



Trustees' Annual Report for the period

From Period start date
 Day 01 Month September Year 2022
To Period end date
 Day 31 Month August Year 2023

Section A

Reference and administration details

Charity name

St. Mary's School, Finchley, Parents Association

Other names charity is known by

Friends of St. Mary's CE Primary School
St. Mary's School PTA

Registered charity number (if any)

272592

Charity's principal address

St. Mary's CE Primary School

Dollis Park

London

Postcode

N3 1BT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Levy	Chair		AGM
2	Jason Dias	Treasurer		AGM
3	Rachel Baker	Secretary		AGM
4	Gary Newby			AGM
5	Sharmistha Turnbull			AGM
6	Marcella McGing			AGM
7	Katherine Thomas			AGM
8	Hannatu Holloway			AGM
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution based on Parentkind model version, adopted January 2018

How the charity is constituted

Association

Trustee selection methods

Elected annually by members of the Association, at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

For the main fundraising activities, a risk assessment is undertaken and documented

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Advance the education of the pupils in the school, in particular by:-

Developing effective relationships between the staff, parents and others associated with the school;

Engaging in activities or providing facilities or equipment which support the school and its pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

All proceeds from events and activities organised by the Association are used to support the work of the school. Decisions about expenditure priorities are taken by members of the Association at meetings, in conjunction with the school's senior management team and, in this respect, the Association has due regard to the guidance issued to the Charity Commission on public benefit.

The Charity benefits the primary school-aged children attending St. Mary's CE Primary School.

Trustees are not paid.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All our events are run by parent volunteers with support from the school staff. We would not be able to operate without them.

Summary of the main achievements of the charity during the year

St Mary's School PTA Treasurer's Report for 2022/23

For AGM 18th March 2024

There is more detail below on the financial performance but just a reminder that the accounts are prepared on a receipts and payments basis, so only monies raised or paid out in the year are included in the figures.

The main fund raising activities in the year were:-

The Summer Fair, made a large surplus of £9,936. All of the stalls contributed greatly to the enjoyment and success of the day. The food and refreshment stalls were very successful and served a great variety of multi-cultural food. The raffle was again a big seller with some very generous prizes donated. The tombolas, toys, plants, sweets, bouncy castle, face painting and books did a brisk trade. And beat-the-goalie, courtesy of Mr Styles, has fast become a very popular fixture.

An enormous thank you to Rachel, Marcella and the fantastic organising team for their tireless efforts, the helpers, publicity team, counters and field team for putting up and taking down the marquees. And not forgetting the generosity of the local businesses and community who make this event happen so successfully.

A scaled-down Winter/Xmas Fair still raised an impressive £2,105 this year. It was a splendid event enjoyed by children, parents and teachers alike, and we give special thanks again to Rachel for kindly volunteering to run the event. The Father Christmas Grotto continues to be the highlight.

We are very fortunate that we have parents/carers within the school community willing to give up time to organise and run these events that generate funds that we can use to help the school.

Finally, the Uniform Shop, including Used Uniform, whilst only making a small profit per item, is a great asset for the parents/carers and we should say a big thank you to Rachel and team for giving up so much of their time to run this for us.

So how did we use the monies raised?

We spent £4,409 on running the events detailed above - this was included in the surplus of each event discussed above - and £9,373 on uniform.

£2,000 was spent to fund an EAL licence, to give invaluable support to pupils with English as an additional language, including many who arrived from Ukraine, to help them progress more quickly during class and integrate into the school.

And £965 was spent on resources for the whole school, including resources for literacy and maths.

We funded £700 for the Year 6 Leavers' Book which is professionally printed and gives the children a lasting reminder of their time at St Mary's as they move onto secondary school.

Section D

Achievements and performance

In summary, the Friends of St Mary's continue to be able to support the school's educational aims by raising significant sums of money but this has only been possible by those who volunteer their time so willingly and the great generosity of the local businesses and community who support us.

Finally, I would like to thank Rena Kiani for being the Independent Examiner for this year.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a deposit account which remains untouched at over £8,000. We use our current account to fund the aims of the charity, keeping the deposit account monies for any year which fundraising is insufficient.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

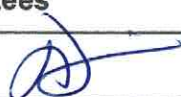
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Richard Levy

Jason Dias

Position (eg Secretary, Chair,
etc)

Chair

Treasurer

Date

17/7/24

FRIENDS OF ST MARY'S END OF YEAR ACCOUNTS

All income and Expenditure and Cash is unrestrictive funds

	2022/2023 £	2021/2022 £
INCOME		
Summer Fair	12,891	12,329
Winter Fair	2,763	7,203
Other fundraising	2,111	182
Uniform	9,683	9,405
Bank interest	44	1
Other	67	0
	27,560	29,119

EXPENDITURE

Summer Fair	2,955	1,785
Winter Fair	658	749
Other fundraising	796	606
Uniform	9,373	4,542
Purchasing of equipment/other resources	3,867	5,290
Computers/lpads/Whiteboards - ITC	0	0
Playground staffing	-	-
Subs, Fees and Other	2,449	635
Bicentenary event	-	-
	20,098	13,607

Net surplus/(deficit)	7,462	15,513
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Balance brought forward	32,946	17,433
Balance carried forward	40,408	32,946

BALANCE SHEET

Cash at bank		
Current Account	31,663	24,245
Instant Access Account	8,745	8,701
Balance carried forward	40,408	32,946



Section A

Independent Examiner's Report

Report to the trustees/ members of	ST MARY'S SCHOOL, FINCHLEY, PARENTS' ASSOCIATION		
On accounts for the year ended	31/08/2023	Charity no (if any)	272592
Set out on pages	1-2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 31/5/24

Name: RENA KIANI

Relevant professional qualification(s) or body (if any): Delegated Authority At HSBC BANK UK (Branch Clerks)

Address: RENA KIANI, 44 RASPER RD,
LONDON, N20 0LZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.