



# Trustees' Annual Report for the period

Period start date

01 09 2021

Period end date

31 08 2022

From

To

## Section A

## Reference and administration details

Charity name The Friends of St Catherines

Other names charity is known by FOSC

Registered charity number (if any) 272519

Charity's principal address St Catherine's School

Cross Deep

Twickenham

Postcode

TW1 4QJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simone Sheehan	Chair		
2	Johneen McPherson	President (& School Headmistress)		
3	Andrea Sheehan	Vice Chair		
4	Allison Watkins	Vice Chair		
5	Polly Fox	Secretary		
6	Laeona McGrath	Treasurer		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document <small>eg. trust deed, constitution</small>	Constitution adopted 18 <sup>th</sup> November 1976 and amended 22 <sup>nd</sup> September 2002
How the charity is constituted <small>eg. trust, association, company</small>	A Trust
Trustee selection methods <small>eg. appointed by, elected by</small>	Appointed by existing Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

To assist in the provision of educational facilities and equipment for St Catherine's School through fundraising activities and social events.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

FOSC undertakes numerous fundraising and social events throughout the course of the academic year. The main events typically include the Summer and Christmas Fairs; Other events vary but include Quiz Nights, School Discos, BBQ's, Halloween Party and FOSC 'Re-Dress' sales (2<sup>nd</sup> hand uniform).

In their carrying out of the above activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The majority of funds raised this year have been put aside to support the upgrade of the Sixth Form Centre at the school. For this purpose, FOSC has pledged to contribute £60,000 all of which has now been raised. Furthermore, FOSC has provided the following items for the school:

- 2 x Yamaha Pianos
- Online Parent talk
- STRIDE program (Entrepreneurship & Enterprise skills for children)
- Accelerated reader program
- Dynamo Maths subscription



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity policy currently is to maintain a minimum reserve of £20,000 to meet any emergency needs. This will be reduced for the year 2022/2023 as stated in the revised Constitution (approved 01/11/22)

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

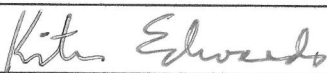
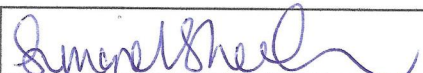
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kristen Edwards	Simone Sheehan
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	19/11/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Friends of St Catherines

No (if any)  
872519

CC16a

## Receipts and payments accounts

For the period from	01/09/2021	To	31/08/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Parental Donations	19,515	-	-	19,515	19,320
Fundraising Events	17,997	-	-	17,997	6,930
Bank Interest	-	-	-	-	-
Gift Aid	2,670	-	-	2,670	2,794
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>40,182</b>	<b>-</b>	<b>-</b>	<b>40,182</b>	<b>29,043</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>40,182</b>	<b>-</b>	<b>-</b>	<b>40,182</b>	<b>29,043</b>
<b>A3 Payments</b>					
Donations to St Catherines School	5,225	-	-	5,225	6,072
Fundraising Costs	-	-	-	-	-
General Expenses	518	-	-	518	298
Banking/transaction charges	356	-	-	356	1,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>6,099</b>	<b>-</b>	<b>-</b>	<b>6,099</b>	<b>7,369</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>6,099</b>	<b>-</b>	<b>-</b>	<b>6,099</b>	<b>7,369</b>
<b>Net of receipts/(payments)</b>	<b>34,083</b>	<b>-</b>	<b>-</b>	<b>34,083</b>	<b>21,674</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>60,244</b>	<b>-</b>	<b>-</b>	<b>60,244</b>	<b>38,570</b>
<b>Cash funds this year end</b>	<b>94,327</b>	<b>-</b>	<b>-</b>	<b>94,327</b>	<b>60,244</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		94,327	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>94,327</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Kristen Edwards (Treasurer)	19/11/2022





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Friends of St Catherines

On accounts for the year  
ended

31<sup>st</sup> August 2022

Charity no  
(if any)

272519

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19/11/22

Name:

MS LAEONA MCGRATH

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

5 NORMAN AVE

TWICKENHAM

TW1 2LY



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None