

The Association of Sisters of the Sacred Name of Jesus
57 Mount Park Road
London W5 2RU

Report and Financial Statement

Year ended 31 December 2021

Charity Registration Number 272298

The Association of Sisters of the Sacred Name of Jesus

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The Association of Sisters of the Sacred Name of Jesus

Legal and Administrative information

Trustees

Sister Barbara Osuch

Sister Zofia Duda

Sister Maria Bielska

Sister Elzbieta Posiewala

Administrative Manager

Sister Krystyna Osuch

Office

57 Mount Park Road, Ealing, London W5 2RU

Independent Examiner

Anna Jakubowska MICB, 38 Station Road, Woburn Sands, MK17 8RU

Bankers

National Westminster PLC, 1 The Mall, Ealing, London W5 2PL

Solicitors

A Kay Pietron & Paluch, 371 Uxbridge Road, Acton, London W3 9RH

The Association of Sisters of the Sacred Name of Jesus

Report of the Trustees for the year ended 31 December 2021

The Trustees present their report along with the financial statements of the charity for the year ended 31st December 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's trust deed and applicable law.

Constitution and objects

The Association of Sisters of the Sacred Name of Jesus is constituted under a Trust Deed dated October 1976 and is registered as charity no 272298. The charity is an unincorporated religious association.

The main object of the charity is the provision of residential care for elderly people.

Organisation

The trustees who have served during the year and since the year end are set out on page 2. The trustees are entitled to co-opt additional trustees during the year. The trustees are appointed at the Annual general meeting. The trustees meet as and when required to transact the charity's business.

The trustees constitute the governing body with the management committee made up of a Chairman, Secretary and Treasurer. The home is administered by the manager and there are eight members of staff all consisting of sisters of The Congregation of Sisters of the Sacred Name of Jesus all of whom are unpaid volunteers.

General

There are no restrictions imposed by the governing document concerning the way in which the charity can operate.

There are no specific powers or limitations as to trustees' authority to make investments.

The policy is to use the Visitation of Our Lady Home as a residential care home.

During the year the trustees have continued to run the residential home. There were four to five residents during the year and additionally there was one person being cared for in their own home.

During the year ended 31st December 2021 the Charity donated £55,000 (£100,015 in previous year) to The Congregation of Sisters of the Sacred Name of Jesus in Warsaw and £13,000 (£6,000 in previous year) to Sisters in Namibia.

The charity expects that the future income and expenditure will remain at approximately the same level as at present.

The Association of Sisters of the Sacred Name of Jesus

Report of the Trustees for the year ended 31 December 2021 *continued*

Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements, and
- Prepare financial statements on the basis of a going concern unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

Trustee



18th August 2022

The Association of Sisters of the Sacred Name of Jesus

Report of the Independent Examiner

To the trustees of The Association of Sisters of the Sacred Name of Jesus

I report on accounts of the trust for the year ended 31st December 2021, which are set out on pages 6 to 13.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiners report.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the obligation

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Anna Jakubowska MICB
Certified Bookkeeper

18th August 2022

38 Station Road
Woburn Sands MK17 8RU

The Association of Sisters of the Sacred Name of Jesus

Statement of financial activities for the year ended 31 December 2021

		2021	2020
		£	£
	Notes		
Total incoming resources	2	234,385	234,085
Resources expended			
Total resources expended	3	299,942	258,134
		<hr/>	<hr/>
Net movement of fund		-65,557	-24,049
Balance brought forward		611,390	635,439
		<hr/>	<hr/>
Balance carried to balance sheet		545,833	611,390
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The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The Association of Sisters of the Sacred Name of Jesus

Balance Sheet as at 31 December 2021

		2021		2020	
		£	£	£	£
	Notes				
Fixed Assets					
Tangible fixed assets	4		49,050		51,855
Current assets					
Bank and cash balances in hand	5	500,374		565,167	
Debtors and prepayments		1,255		2,398	
Total current assets		501,630		567,566	
Less Current Liabilities					
Amounts falling due within one year	6	4,847		8,031	
Net Current Assets			496,783		559,535
Total assets less current liabilities			545,833		611,390
Funds					
Unrestricted	7		545,833		611,390

Approved by the board of trustees on 18 August 2022 and signed on its behalf by



.....Trustee

The notes on pages 8 to 13 form part of these accounts

The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2021

1. Principal accounting policies

- a. The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommendable practice, Accounting and Reporting by Charities (SORP 2000) issued in October 2000, applicable accounting standards laid down in the statements of standard accounting practice and comply with the statement recommended practice for accounting by charities.
- b. The main sources of the charity's income are fees payable by private individuals and local authorities for care of old age residents.
- c. Direct charitable expenditure principally refers to the maintenance of the home for old age residents. The charity does not maintain costing records and therefore it is impossible to allocate any cost to management and administration of the charity.
- d. Depreciation is charged on a reducing balance method.

2. Total incoming resources

	2021 £	2020 £
Local authority	27,161	31,886
Private fees	172,256	125,055
Sisters pension	9,811	64,484
Interest received	1,149	4,332
Other income	24,010	8,328
Total incoming resources	234,385	234,085

The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2021 *continued*

3. Total resources expended

Donations

	2021 £	2020 £
Donations	15,854	6,779
Donations to Sisters in Namibia	13,000	6,000
Donations to General Home	55,000	100,015
	83,854	112,794

Operating expenses

	2021 £	2020 £
Food and clothing	32,497	32,427
Cleaning and laundry	6,141	6,270
Medicines & sanitary requisites	11,245	5,122
Registration fee	816	816
Home requisites	676	1,315
	51,375	45,948

The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2021 *continued*

3. Total resources expended *continued*

Property expenses

	2021	2020
	£	£
Lighting and heating	9,606	9,302
Insurances	1,297	2,814
Rates and water rates	2,855	2,709
Rent	16,900	14,300
Garden	2,060	1,947
Repairs	83,731	35,582
	116,449	66,652

The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2021 *continued*

3. Total resources expended *continued*

Sundry expenses

	2021	2020
	£	£
Activities	158	300
Telephones	1,883	1,863
Postage and stationery	2,095	1,152
Travelling and motor car expenses	5,701	7,270
Welfare	16,554	8,726
Chapel	1,173	1,916
Books and papers	266	377
Training	2,569	1,865
Sundries	1,191	211
Legal & professional fees	500	500
Bank interest and charges	730	728.6
Casual labour	11,015	2,430
Provision for depreciation	4,430	5,401
	48,263	32,739
	<u>299,942</u>	<u>258,134</u>

The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2021 *continued*

4. Tangible fixed assets

	Ealing home	Furniture Fixtures & fittings	Equipment	Office equipment	Motor cars	Total
Cost	£	£	£	£	£	£
Balance as at 1 January 2021	32,453	74,641	5,290	566	28,995	141,945
Additions	0	1,625	0	0	0	1,625
Disposals	0	0	0	0	0	0
Balance as at 31 December 2021	32,453	76,266	5,290	566	28,995	143,570
Depreciation						
Balance as at 1 January 2021	0	67,342	3,295	515	18,939	90,090
Charge for the year	0	1,600	299	17	2,514	4,430
Disposals	0	0	0	0	0	0
Balance as at 31 December 2021	0	68,941	3,594	532	21,453	94,520
Net book value						
Balance as at 1 January 2021	32,453	7,299	1,995	51	10,056	51,855
Balance as at 31 December 2021	32,453	7,324	1,696	34	7,542	49,050

The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2021 *continued*

5. Current assets

	2021	2020
	£	£
Income bonds	270,000	270,000
Saving accounts	136,533	150,245
Current accounts	91,296	142,950
Cash in hand	2,545	1,972
	500,374	565,167
Prepayments	1,255	2,398

6. Current liabilities

	2021	2020
	£	£
Accruals	700	1,000
Credit card	4,147	7,031
	4,847	8,031