

Putnoe Scout Group

England & Wales · Charity number 272118

Details

Other names	PUTNOE (BEDFORD NORTH) SCOUT GROUP, PUTNOE SCOUT GROUP
Status	Registered
Legal form	Other
Registered	1976-10-21
Register	View on the Charity Commission register

Contact

Address Putnoe Scout Hut
Behind Putnoe Heights Church
Putnoe Heights
Bedford
Bedfordshire
MK41 8EB

Phone 07711 916870

Email enquiries@putnoescouts.org.uk

Website www.putnoescouts.org.uk

Activities

Objects: THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

Activities: The Group Continued to provide development opportunities for young people within Putnoe and the surrounding area.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** Children/young People

Geography

- Bedford

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£67,401	£68,170	-	-
2024-03-31	£62,562	£76,968	-	-
2023-03-31	£48,834	£45,715	-	-
2022-03-31	£47,330	£52,218	-	-
2021-03-31	£48,066	£35,284	-	-

Trustees

Name	Role	Appointed
Graeme Molloy	Chair	2025-09-27
Helen Jane Aston		2022-01-06
Jarred Davis		2015-04-14
Liam Peter Jacklin		2022-10-24
Lynn Paula Robertson		2018-06-16
Michelle Davis		2015-04-14
NICOLA SMITH		2017-01-16

Putnoe Scout Group

England & Wales - Charity number 272118

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	4
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to end date

3	1	0	3	2	5
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Section A

Reference and administration details

Charity name	Putnoe Scout Group
Other names the charity is known by	Putnoe (Bedford North) Scout Group
Registered charity number (if any)	2 7 2 1 1 8
HQ registration number	1 0 0 1 6 9 6 9
Charity's principal address	Putnoe Scout Hut Putnoe Heights Putnoe, Bedford, Bedfordshire Postcode M K 4 1 8 E P

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Jonathan Marston	Chair	Until AGM 27/09/2025
	Graeme Molloy	Chair	From AGM 27/09/2025
2	Nicola Smith	Treasurer	
3	Lynn Robertson	Secretary	
4	Michelle Davis	GSL (Ex-Officio)	
5	Jarred Davis	AGSL & ESL (Ex-Officio)	
6	Leanda Gandy	Trustee (Elected)	Until 31/12/2024
7	Helen Aston	Trustee (Elected)	
8	Liam Jacklin	Trustee (Elected)	
9	Richard Sampson	Trustee (Elected)	

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

<p>How the charity is constituted</p> <p>(e.g. trust, association, company)</p>	<p>The Group is a trust established under its rules which are common to all Scouts.</p>
<p>Trustee selection methods</p> <p>(e.g. appointed by, elected by)</p>	<p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p>
<p>Additional governance issues (optional information but encouraged as best practice)</p>	
<p>You may choose to include additional information, where relevant, about:</p>	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
<p>Policies and procedures adopted for:</p> <p>a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them</p>	<p>The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 3 Ex Officio Trustees and meets every term. One of our Trustees also held the role of Secretary.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in</p>

a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies with Unity Insurance Services to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	As Scouts, we are guided by the values of integrity, respect, care, belief and co-operation. Programmes for the weekly meetings in all Sections (Squirrels, Beavers, Cubs, Scouts and Explorers) are designed to provide a wide variety of activities and bring out the best in the young people, whilst ensuring that they have an enjoyable time.

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Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none">• policy on grantmaking;• contribution made by volunteers;• policy on investments.	<p>All Sections are run by a team of volunteers who plan and run a varied and challenging programme of activities in a safe environment, which includes:- wide variety of team games; log chews/pack & patrol forums; camp fires; camps; days out; creative activities; shooting; archery; climbing; water sports; visiting local areas/centres of interest; problem solving; team work; parades.</p>
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<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
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Section D	Achievements and performance
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<p>Summary of the main achievements of the charity during the year</p>	<p>We continue to bank with CAF Bank, which enables us to make payments via electronic transfer, whilst satisfying the Charity Commissions and The Scouts dual signatory requirement. We are continuing to claim back Gift Aid, using OSM to help us keep an accurate record of qualifying payments. The number of adults volunteering with us remains strong, although there are a couple of Sections where we would appreciate an additional volunteer to reduce the requirement for parent helpers when out and about to protect us should a volunteer be unavailable. New joiner requests remain high and due to the increasing waiting list for all Sections, a note has been put on our website advising that our Sections are full - this has not stopped the new joiner requests, but does help to manage expectations. Our Flying Squirrel Drey for children aged 4-6 years old was opened in September 2023 and is proving to be a real success, offering activities from hikes to camps!</p>
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Section E	Financial Review
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<p>Brief statement of the charity's policy on reserves</p>	<p>Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000.</p>
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The Group held reserves of approximately £12,500 against this at year end. This is below the ideal amount required for operating expenses. However this can be explained through the purchase of further paddle boards totalling £2,200 on 20th March and £970 of end of term (July) activities paid in advance 27th March.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group's primary source of income is the monthly subscription payments received by youth members of the Scout Group. The subs are paid by direct debit on the first of each month via OSM and GoCardless and can be easily monitored by the GSL, Treasurer and Section Leaders. The Trustees regularly review the amount of the subs and they are currently set at £15 a month and have been since 1st Sept 2024. The increase has helped to cover additional costs, such as the increased Scouts Headquarters membership fees, increased running costs and an increase to the percentage of all payments received by OSM and GoCardless. The Scout Group has a hardship policy to support any youth members who are unable to pay, but this is only taken advantage of by a very small percentage of our members. Our Treasurer claims Gift Aid on an annual basis, £6260 in this financial year and all members are actively encouraged to sign up to this via OSM. The Group is pro-active in seeking grants and arranging fundraising when high value items are required. The Group has received a grant of £2,000 from Scouts HQ, for opening a New Leopards Scout Troop, which it is proposing to spend on investing in an archery range. This will involve the purchase of equipment and safety nets. It is also planning to invest in new folding chairs. The group continues to receive a 15% rebate from the Scout Shop for uniform purchased by Putnoe members and agreed to ringfence this money to support young people and adult volunteers attending the World Scout Jamboree - the next one is in Poland in 2027 and contingents have been selected. We have also recently set up a small Fundraising Committee, which will start to work on fundraising initiatives to supplement our finances. The group completed a fundraising challenge for Moggerhanger Hospice, in the previous financial year and in addition to the monies paid directly to them a further £1838 was paid over in the year to March 25.

• how expenditure has supported the key objectives of the charity;

The Trustee Board regularly monitors the levels of bank balances and all large expenditure items require the permission of the Executive Committee and the policy of dual signatures is strictly adhered to. We have also recently obtained a Scout Group CAF Bank card, the details of which are lodged with OSM so that all subscription renewals will go against the Group card. This was previously paid for by the Group Scout Leader and claimed back via expenses.

• investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Putnoe Scout Group is in the process of taking over the St Andrews Hut and is in discussions with BBC regarding the lease. The aim is to move Oak Beavers from St Marys, where we pay to hire a room and also open up a new cub pack. This will open up opportunities for more Young People to join the Scouting family.

Site, with District acting as guarantee in the event of the lease outliving the group. The lead team (special notice to Jarred) has been proactive in gaining support from local companies who have donated and volunteered equipment, building and ground works.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

M A Davis

Full name(s)

Michelle Davis

Position (eg Secretary, Chair)

Group Lead Volunteer

Date

28 January 2026

Putnoe Scout Group (Charity no. 272118)

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	2025/3			2024/3	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts					
Donations, legacies and similar income					
Membership subscriptions	39,592	-	-	39,592	27,976
Donations		-	-	-	1,178
Legacies	-	-	-	-	-
Gift Aid	6,255	-	-	6,255	5,461
		-	-	-	-
Sub total	45,847	-	-	45,847	34,615
Grants					
Donations given for specific purposes	-	750	-	750	162
equipment	-	-	-	-	
Sub total	-	750	-	750	162
Fundraising events (gross)					
Bridgework	430	-	-	430	1,446
Activities	17,441	-	-	17,441	24,989
Moggerhanger fundraising		2,170		2,170	2,155
Renhold Fundraiser	40	-	-	40	350
AGM Fundraiser	480	-	-	480	27
Sale of hats			-	-	576
ICS		-	-	-	505
Sub total	18,391	2,170	-	20,561	30,048
Scout hut income					
Hire of building	200	-	-	200	15
Hire of equipment	-	-	-	-	-
Other Scout hut income	-	-	-	-	-
Sub total	200	-	-	200	15
Investment income					
Bank interest	43	-	-	43	39
Building Society interest	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Other investment income	-	-	-	-	-
Sub total	43	-	-	43	39
Total Gross Income	64,481	2,920	-	67,401	64,879
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	64,481	2,920	-	67,401	64,879

Putnoe Scout Group (Charity no. 272118)

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	2025/3			2024/3	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Payments					
Charitable Payments					
Membership subscriptions paid on (National/County/Area/District)	14,135	-	-	14,135	22,465
Youth programme and activities		-	-	-	-
Adult support and training	1,622	-	-	1,622	1,800
Rent	1,630	-	-	1,630	1,522
Water and Sewerage	375	-	-	375	361
Electricity and Gas	777	-	-	777	419
Insurance	2,045	-	-	2,045	1,949
Repairs and Renewals	2,145	-	-	2,145	1,092
repairs & exps st andrews	389	750		389	
Materials and equipment	5,950		-	5,950	8,254
Printing and photocopying	46	-	-	46	281
general exps	70		-	70	-
Riffle shooting curtains					162
Uniforms and badges	2,787	-	-	2,787	3,839
bank fees	2,359	-	-	2,359	2,256
internet	525	-	-	525	529
fire service and costs	356	-	-	356	685
OSM / Quickbooks subs	1,211	-	-	1,211	1,084
Sub total	36,422	750	-	36,422	46,698
Fundraising expenses	-				
exceptional exps St Andrews			-	-	
oddball		-	-	-	976
				-	2,155
		-	-	-	
Activities	30,998	-	-	30,998	29,456
Sub total	30,998	-	-	30,998	32,587
Total Gross Expenditure	67,420	750	-	67,420	79,285
Asset and investment	-	-	-	-	-
Total payments	67,420	750	-	67,420	79,285
Net of receipts/(payments)	- 2,939	2,170	-	- 769	- 14,406
Transfers between funds	-	-	-	-	-
Cash funds last year end	13,233	-	-	13,233	27,639
Cash funds this year end	10,401	2,170	-	12,464	13,233

Putnoe Scout Group (Charity no. 272118)

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Statement of assets and liabilities at the end of the year

	2025/3				2024/3
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	12,464	-	-	12,464	13,233
Bank deposit account	-	-	-	-	-
Building society account	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
Total cash funds	12,464	-	-	12,464	13,233
<small>(agree balances with receipts and payments a/c)</small>	<small>agreement error</small>	<small>agreement error</small>	<small>ok</small>	<small>ok</small>	<small>ok</small>
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
Sub total	-	-	-	-	-
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-
Total net assets	12,464	-	-	12,464	13,233

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 28 January 2026

and signed on their behalf by

G Molloy

N C Smith

Signature

Print Name

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Graeme Molloy	Chair
Nicola Smith	Treasurer

Independent Examiner's Report to the Trustees of the Putnoe (Bedford North)

Scout Group

I report on the accounts of the Group for the year ended 31 March 2025 which comprises of a Receipts and Payments Account and a Statement of assets and liabilities.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination]¹.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Suzanne Goodson

Name:

Suzanne Goodson BSc FCA – For and on behalf of Wright Connections Limited

Qualification: CHARTERED ACCOUNTANT

Address: BEDFORD I-LAB, PRIORY BUSINESS PARK, STANNARD WAY, BEDFORD, MK44 3RZ

Date:

29/01/2026

Putnoe Scout Group

England & Wales - Charity number 272118

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	3
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 to end date

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Section A Reference and administration details

Charity name

Putnoe Scout Group

Other names the charity is known by

Putnoe (Bedford North) Scout Group

Registered charity number (if any)

2	7	2	1	1	8
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HQ registration number

1	0	0	1	6	9	6	9
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Charity's principal address

Putnoe Scout Hut							
Putnoe Heights							
Putnoe, Bedford, Bedfordshire							
Postcode	M	K	4	1	8	E	P

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

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8	Liam Jacklin	Trustee (Elected)	
9	Oliver Lago	Trustee (Ex-Officio)	Until 27/03/2024
10	Colin Perkins	Trustee (Ex-Officio)	Until 22/06/2024
11	James Fairweather	AGSL (Ex-Officio)	Until 21/09/2024
12			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

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Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	<p>All Sections are run by a team of volunteers who plan and run a varied and challenging programme of activities in a safe environment, which includes:- wide variety of team games; log chews/pack & patrol forums; camp fires; camps; days out; creative activities; shooting; archery; climbing; water sports; visiting local areas/centres of interest; problem solving; team work; parades.</p>
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Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.
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Section D	Achievements and performance
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Summary of the main achievements of the charity during the year	<p>We continue to bank with CAF Bank, which enables us to make payments via electronic transfer, whilst satisfying the Charity Commissions and The Scouts dual signatory requirement. We are continuing to claim back Gift Aid, using OSM to help us keep an accurate record of qualifying payments. The number of adults volunteering with us remains strong, although there are a couple of Sections where we would appreciate an additional volunteer to reduce the requirement for parent helpers when out and about to protect us should a volunteer be unavailable. New joiner requests remain high and due to the increasing waiting list for all Sections, a note has been put on our website advising that our Sections are full - this has not stopped the new joiner requests, but does help to manage expectations. Our Flying Squirrel Drey for children aged 4-6 years old was opened in September 2023 and is proving to be a real success, offering activities from hikes to camps!</p>
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Section E	Financial Review
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Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000.</p>
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The Group held reserves of approximately £13,000 against this at year end. This is below the ideal amount required for operating expenses. However this can be explained since the Board of Trustees approved the purchase of paddle boards and bouyancy aids, to increase the frequency that the Scout Group is able to offer water activities to our young people. (District do not own any paddle boards, which is what 3 of our adult volunteers have permits for. District also only have 3 canoes, which is not enough for the numbers in our Group. They do have a few kayaks, but we do not have instructors for that and again, not enough for the numbers we'd need on the water. Paddleboards are suitable for all age Groups, enabling our Squirrels and Beavers to gain water confidence and then build on those skills with our Cubs, Scouts and Explorers. It should be noted that the District owned bouyancy aids are not of a size to fit the younger age groups and are quite old, which is why for safety reasons it was felt beneficial to invest in our own). These purchases are long term investments and mean that we won't need to bring in expensive external providers on a regular basis any more. Research has also indicated that paddleboards hold their value if looked after.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Group's primary source of income is the montly subscription payments received by youth members of the Scout Group. The subs are paid by direct debit on the first of each month via OSM and GoCardless and can be easily monitored by the GSL, Treasurer and Section Leaders. The Trustees regularly review the amount of the subs and they are currently set at £11.95 a month and have been since 1st October 2021. During our March 2024 meeting, all Trustees voted to increase our subs to £15.00 a month with effect from 1st September 2024. This increase is to help cover the increase in our costs, such as the increased Scouts Headquarters membership fees, increased running costs and an increase to the percentage of all payments received by OSM and GoCardless. The Scout Group has a hardship policy to support any youth members who are unable to pay, but this is only taken advantage of by a very small percentage of our members. Our Treasurer claims Gift Aid on an annual basis and all members are actively encouraged to sign up to this via OSM. The Group is pro-active in seeking grants and arranging fundraising when high value items are required, such as the grant that was secured in the previous financial year to cover the cost of a fixed projector and screen. In November 2023 the Scouts took part in a carboard box sleepout (our own Scouting Event) which raised £2,155 through JustGiving for the St John's Hospice at Moggerhanger, allowing them to claim gift aid on this donation of £450. The group receives 15% rebate from the Scout Shop for uniform purchased by Putnoe members and agreed to ringfence this money to support young people and adult volunteers attending the World Scout Jamboree - the next one is in Poland in 2027 and contingents are expected to be selected in the next 12 months. We have also recently set up a small Fundraising Committee, which will start to work on fundraising initiatives to supplement our finances.

• how expenditure has supported the key objectives of the charity;

The Trustee Board regularly monitors the levels of bank balances and all large expenditure items require the permission of the Executive Committee and the policy of dual signatures is strictly adhered to. We have also recently obtained a Scout Group CAF Bank card, the details of which are lodged with OSM so that all subscription renewals will go against the Group card. This was previously paid for by the Group Scout Leader and claimed back via expenses.

• investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Monthly subscriptions will be increased to £15.00 per member with effect from 1st September 2024. The Trustees will continuously review our financial position to determine whether the amount charged needs to be increased again. Our newly formed Fundraising Committee will also start to arrange fundraising events to supplement our income.

The Group will also need to take the increased costs into account when calculating the cost of our Nights Away experiences, since the amount charged per day for food etc needs to cover our costs.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Jonathan Marston

Position (eg Secretary, Chair) Chair

Date

D	D	M	M	Y	Y
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 14/12/2024

Putnoe Scout Group (Charity no. 272118)

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2024/3			2023/3	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts					
Donations, legacies and similar income					
Membership subscriptions	27,976	-	-	27,976	25,895
Donations	1,178	-	-	1,178	
Legacies	-	-	-	-	-
Gift Aid	5,461	-	-	5,461	3,806
		-	-	-	-
Sub total	34,615	-	-	34,615	29,701
Grants					
restricted donation	-	162	-	162	
equipment	-	-	-	-	
Sub total	-	162	-	162	-
Fundraising events (gross)					
bridgewalk	1,446	-	-	1,446	1,703
activities	24,989	-	-	24,989	14,957
Moggerhanger		2,155		2,155	
Biggleswade	350	-	-	350	374
amazon	27	-	-	27	27
sale of hats	576	-	-	576	
ICS	505	-	-	505	2,033
Sub total	27,893	2,155	-	30,048	19,094
Scout hut income					
Hire of building	15	-	-	15	27
Hire of equipment	-	-	-	-	-
Other Scout hut income	-	-	-	-	-
Sub total	15	-	-	15	27
Investment income					
Bank interest	39	-	-	39	12
Building Society interest	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Other investment income	-	-	-	-	-
Sub total	39	-	-	39	12
Total Gross Income	62,562	2,317	-	64,879	48,834
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	62,562	2,317	-	64,879	48,834

Putnoe Scout Group (Charity no. 272118)

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2024/3			2023/3	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Membership subscriptions paid on (National/County/Area/District)	22,465	-	-	22,465	
Youth programme and activities		-	-	-	-
Adult support and training	1,800	-	-	1,800	430
Rent	1,522	-	-	1,522	1,969
Water and Sewerage	361	-	-	361	227
Electricity and Gas	419	-	-	419	412
Insurance	1,949	-	-	1,949	2,007
Repairs and Renewals	1,092	-	-	1,092	4,165
Materials and equipment	8,254	-	-	8,254	5,774
Printing and photocopying	281	-	-	281	185
rifle shooting curtains		162	-	162	-
Uniforms	3,839	-	-	3,839	4,023
bank fees	2,256	-	-	2,256	1,787
internet	529	-	-	529	136
service fire alarm and exting	685	-	-	685	306
OSM / Quickbooks subs	1,084	-	-	1,084	1,066
Sub total	46,536	162	-	46,698	22,487
Fundraising expenses	-	-			
Odd ball hats	976		-	976	1,750
food bank		-	-	-	2,033
Moggerhanger donation		2,155		2,155	
Mercey Scouts		-	-	-	2,000
Activities	29,456	-	-	29,456	17,445
Sub total	30,432	2,155	-	32,587	23,228
Total Gross Expenditure	76,968	2,317	-	79,285	45,715
Asset and investment	-	-	-	-	-
Total payments	76,968	2,317	-	79,285	45,715
Net of receipts/(payments)	- 14,406	-	-	79,285	3,119
Transfers between funds	-	-	-	-	-
Cash funds last year end	27,639	-	-	27,639	24,520
Cash funds this year end	13,233	-	-	13,233	27,639

Putnoe Scout Group (Charity no. 272118)

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2023	To	31/03/2024
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Statement of assets and liabilities at the end of the year

	2024/3			2023/3	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Cash funds					
Bank current account	13,233	-	-	13,233	24,324
Bank deposit account	-	-	-	-	3,315
Building society account	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
Total cash funds	13,233	-	-	13,233	27,639
agree balances with receipts and payments a/c)	ok	ok	ok	ok	ok
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
Sub total	-	-	-	-	-
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-
Total net assets	13,233	-	-	13,233	27,639

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on

14/12/2024 and signed on their behalf by

Signature <i>Jonathan Marston</i>	Print Name Jonathan Marston Chair
Signature <i>N C Smith</i>	Print Name Nicola Smith Treasurer

Putnoe Scout Group

England & Wales - Charity number 272118

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	2
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 to end date

3	1	0	3	2	3
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Section A Reference and administration details

Charity name

Putnoe Scout Group

Other names the charity is known by

Putnoe (Bedford North) Scout Group

Registered charity number (if any)

2	7	2	1	1	8
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HQ registration number

1	0	0	1	6	9	6	9
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Charity's principal address

Putnoe Scout Hut							
Putnoe Heights							
Putnoe, Bedford, Bedfordshire							
Postcode	M	K	4	1	8	E	P

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Jonathan Marston	Chair	
2	Nicola Smith	Treasurer	
3	Lynn Robertson	Secretary	
4	Michelle Davis	GSL (Ex-Officio)	
5	Jarred Davis	AGSL & ESL (Ex-Officio)	
6	Manoj Gupta	Trustee (Elected)	
7	Leanda Gandy	Trustee (Elected)	
8	Helen Aston	Trustee (Elected)	
9	Colin Perkins	Trustee (Ex-Officio)	
10	Gerry Quigley	Trustee (Ex-Officio)	24/10/2022 - 08/05/2023
11	Oliver Lago	Trustee (Ex-Officio)	
12	Liam Jacklin	Trustee (Co-Opted)	20/02/2023 - To date
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

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(e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The Group is managed by the Trustee Board (formally the Executive Committee), the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.</p> <p>Members of the Executive Committee complete the '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee, which consists of <i>Trustee Introduction, GDPR, Safety, Safeguarding and Module 1 - Essential Information</i>.</p> <p>The Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of their appointment.</p> <p>Trustees must act collectively as charity trustees of the Scout Group, and in the best interests of its members to:</p> <ul style="list-style-type: none"> Comply with the Policy, Organisation and Rules of The Scout Association. Protect and maintain any property and equipment owned by and/or used by the Group. Manage the Group finances. Provide insurance for people, property and equipment. Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities. Promote and support the development of Scouting in the local area. Manage and implement the Safety Policy locally. Ensure that a positive image of Scouting exists in the local community. Appoint and manage the operation of any sub-committee, including appointing a Chair to lead the sub-committee. Ensure that Young People are meaningfully involved in decision making at all levels within the Group. The opening, closure and amalgamation of Sections in the Group as necessary.

Section B	Structure, governance and management (continued)
Risk and Internal Control - Risk	
The Group Executive Committee has identified the major risks to	

which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group rents the land from the Church but owns the Scout Hut building and are solely responsible for the buildings and equipment insurance. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18 (4 to 18 with effect from September 2023). If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control - Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies with Unity Insurance Services to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate</p>

with others and make friends.

The Scout Method
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

As Scouts, we are guided by the values of integrity, respect, care, belief and co-operation. Programmes for the weekly meetings in all Sections (Squirrels, Beavers, Cubs, Scouts and Explorers) are designed to provide a wide variety of activities and bring out the best in the young people, whilst ensuring that they have an enjoyable time.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

All Sections are run by a team of volunteers who plan and run a varied and challenging programme of activities in a safe environment, which includes:- wide variety of team games; log chews/pack & patrol forums; camp fires; camps; days out; creative activities; shooting; archery; climbing; water sports; visting local areas/centres of interest; problem solving; team work; parades.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

We continue to bank with CAF Bank, which enables us to make payments via electronic transfer, whilst satisfying the Charity Commissions and The Scouts dual signatory requirement. We are continuing to claim back Gift Aid, using OSM to help us keep an accurate record of qualifying payments. The number of adults volunteering with us remains strong, although there are a couple of Sections where we would appreciate an additional volunteer to reduce the requirement for parent helpers when out and about and to protect us should a volunteer be unavailable. New joiner requests remained high and due to the increasing waiting list for all Sections, a note has been put on our website advising that our Sections are full. The Pterodactyl Explorer Unit was opened after Easter 2022. The Explorer Unit is for young people aged 14-18 years. It is held by District but linked to Putnoe Scout Group and is supported by our adult volunteer leaders. An agreement between the District and Group has been agreed. Due to the number of children aged 4-6 on our waiting list, it was discussed with District and approved by County and HQ that we would open a Squirrel Drey in September 2023. Our website (www.putnoescouts.org.uk) has been re-vamped.

Section E Financial Review

Brief statement of the charity's policy on reserves	<p>Reserves Policy</p>
	<p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £15,000 - a figure that will be reviewed at our next meeting and is expected to be increased to £20,000.</p> <p>The Group held reserves slightly above the level required for operating expenses in this financial year.</p>
Quantify and explain any designations	<p>However, this can be explained by us receiving payments in installments for both the Group Camp in Kettering and the Summer Camp at Tolmers prior to year end, but not needing to pay more than deposits during this time period.</p>
Details of any funds materially in deficit (circumstances plus steps to eliminate)	<p></p>
Further financial review details (optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising); 	<p>The Group's primary source of income is the monthly subscription payments received by youth members of the Scout Group. The subs are paid by direct debit on the first of each month via OSM and GoCardless and can be easily monitored by the GSL, Treasurer and Section Leaders. The Trustees regularly review the amount of the subs and they are currently set at £11.95 a month and have been since 1st October 2021. The Scout Group has a hardship policy to support any youth members who are unable to pay, but this is only taken advantage of by a very small percentage of our members. Our Treasurer claims Gift Aid on an annual basis and all members are actively encouraged to sign up to this via OSM. The Group is pro-active in seeking grants and arranging fundraising when high value items are required and a grant has been used this year to cover the cost of a fixed projector and screen. The Group's main fundraising activity was the District Bridge Walk in October 2022 which raised just over £2000 plus Gift Aid. This money was specifically used to purchase new tents for the Group. In November 2022 the Scouts took part in a cardboard box sleepout and raised £2033 which was donated to the Bedford Foodbank. The group receives 15% rebate from the Scout Shop for uniform purchased by Putnoe members and agreed to ringfence this money to support young people and adult volunteers attending the World Scout Jamboree. The Group donated £250 to each of the 3 contingents and 4 adult volunteers from the Group attending the 2023 World Scout Jamboree. Also a £600 grant from the Leslie Sell Grant was equally split between the 4 adult volunteers.</p>
<ul style="list-style-type: none"> • how expenditure has supported the key objectives of the charity; 	<p>The Trustee Board regularly monitors the levels of bank balances and all large expenditure items require the permission of the Executive Committee and the policy of dual signatures is strictly adhered to.</p>
<ul style="list-style-type: none"> • investment policy and objectives; 	<p></p>

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Due to the increased cost of living the Group will need to continually review our financial position to determine whether the amount charged by way of subs need to be increased and what (if any) fundraising events need to take place.

The Group will also need to take the increased costs into account when calculating the cost of our Nights Away experiences, since the amount charged per day for food etc needs to cover our costs.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>Jonathan Marston</i>							
Full name(s)	Jonathan	Marston						
Position (eg Secretary, Chair)								
Date	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	21/12/2023
D	D	M	M	Y	Y			

Putnoe Scout Group (Charity no. 272118)
Receipts and Payments Account

	Year start date		Year end date
For the year from	4/1/22	To	3/31/23

Receipts and payments					
	2023/03				2022/03
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions	25,895	-	-	25,895	18,734
Donations	-0	-	-	-	87
Legacies	-0	-	-	-	-
Gift Aid	3,806	-	-	3,806	3,157
Sub total	29,701	-0	-0	29,701	21,978
Grants					
restricted donation	-0	2,100	-	2,100	-
equipment	-0	3,000	-	3,000	11,962
Sub total	-0	5,100	-	5,100	11,962
Fundraising events (gross)					
bridgewalk	1,703	-	-	1,703	-
activities	14,957	-	-	14,957	13,092
sale of hoodies	374	-	-	374	298
amazon	27				
christmas party		425			
cardboard box sleepout	2,033			2,033	-
Sub total	19,094	425	-	19,067	13,390
Scout hut income					
Hire of building	27	-	-	27	-
Hire of equipment	-0	-	-	-	-
Other Scout hut income	-0	-	-	-	-
Sub total	27	-	-	27	-
Investment income					
Bank interest	12	-	-	12	-
Building Society interest	-0	-	-	-	-
The Scout Association Short Term Investment Service	-0	-	-	-	-
Other investment income	-0	-	-	-	-
Sub total	12	-	-	12	-
Total Gross Income	48,834	5,525	-0	53,907	47,330
Asset and investment sales, etc.	-0	-	-	-	-
Total receipts	48,834	5,525	-	53,907	47,330

Putnoe Scout Group (Charity no. 272118)
Receipts and Payments Account

	Year start date		Year end date
For the year from	4/1/22	To	3/31/23

Receipts and payments					
	2023/03				2022/03
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Membership subscriptions paid on (National/County/Area/District)	-0	-	-	-	8,733
Youth programme and activities	-0	-	-	-	-

Adult support and training	430	-	-	430	-
Rent	1,969	-	-	1,969	1,589
Water and Sewerage	227	-	-	227	152
Electricity and Gas	412	-	-	412	511
Insurance	2,007	-	-	2,007	1,844
Repairs and Renewals	4,165	-	-	4,165	15,650
Materials and equipment	5,774	3,000	-	8,774	1,645
Printing and photocopying	185	-	-	185	130
Contribution to camp costs		-	-	-	-
Uniforms	4,023	-	-	4,023	3,367
bank fees	1,787	-	-	1,787	1,139
internet	136	-	-	136	61
service fire alarm and exting	306	-	-	306	-
OSM / Quickbooks subs	1,066	-	-	1,066	993
Sub total	22,487	3,000	-	25,487	36,814
Fundraising expenses	- 0	-	-	-	-
WSJ donation	1,750	2,525	-	4,275	-
donation to food bank	2,033	-	-	2,033	-
donation to mercey scouts	2,000	-	-	2,000	-
Activities	17,445	-	-	17,445	16,404
Sub total	23,228	2,525	-	25,753	16,404
Total Gross Expenditure	45,715	5,525	- 0	51,240	52,218
Asset and investment purchases, etc	- 0	-	-	-	-
Total payments	45,715	5,525	- 0	51,240	52,218
Net of receipts/(payments)	3,119	-	-	51,240	4,888
Transfers between funds	- 0	-	-	-	-
Cash funds last year end	24,520	-	-	24,520	29,408
Cash funds this year end	27,639	-	-	27,639	24,520

Should agree to 'Tota

Putnoe Scout Group (Charity no. 272118) Receipts and Payments Account

	Year start date		Year end date	
For the year from	4/1/22	To	3/31/23	

Statement of assets and liabilities at the end of the year

	Xst X 200Z				Xst X 200Y
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	24,324	-	-	24,324	21,145
Bank deposit account	3,315	-	-	3,315	3,375
Building society account	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
Total cash funds	27,639	-	-	27,639	24,520
(agree balances with receipts and payments a/c)	ok	ok	ok	ok	ok
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-

Should agree to 'Cas

Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
Sub total	-	-	-	-	-
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-
Total net assets	27,639	-	-	27,639	24,520

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

	Signature	Print Name	
	<i>[Handwritten Signature]</i>	JONATHAN MARSTON	Chair
	<i>[Handwritten Signature]</i>	NICOLA C SMITH	Treasurer

Independent Examiner's Report to the Trustees of the Putnoe (Bedford North)

Scout Group

I report on the accounts of the Group for the year ended 31 March 2023 which comprises of a Receipts and Payments Account and a Statement of assets and liabilities.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination]¹.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name:

Suzanne Goodson BSc FCA – For and on behalf of Wright Connections Limited

Qualification: CHARTERED ACCOUNTANT

Address: BEDFORD I-LAB, PRIORY BUSINESS PARK, STANNARD WAY, BEDFORD, MK44 3RZ

Date: 22 December 23

Putnoe Scout Group

England & Wales - Charity number 272118

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	1
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 to end date

3	1	0	3	2	2
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Section A Reference and administration details

Charity name

Putnoe Scout Group

Other names the charity is known by

Putnoe (Bedford North) Scout Group

Registered charity number (if any)

2	7	2	1	1	8
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HQ registration number

--	--	--	--	--	--	--	--

Charity's principal address

Putnoe Scout Hut

Putnoe Heights

Putnoe, Bedford

Postcode

M	K	4	1	8	E	P
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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Jonathan Marston	Chair	
2	Nicola Smith	Treasurer	
3	Lynn Robertson	Secretary	
4	Michelle Davis	GSL (Ex-Officio)	
5	Jarred Davis	AGSL (Ex-Officio)	
6	Colin Perkins	AGSL (Ex-Officio)	
7	Manoj Gupta	Trustee (Elected)	
8	Leanda Gandy	Trustee (Elected)	
9	Helen Aston	Trustee (Elected)	
10	Jamie Fairweather	Trustee (Ex-Officio)	01/04/2021 - 01/01/2022
11	Henry Latta	Trustee (Ex-Officio)	
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B	Structure, governance and management
------------------	---

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Trustee Introduction*', '*GDPR*', '*Safety*' & '*Safeguarding*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and is responsible for:

- * The maintenance of Group property;
- * The raising of funds and the administration of Group finance;
- * The insurance of persons, property and equipment;
- * Group public occasions;
- * Assisting in the recruitment of leaders and other adult support;
- * Appointing any sub committees that may be required;
- * Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems (such as dual signatories for all transactions) have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy and has an additional Personal Injury Plan policy. Risk Assessments are undertaken before all activities.

Reduced income. The Group is primarily reliant upon income from subscriptions and fundraising. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Covid 19. This was the single biggest risk to the Group since the end of March 2020 and the impact is still being felt. As feared, it did result in the significant loss of both adult volunteers and young people and although requests to join are up, we are unlikely to exceed 200 youth members again due to the closure last year of the Jaguar Cub Pack that met at Holy Cross and the more recent closure of the Leopards Scout Troop. Although we have been successful in recruiting a lot of new and enthusiastic adult volunteers, there is no appetite to re-open the closed Sections. Everyone seems to be much busier now, with the preference being more adults to a Section to lighten the load.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>As Scouts, we are guided by the values of integrity, respect, care, belief and co-operation. Programmes for the weekly meetings in all Sections (Beavers, Cubs and Scouts) are designed to provide a wide variety of activities and bring out the best in the young people, whilst ensuring that they have an enjoyable time.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

All Sections run a varied and challenging programme of activities in a safe environment, which includes:- wide variety of team games; log chews/pack & patrol forums; camp fires; camps; days out; creative activities; shooting; archery; climbing; water sports; visting local areas/centres of interest; problem solving; team work; parades.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

We continue to bank with with CAF Bank, which enables us to make payments via electronic transfer, whilst satisfying the Charity Commissions and The Scouts dual signatory requirement. : We are continuing to claim back Gift Aid, using OSM to help us keep an accurate record of qualifying payments. : The number of adults volunteering as Leaders is at its' highest level to date (35 Leaders plus GSL) and the drive is on to help them complete the required training. The number of Exec Members however has fallen and the recruitment of new members is required. : New joiner requests have increased and we now have a waiting list for both Cubs and Scouts with our Beaver Colonies looking healthy from a number perspective, although they still have spaces available. : Our Exec has succeeded in keeping our finances bouyant over what has been a turbulent few years and we are in a good position to meet the increased cost of energy etc.

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short and to ensure that our property is properly maintained.

Quantify and explain any designations

OFFICIAL

Details of any funds materially in deficit (circumstances plus steps to eliminate)

We did incur a deficit this financial year which was primarily due to an unexpected leak, resulting in the Scout Group needing to invest in significant repairs to the Scout Hut Roof. Without this exceptional expenditure we would have had a surplus thanks to the grant income.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

The Exec made the decision to reduce subs from £10.50 to £6.95 effective from 01/04/2020. This enabled us to still receive an income to cover the ongoing cost of membership fees, rent, utility bills, insurances etc, but still offer parents and guardians value for money whilst we were only able to offer virtual activities. Most Sections were able to return to face to face Scouting in June 2021 and the Exec made the decision to increase subs to £11.95 from 1st October 2021.

During this financial year we received £11,962 by way of Covid grants from Bedford Borough Council. This was a significant proportion of our total income and was exceptional due to Covid.

- how expenditure has supported the key objectives of the charity;

All large expenditure items require the permission of the Executive Committee and the policy of dual signatures is strictly adhered to.

- investment policy and objectives

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The £100 deposit for our Group Camp that was due to take place at the Sir John Lowther Centre in Kettering in May 2021 has, due to the restrictions that were in place due to Covid, been moved to secure a reservation for the May Day weekend in 2023.

As a result of the careful management of the Group during the Coronavirus Pandemic, the Putnoe Scout Group is in a good position. That being said, the Exec will need to review our financial position and determine what (if any) fundraising events need to take place.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

<i>MA Davis</i>	<i>NC Smith</i>
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Full name(s)

Michelle Anne Davis	Nicola Caroline Smith
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Position (eg Secretary, Chair)

Group Scout Leader	Treasurer
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Date

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The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by

Signature

<i>J M</i>
<i>N C Smith</i>

Print Name

Jonathan Marston	Chair
Nicola Smith	Treasurer

Statement of assets and liabilities at the end of the year

	31-Mar-22 Unrestricted funds £	31/03/2021 Unrestricted funds £
Cash funds		
Bank current account HSBC	3,375	12,238
Bank Current account CAF	21,145	17,170
Building society account	0	-
The Scout Association Short Term	-	-
Cash/Floats	-	-
Total cash funds	24,520	29,408
Other monetary assets		
Tax claim		-
Debts due from the	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid		
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

<i>Total payments</i>	52,218	35,284
<i>Net of receipts/(payments)</i>	- 4,888	- 12,782
Cash funds last year end	29,408	16,626
<i>Cash funds this year end</i>	24,520	29,408

Putnoe Scouts Group
Receipts and Payments Account

	Year start date	T o	Year end date
For the year from	01/04/2021		21/03/2022

Receipts and payments

	2022/3 Unrestricted funds £	2021/3 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	-	11,414
Adult support and training	-	-
Rent and rates	1,589	1,796
Water and Sewerage	152	196
Electricity and Gas	511	1,018
Insurance	1,844	1,790
Repairs and Renewals	15,650	5,675
Materials and equipment	1,645	2,678
Printing & Marketing exps	130	172
Contribution to district	8,733	8,415
Uniforms	3,367	544
Telephone/internet	61	130
Fire safety		-
IT Subscriptions	437	432
OSM subs	436	404
Sub total	34,555	34,664
Fundraising expenses		
bank charge	116	70
go cardless charges	1,023	550
accountancy	120	-
Other fundraising costs Activities	16,404	-
Sub total	17,663	620
Total Gross Expenditure	52,218	35,284
Asset and investment purchases, etc.	-	-

Total receipts

47,330

48,066

Putnoe Scouts Group

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2021	To	31/03/2022
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Receipts and payments

	2022/3 Unrestricted funds £	2021/3 Unrestricted funds: £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	18,734	15,770
Less: Membership subscriptions paid on		-
Net membership subscriptions retained	18,734	15,770
Donations	87	2,074
Legacies	-	-
Gift Aid	3,157	5,924
Other similar income		-
Sub total	21,978	23,768
Grants		
Maintenence grant	-	-
Other grants	11,962	20,598
Sub total	11,962	20,598
Fundraising (gross)		
bag pack	-	
hoodie sale	298	-
actiivites receipts	13,092	2,170
Other fundraising activities	-	540
Sub total	13,390	2,710
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term	-	-
Property Rent income	-	990
Other investment income	-	-
Sub total	-	990
Total Gross Income	47,330	48,066
Asset and investment sales, etc.	-	-

Independent Examiner's Report to the Trustees of the Putnoe (Bedford North)

Scout Group

I report on the accounts of the Group for the year ended 31 March 2022 which comprises of a Receipts and Payments Account and a Statement of assets and liabilities.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination]'.¹

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name:

Suzanne Goodson BSc FCA – For and on behalf of Wright Connections Limited

Qualification: CHARTERED ACCOUNTANT

Address: BEDFORD I-LAB, PRIORY BUSINESS PARK, STANNARD WAY, BEDFORD, MK44 3RZ

Date 9 November 22

Financial Review

The Board of Directors is pleased to report that the Company's financial performance for the year ended December 31, 1998 was satisfactory.

Revenue for the year was \$100 million, an increase of 5% over the previous year. Operating expenses were \$85 million, resulting in operating income of \$15 million.

The Company's net income for the year was \$10 million, or \$0.20 per share. This represents an increase of 10% over the previous year.

The Board of Directors has declared a cash dividend of \$0.10 per share for the year ended December 31, 1998.

The Company's financial position at the end of the year was strong, with total assets of \$200 million and total liabilities of \$80 million. The Company's working capital was \$120 million.

The Board of Directors is confident that the Company's financial performance for the year ended December 31, 1998 was satisfactory and that the Company is well positioned for the future.

Very truly yours,
[Signature]

BOARD OF DIRECTORS

Putnoe Scout Group

England & Wales - Charity number 272118

Accounts

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 2 months.

Members of the Executive Committee complete '*Trustee Introduction*', '*GDPR*', '*Safety*' & '*Safeguarding*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and is responsible for:

- * The maintenance of Group property;
- * The raising of funds and the administration of Group finance;
- * The insurance of persons, property and equipment;
- * Group public occasions;
- * Assisting in the recruitment of leaders and other adult support;
- * Appointing any sub committees that may be required;
- * Appointing Group Administrators and Advisors other than those who are elected.

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems (such as dual signatories for all transactions) have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy and has an additional Personal Injury Plan policy. Risk Assessments are undertaken before all activities.

Reduced income. The Group is primarily reliant upon income from subscriptions, fundraising and rental income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Covid 19. This has been the single biggest risk to the Group since the end of March 2020. As feared, it did result in the loss of both adult volunteers and young people and although we have in the last few months received a surplus of new joiner enquiries for the Cub and Scout age groups, the number of new Beavers (essential for the long term success of the Group) has not yet recovered to pre-pandemic levels. Although we have been successful in recruiting a number of new adult volunteers, more are required and the loss of experienced Leaders has been a cause of concern and did result in the closure of the Cub Pack that operated out of the Holy Cross Church Hall, where Cubs have operated from for a long period of time.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>As Scouts, we are guided by the values of integrity, respect, care, belief and co-operation. Programmes for the weekly meetings in all Sections (Beavers, Cubs and Scouts) are designed to provide a wide variety of activities and bring out the best in the young people, whilst ensuring that they have an enjoyable time.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

All Sections run a varied and challenging programme of activities in a safe environment, which includes:- wide variety of team games; log chews/pack & patrol forums; camp fires; camps; days out; creative activities; shooting; archery; climbing; water sports; visting local areas/centres of interest; problem solving; team work; parades.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As a direct result of the cessation of face to face activities due to Covid, our numbers in the annual census decreased from the 207 Young People reported on 31/01/2020 to 185 Young People on 31/01/2021. It should however be noted that due to the hard work and dedication of our Leaders, who offered virtual activities throughout, this was a significantly smaller percentage drop in numbers than seen in many Groups across the District and Country. : New requests to join are now being received, so our future continues to look bright. : Although we have lost valued adult volunteers, we have this term attracted a number of new Leaders to our Group, who have complimented our existing Leadership Team. : We continue to bank with with CAF Bank, which enables us to make payments via electronic transfer, whilst satisfying the Charity Commissions and The Scouts dual signatory requirement. : We are continuing to claim back Gift Aid, using OSM to help us keep an accurate record of qualifying payments.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short and to ensure that our property is properly maintained.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Between 04/05/2020 and 13/04/2021, The Putnoe Scout Group were fortunate to qualify for the Covid Business Rates Grants from the Bedford Borough Council, receiving a total amount of £26,315.00 from them, a large proportion of which was used to cover the cost of repair and overcoat of the entire Scout Hut roof with TDS-Tekpur, following a leak. We also received a grant of £3,544.54 from the Co-Op community fund, which covered the cost of new windows throughout. We were also lucky enough to receive a grant of £500 in June 2020 from Kuehne & Nagel Ltd, which went towards a new mess tent.

The Exec made the decision to reduce subs from £10.50 to £6.95 effective from 01/04/2020. This would enable us to still receive an income to cover the ongoing cost of membership fees, rent, utility bills, insurances etc, but still offer parents and guardians value for money whilst we were only able to offer virtual activities. Most Sections were able to return to face to face Scouting in June 2021 and the Exec made the decision to increase subs to £11.95 from 1st October 2021.

- how expenditure has supported the key objectives of the charity;

All large expenditure items require the permission of the Executive Committee and the policy of dual signatures is strictly adhered to.

- investment policy and objectives

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

The deposit for our Group Camp that was due to take place at the Sir John Lowther Centre in Kettering this year, has due to the restrictions that were in place due to Covid, been moved to secure a reservation for the May Day weekend in 2023.

As a result of the careful management of the Group during the Coronavirus Pandemic, the Putnoe Scout Group is in a better position financially than many other Groups. That being said, in 2022 the Exec will need to review our financial position and determine what (if any) fundraising events need to take place.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

MA Davis

NC Smith

Full name(s)

Michelle Anne Davis

Nicola Caroline Smith

Position (eg Secretary, Chair)

Group Scout Leader

Treasurer

Date

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Putnoe Scouts Group Receipts and Payments Account

For the year from	01/04/2020	To	31/03/2021
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Receipts and payments

	2021/3 Unrestricted funds £	2020/3 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	15,770	26,906
Less: Membership subscriptions paid on		-
Net membership subscriptions retained	15,770	26,906
Donations	2,074	
Legacies	-	-
Gift Aid	5,924	4,296
Other similar income		-
Sub total	23,768	31,202
Grants		
Maintenance grant	-	-
Other grants	20,598	-
Sub total	20,598	-
Fundraising (gross)		
bag pack	-	
hoodie sale	-	2,017
activities receipts	2,170	24,926
Other fundraising activities	540	797
Sub total	2,710	27,740
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term	-	-
Property Rent income	990	4,643
Other investment income	-	-
Sub total	990	4,643
Total Gross Income	48,066	63,585
Asset and investment sales, etc.	-	-
Total receipts	48,066	63,585

**Putnoe Scouts Group
Receipts and Payments Account**

For the year from	01/04/2020	T o	31/03/2021
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Receipts and payments

	2021/3 Unrestricted funds £	2020/3 Unrestricted funds: £
Payments		
Charitable Payments		
Youth programme and activities	11,414	25,893
Adult support and training	-	504
Rent and rates	1,796	1,510
Water and Sewerage	196	282
Electricity and Gas	1,018	825
Insurance	1,790	2,076
Repairs and Renewals	5,675	3,645
Materials and equipment	2,678	3,443
Printing & Marketing exps	172	575
Contribution to district	8,415	9,328
Uniforms	544	3,915
Telephone/internet	130	348
Fire safety		95
IT Subscriptions	432	426
OSM subs	404	387
Sub total	34,664	53,252
Fundraising expenses		
bank charge	70	80
go cardless charges	550	1,510
accountancy	-	60
Other fundraising costs	-	-
Sub total	620	1,650
Total Gross Expenditure	35,284	54,902
Asset and investment purchases, etc.	-	-
Total payments	35,284	54,902
Net of receipts/(payments)	12,782	8,683
Cash funds last year end	16,626	7,943
Cash funds this year end	29,408	16,626

Statement of assets and liabilities at the end of the year

	31-Mar-21 Unrestricted funds £	31/03/2020 Unrestricted funds £
Cash funds		
Bank current account HSBC	12,238	7,731
Bank Current account CAF	17,170	8,895
Building society account	0	-
The Scout Association Short Term	-	-
Cash/Floats	-	-
Total cash funds	29,408	16,626
Other monetary assets		
Tax claim		-
Debts due from the	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid		
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on

and signed on their behalf by

Signature

Jonathan Marston
Nicola Smith

Print Name

Jonathan Marston	Chair
Nicola Smith	Treasurer

Independent Examiner's Report to the Trustees of the Putnoe (Bedford North)

Scout Group

I report on the accounts of the Group for the year ended 31 March 2021 which comprises of a Receipts and Payments Account and a Statement of assets and liabilities.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

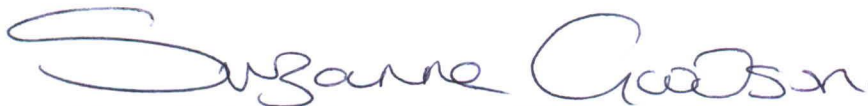
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination]¹.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name:

Suzanne Goodson BSc FCA – For and on behalf of Wright Connections Limited

Qualification: CHARTERED ACCOUNTANT

Address: BEDFORD I-LAB, PRIORY BUSINESS PARK, STANNARD WAY, BEDFORD, MK44 3RZ

Date 17 December 2021
