546.90)		(£546.90)	£352.11
	Other running costs						-	(£378.00)		(£378.00)	(£378.00)
<i>Various</i>	Uniform	£308.60					£308.60	(£76.60)		(£76.60)	£232.00
<i>October</i>	Bags 2 School	£220.00					£220.00			-	£220.00
<i>December</i>	Christmas Market	£14.50	£149.50				£164.00			-	£164.00
<i>Cancelled</i>	Tomatoes - cancelled event						-	(£19.00)		(£19.00)	(£19.00)
<i>July</i>	Lockdown Photos		£190.56				£190.56			-	£190.56
<i>March</i>	Insurance claim				£1,820.44		£1,820.44	(£1,976.28)		(£1,976.28)	(£155.84)
<i>March</i>	Chocolate Raffle		£385.75				£385.75			-	£385.75
	Other income	£2,154.54	£384.92				£2,539.46	(£134.36)		(£134.36)	£2,405.10
	Bought for PTA						-	(£16.00)		(£16.00)	(£16.00)
<i>March</i>	Easter eggs				£550.00		£550.00	(£297.79)		(£297.79)	£252.21
		<b>£8,199.58</b>	<b>£44,994.94</b>	<b>(£5,265.00)</b>	<b>£3,970.44</b>	<b>(£7,569.33)</b>	<b>£44,330.62</b>	<b>(£21,272.02)</b>	<b>£2,996.96</b>	<b>(£18,275.06)</b>	<b>£26,055.56</b>

**West Byfleet Junior School PTA**  
**Academic year 2019/20**

**2018/19**

**2019/20**

**Cash flow**

<b>Opening bank @ 31/08/19</b>	<b>£10,329.98</b>	<b>£11,856.93</b>
Profit Reported	£23,855.90	£26,055.56
Items purchased for School	(£20,897.52)	(£20,445.02)
Add back Transactions in current year for next financial year	(£1,892.30)	(£1,680.00)
Add back Transactions in current year for last financial year	-	£1,466.28
Add back prior year transactions for current financial year	£1,927.15	£1,892.30
Add back current year transactions in next years bank	(£1,466.28)	-
Adjust for prior year floats banked in current year not recogn	-	£65.00
Cash in transit	-	£76.60
Reconciling differences	-	£21.50
<b>Closing bank @ 01/09/19</b>	<b>£11,856.93</b>	<b>£19,309.15</b>

**Balance Sheet**

**Assets:**

Cash at Bank	£11,856.93	£19,309.15
Cash in hand	£95.00	
Advance payments <sup>1</sup>	£4,114.30	£1,680.00
<b>Current Assets</b>	<b>£16,066.23</b>	<b>£20,989.15</b>

**Liabilities:**

Amounts owing	(£213.24)	(£76.60)
Deferred income	(£2,222.00)	-
<b>Current liabilities</b>	<b>(£2,435.24)</b>	<b>(£76.60)</b>

**Net Assets @ 31/08/20**

**£13,630.99      £20,912.55**

**Reserves:**

Cash at bank	£11,856.93	£19,309.15
Less: transactions o/s paid in 2020/21	£1,774.06	£1,603.40
<b>Available reserves</b>	<b>£13,630.99</b>	<b>£20,912.55</b>

*1) Advance payments represents payments made on account for events to be held in 2020/21*



**Section A Independent Examiner's Report**

**Report to the trustees/ members of** West Byfleet County Junior School Parent Teacher Association

**On accounts for the year ended** August 2020 **Charity no (if any)** 272757

**Set out on pages** (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020

**Responsibilities and basis of report** As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**  **Date:** 7/11/2022

**Name:** WENDY PAM

**Relevant professional qualification(s) or body (if any):**

Address:

A WOODHAM PARK ROAD
WOODHAM, SURREY
KT15 3SU

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.