

---

---

## Minutes of Village Centre Trustees Annual Meeting

### Meeting held on 16 December 2025

---

---

Present: Roland Jones (RJ), Kevin Robbins (KR), Richard Howe (RH), Stephen Evans (SE), Kym Ford (KF)

**1     Apologies**

Andy McIntyre (AM)

**2     Report from the Year**

Swimming Pool has had a very good year with membership selling out in one day

Camerons rent was increased to £475 per month

Works were undertaken in attic space to remove a large deposit of nesting matter and missing tiles were replaced.

Schedule of works for maintenance for 2026 will be compiled

Playground inspections being carried out by Adrian Jefferies every 2 weeks.

Platinum Garden refurbishment was completed

During the year we undertook renewing the rent and lease for the village shop. This will be finalised in 2026

**3     Annual Accounts**

Annual accounts have been audited by Mary Bohm and will be submitted to Charity Commission.

Balance at end of March 2025 was £47,632 with £9233 in reserve. We need to accumulate enough reserves in case we have a major structural problem eg roof.

HMRC have asked for a Corporation Tax return – Clerk will employ an accountant to undertake this

**4     Election of Trustees**

Trustees elected Roland Jones, Kevin Robbins, Richard Howe, Stephen Evans, Andy McIntyre, Kym Ford

**5     Next Meeting**

Next Meeting 2026

### Village Centre - End of Year March 2025

N/C	Name	Debit	Credit
2100	Creditors Control Account	365.56	
4200	Annual Management Fee		50.00
4500	Swimming Pool Membership		17581.14
4600	First Floor rent		5700.00
4601	Rent Allotment Site		50.00
4602	Village Shop Rent		537.76
4800	Other Income		352.11
4802	Insurance Reimbursement		852.60
6200	Swimming Pool Electric	1308.33	
6202	S Pool Chemicals	1300.14	
6203	S Pool Maintenance	1524.09	
6204	S Pool Reimbursement	2719.51	
6205	Swimming Pool Supplies	534.04	
6300	Cleaner during pool season	526.50	
7001	Taylors Close Rent ECT	100.00	
7002	Water Rates	445.46	
7003	WODC Rates	202.09	
7105	Electricity - Village Centre	239.28	
7109	Abstraction Licence	102.00	
7404	Taylors Close refurbishment	1795.03	
7500	General Repairs	887.95	
7501	Cleaning when pool closed	903.75	
7502	Playground Maintenance	230.84	
7503	Premises Expenses	494.47	
7511	Annual Administration Charge	1350.00	
7604	Insurance	2842.05	
7700	Bank Interest Paid		1090.87
7903	RoSPA report	122.40	
7904	Moore Allen Letting Fees	820.80	
		18814.29	26214.48

COIF Account March 2024	21543.89
Nat West Current account March 2024	18688.34
Receipts	26214.48
Payment	-18814.29
	47632.42

Nat West Current Account March 2025	24997.66
COIF Account March 2025	22634.76
	47632.42

<b>Reserves</b>	
Playground Maintenance	1200
WODC Covid Grant	4207.42
Pool Membership payover 2025	3826.09
	9233.51



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Village Centre Filkins

On accounts for the year  
ended

2024/25

Charity no  
(if any)

272260

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- (accounting records were not kept in accordance with section 130 of the Act) or
- (the accounts do not accord with the accounting records)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* **Please delete the words in the brackets if they do not apply.**

Signed:

*Mary Bohm*

Date:

31/12/2025

Name:

Mary Bohm

Relevant professional  
qualification(s) or body  
(if any):

Address:

Dragon Cottage

Broughton Poggs

Lechlade

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

On accounts for the year ended	
2024/25	Charity (if any)
Report to the trustees of Village Centre Finance	
Independent examiner's statement	
Signed	
Name	
Religious or secular (qualifying role) or both (if any)	
Address	
8, Church Lane, Pinner	
Middlesex	