

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	September	2023		31	August	2024

## Section A Reference and administration details

**Charity name**

St. Mary's School, Finchley, Parents Association

**Other names charity is known by**

Friends of St. Mary's CE Primary School  
St. Mary's School PTA

**Registered charity number (if any)**

272592

**Charity's principal address**

St. Mary's CE Primary School

Dollis Park

London

**Postcode**

N3 1BT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marcella McGing	Chair		AGM
2	Jason Dias	Treasurer		AGM
3	Rachel Baker	Secretary		AGM
4	Hannatu Holloway			AGM
5	Richard Levy			AGM
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution based on Parentkind model version, adopted January 2018
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected annually by members of the Association, at the AGM

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• policies and procedures adopted for the induction and training of trustees;</li><li>• the charity's organisational structure and any wider network with which the charity works;</li><li>• relationship with any related parties;</li><li>• trustees' consideration of major risks and the system and procedures to manage them.</li></ul>	<p>For the main fundraising activities, a risk assessment is undertaken and documented</p>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Advance the education of the pupils in the school, in particular by:-

Developing effective relationships between the staff, parents and others associated with the school;

Engaging in activities or providing facilities or equipment which support the school and its pupils.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

All proceeds from events and activities organised by the Association are used to support the work of the school. Decisions about expenditure priorities are taken by members of the Association at meetings, in conjunction with the school's senior management team and, in this respect, the Association has due regard to the guidance issued to the Charity Commission on public benefit.

The Charity benefits the primary school-aged children attending St. Mary's CE Primary School.

Trustees are not paid.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All our events are run by parent volunteers with support from the school staff. We would not be able to operate without them.

**Summary of the main achievements of the charity during the year**

**St Mary's School PTA Treasurer's Report for 2023/24**

There is more detail below on the financial performance but just a reminder that the accounts are prepared on a receipts and payments basis, so only monies raised or paid out in the year are included in the figures.

The main fundraising activities in the year were:-

The Summer Fair which, despite poor weather on the day, still made a large surplus of £8,915. All the stalls contributed greatly to the enjoyment and success of the day. The food and refreshment stalls were very successful and served a great variety of multi-cultural food. The raffle was again a big seller with some very generous prizes donated. The tombolas, toys, plants, sweets, bouncy castle, face painting and books did a brisk trade.

An enormous thank you to Rachel, Marcella and the fantastic organising team for their tireless efforts; the helpers, publicity team, counters and field team for putting up and taking down the marquees. And not forgetting the generosity of the local businesses and community who make this event happen so successfully.

The Winter/Xmas Fair raised a very impressive £4,494 this year. It was a splendid event enjoyed by children, parents and teachers alike, and we give special thanks again to Rachel for kindly volunteering to run the event. The Father Christmas Grotto continues to be the highlight.

We are very fortunate that we have parents/carers within the school community willing to give up time to organise and run these events that generate funds that we can use to help the school.

Finally, the Uniform Shop, including Used Uniform, whilst only making a small profit per item, is a great asset for the parents/carers and we also say a big thank you to Rachel and her team for giving up so much of their time to run this for us.

So how did we use the monies raised?

We spent £1,658 on running the events detailed above - this was included in the surplus of each event discussed above.

We spent £8,263 on new uniform, and £2,890 on nursery resources.

However, our largest outlay was a £32,000 contribution towards new equipment for a complete overhaul of the Trim trail area of the school playground which was completed in November 2023 to much acclaim.

We also funded £645 for the Year 6 Leavers' Book which is professionally printed and gives the children a lasting reminder of their time at St Mary's as they move onto secondary school.

In summary, the Friends of St Mary's continue to be able to support the school's educational aims by raising significant sums of money but this has only been possible by those who volunteer their time so willingly and the great generosity of the local businesses and community who support us.

## Section D

## Achievements and performance

Finally, I would like to thank Rena Kiani for being the Independent Examiner for this year.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have a deposit account which remains untouched at just under £9,000.  
We use our current account to fund the aims of the charity, keeping the deposit account monies for any year in which fundraising is insufficient.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

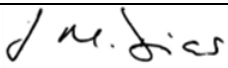
**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Marcella McGing	
Full name(s)	Marcella McGing	Jason Dias
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	25 <sup>th</sup> June 2025	