

The Association of Sisters of the Sacred Name of Jesus  
57 Mount Park Road  
London W5 2RU

## **Report and Financial Statement**

**Year ended 31 December 2020**

Charity Registration Number 272298

## **The Association of Sisters of the Sacred Name of Jesus**

<b>Page</b>	<b>Contents</b>
1	Contents
2	Legal and administrative information
3 & 4	Trustees' report
5	Independent examiner's report
6	Statement of financial activities
7	Balance sheet
8 to 13	Notes forming part of the financial statement

# **The Association of Sisters of the Sacred Name of Jesus**

## **Legal and Administrative information**

### **Trustees**

Sister Barbara Osuch

Sister Zofia Duda

Sister Maria Bielska

Sister Elzbieta Posiewala

### **Administrative Manager**

Sister Krystyna Osuch

### **Office**

57 Mount Park Road, Ealing, London W5 2RU

### **Independent Examiner**

Anna Pasikowska MICB, 38 Station Road, Woburn Sands, MK17 8RU

### **Bankers**

National Westminster PLC, 1 The Mall, Ealing, London W5 2PL

### **Solicitors**

A Kay Pietron & Paluch, 371 Uxbridge Road, Acton, London W3 9RH

# **The Association of Sisters of the Sacred Name of Jesus**

## **Report of the Trustees for the year ended 31 December 2020**

The Trustees present their report along with the financial statements of the charity for the year ended 31st December 2020. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's trust deed and applicable law.

### **Constitution and objects**

The Association of Sisters of the Sacred Name of Jesus is constituted under a Trust Deed dated October 1976 and is registered as charity no 272298. The charity is an unincorporated religious association.

The main object of the charity is the provision of residential care for elderly people.

### **Organisation**

The trustees who have served during the year and since the year end are set out on page 2. The trustees are entitled to co-opt additional trustees during the year. The trustees are appointed at the Annual general meeting. The trustees meet as and when required to transact the charity's business.

The trustees constitute the governing body with the management committee made up of a Chairman, Secretary and Treasurer. The home is administered by the manager and there are eight members of staff all consisting of sisters of The Congregation of Sisters of the Sacred Name of Jesus all of whom are unpaid volunteers.

### **General**

There are no restrictions imposed by the governing document concerning the way in which the charity can operate.

There are no specific powers or limitations as to trustees' authority to make investments.

The policy is to use the Visitation of Our Lady Home as a residential care home.

During the year the trustees have continued to run the residential home. There were four to five residents during the year and additionally there was one person being cared for in their own home.

During the year ended 31st December 2020 the Charity donated £100,015 (£56,000 in previous year) to The Congregation of Sisters of the Sacred Name of Jesus in Warsaw and £6,000 (£30,038 in previous year) to Sisters in Namibia.

The charity expects that the future income and expenditure will remain at approximately the same level as at present.

# **The Association of Sisters of the Sacred Name of Jesus**

## **Report of the Trustees for the year ended 31 December 2020 *continued***

### **Trustees' responsibilities in relation to the financial statements**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements, and
- Prepare financial statements on the basis of a going concern unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

  
Trustee

24th October 2021



# **The Association of Sisters of the Sacred Name of Jesus**

## **Report of the Independent Examiner**

### **To the trustees of The Association of Sisters of the Sacred Name of Jesus**

I report on accounts of the trust for the year ended 31<sup>st</sup> December 2020, which are set out on pages 6 to 13.

#### ***Respective responsibilities of the trustees and examiner***

The charity's trustees are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts ( under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission ( section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

#### ***Basis of independent examiners report.***

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### ***Independent examiner's statement***


In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the obligation

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Anna Pasikowska MICB  
Certified Bookkeeper

24th October 2021

38 Station Road  
Woburn Sands MK17 8RU

# **The Association of Sisters of the Sacred Name of Jesus**

## **Statement of financial activities for the year ended 31 December 2020**

		<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
	<b>Notes</b>		
<b>Total incoming resources</b>	<b>2</b>	<b>234,085</b>	<b>204,132</b>
<b>Resources expended</b>			
<b>Total resources expended</b>	<b>3</b>	<b>258,134</b>	<b>217,738</b>
		<hr/>	<hr/>
<b>Net movement of fund</b>		<b>-24,049</b>	<b>-13,607</b>
<b>Balance brought forward</b>		<b>635,439</b>	<b>649,046</b>
		<hr/>	<hr/>
<b>Balance carried to balance sheet</b>		<b>611,390</b>	<b>635,439</b>
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The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

# The Association of Sisters of the Sacred Name of Jesus

## Balance Sheet as at 31 December 2020

		2020		2019	
		£	£	£	£
	Notes				
<b>Fixed Assets</b>					
Tangible fixed assets	4		51,855		55,061
<b>Current assets</b>					
Bank and cash balances in hand	5	565,167		580,358	
Debtors and prepayments		2,398		2,244	
Total current assets		567,566		582,602	
<b>Less Current Liabilities</b>					
Amounts falling due within one year	6	8,031		2,224	
<b>Net Current Assets</b>			559,535		580,378
<b>Total assets less current liabilities</b>			611,390		635,439
<b>Funds</b>					
Unrestricted	7		611,390		635,439

Approved by the board of trustees on 24 October 2021 and signed on its behalf by

..........Trustee

The notes on pages 8 to 13 form part of these accounts



# The Association of Sisters of the Sacred Name of Jesus

## Notes to the accounts for the year ended 31 December 2020

### 1. Principal accounting policies

- a. The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommendable practice, Accounting and Reporting by Charities (SORP 2000) issued in October 2000, applicable accounting standards laid down in the statements of standard accounting practice and comply with the statement recommended practice for accounting by charities.
- b. The main sources of the charity's income are fees payable by private individuals and local authorities for care of old age residents.
- c. Direct charitable expenditure principally refers to the maintenance of the home for old age residents. The charity does not maintain costing records and therefore it is impossible to allocate any cost to management and administration of the charity.
- d. Depreciation is charged on a reducing balance method.

### 2. Total incoming resources

	2020 £	2019 £
Local authority	31,886	53,875
Private fees	125,055	116,472
Sisters remuneration	64,484	27,881
Interest received	4,332	4,403
Other income	8,328	1,500
<b>Total incoming resources</b>	<b>234,085</b>	<b>204,132</b>

# The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2020 *continued*

## 3. Total resources expended

### Donations

	2020 £	2019 £
Donations	6,779	4,277
Donations to Sisters in Namibia	6,000	30,039
Donations to General Home	100,015	56,000
	<b>112,794</b>	<b>90,316</b>

### Operating expenses

	2020 £	2019 £
Food and clothing	32,427	30,013
Cleaning and laundry	6,270	5,320
Medicines & sanitary requisites	5,122	5,829
Registration fee	816	836
Home requisites	1,315	765
	<b>45,948</b>	<b>42,763</b>

# The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2020 *continued*

## 3. Total resources expended *continued*

### Property expenses

	2020	2019
	£	£
Lighting and heating	9,302	8,499
Insurances	2,814	3,984
Rates and water rates	2,709	2,630
Rent	14,300	15,600
Garden	1,947	2,431
Repairs	35,582	17,617
	<b>66,652</b>	<b>50,760</b>

# The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2020 *continued*

## 3. Total resources expended *continued*

### Sundry expenses

	2020	2019
	£	£
Activities	300	510
Telephones	1,863	1,516
Postage and stationery	1,152	1,160
Travelling and motor car expenses	7,270	8,093
Welfare	8,726	9,823
Chapel	1,916	1,358
Books and papers	377	370
Training	1,865	2,371
Sundries	211	375
Legal & professional fees	500	500
Bank interest and charges	729	1014.5
Casual labour	2,430	4,260
Provision for depreciation	5,401	2,549
	32,739	33,899
	<b>258,134</b>	<b>217,738</b>

# The Association of Sisters of the Sacred Name of Jesus

## Notes to the accounts for the year ended 31 December 2020 *continued*

### 4. Tangible fixed assets

	Ealing home	Furniture Fixtures & fittings	Equipment	Office equipment	Motor cars	Total
Cost	£	£	£	£	£	£
Balance as at 1 January 2020	32,453	72,445	5,290	566	28,995	139,749
Additions	0	2,196	0	0	0	2,196
Disposals	0	0	0	0	0	0
Balance as at 31 December 2020	<b>32,453</b>	<b>74,641</b>	<b>5,290</b>	<b>566</b>	<b>28,995</b>	<b>141,945</b>
<b>Depreciation</b>						
Balance as at 1 January 2020	0	65,670	2,943	490	15,587	84,689
Charge for the year	0	1,672	352	25	3,352	5,401
Disposals	0	0	0	0	0	0
Balance as at 31 December 2020	<b>0</b>	<b>67,342</b>	<b>3,295</b>	<b>515</b>	<b>18,939</b>	<b>90,090</b>
<b>Net book value</b>						
Balance as at 1 January 2020	32,453	6,775	2,347	76	13,408	55,060
Balance as at 31 December 2020	<b>32,453</b>	<b>7,299</b>	<b>1,995</b>	<b>51</b>	<b>10,056</b>	<b>51,855</b>

## The Association of Sisters of the Sacred Name of Jesus

Notes to the accounts for the year ended 31 December 2020 *continued*

### 5. Current assets

	2020	2019
	£	£
Income bonds	270,000	270,000
National savings bank	150,245	146,067
Bank accounts	142,950	163,113
Cash in hand	1,972	1,178
	<b>565,167</b>	<b>580,358</b>
Prepayments	<b>2,398</b>	<b>2,244</b>

### 6. Current liabilities

	2020	2019
	£	£
Accruals	1,000	500
Credit card	7,031	1,724
	<b>8,031</b>	<b>2,224</b>