



# Trustees' Annual Report for the period

Period start date

01 09 2020

Period end date

31 08 2021

From

To

## Section A

## Reference and administration details

Charity name The Friends of St Catherines

Other names charity is known by FOSC

Registered charity number (if any) 272519

Charity's principal address St Catherine's School

Cross Deep

Twickenham

Postcode

TW1 4QJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simone Sheehan	Chair		
2	Johneen McPherson	President (& School Headmistress)		
3	Andrea Sheehan	Vice Chair		
4	Allison Watkins	Vice Chair		
5	Polly Fox	Secretary		
6	Laeona McGrath	Treasurer		
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20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document <i>eg. Trust deed, constitution</i>	Constitution adopted 18 <sup>th</sup> November 1976 and amended 22 <sup>nd</sup> September 2002
How the charity is constituted <i>eg. Trust, association, company</i>	A Trust
Trustee selection methods <i>eg. Proposed by committee, by ballot</i>	Appointed by existing Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

To assist in the provision of educational facilities and equipment for St Catherine's School through fundraising activities and social events.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Under normal circumstances FOSC undertake numerous fundraising and social events throughout the course of the academic year. The 2 main events every year are the Summer and Christmas Fairs. Other events vary but typically include Quiz Nights, School Discos, Halloween Party and second-hand uniform sales. For the academic year 2020-2021, these activities were curtailed and the key fundraising was through the FOSC 'Re-Dress' sales (2<sup>nd</sup> hand uniform) and an online quiz.

In their carrying out of the above activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

As a result of fundraising efforts during the year, The Friends of St Catherine's donated funds for the following items:

- Outdoor table & bench sets
- Online Parent talks
- Games for the Senior Library
- Prep Classroom games
- Art storage chest
- Contribution to STRIDE program (Entrepreneurship & Enterprise skills for children)
- Accelerated reader program



## Section E Financial review

### Brief statement of the charity's policy on reserves

The Charity policy currently is to maintain a minimum reserve of £20,000 to meet any emergency needs

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


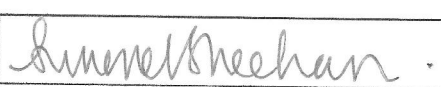
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laeona McGrath	Simone Sheehan
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	29/06/22	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Friends of St Catherines

Is it any?  
272819

## Receipts and payments accounts

CC16a

For the period  
from

01/09/2020

To

31/08/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Parental Donations	19,320	-	-	19,320	12,405
Fundraising Events	6,930	-	-	6,930	12,719
Bank Interest	-	-	-	-	-
Gift Aid	2,794	-	-	2,794	1,961
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>29,043</b>	<b>-</b>	<b>-</b>	<b>29,043</b>	<b>27,085</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>29,043</b>	<b>-</b>	<b>-</b>	<b>29,043</b>	<b>27,085</b>
<b>A3 Payments</b>					
Donations to St Catherines School	6,072	-	-	6,072	33,573
Fundraising Costs	-	-	-	-	4,420
General Expenses	298	-	-	298	338
Donations to Charity	1,000	-	-	1,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,369</b>	<b>-</b>	<b>-</b>	<b>7,369</b>	<b>38,331</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7,369</b>	<b>-</b>	<b>-</b>	<b>7,369</b>	<b>38,331</b>
<b>Net of receipts/(payments)</b>	<b>21,674</b>	<b>-</b>	<b>-</b>	<b>21,674</b>	<b>- 11,246</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>38,570</b>	<b>-</b>	<b>-</b>	<b>38,570</b>	<b>49,816</b>
<b>Cash funds this year end</b>	<b>60,244</b>	<b>-</b>	<b>-</b>	<b>60,244</b>	<b>38,570</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		60,244	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	60,244	-	-

[illegible]

33 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Laeona McGrath (Treasurer)

29/06/28
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